



Kenilworth Board of Education

Regular Monthly Meeting Agenda
David Brearley Cafeteria

February 8, 2021

I. Meeting Called to Order 7:30 p.m.

- Open Public Meeting Statement

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2021. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source on January 8, 2021. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. COVID-19 Compliance was updated on December 14, 2020.

This will be an **in-person** meeting. The meeting location has been moved to the David Brearley Cafeteria. Due to COVID-19 modifications to the indoor capacities issued by the State of New Jersey, in-person participation is limited due to social distancing requirements and the size of the meeting room. The Board of Education therefore has calculated that 30 members of the public will be able to participate in person.

In accordance with Board of Education Bylaw 0164.6 “Remote Public Board Meeting During a Declared Emergency,” and in an effort to encourage and increase public participation, the meeting will be live streamed, and the public will be able to view live via YouTube Live Stream. The link will be available at 7:30 PM by clicking on the “Board of Education” tab on the Kenilworth District homepage, then the “Kenilworth BOE YouTube Channel” tab, where you will be able to see the Live Stream icon.

If members of the public are unable to attend the meeting in person and do not have internet access to watch the live stream, they will have an opportunity to call in to listen to the meeting. Members of the public requesting this accommodation must request to do so by 3:00 p.m. prior to the meeting to obtain the call-in information and password codes. Please direct requests to Angela Sandull at 908-276-1644 ext. 1550.

Public comment will be accepted as follows:

- Electronically via email to publiccomments@kenilworthschools.com. These messages must be received by 4:00 p.m. on the night of the meeting. All emails received by the deadline will be read during the public comment section of the meeting.
- In-person at the meeting venue during the public comment section of the meeting.
- By calling into the meeting venue to 908-931-9696 ext. 2325 during the public comment section of the meeting.

For the record, please include your name and address in all comment requests.

In accordance with Board of Education Bylaw 0155.1 “Board Member Participation at Board Meetings Using Electronic Device,” Board Members will have an opportunity if needed to participate via the Zoom Meeting Platform.

- Salute to the Flag
- Roll Call

II. Receiving of the Minutes of the Secretary (January 6 & 11, 2021)

III. Reading & Acceptance of Monthly Correspondence

IV. Superintendent's Report & Presentations:

- a. Student Spotlight: Gina Folgar, Harding Student Council Advisor/6th Grade
Representatives: Noelle Crane, Elijah Lopez, Juliana Lukowicz, Giovanna (Gia) Pirozzi, Jaskaran Singh & Zoe Stout
- b. School Safety Data System (SSDS) Report 2020-2021 Period 1: Dawn Cuccolo, Ron Bubnowski & Jeremy Davies
- c. Superintendent’s HIB Report (January 2021)

V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent’s Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of January 2021.

Be It Further Resolved, That on December 18, 2020, guidance for Fire Drills was provided to School Safety Specialists. The guidance complies with the guidelines established by the New Jersey Department of Education Office of School Preparedness & Emergency Planning. The guidelines allow for modifications to be made to the drill process during the Public Health Crisis. This guidance will be reassessed on a month by month basis by the Governor.

Now Therefore Be It Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of January 2021 in accordance with the current guidance from the NJDOE as follows:

School	Date	Drill Type
Brearley	1/20/21	Fire Phase II/Cohort A (Audible)
Brearley	1/21/21	Fire Phase II/Cohort B (Audible)
Brearley	1/26/21	SIP/Bomb Threat Drill/Cohort B
Brearley	1/27/21	SIP/Bomb Threat Drill/Cohort A

Harding	1/12/21	Fire Phase II (Audible)
Harding	1/14/21	SIP/Bomb Threat Drill

Phase II = Audible Drill

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of January 2021 in the amount of \$3,519,865.68.

Financial Reports

RESOLUTION #3: Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of December 2020.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (January 2021) in the 2020-2021 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

Conferences, Workshops & Travel

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Conference/Workshop			Location
Attendee Name	Title	Date	City, State
Teaching Staff:			
Carol Carrara	Early Literacy - Research to Practice	3/15/2021	Virtual
Amy Efchak	2021 NJAHPERD Annual Convention	2/22/21-2/23/21	Virtual
Dawn Horling	Mentor Texts to Promote Social Justice & Culturally Responsive Teaching	2/11/2021	Virtual
Administration:			
Kayla Lott	Cultures of Thinking in Action	4/26/21-5/23/21	Virtual

Kayla Lott	The Power of Making Thinking Visible	2/22/21-3/21/21	Virtual
Kyle Arlington	NJASA SEL Health Series	2/23/21, 3/9/21, 3/23/21 & 4/6/21	Virtual
Kayla Lott	Succeeding as a Female Leader	2/15/2021	Virtual
Kayla Lott	Adapting the Code of Conduct to Ensure Equity Based on Race and Other Protected Classes	3/16/2021	Virtual
Kyle Arlington	Mentor Texts to Promote Social Justice & Culturally Responsive Teaching	2/11/2021	Virtual

Comprehensive Annual Financial Report

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education accepts the Comprehensive Annual Financial Report of the Kenilworth Board of Education covering the financial accounts and records of the Kenilworth Board of Education, the Food Service Fund, and the Student Activity Accounts for the 2019-2020 school year as prepared by Vincent A. Gonnella, Business Administrator/Board Secretary and Robert A. Hulsart & Co., Board of Education Auditors.

School Safety Data System (SSDS) 2020-2021

RESOLUTION #7: Be It Resolved, That the Kenilworth Board of Education approves the School Safety Data System (SSDS) Incident, Trainings and Programs District Report for Period 1 (September 1– December 31, 2020) as submitted to the New Jersey Department of Education.

FY '21 IDEA Basic Grant Amendment

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education approve the amended Fiscal Year 2021 IDEA Basic Grant application to take into consideration carryover funds from FY '20 as follows:

ESEA: Grant	Original Allocation	Prior Year Carryover	Amended Grant
IDEA Basic-Local	\$325,775	\$16,359	\$ 342,134
IDEA Basic-Nonpublic	\$ 7,144	\$12,427	\$ 19,571
Total Grant:	\$332,919	\$28,786	\$ 361,705

Kean Counseling Practicum/Intern Agreement

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education approves the Counseling Practicum/Intern Affiliation Agreement between the Kenilworth Board of Education and Kean University for three (3) years commencing in the 2020-2021 school year.

Two Revolutions LLC Service Agreement

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education approves the service agreement with Two Revolutions LLC for the 2020-2021 school year to assist with student-centered and competency-based outcomes, at a cost of \$23,250 plus travel expenses as outlined in the contract attached.

NJCIE Inclusion Facilitator Agreement

RESOLUTION #11: Be It Resolved, That the Kenilworth Board of Education approves the service agreement with NJCIE for the 2020-2021 school year to support the effective inclusion of students with disabilities, at a total cost of \$50,000 as outlined in the contract attached.

LRFP Submission

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education approves SSP Architects to make the noted revisions and updates for the 5-year update to the Long Range Facilities Plan (LRFP) and submit to NJDOE on the district’s behalf. Copies of those updates are on file in the Business Office.

PERSONNEL & MANAGEMENT

2020-2021 Paraprofessional Aides

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following classroom special education paraprofessional aide at an hourly rate of \$26.26, pending completion of the employment process for the 2020-2021 school year:

Name	SPED Aide	Hours Per Day	Annual Salary
Shortall, Erin	3.50	3.50	\$ 16,820

Home Instruction

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$43.00/hour.

IN DISTRICT STAFF					
Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
20200826	Anne Phillips	2/1/2021	2/28/2021	1.00	\$ 43.00
20200826	Phil Giordano	2/1/2021	2/28/2021	1.00	\$ 43.00
204127	Nick DeBlasio	2/1/2021	2/14/2021	5.00	\$ 43.00
204127	Robert Kleiven	2/1/2021	2/14/2021	5.00	\$ 43.00

Student Teachers

RESOLUTION #15: Be It Resolved, That the Kenilworth Board of Education approves the following students to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.

Student Teacher	College/University	Cooperating Teacher
Bottino, Meaghan	New Jersey City University	Melissa Condo
Elshiekh, Gihann	Kean University	Kristen Jeans

2020-2021 Extracurricular Stipends

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the following personnel for extra-curricular stipend positions for the 2020-2021 school year as follows:

Harding School:

Program/Advisor	FY '21 Stipend	Staff Member
Family Math	\$ 854	Mike Klimchak
Family Math	\$ 854	Renee Jernigan
Family Science	\$ 854	Tiffany D'Arpa
Family Science	\$ 854	Karen Goger
Family Tools and Technology	\$ 854	Karen Goger
Family Tools and Technology	\$ 854	Graceann Griffin

Assistant Coach Sidebar Agreement

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the Sidebar Agreement to the collective bargaining agreement between the Kenilworth Board of Education and the Kenilworth Education Association governing the employment of Assistant Coaches during the pandemic health emergency.

2020-2021 Athletic Stipend Positions

RESOLUTION #18: Be It Resolved, That the Kenilworth Board of Education approves the following personnel for athletic stipend positions for the 2020-2021 school year as follows:

WINTER SPORTS:

Position	FY '21 Stipend	Staff Member
Assistant Indoor Track Coach	\$ 4,786	Vincent McGowan
Assistant Indoor Track Coach	\$ 4,786	Matt Pitarresi
Assistant Wrestling Coach	\$ 6,982	Anthony Madonia

CURRICULUM & INSTRUCTION

Curriculum Adoption

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
General Music K-6	12/10/2012	2/8/2021
Criminal Justice	5/11/2015	2/8/2021

HIB December 2020

RESOLUTION #20: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his December 1, 2020 to December 31, 2020 HIB Incident Report.

This report was disseminated to the Board of Education in January 2021 and reviewed by the Superintendent at the Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

POLICY REVIEW

First Reading

RESOLUTION #21: Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

R 7425 Lead Testing of Water in Schools (M)

Second Reading – Adopt

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 5330.05 Seizure Action Plan (M)
R 5330.05 Seizure Action Plan (M)

Revisions – Adopt

RESOLUTION #23: Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 0145	Board Member Resignation and Removal (M)
P 2415	Every Student Succeeds Act (M)
P 2415.02	Title I – Fiscal Responsibilities (M)
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M)
P 2415.20	Every Student Succeeds Act Complaints (M)
R 2415.20	Every Student Succeeds Act Complaints (M)
P 4125	Employment of Support Staff Members (M)
P 6360	Political Contributions (M)
P 7440	School District Security (M)
R 7440	School District Security (M)
P 8330	Student Records (M)
P 9713	Recruitment by Special Interest Groups (M)

Abolishment – Adopt

RESOLUTION #24: Be It Resolved, That the Kenilworth Board of Education abolishes the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 2415.01	Academic Standards, Academic Assessments, and Accountability (M)
P 2415.03	Highly Qualified Teachers (M)
P 7430	School Safety (M)
R 7430	School Safety (M)

VI. Old Business.

VII. New Business.

VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167). Public comment will be accepted under the condition outlined in the Open Public Meeting Statement on page 1 of this agenda.

IX. Meeting Closed to the Public for Comment.

X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session.

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA Negotiations (All Units) and Student Personnel Matters (Special Education Settlement)** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.