



Kenilworth Board of Education

Special Meeting Agenda –Annual Budget Hearing - April 28, 2021

I. Meeting Called to Order 7:30 p.m.

- Open Public Meeting Statement

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2021. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source on January 8, 2021. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. COVID-19 Compliance was updated on December 14, 2020.

This will be an **in-person** meeting. Due to COVID-19 modifications to the indoor capacities issued by the State of New Jersey, in-person participation is limited due to social distancing requirements and the size of the meeting room. The Board of Education therefore has calculated that 30 members of the public will be able to participate in person.

In accordance with Board of Education Bylaw 0164.6 “Remote Public Board Meeting During a Declared Emergency,” and in an effort to encourage and increase public participation, the meeting will be live streamed, and the public will be able to view live via You Tube Live Stream. The link will be available at 7:30 p.m. by clicking on the “Board of Education” tab on the Kenilworth District homepage, then the “Kenilworth BOE YouTube Channel” tab, where you will be able to see the Live Stream icon.

If members of the public are unable to attend the meeting in person and do not have internet access to watch the live stream, they will have an opportunity to call in to listen to the meeting. Members of the public requesting this accommodation must request to do so by 3:00 p.m. prior to the meeting to obtain the call-in information and password codes. Please direct requests to Angela Sandull at 908-276-1644 ext. 1550.

Public comment will be accepted as follows:

- Electronically via email to publiccomments@kenilworthschools.com. These messages must be received by 4:00 p.m. on the night of the meeting. All emails received by the deadline will be read during the public comment section of the meeting.
- In-person at the meeting venue during the public comment section of the meeting.
- By calling into the meeting venue to 908-931-9696 ext. 2325 during the public comment section of the meeting.

For the record, please include your name and address in all comment requests.

In accordance with Board of Education Bylaw 0155.1 “Board Member Participation at Board Meetings Using Electronic Device,” Board Members will have an opportunity if needed to participate via the Zoom Meeting Platform.

- II. Salute to the Flag-Roll Call.
- III. Purpose: Present the 2021-2022 Annual School District Budget to the community and adopt the budget and award construction projects.
- IV. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the Board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167). E-mail public comments to: publiccomments@kenilworthschools.com or call into the meeting at 908-931-9696 ext. 2325.
- V. Close Meeting to the Public for Comment.
- VI. ROLL CALL ON THE FOLLOWING RESOLUTIONS:

2021-2022 Budget Adoption

RESOLUTION #1: Adoption of the 2021-2022 Annual School Budget:

BE IT RESOLVED that the budget be approved for the 2021-2022 School Year:

	General Fund	Special Revenues	Debt Service	Total
2021-2022 Total Expenditures:	\$29,723,400	\$606,000	\$1,243,600	\$ 31,573,000
Less: Anticipated Revenues:	<u>\$ 8,654,837</u>	<u>\$606,000</u>	<u>\$ 422,824</u>	<u>\$ 9,683,661</u>
Taxes to be Raised:	<u>\$21,068,563</u>	<u>\$ -</u>	<u>\$ 820,776</u>	<u>\$ 21,889,339</u>

BUDGET CAP ADJUSTMENTS:

Adjustment for Enrollment: \$0

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$0.

Adjustment for Health Care Costs: \$0

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$0.

Adjustment for Deferred Pension Contributions: \$0

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for deferral of the PERS pension cost and the additional interest incurred in the amount of \$0.

Adjustment for Responsibility Shifted From/To Another Entity: \$0

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increase (decrease) of costs associated with the transfer of responsibilities in the amount of \$0.

Adjustment for Banked Cap: \$97,029

BE IT RESOLVED that the Board of Education includes in the budget the adjustment for banked cap in the amount of \$97,029. In accordance with N.J.A.C. 6A:23A-10.3(b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to/for [state specific purpose(s)]. The Board of Education will complete this by June 30, 2022 and acknowledges that it cannot be deferred or incrementally completed over a longer period of time.

FREE BALANCE & RESERVES

Budgeted Fund Balance

BE IT RESOLVED that the Kenilworth Board of Education uses budgeted fund balance (unassigned) in the amount of \$357,138.

Capital Reserve Account Withdrawal

BE IT RESOLVED that the Kenilworth Board of Education requests the approval of a Capital Reserve withdrawal in the amount of \$795,000 for work, including the Masonry Repairs, to the 1923 section of Harding School, and the replacement of the Brearley module classrooms.

Maintenance Reserve Account Withdrawal

BE IT RESOLVED that the Kenilworth Board of Education requests the approval of a Maintenance Reserve withdrawal in the amount of \$109,000 for work, including water infiltration remediation and basement ventilation at Harding School.

Emergency Reserve Account Withdrawal

BE IT RESOLVED that the Kenilworth Board of Education requests the approval of an Emergency Reserve withdrawal in the amount of \$0.

Debt Service Reserve Account Withdrawal

BE IT RESOLVED that the Kenilworth Board of Education requests the approval of a Debt Service Reserve withdrawal in the amount of \$0.

BE IT FURTHER RESOLVED, That the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations, and

BE IT FURTHER RESOLVED, That the Board of Education authorizes the Superintendent and Business Administrator, after consultation with the Board President, to make any technical adjustments necessary in order to submit the final budget and certify the taxes.

Harding Masonry/Basement Ventilation Project Award

RESOLUTION #2: Be It Resolved, That the Kenilworth Board of Education awards the following contracts for the Masonry Restoration and Basement Ventilation Project at the Harding Elementary School (Project #2420-050-21-3000) as per architect’s recommendation and with Board Attorney approval after review of submission documents as per low bid as follows:

MASONRY RESTORATION:	BASE BID A	Alternates	
		A-1 thru A-5	Total
Michael J. Malpere Co, Inc. Cranford, NJ	\$ 99,300	\$ 85,000	\$ 184,300

BASEMENT VENTILATION:	BASE BID B
TM Brennan Service, Inc. Hamburg, NJ	\$ 169,000

Harding Gym Renovation Award

RESOLUTION #3: Be It Resolved, That the Kenilworth Board of Education awards contracts to the following vendors associated with the renovation of the Harding School Gymnasium:

Item	Contractor	Coop #	Price
Bleachers	Degler-Whiting, Inc.	Ed-Data #10426	\$ 35,235.00
Center Roll Curtain w/ Graphics	Degler-Whiting, Inc.	Ed-Data #10426	\$ 15,425.00
Wall Padding for behind Baskets	Degler-Whiting, Inc.	Ed-Data #10426	\$ 7,325.00
Floor Sanding & Refinishing	Classic Sport Floors	MRESC 18/19-62	\$ <u>12,672.20</u>
Total Project Cost:			\$ 70,657.20

VII. **RESOLUTION:** Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

VIII. Take any necessary action upon returning from closed executive session.

IX. Adjournment.