



FULL REMOTE, VIRTUAL LEARNING OPTION

The NEW JERSEY DEPARTMENT OF EDUCATION HAS REQUIRED SCHOOL DISTRICTS TO OFFER A FULL REMOTE, VIRTUAL LEARNING OPTION FOR STUDENTS WHOSE PARENTS WANT AN ALTERNATIVE TO IN-PERSON INSTRUCTION.

WHAT YOU CAN EXPECT

WE'RE BUILDING A PROGRAM FOR STUDENTS WHO CHOOSE FULL REMOTE, VIRTUAL LEARNING. THOSE STUDENTS WILL HAVE SOME LIVE INSTRUCTION, DELIVERED VIA INTERNET, ALONG WITH ASYNCHRONOUS LEARNING OPPORTUNITIES. HERE'S WHAT YOU CAN EXPECT:

- 5 days a week of virtual learning, with a structure each day.
- Teacher office hours for extra help and check-ins.
- Elements of synchronous learning that includes live instruction.
- Elements of asynchronous learning using tools such as Seesaw, Google Classroom and other technology platforms.
- Curricular, instructional, and assessment opportunities that align to those offered to students participating in in-person learning.

SYNCHRONOUS LEARNING = TEACHERS AND STUDENTS USE VIDEO-CONFERRING TO "MEET" ONLINE AT SCHEDULED TIMES.

ASYNCHRONOUS LEARNING = STUDENTS OPERATE MORE INDEPENDENTLY TO COMPLETE ASSIGNMENTS OR CONNECT WITH SMALL GROUPS OF PEERS.

GRADES PK-5 VIRTUAL LEARNING

- If feasible and depending on student enrollment, we are preparing for one virtual teacher per-grade in grades K-5.
- There will be a set schedule each day for virtual students to establish routines and procedures.
- There will be live instruction, either whole-group or small group, each day.
- There will be asynchronous learning throughout the day also using Seesaw or Google Classroom.

GRADES 6-12 VIRTUAL LEARNING

- Students will attend each class twice over four days.
- Content will be delivered in real-time; opportunities will be created for individualized skill development and practice; and application activities will take place for all students live and collaboratively.

- Full-remote students will follow the same schedule and will participate in synchronous learning every day.
- Asynchronous learning will occur each day for the 4 Periods that are not scheduled (For example: On a “Blue Day,” when Periods 1, 2, 3, and 4 meet, students will complete school work for Periods 5, 6, 7, and 8 after the school day dismisses). Instruction and assignment will be delivered via Google Classroom.

Learn more details about the [“Day in the Life of a Brearley Fully Remote Student”](#) here.

[See a sample schedule](#) of what a full time, remote learning Harding student might look like.

INSTRUCTIONAL MODELS

WE WILL ACTIVATE THE FOLLOWING INSTRUCTIONAL MODELS AS PART OF ALL VIRTUAL, REMOTE LEARNING:

1. Live streaming lessons (using camera or camera in computer)
2. Flipped classroom (with live student interfacing between school and home)
3. Live mini-lesson; Zoom discussion/application; practice/extension activity.

GENERAL EXPECTATIONS

Students

- Attendance
 - Students must be present for each class session unless a parent calls to indicate that his/her child is absent/sick.
 - Teachers will take attendance during every class session to mark the student present. In applicable grades, students who are absent more than 18 days are in danger of losing credits for the course and will receive a letter of notification and will be able to apply for an attendance appeal.
 - Students must actively participate in virtual instruction.
- Class
 - Class sessions will take place via Zoom or Google Meet.
 - Cameras must be turned on.
 - Microphones should be muted, except when the teacher directs interactive or collaborative activities.
 - Parents should not participate in class.
- Assignments
 - Students must complete assignments and submit the assignments when they are due (or in a timely manner).
 - Refer to the code of conduct when in reference to academic honesty.
- Support
 - Students/families should reach out to staff when they need support during afternoon office hours to receive a timely response.

- If students/families message or email teachers after hours, they can expect a response within 24 business hours.
- Emails
 - Grade 6-12 students must check their email daily. It is suggested that PK-5 parents check their email daily as well.
- Homework
 - Students must check Seesaw/Google Classroom for assignments along with comments on previous assignments.

Parents

- Parents must review our legal release entitled “**Notice Regarding Remote Instructional Program, Informed Continuing Consent, and Agreement Note to Record.**” We will send this form once we have secured your [acknowledgement and release form](#).
- Parents must review Genesis on a regular basis to ensure their students’ progress.
- Parents must complete the daily attendance procedure (building specific).
- Parents will communicate with their child’s teachers in order to support their child’s learning.
- Parents will follow the [chain of command](#) when it comes to resolving a virtual learning issue.

LET US KNOW

Parents who do not want a child to attend school in-person must sign and return an [acknowledgement and release](#) form no later than **Friday, August 14, 2020**. Due to scheduling difficulties, a student who enrolls for the full-remote learning will not be able to transition to in-person instruction until **Monday, November 16, 2020**. That decision to transition must be communicated to the district by **Friday, October 30, 2020**. In the upcoming weeks, we’ll communicate additional timeframes when students are eligible to return from full-remote instruction to our in-person learning model.