



SCHEDULING & RELATED MATTERS

COMMITTEE CHARGE: RETURN K-6 STUDENTS FOR AS MUCH IN-SCHOOL INSTRUCTION AS CAN BE IMPLEMENTED SAFELY; DEVELOP HYBRID AND VIRTUAL SCHEDULES FOR GRADES 7-12 DRIVEN BY INSTRUCTIONAL MODELS THAT SUPPORT ACADEMIC, SOCIAL, AND EMOTIONAL NEEDS; AND PROVIDE STRUCTURED VIRTUAL TEACHING/LEARNING OPPORTUNITIES.

SAFETY FIRST

- Schedules were developed with safety in mind, and numerous factors went into the final decision.
- Class sizes were limited to accomplish 6 feet of social distancing, which sometimes meant adding grade-level sections.
- Classroom furniture was rearranged and, in some cases, removed to enable social distancing.
- Older students will be grouped in cohorts to minimize the number of people in school; staggered drop-off and pick-up times will help manage student traffic flow.

VARIABLES COULD LEAD TO ADJUSTMENTS

- The actual number of students committed to full remote learning will not be known until Aug. 14, when parents must submit acknowledgement and release forms. That number could lead to adjustments to Kenilworth's reopening plan. A preliminary parent survey showed about 75% planned to send their students to school for the combination of in-person and virtual learning, while the other 25% said they would opt for fully remote learning.
- Some teachers may be reassigned to different classes, different duties, and/or different forms of instruction (in-person or virtual), based on the overall need in the district, accommodations for health reasons, and other factors.

HARDING ELEMENTARY SCHOOL

HARDING WILL FOLLOW AN EARLY DISMISSAL SCHEDULE THAT GETS EVERY STUDENT ON-SITE EVERY WEEKDAY, WITH STAGGERED DROP-OFF AND PICK-UP TIMES TO REDUCE CONGESTION AND ALLOW SOCIAL DISTANCING.

Pre-Kindergarten:

- AM CLASS in session 8:30 to 10:30 a.m.
 - Drop off 8:20 to 8:30 a.m.
 - Pick-up at 10:30 a.m.
- PM CLASS in session 11 a.m. to 1 p.m.
 - Drop off 10:50 to 11 a.m.
 - Pick-up at 1 p.m.

K-6 daily sessions will run from 8:30 a.m. to 12:55 p.m., with staggered drop-off times based on student last names.

- Drop-off
 - A-L from 8:30 to 8:40 a.m.
 - M-Z from 8:40 to 8:50 a.m.
- Pick-up
 - K and Grades 2, 3, and 5 at 12:50 p.m.
 - Grades 1, 4, and 6 at 12:55 p.m.

In addition, specific doors will be designated for drop-off and pick-up to avoid congestion.

DAVID BREARLEY MIDDLE AND HIGH SCHOOLS

THE HYBRID SCHEDULE PROVIDES IN-PERSON LEARNING FOR EVERY STUDENT, BALANCED BY VIRTUAL LEARNING TO ALLOW THE SCHOOL TO MEET SOCIAL DISTANCING GUIDELINES. BLUE AND GOLD COHORTS WILL BE GROUPED BY LAST NAMES.

For Brearley students who opt for the hybrid of in-person and at-home learning	Blue Cohort Alpha A-K learns in-person	Gold Cohort Alpha L-Z learns in-person	Blue Cohort Alpha A-K learns in-person	Gold Cohort Alpha L-Z learns in-person
	L-Z learns from home	A-K learns from home	L-Z learns from home	A-K learns from home
	A DAY	B DAY	C DAY	D DAY
7:30am - 8am	Entering Building Procedures			
8am - 8:55am	Class 1	Class 1	Class 5	Class 5
9am - 9:55am	Class 2	Class 2	Class 6	Class 6
10am - 10:55am	Class 3	Class 3	Class 7	Class 7
11am - 12pm	Class 4	Class 4	Class 8	Class 8
12pm	Dismissal			
Asynchronous learning occurs after dismissal via Google Classroom.	Class 5 Class 6 Class 7 Class 8	Class 5 Class 6 Class 7 Class 8	Class 1 Class 2 Class 3 Class 4	Class 1 Class 2 Class 3 Class 4

- Students are grouped into Blue and Gold cohorts. Cohorts report for in-person instruction on an every-other-day basis. This allows in-person instructional class size reductions to 50%, enabling 6 feet of distance between students in classrooms. No academic classroom will exceed 14 students.
- The schedule runs 4 periods per day. Students will attend their full schedule rotation over two days. This allows for quality instructional time to accommodate depth of content delivery, skill development and practice, and application activities.
- When cohorts are home, students will participate in synchronous learning during the school day. Content will be live-streamed; time will be allocated for individualized skill development and practice; and application activities will take place for all students collaboratively and in real time.
- Full-remote students will follow the same schedule and will participate in synchronous learning every day.
- Asynchronous learning will occur each day for the 4 Periods that are not scheduled (For example: On A Day, when Periods 1, 2, 3, and 4 meet, students will complete school work for Periods 5, 6, 7, and 8 after the school day dismisses). Instruction and assignment will be delivered via Google Classroom.
- School will dismiss at 12 p.m. every day to allow students to eat lunch safely at home. This eliminates protocols for indoor lunch periods, which would require the removal of face coverings.
- Passing time between periods has been increased to 5 minutes; hallways and stairwells will operate in one-way direction to eliminate head-on hallway passing and to minimize congestion.
- Locker use will be suspended. That will help minimize hallway congestion and allow students to maintain social distancing.

SYNCHRONOUS LEARNING = TEACHERS AND STUDENTS USE VIDEO-CONFERRING TO “MEET” ONLINE AT SCHEDULED TIMES.

ASYNCHRONOUS LEARNING = STUDENTS OPERATE MORE INDEPENDENTLY TO COMPLETE ASSIGNMENTS OR CONNECT WITH SMALL GROUPS OF PEERS.