



Harding School Before & After-Care Program School Year 2020-2021

We are excited to continue to offer the Harding Before and After-Care Program to serve your child care needs! Please read **NEW** program times and details below.

Before-Care Hours: 7:15am-8:30am

After-Care Hours (2 options): 1:00pm-3:00pm or 1:00pm-6:00pm

Location: Cafeteria (behind Harding School)

**Cafeteria phone number during before and after-care hours:
908-276-5936 x 1526**

Before-Care

- You may send breakfast with your child if you wish. **(NO PEANUTS, PLEASE)**
- NO toys from home are permitted.
- NO electronic devices, including cell phones, are permitted.

After-Care

- Your child may bring his/her lunch to after-care or
- Your child may purchase a "grab-and-go" lunch from the cafeteria.
- Please send an additional snack for your child for later in the afternoon.
- Absolutely no peanut products are permitted!
- Children will be broken up into small groups for lunch, snack, homework and activity time.
- NO toys from home are permitted.
- NO electronic devices, including cell phones, are permitted.

Early Dismissal Days

- There is NO after-care on 11/25/20 (Thanksgiving Recess)
- There is NO after-care on 12/23/20 (Winter Recess).
- There IS after-care on all other early dismissal days, unless you are otherwise notified.

Delayed Opening Days

- There will be NO before-care on days there is a delayed opening due to inclement weather.

Registration/Attendance Information

- ALL students (new and returning) **MUST** fill out a new registration form.
- **Any and all changes** to your child's attendance schedule must be emailed to Lorrell_Dutkevicz@kenilworthschools.com, Robin_Ponticello@kenilworthschools.com, and your child's teacher.

Payment Information

- Please refer to the attached rate schedule for your monthly cost and keep for your reference.
- All checks or money orders should be made payable to "Harding School." We do not accept cash.
- Payments are due on the first day of the month. (Ex: Payment for your child to attend in September is due on September 1st.)
- If payment is not made by the 15th of the month, a \$25 late fee will apply.
- If payment is not made by the 20th of the month, in addition to the \$25 late fee, your child's attendance in our program will be suspended until payment is made in full.
- There will be a \$1/minute late pick-up fee for any child(ren) picked up past 6:00.
- We do not offer credits/refunds for mid-month schedule changes.
- The cost is not prorated for months during which there are school closings.
- If you are having problems/issues with making payment on time, please let us know.

Please feel free to call Mrs. Dutkevicz at 908-276-5936 x 1552 or email, Lorrell_dutkevicz@kenilworthschools.com, with any questions you may have.