



# Kenilworth Board of Education

Regular Monthly Meeting Agenda  
David Brearley Cafeteria

December 14, 2020

## I. Meeting Called to Order 7:30 p.m.

- Open Public Meeting Statement

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2020. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. COVID-19 Compliance was updated on December 9, 2020.

This will be an **in-person** meeting. The meeting location has been moved to the David Brearley Cafeteria. Due to COVID-19 modifications to the indoor capacities issued by the State of New Jersey, in-person participation is limited due to social distancing requirements and the size of the meeting room. The Board of Education therefore has calculated that 30 members of the public will be able to participate in person.

In accordance with Board of Education Bylaw 0164.6 “Remote Public Board Meeting During a Declared Emergency, and in an effort to encourage and increase public participation, the meeting will be live streamed, and the public will be able to view live via You Tube Live Stream. The link will be available at 7:30 PM by clicking on the “Board of Education” tab on the Kenilworth District homepage, then the “Kenilworth BOE YouTube Channel” tab, where you will be able to see the Live Stream icon.

If members of the public are unable to attend the meeting in person and do not have internet access to watch the live stream, they will have an opportunity to call in to listen to the meeting. Members of the public requesting this accommodation must request to do so by 3:00 p.m. prior to the meeting to obtain the call-in information and password codes. Please direct requests to Angela Sandull at 908-276-1644 ext. 1550.

Public comment will be accepted as follows:

- Electronically via email to [publiccomments@kenilworthschools.com](mailto:publiccomments@kenilworthschools.com). These messages must be received by 4:00 p.m. on the night of the meeting. All emails received by the deadline will be read during the public comment section of the meeting.
- In-person at the meeting venue during the public comment section of the meeting.
- By calling into the meeting venue to 908-931-9696 ext. 2325 during the public comment section of the meeting.

For the record, please include your name and address in all comment requests.

In accordance with Board of Education Bylaw 0155.1 “Board Member Participation at Board Meetings Using Electronic Device,” Board Members will have an opportunity if needed to participate via the Zoom Meeting Platform.

- Salute to the Flag
  - Roll Call
- II. Receiving of the Minutes of the Secretary (November 9, 2020)
- III. Reading & Acceptance of Monthly Correspondence
- IV. Superintendent's Report & Presentations:
- a. Student Spotlight: Jacob Ulasevich, Be Nice Company/Student Staff: Justin Hemhauser, Brendan Barbosa, Anabela Flosa, Josh Kratzer, Alexa Lima, Vaughn Marranca, Krishna Mehta, Michelle Montoya, Luke Padula, Samuele Pantano, Ryan Potter, Camyla Quinalia, Angelina Vicente
  - b. Presentation: ESIP/Solar PPA Project
    - Lisa Gorab, Wilentz, Goldman & Spitzer
    - Scott Mihalick & Tammy Stouchko, SSP Architects
    - Robbi Acampora, Phoenix Advisors, LLC
  - c. District/Superintendent Update: Kyle Arlington
  - d. Superintendent’s HIB Report (November 2020)
- V. Report of Committees, Review of Resolutions & Board Discussion:
- 2021 Board of Education Meeting Schedule
  - Financial Impact of Chapter 44 – Preliminary Findings

## **FINANCE & FACILITIES**

### **Superintendent’s Report**

**RESOLUTION #1:** Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of November 2020.

Be It Further Resolved, That on October 22, 2020, guidance for Fire Drills was provided to School Safety Specialists. The guidance complies with the guidelines established by the New Jersey Department of Education Office of School Preparedness & Emergency Planning. The guidelines allow for modifications to be made to the drill process during the Public Health Crisis. This guidance will be reassessed on a month by month basis by the Governor.

Now Therefore Be It Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of November 2020 in accordance with the current guidance from the NJDOE as follows:

School	Date	Drill Type
Brearley	11/19/20	Fire Phase II/Cohort A
Brearley	11/19/20	Fire Phase II/Cohort B
Harding	11/16/20	Fire Phase II
District	11/19/20	Notification Drill

**Phase II = Audible Drill**

**Bill List**

**RESOLUTION #2:** Be It Resolved, That the attached bill list be approved for the month of November 2020 in the amount of \$2,809,882.67.

**Financial Reports**

**RESOLUTION #3:** Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of October 2020.

**Line Item Transfers**

**RESOLUTION #4:** Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (November 2020) in the 2020-2021 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

**Conferences, Workshops & Travel**

**RESOLUTION #5:** Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
<b>Administration:</b>			
Kayla Lott	Getting Started with MTSS	2/25/2021	Virtual
Kayla Lott	Building the Instrumental Core Using the MTSS Lens	1/14/2021	Virtual

**January 2021 Regular Meeting Date**

**RESOLUTION #6:** Whereas January 6, 2021 had previously been designated as the Board of Education’s Organization Meeting, and

Whereas at that Organization Meeting, the Board will adopt the schedule of meetings for the new organizational year, and

Whereas the Board of Education would like to provide sufficient notice to the public with regard to their regular monthly meetings, now

Therefore Be It Resolved, that the Kenilworth Board of Education approves January 11, 2021 at 7:30 p.m. as its first Regular Meeting of the organizational year and authorizes the Board Secretary to advertise said meeting.

**School Security Grant**

**RESOLUTION #7:** Whereas in July 2020, the Kenilworth School District submitted the Alyssa’s Law Compliance Determination Application to the Department of Education, and

Whereas, the district is now eligible for grant funding through the Securing Our Children's Future Bond Act, School Security Grant;

Now Therefore Be It Resolved, that the Kenilworth Board of Education approves the School Security Grant Application in the amount of \$82,165 and

Be It Further Resolved, that the grant funding be used for the purchase of surveillance equipment, access control systems and site barrier; and

Be It Further Resolved, that the Board of Education affirms and acknowledges the submission of the grant application and the availability of local funds in case the total estimated costs of the proposed work exceed the district’s grant allowances.

**MUJC Transportation Contracts**

**RESOLUTION #8:** Be It Resolved, That the Kenilworth Board of Education approves the Morris-Union Jointure Commission Coordinated Transportation Services contracts for the 2020-2021 Regular School year as follows:

Route ID	Destination	Ownership	Route Cost	Aide Per Diem
922	VoTech	MUJC	\$51,194.52	
971	Center for Lifelong Learning	MUJC	\$59,688.45	\$175.26

**Authorization to join PEPPM Coop**

**RESOLUTION #9:** Be It Resolved, That the Kenilworth Board of Education joins the Pennsylvania Education Purchasing Program for Microcomputers (PEPPM) cooperative purchasing program and authorizes the utilization of the PEPPM to purchase educational materials and services in accordance with NJ school purchasing guidelines.

**PERSONNEL & MANAGEMENT**

**Deahl Resignation/Retirement**

**RESOLUTION #10:** Be It Resolved, That the Kenilworth Board of Education accepts the resignation/retirement of Rose Deahl, Harding lunch aide, effective November 30, 2020.

**Additional Teaching Section for 2020-2021**

**RESOLUTION #11:** Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to agree to the voluntary acceptance from the following certificated staff members to teach an additional section assigned during the 2020-2021 school year, with compensation in accordance with the collective bargaining agreement:

Teacher	Assignment	Stipend*	Start	End
Caitlin Martin	Full Period	\$10,000	11/9/20	1/10/21
Michelle VanSteenacker	Full Period	\$10,000	12/15/20	6/30/21

\* Prorated to start date

Be It Further Resolved, that the Kenilworth Board of Education approves the revised assignment from ½ Period to Full Period prorated effective September 1, 2020.

Teacher	Assignment	Stipend	Start	End
Christa Candon	Full Period	\$10,000	9/1/20	6/30/21

**Club Advisors**

**RESOLUTION#12:** Be It Resolved, That the Kenilworth Board of Education establishes a Robotics Club at the David Brearley Middle/High School in accordance with the attached plan and approves Kayla Khaled as the voluntary advisor at no cost to the Board.

Be It Further Resolved, That the Kenilworth Board of Education approves the following volunteer club advisors at the David Brearley Middle/High School for the 2020-2021 school year at no cost to the Board:

Teacher	Club
Megan Harrison	Race Matters Alliance
Janice Marsilli	Race Matters Alliance
Joelle Pizzano	Gay Straight Alliance

**Professional Development Presenters**

**RESOLUTION #13:** Be It Resolved, That the Kenilworth Board of Education approves the following presenters for professional development days and reimbursement for planning time:

<b>Teacher</b>	<b>Program</b>	<b>#Hours</b>	<b>Total Stipend</b>	<b>Account</b>
Jacob Ulasevich	Google Classroom Training	1.5	\$64.50	11-000-223-110-000
Eileen McGrath	Zoom Training	1.5	\$64.50	11-000-223-110-000
Nichole Spampinato	Go Guardian	1.5	\$64.50	11-000-223-110-000

**Modification 2020-2021 Paraprofessional Aides**

**RESOLUTION #14:** Be It Resolved, That the Kenilworth Board of Education approves the modification of employment hours at a rate of \$26.26 for the following aides for the 2020-2021 school year.

<b>Name</b>	<b>Hours Per Day</b>	<b>Annual Salary</b>	<b>Effective Date</b>	<b>End Date</b>
Drivas, Zoe	4.00	\$ 19,222	12/3/2020	6/30/2021
Konig, Jason	4.00	\$ 19,222	12/8/2020	6/30/2021
Meshi, Valbone	5.00	\$ 24,028	12/16/2020	1/31/2021
Natheer, Nora	5.00	\$ 24,028	12/16/2020	6/30/2021

**Additional Services 2020-2021**

**RESOLUTION #15:** Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the superintendent to employ Jennifer Donohue to provide the following additional services.

<b>Purpose</b>	<b>Hours Per Week</b>	<b>Total Stipend</b>	<b>Effective Date</b>	<b>End Date</b>
Special Education Student Modification	2.00	\$ 86.00	12/14/2020	2/1/2021
Supplemental Instruction	2.00	\$ 86.00	12/15/2020	2/15/2021

**2020-2021 Extracurricular Stipend**

**RESOLUTION #16:** Be It Resolved, That the Kenilworth Board of Education approves the following personnel for extra-curricular stipend positions for the 2020-2021 school year as follows:

<b>Program/Advisor</b>	<b>FY '21</b>	
	<b>Stipend</b>	<b>Staff Member</b>
Bruins That Care Advisor	\$ 636	Jacob Ulasevich

**Barton - Payment of Unused Sick Days**

**RESOLUTION #17:** Be It Resolved, That the Kenilworth Board of Education approves unused sick pay for Patricia Barton, retired classroom aide, in accordance with KEA collective bargaining agreements as follows:

Name	Annual Salary	Day's Pay *	Accumulated Days	Reimbursed Amount
Patricia Barton	\$19,222	\$32.04	171	\$5,478.84

\*Calculated at 1/600<sup>th</sup> of annual salary

**Home Instruction**

**RESOLUTION #18:** Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$43.00/hour.

IN DISTRICT STAFF					
Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
20200826	Anne Phillips	11/23/2020	12/23/2020	1.00	\$ 43.00
20200826	Phil Giordano	11/23/2020	12/23/2020	1.00	\$ 43.00

**Substitute Staff**

**RESOLUTION #19:** Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2020-2021 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Scheurer	Robert		\$ 125.00			

**CURRICULUM & INSTRUCTION**

**Curriculum Adoption**

**RESOLUTION #20:** Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
AP Computer Science A	New	New

**HIB October 2020**

**RESOLUTION #21:** Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his October 1, 2020 to October 31, 2020 HIB Incident Report.

This report was disseminated to the Board of Education in November 2020 and reviewed by the Superintendent at the Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

**POLICY REVIEW**

**Adopt - Bylaw 0164.6**

**RESOLUTION: #22** Be It Resolved, That the Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and adopt Bylaw 0164.6 with one reading to be in compliance with the new emergency regulations regarding remote meetings held during a Governor-declared emergency, N.J.A.C. 5:39-1.1 through 1.7, promulgated by Department of Community Affairs.

VI. Old Business.

VII. New Business.

VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167). Public comment will be accepted via email [publiccomments@kenilworthschools.com](mailto:publiccomments@kenilworthschools.com) or by calling 908-931-9696 ext. 2325.

IX. Meeting Closed to the Public for Comment.

X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session.

**RESOLUTION:** Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of KEA Negotiations** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.