



Kenilworth Board of Education

Regular Monthly Meeting Agenda
David Brearley Cafeteria

November 8, 2021

I. Meeting Called to Order 7:30 p.m.

- Open Public Meeting Statement

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2021. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act.

- Salute to the Flag
- Roll Call

II. Receiving of the Minutes of the Secretary (October 12, 2021)

III. Reading & Acceptance of Monthly Correspondence

IV. Superintendent's Report & Presentations:

- a. Student Spotlight: Jeremy Davies
 - i. All-Conference Student Athletes:
 - Catherine Goger – Senior, Goalkeeper – Girls Soccer
 - Alex Morales – Senior, Midfielder – Boys Soccer
 - Quinn Lonergan – Senior, Running Back – Football
 - Matthew Sims – Junior, Quarterback – Football
 - ii. David Brearley Students of the Month
 1. Alyssa Carew
 2. Justin Hemhauser
- b. District/Superintendent Update/HIB Report (October 2021)

V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent's Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of October 2021.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of October 2021 in accordance with the current guidance from the NJDOE as follows:

School	Date	Drill Type
Brearley	10/04/21	Evacuation Drill (Non-fire)
Brearley	10/19/21	Fire Evacuation
Harding	10/06/21	Bus Safety Evacuation Drill
Harding	10/13/21	Evacuation Drill (Non-fire)
Harding	10/25/21	Fire Evacuation Drill

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of October 2021 in the amount of \$2,878,581.85.

Financial Reports

RESOLUTION #3: Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of September 2021.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (October 2021) in the 2021-2022 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

Conferences, Workshops & Travel

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Conference/Workshop		Location
Attendee Name	Title	Date
		City, State
<i>Teaching Staff:</i>		
Jamie Rifkowitz	ISTE Certification	11/30/21,12/14/21,1/12/22,1/26/22,2/9/22 & 2/23/22
		Virtually

Caitlin Martin	New Jersey Science Convention	10/19/21-10/20/21	Princeton, NJ
Kelsey Logan	New Jersey Science Convention	10/19/21-10/20/21	Princeton, NJ
Regina O'Connor	American Speech Language Hearing Association Convention	11/18/21-11/20/21	Washington, DC
Kristie Fowlkes	American Speech Language Hearing Association Convention	11/18/21-11/20/21	Washington, DC
Jenna Bartman	American Speech Language Hearing Association Convention	11/18/21-11/20/21	Washington, DC
Catherine Allan	Star Lab Training	12/1/2021	Branchburg, NJ
Brittany Reale	Understanding Child Development Through a Cultural Lens	1/12/2022	Virtually
Brittany Reale	Let's Talk About Opposition in Adolescence	11/17/2021	Virtually
Jillian Rosenfeld	Sound Mind and Body	12/13/2021	New Providence, NJ
Jillian Rosenfeld	Improving Social Skills for Students With Autism Spectrum Disorders	1/19/2022	New Providence, NJ
Jillian Rosenfeld	Exploring Behavioral RTI	2/15/2021	New Providence, NJ
Alexis Pawlowski	Addressing NJTSS at the Secondary Level	11/15/2021	New Providence, NJ
Alexis Pawlowski	Using Data to Drive Your Math Instruction	11/30/2021	New Providence, NJ
Alexis Pawlowski	Understanding and Supporting Students with Social, Emotional, and Behavioral Challenges	12/2/2021	New Providence, NJ
Alexis Pawlowski	Harnessing the Power of MTSS	12/3/2021	New Providence, NJ
Alexis Pawlowski	Running Effective NJTSS Meetings	12/8/2021	New Providence, NJ
Alexis Pawlowski	Intervention and Remediation	12/20/2021	New Providence, NJ
Administration:			
Lauren Bound	Annual Regional Women's Educational Leadership Forum Breakfast	11/19/2021	Garwood, NJ

2021-2022 MOA Education & Law Enforcement

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education approves the Memorandum of Agreement (MOA) between the Kenilworth Board of Education and Law Enforcement Officials for the 2021-2022 School Year.

Bridges to Employment Agreement

RESOLUTION #7: Be It Resolved, That the Kenilworth Board of Education approves the service agreement with Alternatives, Inc. through its Bridges to Employment (BTE) program to provide transition services, employment readiness classes, and structured learning experiences to students in need of compensatory support services for the 2021-2022 school year.

Services	Hourly Rate
Employment Readiness Classes	\$60

SLE	\$60
Transportation	\$75
Administrative Fees	\$60

Tri-County Behavioral Care Service Agreement

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education approves the service agreement with Tri-County Behavioral Care, LLC (TCBC) to provide in-district counseling (IDC) services as outlined in the agreement for the 2021-2022 school year.

NJQSAC Review Committee

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education authorizes the NJQSAC Review Committee to conduct a comprehensive District Performance Review (DPR), using the New Jersey Quality Single Accountability Continuum (NJQSAC) self-assessment tool to measure the district’s compliance with the weighted quality performance indicators in five areas of school district effectiveness. *N.J.A.C. 6A:30.*

NJQSAC Review Committee:

- Kenilworth Board of Education President – Dr. Michelle Panichi
- Kenilworth Board of Education Member/Parent – Mark Jankiewicz
- Chief School Administrator – Kyle C. Arlington
- School Business Administrator/Board Secretary – Vincent A. Gonnella
- Director Student Personnel Services – Dawn Cuccolo
- Director of Academics – Brian Luciani
- Teaching Staff Member and KEA Vice President – Leslie Bedford

PERSONNEL & MANAGEMENT

Cerillo Resignation/Retirement

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education accepts the resignation/retirement of Curtis Cerillo, a Science Teacher at David Brearley effective 12/10/21.

Reichenbach Resignation

RESOLUTION #11: Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Donna Reichenbach, a special education classroom aide.

Lospinoso Resignation

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Patricia Lospinoso, a special education classroom aide.

Naumiuk – Custodian/Maintenance

RESOLUTION #13: Whereas, on July 1, 2021, Janusz Naumiuk, a Kenilworth Board of Education custodial/maintenance employee, resigned his position effective August 31, 2021, and

Whereas, Janusz Naumiuk was an employee in good standing with the district since 2006, and

Whereas, Janusz Naumiuk has expressed an interest in returning to the district and has properly applied for the vacant position,

Now Therefore Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Janusz Naumiuk as a member of the custodial/maintenance staff on Step 14 at an annual salary of \$58,161, pending completion of negotiations, effective December 1, 2021, and

Be It Further Resolved, That all rights and benefits be restored to Janusz Naumiuk in accordance with the collective bargaining agreement retroactively to his resignation.

Birch – Elementary Ed. Teacher

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Natasha Birch as a Grade 2 Elementary Education Teacher at Harding Elementary School on Step 12 BA at an annual salary of \$72,497, prorated for the start date of January 3, 2022 pending completion of negotiations with full benefits in accordance with the terms and conditions outlined in the KEA Agreement for the 2021-2022 school year pending completion of employment process.

Piagentini – Consultant

RESOLUTION #15: Be It Resolved, That the Kenilworth Board of Education approves Jo-ann Piagentini as a volunteer learning consultant to provide teacher coaching for the 2021-2022 school year on an as needed basis pending completion of the review process.

Student Teachers

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the following students to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.

Student Teacher	University	Cooperating Teacher
Villafranca, Rachel	Kean University	Anthony Rossetti
Zuluaga, Emily	Seton Hall University	Scott Miller

District Appointments

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the following appointees for the 2021-2022 school year:

Position	Appointee
AHERA Coordinator	Justin Connolly
Asbestos Officer	Justin Connolly

Chemical Hygiene Officer	Justin Connolly
ESEA Coordinators	Ronald Bubnowski/ Carol Carrara
Indoor Air Quality Officer	Justin Connolly
Integrated Pest Management Coordinator	Justin Connolly
NJ PEOSHA Indoor Air Quality	Justin Connolly
Right to Know Officers	Vincent Gonnella/ Justin Connolly

Curriculum Writing

RESOLUTION #18: Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings and write curriculum and guides at a rate of \$43.00/hour, pending completion of negotiations for the 2021-2022 school year as follows:

Teacher	Program	#Hours	Stipend	Account
Veronica Gonzalez-Rein	Grade 5 Spanish	12	\$516	11-000-221-104-000
Johanna Quintero	Grade 7 Spanish	12	\$516	11-000-221-104-000
Kayla Khaled	HS Spanish 1	12	\$516	11-000-221-104-000
Marisa Focht	Grade 8 Italian	12	\$516	11-000-221-104-000

2021-2022 Lead Teacher Stipends

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education approves the following personnel as Lead Teachers for the 2021-2022 school year:

Lead Teacher:

School	Grade/Program	FY '22 Stipend (1)	Staff Member	Approved
Harding	Grade K and 1	\$ 3,788	Stacey Miller & Leslie Bedford (Split)	7/12/2021
Harding	Grade 2 and 3	\$ 3,788	Jackie Schmidtberg & Tammy Smith (Split)	7/12/2021
Harding	Grade 4-5	\$ 3,788	Gina Folgar & Anna Decavalles (Split)	7/12/2021
Harding	6 and Specials	\$ 3,788	Saveria Campanile & Maureen Kurek (Split)	7/12/2021
District	K-12 Guidance	\$ 3,788	Stephanie Scasso	7/12/2021
Brearley	Middle School	\$ 3,788	Nicole Warchol	7/12/2021
Brearley	Language Arts	\$ 3,788	Jill Minarik	7/12/2021
Brearley	Math	\$ 3,788	Lynne Smith	7/12/2021
Brearley	Science	\$ 3,788	Curt Cerillo	7/12/2021
Brearley	Social Studies	\$ 3,788	Vince McGowan	7/12/2021
Brearley	World Language	\$ 3,788	William Hopper	11/08/2021

(1) FY '21 Rate pending completion of negotiations

ESEA After-School Enrichment Program Staff

RESOLUTION #20: Be It Resolved, That the Kenilworth Board of Education approves the following staff for the ESEA Title I & III After-School Enrichment Program at a rate of \$43.00/hour as instructors, pending completion of negotiations.

Teacher	Program	#Hours	Parent Events	Total Stipend	Account	ESSA Title
Stacey Miller	After School Grade K Program	72	5	\$3,311.00	20-231-100-101-P-00	I
Brianna Skiff	After School Grade K Program	48	5	\$2,279.00	20-231-100-101-P-00	I
Janette Wong	After School Grade 1 Program	72	5	\$3,311.00	20-231-100-101-P-00	I
Laura Walsh	After School Grade 2 Program	48	5	\$2,279.00	20-231-100-101-P-00	I
Cathy Glacken	After School Grade 2 Program	24	5	\$1,247.00	20-231-100-101-P-00	I
Samantha Nelson	After School Grade 2 Program	24	5	\$1,247.00	20-231-100-101-P-00	I
Ilene Mund	After School Grade 2 Program	24	5	\$1,247.00	20-231-100-101-P-00	I
Sylvania Caplanis	After School Grade 3 Program	48	5	\$2,279.00	20-231-100-101-P-00	I
Graceann Griffin	After School Grade 4 Program	24	5	\$1,247.00	20-231-100-101-P-00	I
Debi Terranova	After School Grade 4 Program	48	5	\$2,279.00	20-231-100-101-P-00	I
Jackie Duffy	After School Grade 5 Program	48	5	\$2,279.00	20-231-100-101-P-00	I
Anna Decavalles	After School Grade 6 Program	48	5	\$2,279.00	20-231-100-101-P-00	I
Graceann Griffin	Morning Math Grade 3 Program	25	0	\$1,075.00	20-231-100-101-P-00	I
Meghan Loconte	Morning Math Grade 3 Program	25	0	\$1,075.00	20-231-100-101-P-00	I
Stacie Bussiere	Morning Math Grade 4 Program	25	0	\$1,075.00	20-231-100-101-P-00	I
Alexis Pawlowski	Morning Math Grade 4 Program	25	0	\$1,075.00	20-231-100-101-P-00	I
Tiffany D'Arpa	Morning Math Grade 5 Program	50	0	\$2,150.00	20-231-100-101-P-00	I
Renee Jernigan	Morning Math Grade 5 Program	50	0	\$2,150.00	20-231-100-101-P-00	I
Anna Decavalles	Morning Math Grade 6 Program	50	0	\$2,150.00	20-231-100-101-P-00	I
Matty Tropeano	After School ELL Program	24	5	\$1,247.00	20-275-100-100-0-62	III

2021-2022 Athletic Stipend Positions

RESOLUTION #21: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to approve the athletic stipend positions below for the 2021-2022 school year as follows, pending completion of negotiations with the KEA.

WINTER SPORTS:

Program/Advisor	FY '22		Approved
	Stipend (1)	Staff Member	
Varsity Boys Basketball Coach	\$10,238	Ryan Huber	6/23/2021
Assistant Coach	\$6,982	Jamie Condrack	6/23/2021
MS Boys Basketball Coach	\$4,332	Benjamin DeVito	10/12/2021
Varsity Girls Basketball Coach	\$10,238	Stephanie Gardner	6/23/2021
JV Girls Basketball Coach	\$6,982	Allison Rayano	6/23/2021

MS Girls Basketball Coach	\$4,332	Timothy Ryan	6/23/2021
Varsity Wrestling Coach	\$10,238	Allen Phillips	6/23/2021
Assistant Wrestling Coach	\$6,982	Anthony Madonia	6/23/2021
Varsity Indoor Track Coach	\$7,461	Matthew Pitarresi	6/23/2021
Assistant Indoor Track Coach	\$4,786	Dennis Lonergan	8/30/2021
Assistant Indoor Track Coach	\$4,786	Vincent McGowan	6/23/2021
Winter Cheerleading Coach	\$4,020	K. McGowan/A.Burke - Split	6/23/2021
Athletic Trainer	\$ 7,461	Ryan Jayne	11/08/2021

(1) FY '21 Rate used pending completion of Negotiations

Vanderzee-Payment of Unused Vacation Days

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education reimburses Drew Vanderzee, Supervisor of Buildings & Grounds, for his unused vacation days in accordance with the Principals and Supervisors Bargaining Agreement as follows:

Annual Salary	Day's Pay*	Accumulated Days	Reimbursed Amount
\$107,777	\$414.53	23	\$9,534.19

*Calculated at 1/260th of annual salary.

2021-2022 Paraprofessional/Lunch Aides

RESOLUTION #23: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as special education paraprofessional aides (Classroom Aide) for the 2021-2022 school year at an hourly rate of \$26.26, pending completion of negotiations.

Name	Hours per Day	Annual Salary	Effective Date	End Date
Zeballos, Jennifer (1)	3.50	\$ 16,820	11/9/2021	6/20/2022

(1) Previously employed as a Cafeteria Aide

After School Tutoring

RESOLUTION #24: Be It Resolved, That the Kenilworth Board of Education approves the establishment of an after school tutoring program at the David Brearley Middle High School and authorizes the use of properly certified staff at a rate of \$43.00/hour, pending completion of negotiations. This program is funded with ESSER II grant funding and charged to account 20-483-100-100-000 (A-2).

Academy Testing

RESOLUTION #25: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following to conduct Middle School Academy Testing on Saturday, December 4, 2021 at an hourly rate of \$62, pending completion of

negotiations, not to exceed 6 hours per staff member:

- Megan Harrison
- Caitlin Martin
- Michelle VanSteenacker

Home Instruction

RESOLUTION #26: Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$43.00/hour, pending completion of negotiations.

IN DISTRICT STAFF				
Student #	Instructor	Commencing	Ending	# of Hours/Wk
20321818	Collemi	9/14/2021	9/17/2021	3
20291607	Decavalles/Klimchak	9/16/2021	9/23/2021	3
20291845	Decavalles/Klmchak	9/24/2021	10/7/2021	3
5261513856	Mills	9/16/2021	9/21/2021	3
9795932117	Mills	9/24/2021	9/30/2021	3
8276219085	Mills	9/24/2021	10/7/2021	3
20321773	Schmidtberg	9/24/2021	9/27/2021	3
20291254	Lange/Klimchak	9/16/2021	9/27/2021	3
20290862	JerniganKlimchak	9/16/2021	9/27/2021	3
20291913	Jernigan/Duffy	9/20/2021	9/24/2021	3
20312163	Loconte	9/13/2021	9/17/2021	3
20290860	Klimchak/D'Arpa	9/16/2021	9/23/2021	3
20281292	D'Arpa	9/20/2021	9/28/2021	3
20321785	Magliocco	10/13/2021	10/21/2021	3
20311446	Mills	10/18/2021	10/25/2021	3
20291349	Decavalles	10/15/2021	10/21/2021	3
20302200	Gerenstein/McSherry	10/18/2021	10/26/2021	3
20282201	Horling/Kaprow/Kirkpatrick	10/18/2021	10/26/2021	3
20321963	DeCristoforo	10/18/2021	10/26/2021	3
20280851	Horling/Kaprow/ Kirkpatrick	10/25/2021	11/3/2021	3
20282157	Horling/Kaprow/ Kirkpatrick	10/25/2021	11/1/2021	3
20280888	Horling/Kaprow/ Kirkpatrick	10/20/2021	11/8/2021	3
20301025	Smith/Matos	10/20/2021	11/8/2021	3
20282201	Kirkpatrick/Kaprowski/Horling	10/20/2021	10/28/2021	3
20301329	Gerenstein/McSherry	11/1/2021	11/11/2021	3

20271934	Farber	9/28/2021	10/15/2021	1
20271934	Miller	9/28/2021	10/15/2021	1
20271934	LaCarrubba	9/28/2021	10/15/2021	1
20232011	Petti	9/28/2021	10/29/2021	1
20232011	McGrath	9/28/2021	10/29/2021	1
20232011	Gibbons	9/28/2021	10/29/2021	1
20232011	Cuesta	9/28/2021	10/29/2021	1
204075	Marsili	9/13/2021	9/24/2021	1
20260211	Miller	10/11/2021	10/22/2021	1
20260211	Allen	10/11/2021	10/22/2021	1

Substitute Staff

RESOLUTION #27: Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2021-2022 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
*Collier	Evan		\$ 125.00			
Wyrick	Dyanne		\$ 125.00			

*Pending receipt of Substitute Teacher Credential currently under review by the Executive County Superintendent's Office

CURRICULUM & INSTRUCTION

Curriculum Adoption

RESOLUTION #28: Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
Peer Advisory	New	New
Grade 8 Math	8/11/2014	11/8/2021

HIB September 2021

RESOLUTION #29: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his September 1, 2021 to September 30, 2021 HIB Incident Report.

This report was disseminated to the Board of Education in October 2021 and reviewed by the Superintendent at the Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

POLICY REVIEW

Second Reading - Adopt

RESOLUTION #30: Be It Resolved, That the Kenilworth Board of Education adopts on second reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

- P 2425 Emergency Virtual or Remote Instruction Program (M)
- P 6115.01 Federal Awards/Funds Internal Controls - Allowability of Costs (M)
- P 6115.02 Federal Awards/Funds Internal Controls - Mandatory Disclosures (M)
- P 6115.03 Federal Awards/Funds Internal Controls - Conflict of Interest (M)

VI. Old Business.

VII. New Business.

VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).

IX. Meeting Closed to the Public for Comment.

X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session.

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA negotiations** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.