



Kenilworth Board of Education

Special Meeting Agenda
David Brearley Cafeteria

August 30, 2021

I. Meeting Called to Order 7:30 p.m.

- Open Public Meeting Statement

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2021. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act.

- Salute to the Flag
- Roll Call

II. Reading & Acceptance of Correspondence

III. Superintendent's Report, Presentations & Discussion:

- New Teachers Welcome
- Digest of Summer Progress and a Look Ahead
- Facility Projects & Status

IV. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Conferences, Workshops & Travel

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
<i>Teaching Staff:</i>			
Tammy Smith	IMSE OG Intermediate Training	11/8/21-11/12/21	Virtual
Danielle Matos	IMSE OG Intermediate Training	10/16/21-10/22/21	Virtual
Karen Goger	Technology Ed Camp	8/31/2021	Kenilworth, NJ
Heidi Luerssen	Technology Ed Camp	8/31/2021	Kenilworth, NJ
<i>Administration:</i>			
Dana Cansian	2021 Rutgers Speakers Series	11/16/21,12/7/21,1/20/22,2/24/22,4/5/22	New Brunswick, NJ
Lauren Bound	NJ Science Convention	10/19/21-10/20/21	Princeton, NJ

School Safety Data System (SSDS) 2020-2021

RESOLUTION #2: Be It Resolved, That the Kenilworth Board of Education approves the School Safety Data System (SSDS) Incident, Trainings and Programs District Report for Period 2 (January 1– June 30, 2021) as submitted to the New Jersey Department of Education on August 10, 2021.

Tuition Reimbursement

RESOLUTION #3: Be It Resolved, That the Board of Education approves the reimbursement of tuition and fees for doctoral coursework taken by Kyle C. Arlington at Columbia Teachers College in accordance with the Agreement between the Board of Education and Superintendent as follows:

Total Tuition & Fees	95% as per Agreement	Credits Taken	Reimbursable Max
\$ 11,557.00	\$ 10,979.15	6	\$ 10,000.00

Pre-Referendum Architectural Services

RESOLUTION #4: Be It Resolved, That the Kenilworth Board of Education approves professional services of SSP Architects to provide pre-referendum architectural services associated with the September 2022 Referendum at a cost not to exceed \$29,000 plus \$1,500 for reimbursable expenses as per the August 13, 2021 proposal.

Bond Referendum Communications Services

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves professional services of LBC Communications, LLC to provide bond referendum communications services associated with the September 2022 Referendum at a cost not to exceed \$35,000 as per the May 12, 2021 proposal.

Class III SLEO Agreement

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education approves the Agreement between the Kenilworth Board of Education and the Borough Council of Kenilworth for the services of a Class III Special Law Enforcement Officer Agreement for the 2021-2022 school year.

Crisis Emergency Response Plan

RESOLUTION #7: Be It Resolved, That the Kenilworth Board of Education approves the Crisis Emergency Response Plan for the 2021-2022 school year, and

Be It Further Resolved, that the Kenilworth Board of Education authorizes the Superintendent and the Business Administrator/School Safety Specialist to modify if necessary the plan upon drilling guidance for schools during the COVID-19 Public Health Emergency from the NJDOE's Office of School Preparedness and Emergency Planning.

Food Service Biosecurity Management Plan

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education approves the Food Service Biosecurity Management Plan for the 2021-2022 school year.

PERSONNEL & MANAGEMENT

Vanderzee Resignation/Retirement

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education accepts the letter of resignation dated August 25, 2021 from Drew Vanderzee, Supervisor of Building & Grounds.

Kleiven Resignation/Retirement

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education accepts the letter of resignation dated August 12, 2021 from Bobby Kleiven, David Brearley teacher.

Rescinding Employment Offer – Litterio

RESOLUTION #11: Be It Resolved, That the Kenilworth Board of Education rescinds the offer of employment approved on July 12, 2021 through Resolution #16 to employ Abigail Litterio as a Leave-Replacement Elementary Education Teacher during the 2021-2022 school year.

Rescinding Employment Offer – Ezell

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education rescinds the offer of employment approved on August 9, 2021 through Resolution #21 to employ Marian Ezell as a Special Education Classroom Aide for the 2021-2022 school year.

Robert L. Gaida – Custodial/Maintenance

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Robert L. Gaida as a member of the of grounds keeping/maintenance staff on Step 8, at an annual salary of \$51,661, pending completion of negotiations, effective September 16, 2021 with full benefits. Initial Employment is on condition of passing criminal history review and medical physical in accordance with the collective bargaining agreement.

Balazse – SE Social Studies Teacher MS/HS

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Brian Balazse as a Special Education Social Studies Teacher at David Brearley Middle-High School on Step 7 BA at an annual salary of \$67,747, prorated for the start date of November 1, 2021 pending completion of negotiations with full benefits in accordance with the terms and conditions outlined in the KEA Agreement for the 2021-2022 school year pending completion of employment process.

Stoeckel - Leave Replacement Elementary Ed. Teacher

RESOLUTION #15: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Karen Stoeckel as a Maternity Leave Replacement Elementary Education Teacher for Monica Jurkiewicz effective 9/1/21 to 11/24/21 at a rate of \$150 per day with no benefits pending completion of employment process. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure.

Schedule Adjustment McElroy

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to increase the weekly work schedule for Mallory McElroy, Harding Physical Education Teacher, from 1,050 minutes/week to 1,125 minutes/week with an adjusted annual salary of \$35,560 (Step 2 BA), pending completion of negotiations.

Additional Teaching Sections for 2021-2022

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to agree to the voluntary acceptance from the following certificated staff members to teach an additional section assigned for the 2021-2022 school year, with compensation of a sum of \$10,000 additional salary for the 2021-2022 school year:

Teacher	Assignment	Additional Salary
Marisa Focht	Full Period	\$10,000
Jill Minarik	Full Period	\$10,000

2021-2022 Co-Curricular Stipend Positions

RESOLUTION #18: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to approve the following personnel for co-curricular stipend positions for the 2021-2022 school year as follows, pending completion of negotiations with the KEA:

Brearley High School:

Program/Advisor	FY '22 Stipend (1)	Staff Member	Approval Date
Band & Ensemble Director	\$ 6,069	Anthony LaBruno	6/23/2021
Drama Director/Producer	\$ 4,786	Michelle VanSteenacker	8/30/2021
Assistant Director Drama	\$ 2,879	Catherine Allan	6/23/2021
Musical Director/Producer	\$ 4,175	Paul Weinstein	6/23/2021
Assistant Director Musical	\$ 2,879	Jessica Paiva	6/23/2021
Assistant Director Musical	\$ 2,879	Anthony LaBruno	6/23/2021
Chamber Singers Director	\$ 2,206	Jessica Paiva	6/23/2021
Color Guard	\$ 1,932	Jessica Paiva	6/23/2021

Portico (Yearbook)	\$ 4,489	Cynthia Perez	8/30/2021
Bear Print (newspaper)	\$ 4,489	Paul Weinstein	6/23/2021
Forensics (Debate) Advisor	\$ 2,475	Vacancy	
Literary Magazine	\$ 1,642	Nicole Warchol	6/23/2021
Freshman Class Advisor	\$ 818	C. Allan/A. Mejia (Split)	8/30/2021
Sophomore Class Advisor	\$ 999	E. McGrath / G. Miller (Split)	6/23/2021
Junior Class Advisor	\$ 1,528	C. Martin/N. Spampinato (Split)	8/30/2021
Senior Class Advisor	\$ 1,814	K. Logan/J.Pizzano (Split)	8/30/2021
Student Government (Council)	\$ 2,209	A. Efchak/A. Rossetti (Spilt)	8/30/2021
Peer Leadership	\$ 636	Nichole Spampinato	6/23/2021
Peer Mediation	\$ 636	Stephanie Scasso	6/23/2021
Peer Tutoring Advisor	\$ 636	Marisa Focht	6/23/2021
Peer Tutoring Advisor	\$ 636	Michelle Alvarez	6/23/2021
Peer Tutoring Advisor	\$ 636	Johanna Quintero	6/23/2021
Student Assistance Counselor	\$ 636	Jamie Lugo	8/30/2021
Bears That Care Advisor	\$ 636	Jill Minarik	6/23/2021
National Honor Society	\$ 854	Marisa Focht	6/23/2021
Art Show Coordinator	\$ 854	Vacancy	
Virtual PE/Health Facilitator	\$ 854	Amy Efchak	6/23/2021
HS Graduation Coordinator	\$ 816	Marisa Focht	6/23/2021
Virtual HS Coordinator	\$ 6,869	Stephanie Scasso	8/30/2021
Race Matters Alliance	\$ 1,000	Janice Marsili	6/23/2021
Race Matters Alliance	\$ 1,000	Megan Harrison	6/23/2021
Gay Straight Alliance	\$ 1,000	Gregory Miller	8/30/2021
Robotics	\$ 636	Jacob Ulasevich	8/30/2021

Hourly Duties (not school specific):	FY '22 (1)	Staff Member
Computer Room	\$41	All Certified Teaching Staff
Chaperones AM Patrol/Breakfast/Bus	\$24	All Certified Teaching Staff
Saturday School	\$62	All Certified Teaching Staff
Home Instruction	\$43	All Certified Teaching Staff
Supplemental/Compensatory Ed	\$43	All Certified Teaching Staff
Central Detention	\$41	All Certified Teaching Staff

(1) FY '21 Rate used pending completion of Negotiations

2021-2022 Athletic Stipend Positions

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to approve the following personnel for athletic stipend

positions for the 2021-2022 school year as follows, pending completion of negotiations with the KEA:

WINTER SPORTS:

Program/Advisor	FY '22		Approved
	Stipend (1)	Staff Member	
Varsity Boys Basketball Coach	\$10,238	Ryan Huber	6/23/2021
Assistant Coach	\$6,982	Jamie Condrack	6/23/2021
MS Boys Basketball Coach	\$4,332	Vacant	
Varsity Girls Basketball Coach	\$10,238	Stephanie Gardner	6/23/2021
JV Girls Basketball Coach	\$6,982	Allison Rayano	6/23/2021
MS Girls Basketball Coach	\$4,332	Timothy Ryan	6/23/2021
Varsity Wrestling Coach	\$10,238	Allen Phillips	6/23/2021
Assistant Wrestling Coach	\$6,982	Anthony Madonia	6/23/2021
Varsity Indoor Track Coach	\$7,461	Matthew Pitarresi	6/23/2021
Assistant Indoor Track Coach	\$4,786	Dennis Lonergan	8/30/2021
Assistant Indoor Track Coach	\$4,786	Vincent McGowan	6/23/2021
Winter Cheerleading Coach	\$4,020	K. McGowan/A. Burke - Split	6/23/2021

(1) FY '21 Rate used pending completion of Negotiations

2021-2022 Paraprofessional/Lunch Aides

RESOLUTION #20: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as special education para-professional aides (Classroom Aide) for the 2021-2022 school year at an hourly rate of \$26.26, pending completion of negotiations and the employment process,

Name	Hours per Day	Annual Salary	Effective Date
Karla Valdes (1)	5.00	\$ 24,028	9/1/2021
Katie Rubulotta	3.50	\$ 16,820	9/1/2021
Amiee Sanchez	4.00	\$ 19,222	9/1/2021

Be It Further Resolved, That the Kenilworth Board of Education approves the adjustment to the following special education para-professional aides (Classroom Aide) assignments at an hourly rate of \$26.26 for the 2021-2022 school year pending completion of negotiations:

Name	Hours per Day	Annual Salary	Effective Date
Theresa Sues	4.00	\$ 19,222	9/1/2021

Shannon Scanio	4.00	\$	19,222	9/1/2021
Kerwin Telemaque	4.00	\$	19,222	9/1/2021
Valentina Calello	5.00	\$	24,028	9/1/2021

(1) Previously employed as a Cafeteria Aide

Professional Development Presenters

RESOLUTION #21: Be It Resolved, That the Kenilworth Board of Education approves the following staff as presenters for professional development and reimbursement for planning time at a rate of \$43.00/hr, pending completion of negotiations:

Teacher	Program	#Hours	Total Stipend	Account
Eileen McGrath	Technology Ed Camp NTO	3	\$129	11-000-223-320-000
Jake Ulasevich	Technology Ed Camp NTO	3	\$129	11-000-223-320-000

Home Instruction

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$43.00/hour, pending completion of negotiations.

IN DISTRICT STAFF

Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
203558	Breanne Long	9/8/2021	10/29/2021	1.00	\$ 43.00
203558	Anthony Rossetti	9/8/2021	10/29/2021	1.00	\$ 43.00
203558	Caitlin Martin	9/8/2021	10/29/2021	1.00	\$ 43.00

Substitute Staff

RESOLUTION #23: Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, and/or aide(s) for the 2021-2022 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Anderson	Jeffrey		\$ 125.00			
Bandeira	Gia		\$ 125.00	\$ 15.00	\$ 14.00	\$ 15.00
Battaglia	Melissa		\$ 125.00			
Bierenfeld	Mikaela		\$ 125.00			
Byrne	Mary-Beth		\$ 125.00			

Calello	Madison		\$ 125.00		
Capizzano	Joanne			\$ 15.00	\$ 15.00
Cariello	Janet		\$ 125.00		
Casalino	James		\$ 125.00		
Celis	Ana			\$ 15.00	
Clark	Walter		\$ 125.00		
DeBenedetto	Sharon		\$ 125.00		
Dering	Joan		\$ 125.00		
Dunn	Samantha		\$ 125.00		
Farrell	Alyssa		\$ 125.00		
Ferrante	Amber		\$ 125.00	\$ 15.00	
Ferrara	Margaret			\$ 15.00	\$ 14.00
Fitzpatrick	Robert		\$ 125.00	\$ 15.00	
Fitzsimmons	Eleanor		\$ 125.00		
Fox	Karim		\$ 125.00		
Georgs	Dawn		\$ 125.00		
Ghigliotty	Amber		\$ 125.00		
Graham	Debra			\$ 15.00	
Grigg	Alan		\$ 125.00		
Grobe	Ronald		\$ 125.00		
Harrison	Benjamin		\$ 125.00	\$ 15.00	
Hegna	Cynthia	\$ 250.00			
Klimchak	Michael		\$ 125.00		
Klinder	Scott		\$ 125.00		
Labanowski	Ellen		\$ 125.00		
Lara	Kathleen		\$ 125.00		
Lawrence	Bridget		\$ 125.00		
Lopez	Jose			\$ 15.00	
Lucadema	Kenneth		\$ 125.00	\$ 15.00	
Luciano	Nicola			\$ 15.00	\$ 14.00
Luerssen	Hayley		\$ 125.00		
Madonia	Anthony		\$ 125.00		
Marinero	Angela		\$ 125.00	\$ 15.00	
Marinzulich	Gerald		\$ 125.00		
Marzano	Danielle		\$ 125.00		
McHale	Kacie			\$ 15.00	
Montemurro	James		\$ 125.00		
Mucci	John		\$ 125.00		
Muia-Masucci	Dolores		\$ 125.00		
Padlo	Amy-Lynn	\$ 250.00			
Padron	Nicholas		\$ 125.00		
Paolercio	Richard		\$ 125.00		
Peterson	Carl		\$ 125.00		
Piotrowicz	Amanda		\$ 125.00	\$ 15.00	
Romero-Chu	Patricia		\$ 125.00	\$ 15.00	\$ 15.00
Sanchez	Aimee		\$ 125.00		
Scheurer	Robert		\$ 125.00		

Shah	Siddhi		\$ 125.00		
Smith	Heidi			\$ 15.00	\$ 15.00
Smith	Jane		\$ 125.00	\$ 15.00	
Sposaro	Caterina			\$ 15.00	
Stiles	Amy		\$ 125.00		
Szeluga	Sandy		\$ 125.00		
Triano-Javier	Gina		\$ 125.00		
Vastano	Anthony		\$ 125.00		
Wyrick	Dyanne	\$ 250.00			
Yablonsky	Alec		\$ 125.00		
Zobek	Christopher		\$ 125.00		
Zobek	Dorothy		\$ 125.00	\$ 15.00	

CURRICULUM & INSTRUCTION

Brearley Spanish Club

RESOLUTION #24: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent accept the proposal for the establishment of a Brearley Spanish Club with volunteer advisors Ms. Quintero and Mrs. Gonzalez-Rein.

Program of Studies 2021-2022

RESOLUTION #25: Be It Resolved, That the Kenilworth Board of Education approves the Program of Studies for the David Brearley Middle School and David Brearley High School for the 2021-2022 school year.

District Nursing Services Plan 2021-2022

RESOLUTION #26: Be It Resolved, That the Kenilworth Board of Education approves the District Nursing Services Plan for the 2021-2022 school year pending review from the school physician.

Curriculum Adoption

RESOLUTION #27: Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
Kindergarten OG Scope and Sequence	New	New

Distance Learning Guide

RESOLUTION #28: Be It Resolved, That in accordance with the NJDOE's requirement to annually submit a proposed program for emergency virtual or remote instruction plan to the New Jersey Department of Education, the Kenilworth Board of Education approves the District's 2021-22 Distance Learning Guide. The Guide provides for the continuity of instruction in the event of a public health-related district closure by permitting the district to utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9.

POLICY REVIEW

Job Description

RESOLUTION #29: Be It Resolved, That the Kenilworth Board of Education, in accordance with Policy and Regulation 1400 and Policy 3111 and the recommendation of the Superintendent, approves the following new job description:

Harding School Band Director

First Reading

RESOLUTION #30: Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 1648.11 The Road Forward COVID-19 – Health and Safety (M)

Second Reading – Adopt

RESOLUTION #31: Be It Resolved, That the Kenilworth Board of Education adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 5460.02 Bridge Year Pilot Program (M)

R 5460.02 Bridge Year Pilot Program (M)

Revisions – Adopt

RESOLUTION #32: Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 2412 Home Instruction Due To Health Condition (M)

R 2412 Home Instruction Due To Health Condition (M)

P 2431 Athletic Competition (M)

VI. Old Business.

- VII. New Business.
- VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).
- IX. Meeting Closed to the Public for Comment.
- X. Roll Call of Resolutions.
- XI. Resolution - Closed Executive Session.

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, **to discuss the topic of KEA Negotiations**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act to discuss the topic of Attorney Client Privilege. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.
- XII. Return to Public Session-adopt any resolutions necessary after Executive Session.
- XIII. Adjournment.