



# Kenilworth Board of Education

Special Meeting Agenda  
David Brearley Cafeteria

August 31, 2020

I. Meeting Called to Order 6:30 p.m.

- Open Public Meeting Statement

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2020. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. The meeting time has been changed to 6:30 p.m. and the meeting location changed via notice on August 25, 2020.

This will be an **in person** meeting. Due to a recent announcement by Governor Murphy, participation will be limited to 25 individuals. The Board of Education therefore estimates that 12 members of the public will be able to participate in person.

In an effort to encourage and increase public participation, the meeting will be live streamed, and the public will be able to view live via YouTube Live Stream. The link will be available at 6:30 p.m. from the district's website [www.kenilworthschools.com](http://www.kenilworthschools.com) by clicking on the 'Kenilworth BOE You-Tube Channel' link under the "Board of Education" tab.

Public comment will be accepted only during the public comment period in the meeting, in person, via email to [publiccomments@kenilworthschools.com](mailto:publiccomments@kenilworthschools.com) or by calling 908-931-9696 ext. 2325. For the record, please include your name and address in all comment requests.

- Salute to the Flag
- Roll Call

III. Reading & Acceptance of Correspondence

IV. Superintendent's Report, Presentations & Discussion:

- Retirement recognition of Kathy Murphy, Harding School Principal
- The Road Back – Restart and Recovery Plan for Education – Fall 2020 – The Kenilworth Way

V. Report of Committees, Review of Resolutions & Board Discussion:

## FINANCE & FACILITIES

### **Lincoln Technical Institute Affiliation Agreement**

**RESOLUTION #1:** Be It Resolved That the Kenilworth Board of Education approve the Affiliation Agreement between the Board of Education and Lincoln Technical Institute for the purpose of a cooperative internship training program for qualified students to prepare for the practice of Computer & Network Support Technician.

### **Stockton Affiliation Practicum/Intern Agreement**

**RESOLUTION #2:** Be It Resolved, That the Kenilworth Board of Education approves the Practicum/Intern Affiliation Agreement - Speech Pathology and Occupational Therapy between the Kenilworth Board of Education and Stockton University for the 2020-2021 school year.

### **Rutgers School Psychology Internship Consortium Agreement 2020-2021**

**RESOLUTION #3:** Be It Resolved, That the Kenilworth Board of Education approves the Consortial Agreement for internship through the Graduate School of Applied and Professional Psychology (GSAPP) between the Kenilworth Board of Education and Rutgers University Consortium for the 2020-2021 school year.

### **Trinitas Therapy Related Services 2020-2021**

**RESOLUTION #4:** Be It Resolved, That the Kenilworth Board of Education approves the School-Based Services Agreements for Speech Therapy and Occupational Therapy Services for the 2020-2021 school year with Trinitas Healthcare Corp. Children's Therapy Services as per the attached.

## COVID-19 RELATED RESOLUTIONS

### **District's Plan for Reopening Schools**

**RESOLUTION #5: WHEREAS,** the plan to reopen schools for the 2020-2021 school year includes, to the extent possible and within the confines as dictated by the District's buildings and facilities, the health, safety, and "Leadership and Planning" measures identified as "Anticipated Minimum Standards" (minimum standards) in the Department of Education's [\*The Road Back, Restart and Recovery Plan for Education\*](#); and

**WHEREAS,** the District's plan, to the extent possible will implement those minimum standards as outlined in the District's reopening plan, and

**WHEREAS,** the District's plan, to the extent possible, will adhere to the directives of the Governor and the Department of Education of the State of New Jersey regarding the reopening of schools for 2020-2021, and

**WHEREAS**, on August 14, 2020 the Superintendent of Schools submitted the District’s plan for reopening schools for the 2020-2021 school year to the Department of Education Executive County Superintendent, and

**WHEREAS**, on August 17, 2020, the Superintendent of Schools consulted with the Board of Education’s Steering Committee on the status of the District’s plan for reopening schools for the 2020-2021 school year, and

**WHEREAS**, on August 20, 2020 the Department of Education Executive County Superintendent approved the District’s plan for reopening schools for the 2020-2021 school year, and

**WHEREAS**, on August 24, 2020, the Superintendent and the Board of Education publicly presented the District’s plan for reopening schools for the 2020-2021 school year,

**NOW, BE IT RESOLVED**, that the Board has considered the above and, upon the recommendation of the Superintendent, approves the District’s plan for reopening schools for the 2020-2021 school year, and

**BE IT FURTHER RESOLVED**, that the Board of Education authorize the Superintendent of Schools to modify the District’s plan for reopening schools for the 2020-2021 school year as necessary to protect the safety of students and staff.

**District Distance Learning Plan**

**RESOLUTION #6:** Be It Resolved That, the Kenilworth Board of Education approves the District Distance Learning Plan for the 2020-2021 school year.

**Union County CARES Act Grant**

**RESOLUTION #7:** Be It Resolved, That the Kenilworth Board of Education authorize the submission of the Union County CARES Act – Coronavirus Relief Funds School District Grant Sub Award Agreement and the First Amendment to the grant and accept the award in the amount of \$59,216.77 to be used to purchase the items outlined below, and

Be It Further Resolved, that the Kenilworth Board of Education authorize the School Business Administrator to execute and implement the grant as outlined.

<b>Account</b>	<b>Amount</b>	<b>Description</b>
20-064-100-600-000	\$ 4,865.97	Distance Learning Equipment (Tripods)
20-064-200-600-000	<u>\$ 54,350.80</u>	iWave Air Purification Units
	\$ 59,216.77	

**Vaccine Administration Program Agreement**

**RESOLUTION #8:** Be It Resolved, that the Kenilworth Board of Education approve the Vaccine Administration Program Agreement between the Kenilworth Board of Education and Rite Aid Hdqtrs. Corp. for the administration of vaccines to employees on a voluntary basis.

Be It Further Resolved, that there is no charge for the cost of administration provided the employee has insurance either sponsored by the Board of Education or the employee has coverage under their partner’s plan or parent’s plan. The Board of Education will cover the cost of the vaccine if the employee is not covered by insurance.

**COVID-19-Expenses**

**RESOLUTION #9:** Be It Resolved, That the Kenilworth Board of Education record and memorialize the expenses incurred related to the COVID-19 pandemic and the move to Virtual Learning, for the period of July 16 to August 27, 2020:

<b>PO #</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
100588	7/20/2020	BioShine	Student Face Shields	\$ 1,050.00
100589	7/20/2020	BioShine	Student Face Masks	\$ 1,460.00
100596	7/20/2020	Spruce	Soap	\$ 6,685.00
100599	7/22/2020	Rethink	Distance Learning SPED	\$ 3,835.00
100608	7/23/2020	Atra	Isolation Gowns	\$ 2,510.00
100610	7/23/2020	Ridell	Staff Face Coverings	\$ 4,573.90
100612	7/29/2020	Sign-a-Rama	Social Distancing decals	\$ 2,500.00
100613	7/29/2020	BioShine	Hearing Impaired Face Masks	\$ 998.40
100622	7/30/1930	CDW-G	Web Cameras for Classrooms	\$ 10,801.20
100626	8/4/2020	Batteries Plus	Batteries for Dispensers	\$ 602.64
100630	8/10/2020	FW Webb	Bathroom Faucets	\$ 9,099.88
100631	8/10/2020	Grainger	Hallway Trash Cans	\$ 3,208.20
100632	8/10/2020	MGL Printing	Floor & Wall Decals	\$ 1,048.50
100633	8/10/2020	Mooney General	Safe Wipes (Disinfecting)	\$ 4,052.16
100635	8/10/2020	Johnstone Supply	Coil Cleaner/Disinfectant	\$ 266.50
100637	8/10/2020	Spruce	Brackets for Hand Sanitizers	\$ 2,250.00
100644	8/12/2020	IPromoteU	Isolation Gowns	\$ 525.00
100651	8/12/2020	KeyBoard Consult	Tripods for Classrooms	\$ 7,560.00
100654	8/13/2020	Mooney General	Hallway Trash Cans	\$ 4,476.64
100655	8/13/2020	Sign-a-Rama	Navigational Signage	\$ 647.10
100656	8/13/2020	PaySchools	Touchless Scanners for Café	\$ 1,456.00
100658	8/17/2020	Johnstone Supply	Exhaust Fans for Harding Gyms	\$ 1,570.08
100665	8/18/2020	Johnstone Supply	IWave Units for Unit Vets	\$ 42,936.00
100666	8/18/2020	FW Webb	IWave Units Air Handlers	\$ 11,141.80

100672	8/19/2020	Sign-a-Rama	COVID Banner	\$ 433.00
100675	8/20/2020	Spruce	Hand Sanitizer & Soap	\$ 4,586.50
100677	8/26/2020	Sign-a-Rama	Signs	\$ 1,237.50
100678	8/26/2020	Spruce	Hand Sanitizer dispensers	\$ 2,600.00
100687	8/26/2020	Wilkinson	Electric wiring for Gym Fans	\$ 4,800.00
				\$ 138,911.00

TOTAL COVID RELATED ORDERS TO DATE: \$266,027.52

### PERSONNEL & MANAGEMENT

#### McClafferty -Resignation/Retirement

**RESOLUTION #10:** Be It Resolved, That the Kenilworth Board of Education accepts the resignation/retirement of Ana McClafferty, Harding School lunch aide, effective August 7, 2020.

#### MaryAnn Cramer - Resignation/Retirement

**RESOLUTION #11:** Be It Resolved, That the Kenilworth Board of Education accepts the resignation/retirement of Mary Ann Cramer, Harding School lunch aide, effective August 18, 2020.

#### Bubnowski Interim Principal

**RESOLUTION #12:** Whereas the COVID-19 Pandemic has impacted the district's ability to effectively conduct a search for the elementary principal, and

Whereas the administration would like to do a thorough and comprehensive search without the limitations of a COVID pandemic,

Be It Resolved That the Kenilworth Board of Education approve the recommendation of the Superintendent to appoint Assistant Principal Ronald Bubnowski as Interim Principal of Harding School with a monthly stipend of \$1,500 until such time a permanent replacement is found.

#### Montemurro – Interim Assistant Principal

**RESOLUTION #13:** Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ James Montemurro as an Interim Assistant Principal at Harding Elementary School starting at a rate of \$300 per day effective September 1, 2020 and until such time his services are no longer needed.

#### PT Custodian

**RESOLUTION #14:** Be It Resolved, That the Kenilworth Board of Education approve the recommendation of the Superintendent of Schools to employ the following individuals for the

2020-2021 school year as part-time custodians at an hourly rate of \$14.52 based on Step 0 (\$30,200/260 days/8 hours) on the new hire guide.

Norma Mejia  
Donna Price

Be It Further Resolved, that the employee’s hours not exceed 25 hours per week and that be paid for hours worked.

Be It Further Resolved, that they are entitled to all benefits as outlined in the collective bargaining agreement between the Custodians and the KBOE.

**Rescinding Employment Offer to Noda**

**RESOLUTION #15:** Be It Resolved, That the Kenilworth Board of Education rescind the offer of employment made through resolution #24 approved on August 10, 2020 to employ Shandel Noda as a part-time Classroom Aide for the 2020-2021 school year.

**Additional Teaching Sections for 2020-2021**

**RESOLUTION #16:** Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to agree to the voluntary acceptance from the following certificated staff members to teach an additional section assigned for the 2020-2021 school year, with compensation of a sum of \$10,000 additional salary for the 2020-2021 school year:

Teacher	Assignment	Stipend
Nicholas DeBlasio	Full Period	\$10,000
David Kaplow	Full Period	\$10,000
Marisa Focht	Full Period	\$10,000
William Hopper	Full Period	\$10,000
Jade Rodrigues	Full Period	\$10,000
Christa Candon	½ Period	\$5,000

**Summer Professional Development**

**RESOLUTION #17:** Be It Resolved, That the Kenilworth Board of Education approves the following staff members to attend (virtual) training during the summer of 2020 and pay the stipend amount pursuant to Article XVII Section C3 of the Collective Bargaining Agreement charged to account 11-000-223-100-000, pending certificate of course completion.

TEACHER	PROGRAM	STIPEND
Catherine Allan	PFA - Summer Learning Institute 2020	\$120
Stacie Bussiere	PFA - Summer Learning Institute 2020	\$120
Carol Carrara	PFA - Summer Learning Institute 2020	\$120
Jennifer Donohue	PFA - Summer Learning Institute 2020	\$120
Marisa Focht	PFA - Summer Learning Institute 2020	\$120

Rose Gerenstein	PFA - Summer Learning Institute 2020	\$120
Megan Harrison	PFA - Summer Learning Institute 2020	\$120
Elizabeth Hopkins	PFA - Summer Learning Institute 2020	\$120
Kristen Jeans	PFA - Summer Learning Institute 2020	\$120
Kayla Khaled	PFA - Summer Learning Institute 2020	\$120
Caitlin Martin	PFA - Summer Learning Institute 2020	\$120
Angela McGee	PFA - Summer Learning Institute 2020	\$120
Eileen McGrath	PFA - Summer Learning Institute 2020	\$120
Stacey Miller	PFA - Summer Learning Institute 2020	\$120
Kristine Parente	PFA - Summer Learning Institute 2020	\$120
Brittany Reale	PFA - Summer Learning Institute 2020	\$120
Brianna Skiff	PFA - Summer Learning Institute 2020	\$120
Michelle Ventura	PFA - Summer Learning Institute 2020	\$120
Laura Walsh	PFA - Summer Learning Institute 2020	\$120

**Professional Development Presenters**

**RESOLUTION #18:** Be It Resolved, That the Kenilworth Board of Education approves the following presenters for professional development days and reimbursement for planning time:

Teacher	Program	#Hours	Total Stipend	Account
Stephanie Scasso	NTO	2	\$86.00	11-000-223-110-000
Karen Goger	Genesis General Overview	1	\$43.00	11-000-223-110-000
Kelly Starke	Effective Remote Instruction Grade K-6	2	\$86.00	11-000-223-110-000
Assunta Abdelaziz	Re Think Training	2	\$86.00	11-000-223-110-000
Karen Goger	Basic Google Classroom with Aides	1	\$43.00	11-000-223-110-000
Jacob Ulasevich	Go Guardian Training	2.5	\$107.50	11-000-223-110-000
William Hopper	ELL	.5	\$21.50	11-000-223-110-000
Eileen McGrath	Go Guardian Training	2.5	\$107.50	11-000-223-110-000
Kayla Khaled	Basic Google Classroom with Aides	1	\$43.00	11-000-223-110-000

**Substitute Staff**

**RESOLUTION #19:** Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, and/or aide(s) for the 2020-2021 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Almeida	Maria			\$ 15.00	\$ 14.00	\$ 15.00
Anderson	Erin		\$ 125.00			
Anderson	Jeffrey		\$ 125.00			
Bandeira	Gia		\$ 125.00	\$ 15.00	\$ 14.00	\$ 15.00
Battaglia	Melissa		\$ 125.00			
Burke	Jennifer		\$ 125.00			
Byrne	Mary-Beth		\$ 125.00			
Calello	Madison		\$ 125.00			
Capizzano	Joanne			\$ 15.00		\$ 15.00
Cariello	Janet		\$ 125.00			
Casalino	James		\$ 125.00			
Celis	Ana			\$ 15.00		
Clark	Walter		\$ 125.00			
Costa-Ponik	Suzette		\$ 125.00			
Crisafulli	Amanda	\$ 250.00				
DeBenedetto	Sharon		\$ 125.00			
Dering	Joan		\$ 125.00			
Doud	Deborah			\$ 15.00		
Duarte	Ingrid		\$ 125.00			
Ferrante	Amber		\$ 125.00	\$ 15.00		
Ferrara	Margaret			\$ 15.00	\$ 14.00	
Fette	Kevin		\$ 125.00			
Fitzpatrick	Robert		\$ 125.00	\$ 15.00		
Fitzsimmons	Eleanor		\$ 125.00			
Fox	Karim		\$ 125.00			
Galleo	Shelley		\$ 125.00			
Georgs	Dawn		\$ 125.00			
Ghigliotty	Amber		\$ 125.00			
Gomez	Bruna		\$ 125.00			
Graham	Debra			\$ 15.00		
Grigg	Alan		\$ 125.00			
Grobe	Ronald		\$ 125.00			
Harrison	Benjamin		\$ 125.00	\$ 15.00		
Hegna	Cynthia	\$ 250.00				
Heimall	Diane		\$ 125.00			
Imbriaco	Janine		\$ 125.00	\$ 15.00		
Klimchak	Michael		\$ 125.00			
Klinder	Scott		\$ 125.00			
Labanowski	Ellen		\$ 125.00			
Lara	Kathleen		\$ 125.00			



Lawrence	Bridget		\$ 125.00		
Lopez	Jessica			\$ 15.00	\$ 14.00
Lopez	Jose			\$ 15.00	
Lucadema	Kenneth		\$ 125.00	\$ 15.00	
Luciano	Nicola			\$ 15.00	\$ 14.00
Madonia	Anthony		\$ 125.00		
Marinero	Angela		\$ 125.00	\$ 15.00	
Marinzulich	Gerald		\$ 125.00		
Mate	Samantha		\$ 125.00		
Matos	Danielle		\$ 125.00		
McHale	Kacie			\$ 15.00	
Montemurro	James		\$ 125.00		
Mucci	John		\$ 125.00		
Muia-					
Masucci	Dolores		\$ 125.00		
Padlo	Amy-Lynn	\$ 250.00			
Padron	Nicholas		\$ 125.00		
Paolercio	Richard		\$ 125.00		
Peterson	Carl		\$ 125.00		
Piotrowicz	Amanda		\$ 125.00	\$ 15.00	
Puig	Ashley		\$ 125.00		
Romero-Chu	Patricia		\$ 125.00	\$ 15.00	\$ 15.00
Shah	Siddhi		\$ 125.00		
Sheahan	April			\$ 15.00	\$ 14.00
Smith	Heidi			\$ 15.00	
Smith	Jane		\$ 125.00	\$ 15.00	
Sposaro	Caterina			\$ 15.00	
Szeluga	Sandy		\$ 125.00		
Vastano	Anthony		\$ 125.00		
Walker	Andrew		\$ 125.00		
Wallack	Brittany		\$ 125.00		
Wright	Jill			\$ 15.00	
Wyrick	Dyanne	\$ 250.00			
Yablonsky	Alec		\$ 125.00		
Zobek	Dorothy		\$ 125.00	\$ 15.00	

## CURRICULUM & INSTRUCTION

### District Mentoring Plan 2020-2021

**RESOLUTION #20:** Be It Resolved That, the Kenilworth Board of Education approves the District Mentoring Plan for the 2020-2021 school year.

**District Professional Development Plan 2020-2021**

**RESOLUTION #21:** Be It Resolved That, the Kenilworth Board of Education approves the District-Level Professional Development Plan for the 2020-2021 school year.

**Student Teachers**

**RESOLUTION #22:** Be It Resolved, That the Kenilworth Board of Education approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.

<b>Student Teacher</b>	<b>College/University</b>	<b>Cooperating Teacher</b>
Ali, Hajira	Stockton University	Regina O'Connor/Kristie Fowlkes
Bernstein, Erin	Rutgers University	Carol Carrara/Ewa Lavin

**POLICY REVIEW**

**First Reading**

**RESOLUTION #23:** Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 1648.03      Restart and Recovery Plan – Full-Time Remote Instruction (M)

**Second Reading – Adopt**

**RESOLUTION #24:** Be It Resolved, That the Kenilworth Board of Education adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 0155.1      Board Member Participation at Board Meetings Using Electronic Device  
P 1648          Restart and Recovery Plan (M)  
P 1648.02      Remote Learning Options for Families (M)  
P 1649          Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M)

**Revisions – Adopt**

**RESOLUTION #25:** Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 2270          Religion in Schools  
P 5320          Immunization  
R 5320          Immunization

- P 5330.04 Administering an Opioid Antidote (M)
- R 5330.04 Administering an Opioid Antidote (M)
- P 5610 Suspension (M)
- R 5610 Suspension Procedures (M)
- P 5620 Expulsion (M)
- P 8210 School Year
- P 8220 School Day (M)
- R 8220 School Closings
- P 8320 Personnel Records (M)
- R 8320 Personnel Records (M)
- P 8462 Reporting Potentially Missing or Abused Children (M)

VI. Old Business.

VII. New Business.

VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).

IX. Meeting Closed to the Public for Comment.

X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session.

**RESOLUTION:** Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act to discuss the topic of Attorney Client Privilege. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.