



# Kenilworth Board of Education

Regular Monthly Meeting Agenda  
David Brearley Cafeteria

January 11, 2021

## I. Meeting Called to Order 7:30 p.m.

- Open Public Meeting Statement

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2021. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source on December 15, 2020 & January 8, 2021. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. COVID-19 Compliance was updated on December 14, 2020.

This will be an **in-person** meeting. The meeting location has been moved to the David Brearley Cafeteria. Due to COVID-19 modifications to the indoor capacities issued by the State of New Jersey, in-person participation is limited due to social distancing requirements and the size of the meeting room. The Board of Education therefore has calculated that 30 members of the public will be able to participate in person.

In accordance with Board of Education Bylaw 0164.6 “Remote Public Board Meeting During a Declared Emergency,” and in an effort to encourage and increase public participation, the meeting will be live streamed, and the public will be able to view live via YouTube Live Stream. The link will be available at 7:30 PM by clicking on the “Board of Education” tab on the Kenilworth District homepage, then the “Kenilworth BOE YouTube Channel” tab, where you will be able to see the Live Stream icon.

If members of the public are unable to attend the meeting in person and do not have internet access to watch the live stream, they will have an opportunity to call in to listen to the meeting. Members of the public requesting this accommodation must request to do so by 3:00 p.m. prior to the meeting to obtain the call-in information and password codes. Please direct requests to Angela Sandull at 908-276-1644 ext. 1550.

Public comment will be accepted as follows:

- Electronically via email to [publiccomments@kenilworthschools.com](mailto:publiccomments@kenilworthschools.com). These messages must be received by 4:00 p.m. on the night of the meeting. All emails received by the deadline will be read during the public comment section of the meeting.
- In-person at the meeting venue during the public comment section of the meeting.
- By calling into the meeting venue to 908-931-9696 ext. 2325 during the public comment section of the meeting.

For the record, please include your name and address in all comment requests.

In accordance with Board of Education Bylaw 0155.1 “Board Member Participation at Board Meetings Using Electronic Device,” Board Members will have an opportunity if needed to participate via the Zoom Meeting Platform.

- Salute to the Flag
- Roll Call

II. Receiving of the Minutes of the Secretary (December 14, 2020)

III. Reading & Acceptance of Monthly Correspondence

IV. Superintendent's Report & Presentations:

- a. District/District Goals Update: Kyle Arlington
- b. Superintendent’s HIB Report (December 2020)

V. Report of Committees, Review of Resolutions & Board Discussion:

## **FINANCE & FACILITIES**

### **Superintendent’s Report**

**RESOLUTION #1:** Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of December 2020.

Be It Further Resolved, That on October 22, 2020, guidance for Fire Drills was provided to School Safety Specialists. The guidance complies with the guidelines established by the New Jersey Department of Education Office of School Preparedness & Emergency Planning. The guidelines allow for modifications to be made to the drill process during the Public Health Crisis. This guidance will be reassessed on a month by month basis by the Governor.

Now Therefore Be It Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of December 2020 in accordance with the current guidance from the NJDOE as follows:

<b>School</b>	<b>Date</b>	<b>Drill Type</b>
Harding	12/08/20	Phase II Audible Alarm
Harding	12/11/20	Shelter in place
Brearley	12/30/20	Fire Evacuation
Brearley	12/2020	COVID Exemption/Shelter in place

**Bill List**

**RESOLUTION #2:** Be It Resolved, That the attached bill list be approved for the month of December 2020 in the amount of \$2,551,730.22.

**Financial Reports**

**RESOLUTION #3:** Pursuant to *N.J.A.C.* 6A:23A-16.10(c)(4), we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C.* 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of November 2020.

**Line Item Transfers**

**RESOLUTION #4:** Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (December 2020) in the 2020-2021 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

**Conferences, Workshops & Travel**

**RESOLUTION #5:** Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

<b>Attendee Name</b>	<b>Conference/Workshop Title</b>	<b>Date</b>	<b>Location City, State</b>
<b>Teaching Staff:</b>			
Assunta Abdelaziz	Virtual CPI Certification	2/2/2021	Virtual
Stephanie Scasso	Restorative Justice Conference	1/25-1/26/20	Virtual
Nichole Spampinato	Restorative Justice Conference	1/25-1/26/20	Virtual
Megan Harrison	Restorative Justice Conference	1/25-1/26/20	Virtual
Alejandro Mejia	Restorative Justice Conference	1/25-1/26/20	Virtual
Leslie Bedford	Race, Equity and Social Justice with Dr. Grillo	1/12,1/26,2/19 &1/23/21	Virtual
Dawn Horling	Race, Equity and Social Justice with Dr. Grillo	1/12,1/26,2/19 &1/23/21	Virtual
<b>Administration:</b>			

Kayla Lott	Restorative Justice Conference	1/25-1/26/20	Virtual
Jeremy Davies	Restorative Justice Conference	1/25-1/26/20	Virtual
Kyle Arlington	Race, Equity and Social Justice with Dr. Grillo	1/12,1/26,2/19 &1/23/21	Virtual
Dawn Cuccolo	Restorative Justice Conference	1/25-1/26/20	Virtual

**Transportation**

**RESOLUTION #6:** Be It Resolved, That the Kenilworth Board of Education approves the following bus companies for extra-curricular and athletic transportation in the event the MUJC is unable to provide transportation for a specific field trip or athletic competition:

Company	Town	Phone	NJ Reg.	Insurance
Broadway Elite Tours	East Hanover	973-515-8808	x	x
US Coachways	Red Bank	800-359-5991	x	x

**Architectural Services**

**RESOLUTION #7:** Be It Resolved, That the Kenilworth Board of Education approves a proposal to provide architectural services associated with the Harding Masonry Façade and correction of water infiltration and ventilation design of the Harding Basement (1923 addition) submitted by SSP Architects at a cost not to exceed \$45,500.00 + \$11,500.00 for site assessment, topographic survey and schematic design.

**PERSONNEL & MANAGEMENT**

**Finistrella Resignation/Retirement**

**RESOLUTION #8:** Be It Resolved, That the Kenilworth Board of Education accepts the resignation/retirement of Mariann Finistrella, David Brearley classroom aide, effective February 28, 2021.

**Plumeri - Leave Replacement CST**

**RESOLUTION #9:** Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Leslie Plumeri as a leave replacement for Child Study Team Member, Brittany Reale, effective 1/25/21 to 6/23/21 at a rate of \$150 per day with no benefits pending completion of employment process. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure.

**LeAnne Dunn Revised Maternity**

**RESOLUTION #10:** Whereas, on 10/13/20 the Kenilworth Board of Education approved a maternity leave absence for LeAnne Dunn, and

Whereas the previous request requested to return on February 1, 2021,

Whereas LeAnne Dunn now anticipates returning on April 12, 2021.

Be It Resolved, That the Kenilworth Board of Education approves the revised maternity leave of absence for LeAnne Dunn, a teacher at the David Brearley Middle/High School, pending certification of health care provider, as follows:

04/06/2020	Approximate date of delivery
09/01/20 – 11/24/20	Twelve (12) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave.
11/25/20 – 04/01/21	Unpaid leave
04/02/21 – 04/09/21	Spring break
04/12/2021	Return date

**Sarah D’Alessandro Revised Maternity**

**RESOLUTION #11:** Whereas, on 03/09/20 the Kenilworth Board of Education approved a maternity leave absence for Sarah D’Alessandro, and

Whereas the previous request requested to return on February 2, 2021, using (6) personal illness days,

Whereas Sarah D’Alessandro now anticipates returning on April 1, 2021, using (19) personal illness days,

Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Sarah D’Alessandro, a teacher at the Harding Elementary School, pending certification of health care provider, as follows:

07/02/2020	Date of delivery
02/01/21 – 02/26/21	Use of nineteen (19) personal illness days
03/01/21 – 03/31/21	Unpaid Leave
04/01/2021	Return Date

**School Board Recognition Month**

**RESOLUTION #12:** WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Kenilworth Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Kenilworth Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, The Kenilworth Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Kenilworth Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children’s education.

**2020-21 A.C.E. Program Staff**

**RESOLUTION #13:** Be It Resolved, That the Kenilworth Board of Education approves the following personnel to staff the A.C.E. (Alternative Classroom Experience) Program for the 2020-2021 school year as follows:

<b>Title</b>	<b>FY '21 Rate</b>	<b>Staff Member</b>
A.C.E. Program Staff	\$43/hour	Jamie Lugo

**Observation Rubrics**

**RESOLUTION #14:** Be It Resolved, That the Kenilworth Board of Education approves the following evaluation performance rubric for the certificated position:

Technology Facilitator Coach

**2020-2021 Athletic Stipend Positions**

**RESOLUTION #15:** Be It Resolved, That the Kenilworth Board of Education approves the following personnel for athletic stipend positions for the 2020-2021 school year as follows:

**WINTER SPORTS:**

Position	FY '21 (1)	
	Stipend	Staff Member
Boys Assistant Basketball Coach	\$ 6,982	Jamie Condrack
JV Girls Assistant Basketball Coach	\$ 6,982	Allison Rayano

**(1) Pending Completion of Negotiations**

**Home Instruction**

**RESOLUTION #16:** Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$43.00/hour.

IN DISTRICT STAFF					
Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
20200826	Anne Phillips	1/4/2021	1/31/2021	1.00	\$ 43.00
20200826	Phil Giordano	1/4/2021	1/31/2021	1.00	\$ 43.00
204127	Nick DeBlasio	12/20/2020	1/31/2021	5.00	\$ 43.00
204127	Robert Kleiven	12/20/2020	1/31/2021	5.00	\$ 43.00

**SOA for Paraprofessional Staff 2020-2021**

**RESOLUTION #17:** Be It Resolved, That the Kenilworth Board of Education approves the Statement of Assurance (SOA) Regarding the Use of Paraprofessional Staff as of January 1, 2021 for the 2020-2021 School Year.

**Substitute Staff**

**RESOLUTION #18:** Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2020-2021 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Zobek	Christopher		\$ 125.00			

**CURRICULUM & INSTRUCTION**

**Curriculum Adoption**

**RESOLUTION #19:** Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

<b>Curriculum</b>	<b>Prior BOE Adoption</b>	<b>Revised</b>
Art Beyond the Classroom	5/11/2015	1/11/2021

**HIB November 2020**

**RESOLUTION #20:** Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his November 1, 2020 to November 30, 2020 HIB Incident Report.

This report was disseminated to the Board of Education in December 2020 and reviewed by the Superintendent at the Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

**POLICY REVIEW**

**First Reading**

**RESOLUTION #21:** Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

- P 5330.05      Seizure Action Plan (M)
- R 5330.05      Seizure Action Plan (M)

**Revisions – Adopt**

**RESOLUTION #22:** Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

- P 0152            Board Officers

VI. Old Business.

VII. New Business.



VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167). Public comment will be accepted under the condition outlined in the Open Public Meeting Statement on page 1 of this agenda.

IX. Meeting Closed to the Public for Comment.

X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session.

**RESOLUTION:** Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA Negotiations and Winfield Send/Receive Agreement** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.