



Kenilworth Board of Education

Regular Monthly Meeting Agenda

August 10, 2020

I. Meeting Called to Order 6:30 p.m.

- Open Public Meeting Statement

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2020. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. The meeting time has been changed to 6:30 p.m. and the meeting location changed via notice on August 4, 2020.

This will be an **in person** meeting. Due to a recent announcement by Governor Murphy, participation will be limited to 25 individuals. The Board of Education therefore estimates that 12 members of the public will be able to participate in person.

In an effort to encourage and increase public participation, the meeting will be live streamed, and the public will be able to view live via YouTube Live Stream. The link will be available at 6:30 PM by clicking on the 'Watch the Meeting Live' icon on the Kenilworth District homepage.

Public comment will be accepted only during the public comment period in the meeting, in person, via email to publiccomments@kenilworthschools.com or by calling 908-931-9696 ext. 2119.

For the record, please include your name and address in all comment requests.

- Salute to the Flag
- Roll Call

II. Receiving of the Minutes of the Secretary (July 20, 2020)

III. Reading & Acceptance of Monthly Correspondence

IV. Superintendent's Report & Presentations:

- a. District/Superintendent Update, Preparing for Fall 2020: Kyle Arlington
- b. Superintendent's HIB Report (July 2020)

V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent's Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of July 2020.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of July 2020 as follows:

School	Date	Drill Type
Brearley	7-31-20	Fire
Harding	7-31-20	Fire

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of June 2020 (final) in the amount of \$2,465,596.30 and for the month of July 2020 in the amount of \$1,804,906.55.

Financial Reports

RESOLUTION #3: Pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of June 2020.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (July 2020) in the 2020-2021 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

Conferences, Workshops & Travel

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
Teaching Staff:			
Eileen McGrath	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Stacie Bussiere	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Jennifer Dieckmann	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Michael Bornstein	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Kelsey Logan	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Diane Heimall	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Regina O'Connor	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Martha Tropeano	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Brittany Reale	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Pina Toto	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Monica Bader	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Lora Kaprowski	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Nick Magliocco	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Tiffany D'Arpa	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Kathy DeCristoforo	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Lorrae Schau	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Rose Gerenstein	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Amie Griffiths	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Gregory Miller	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Graceann Griffin	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Alejandro Mejia	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Jill Minarik	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Nicole Collelli	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Stacey Miller	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Heidi Luerssen	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Sylvana Caplanis	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Leslie Bedford	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Jackie Duda	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Meaghan Higgins	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Marie Gallina	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Dawn Horling	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Karen Goger	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Anna Decavalles	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual

Denise Radice	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Saveria Campanile	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Tammy Smith	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Michele Galpern	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Nancy Bechtler	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Veronica Gonzalez-Rein	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
William Hopper	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Debra Terranova	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Melissa Marks	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Cynthia Donough	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Kristine Parente	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Mary Santoro	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Kelly Starke	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Anne Phillips	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Jeannine Farber	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Sarah D'Alessandro	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Samantha Nelson	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Michele VanSteenacker	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Renee Jernigan	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Lisa McSherry	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Kristen Jeans	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Kayla Khaled	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Jennifer Vitale	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Jennifer Donohue	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Janette Wong	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Jaclyn Duffy	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Gina Folgar	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Cathy Glacken	Summer Learning Institute 2020	7/29/20-8/12/20	Virtual
Administration:			
Dana Cansian	2020-2021 Rutgers Speakers Series	10/23/20, 12/10/20,2/26/21,4/28/21,6/3/21	New Brunswick, NJ
Dawn Cuccolo	Affirmative Action Officer Certificate Program Series	8/18/20, 8/19/20, 8/20/20	Monroe, NJ

Secretary/Clerk/Aide Memorandum of Agreement

RESOLUTION #6: Be it Resolved, that the Kenilworth Board of Education, upon the recommendation of the Negotiations Committee, approves the Memorandum of Agreement and Salary Guides with the Kenilworth Education Association, and authorizes the Board President and Board Secretary to execute the Collective Bargaining Agreement between the Kenilworth Board of Education and the Kenilworth Education Association, Secretaries' Unit.

Custodial Memorandum of Agreement

RESOLUTION #7: Be it Resolved, that the Kenilworth Board of Education, upon the recommendation of the Negotiations Committee, approves the Memorandum of Agreement and Salary Guides with the Kenilworth Education Association, and authorizes the Board President and Board Secretary to execute the Collective Bargaining Agreement between the Kenilworth Board of Education and the Kenilworth Education Association, Custodial Unit.

Teacher's Memorandum of Agreement

RESOLUTION #8: Be it Resolved, that the Kenilworth Board of Education, upon the recommendation of the Negotiations Committee, approves the Memorandum of Agreement and Salary Guides with the Kenilworth Education Association, and authorizes the Board President and Board Secretary to execute the Collective Bargaining Agreement between the Kenilworth Board of Education and the Kenilworth Education Association, Teachers' Unit.

COVID-19 RELATED RESOLUTIONS

Revised 2020-2021 School Calendar

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education approves the revised 2020-2021 school calendar to accommodate time for staff to prepare for pandemic circumstances, which may require further revisions to the 2020-2021 school calendar. The changes are as follows:

- The date of professional development has been moved from November 3, 2020 to September 8, 2020.
- The first day of school for students has been moved to September 9, 2020.
- Schools will be closed for students and staff on November 3, 2020 for Election Day – Presidential.
- The last day of school for students and staff has been moved to June 23, 2021.

CarePlus School Based Services Agreement

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education approves the CarePlus school based services agreement for the 2020-2021 school year as per the attached.

Adjustment of Loss of State Aid FY '21

RESOLUTION #11: Whereas, the original budget submission for the 2020-2021 Fiscal Year included State Aid Revenues distributed on February 27, 2020 totaling \$6,493,688, and

Whereas, as a result of the COVID-19 Pandemic the State of New Jersey advised the district that it would see a reduction in the 2020-2021 State Aid, and

Whereas, the district received updated State Aid figures on July 10, 2020 reflecting the reduction to the district's 2020-2021 School Aid in the amount of \$102,639;

Whereas, the District has several options to "close the gap:"

- #1: Use unassigned general fund surplus to maintain budgeted appropriations
- #2: Request Commissioner approval to withdraw from emergency reserve
- #3: Withdraw from maintenance reserve to cover budgeted required costs
- #4: Reduce appropriations for 2020-2021
- A combination of any of the above options

Whereas:

- Option #1 is not an option for the district. The district has already appropriated a significant amount of unassigned general fund surplus in FY'21. The district's general fund free balance is low and any additional appropriation would need to be taken into consideration next fiscal year.
- Option #2 is a viable option for the district. The district however would like to reserve the use of these emergency funds for COVID-19 related expenditures as they occur in the future.
- Option #3 is a viable option for the district. Other than COVID related expenses, many which are eligible for FEMA assistance, we do not expect additional projects.
- Option #4 is a viable option for the district and is reflected in the recommendation below. Employee Health Benefits were budgeted for a 1.75% increase but the renewal was 0%. This resulted in a \$75,000 savings which can be used to close the gap. The recently signed MOA with the KEA Teachers Unit will save the district an additional \$65,000 of which \$27,639 will be used to offset the loss of aid.

Now Therefore Be It Resolved, That the Kenilworth Board of Education reduce 2020-2021 appropriations as follows to cover the loss of State Aid:

Account Description	Account Code	Amount
Tuition Reimbursement:	11-000-290-290-052	\$ 27,639
Medical Health Benefits:	11-000-290-290-050	\$ 75,000
Total Reduction to Appropriations:		\$ 102,639

PERSONNEL & MANAGEMENT

Ringler -Resignation/Retirement

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education accepts the resignation/retirement of Michael Ringler, Harding School lunch aide, effective July 20, 2020.

Lynaugh-Resignation/Retirement

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education accepts the resignation/retirement of Tina Lynaugh, Harding School paraprofessional, effective August 2, 2020.

Rifkowitz – Technology Facilitator Coach

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Jamie Rifkowitz as a Technology Facilitator Coach for both schools on Step 9 MA at an annual salary of \$76,677 with full benefits effective September 1, 2020 in accordance with the terms and conditions outlined in the KEA Agreement for the 2020-2021 school year pending completion of employment process.

Ryan – Social Studies Teacher

RESOLUTION #15: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Timothy Ryan as a Social Studies Teacher at David Brearley Middle-High School on Step 10 BA at an annual salary of \$69,162 with full benefits effective September 1, 2020 in accordance with the terms and conditions outlined in the KEA Agreement for the 2020-2021 school year pending completion of employment process.

Bottino – Registered Nurse

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Meaghan Bottino as a Registered Nurse for both schools at an annual salary of \$63,872 effective September 1, 2020 for the 2020-2021 school year, pending completion of employment process. Bottino is not a recognized member pursuant to Article I of the collective bargaining agreement, but benefits will be in accordance with the KEA Teacher's agreement.

Corvino - Leave Replacement Health & PE Teacher

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Jennifer Corvino as a maternity leave replacement Health and Physical Education Teacher for LeAnne Dunn effective 9/2/20 to 11/25/20 at a rate of \$150 per day with no benefits pending completion of employment process. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure.

Ponik - Leave Replacement Elem. Teacher

RESOLUTION #18: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Suzete Ponik as a maternity leave replacement Elementary Education Teacher (Grade 4) for Tiffany D'Arpa effective 9/2/20 to 1/29/21 at a rate of \$150 per day with no benefits pending completion of employment process. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure.

Heimall - Leave Replacement Elem. Teacher

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Diane Heimall as a maternity leave replacement Elementary Education Teacher (Grade 3) for Sarah D’Alessandro effective 9/2/20 to 1/29/21 at a rate of \$150 per day with no benefits pending completion of employment process. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure.

Luke - Leave Replacement Art Teacher

RESOLUTION #20: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Thomas Luke as a maternity leave replacement Art Teacher for Stephanie Petrakos effective 9/2/20 to 12/23/20 at a rate of \$150 per day with no benefits pending completion of employment process. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure.

Slobodow - Leave Replacement SE Math Teacher

RESOLUTION #21: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Matthew Slobodow as a maternity leave replacement SE Math Teacher for Michele Ryan effective 9/2/20 to 1/29/21 at a rate of \$150 per day with no benefits pending completion of employment process. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure.

Voluntary Transfer of Staff

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to the voluntary transfer of the following staff effective September 1, 2020:

Staff Member	Position	Transfer		Effective
		From	To	
Gonzalez-Rein, Veronica	WL: Spanish Teacher	Harding	Brearley	9/1/2020

Dunn-Revised Maternity Leave of Absence Request

RESOLUTION #23: Whereas, on 2/10/20 the Kenilworth Board of Education approved a maternity leave absence for LeAnne Dunn, and

Whereas the previous request requested an unpaid leave from November 23, 2020 - January 31, 2021.

Whereas LeAnne Dunn now anticipates returning on November 30, 2020.

Be It Resolved, That the Kenilworth Board of Education approves the revised maternity leave of absence for LeAnne Dunn, a teacher at the David Brearley Middle/High School, pending certification of health care provider, as follows:

04/06/2020	Expected date of delivery
04/10/20 – 04/17/20	Spring Break
03/16/20 – 05/15/20	Use of 39 sick days
05/18/20 – 06/23/20	Unpaid leave
09/02/20 – 11/29/20	Twelve (12) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave.
11/30/2020	Anticipated return date

2020-2021 Paraprofessional/Lunch Aides

RESOLUTION #24: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as classroom special education para-professionals (Classroom Aides) for the 2020-2021 school year at an hourly rate of \$25.55, pending completion of negotiations and employment process.

Name	Classroom Aide	Cafeteria Aide	Hours Per Day	Annual Salary
Bernardo, Karen	3.50	-	3.50	\$ 16,365
Gable, Erica	3.50	-	3.50	\$ 16,365
Noda, Shandel	3.50	-	3.50	\$ 16,365
Reichenbach, Donna	3.50	-	3.50	\$ 16,365

2020-2021 Stipends

RESOLUTION #25: Be It Resolved, That the Kenilworth Board of Education approves Stephanie Scasso for stipend positions, pending completion of negotiations, for the 2020-2021 school year as follows:

Program/Advisor	FY '20 (1)	
	Stipend	Staff Member
Lead Teacher K-12 Guidance	\$ 3,788	Stephanie Scasso
Virtual High School Coordinator	\$ 6,869	Stephanie Scasso

Summer Professional Development

RESOLUTION #26: Be It Resolved, That the Kenilworth Board of Education approves the following staff members to attend (virtual) training during the summer of 2020 pursuant to Article XVII Section C3 of the Collective Bargaining Agreement and charge to account 11-000-223-100-000, pending competition of negotiations.

TEACHER	PROGRAM	STIPEND
Eileen McGrath	Summer Learning Institute 2020	\$90
Stacie Bussiere	Summer Learning Institute 2020	\$120

Jennifer Dieckmann	Summer Learning Institute 2020	\$210
Michael Bornstein	Summer Learning Institute 2020	\$210
Kelsey Logan	Summer Learning Institute 2020	\$60
Diane Heimall	Summer Learning Institute 2020	\$210
Regina O'Connor	Summer Learning Institute 2020	\$180
Martha Tropeano	Summer Learning Institute 2020	\$60
Brittany Reale	Summer Learning Institute 2020	\$30
Pina Toto	Summer Learning Institute 2020	\$120
Monica Bader	Summer Learning Institute 2020	\$90
Lora Kaprowski	Summer Learning Institute 2020	\$90
Nick Magliocco	Summer Learning Institute 2020	\$180
Tiffany D'Arpa	Summer Learning Institute 2020	\$30
Kathy DeCristoforo	Summer Learning Institute 2020	\$60
Lorrae Schau	Summer Learning Institute 2020	\$60
Rose Gerenstein	Summer Learning Institute 2020	\$150
Amie Griffiths	Summer Learning Institute 2020	\$60
Gregory Miller	Summer Learning Institute 2020	\$90
Graceann Griffin	Summer Learning Institute 2020	\$120
Alejandro Mejia	Summer Learning Institute 2020	\$30
Jill Minarik	Summer Learning Institute 2020	\$30
Nicole Collelli	Summer Learning Institute 2020	\$30
Stacey Miller	Summer Learning Institute 2020	\$150
Heidi Luerssen	Summer Learning Institute 2020	\$90
Sylvana Caplanis	Summer Learning Institute 2020	\$30
Leslie Bedford	Summer Learning Institute 2020	\$30
Jackie Duda	Summer Learning Institute 2020	\$90
Meaghan Higgins	Summer Learning Institute 2020	\$120
Marie Gallina	Summer Learning Institute 2020	\$60
Dawn Horling	Summer Learning Institute 2020	\$90
Karen Goger	Summer Learning Institute 2020	\$90
Anna Decavalles	Summer Learning Institute 2020	\$120
Denise Radice	Summer Learning Institute 2020	\$90
Saveria Campanile	Summer Learning Institute 2020	\$150
Tammy Smith	Summer Learning Institute 2020	\$60
Michele Galpern	Summer Learning Institute 2020	\$120
Nancy Bechtler	Summer Learning Institute 2020	\$60
Veronica Gonzalez-Rein	Summer Learning Institute 2020	\$120

William Hopper	Summer Learning Institute 2020	\$90
Debra Terranova	Summer Learning Institute 2020	\$120
Melissa Marks	Summer Learning Institute 2020	\$60
Cynthia Donough	Summer Learning Institute 2020	\$60
Kristine Parente	Summer Learning Institute 2020	\$90
Mary Santoro	Summer Learning Institute 2020	\$120
Kelly Starke	Summer Learning Institute 2020	\$90
Anne Phillips	Summer Learning Institute 2020	\$30
Jeannine Farber	Summer Learning Institute 2020	\$120
Sarah D'Alessandro	Summer Learning Institute 2020	\$30
Samantha Nelson	Summer Learning Institute 2020	\$30
Michele VanSteenacker	Summer Learning Institute 2020	\$60
Renee Jernigan	Summer Learning Institute 2020	\$30
Lisa McSherry	Summer Learning Institute 2020	\$90
Kristen Jeans	Summer Learning Institute 2020	\$60
Kayla Khaled	Summer Learning Institute 2020	\$90
Jennifer Vitale	Summer Learning Institute 2020	\$30
Jennifer Donohue	Summer Learning Institute 2020	\$30
Janette Wong	Summer Learning Institute 2020	\$150
Jaclyn Duffy	Summer Learning Institute 2020	\$60
Gina Folgar	Summer Learning Institute 2020	\$150
Cathy Glacken	Summer Learning Institute 2020	\$30

Professional Development Presenters

RESOLUTION #27: Be It Resolved, That the Kenilworth Board of Education approves the following staff as presenters for professional development and reimbursement for planning time at a rate of \$43.00/hr, pending completion of negotiations:

Teacher	Program	#Hours	Stipend	Account
Leslie Bedford	Summer 2020 Professional Learning Institute	3	\$129	11-000-223-110-000
Karen Goger	Summer 2020 Professional Learning Institute	3	\$129	11-000-223-110-000
Eileen McGrath	Technology Facilitators (NTO)	8	\$344	11-000-223-110-000
Graceann Griffin	Technology Facilitators (NTO)	8	\$344	11-000-223-110-000
Jamie Rifkowitz	Technology Facilitators (NTO)	8	\$344	11-000-223-110-000

Payment of Unused Sick Days

RESOLUTION #28: Be It Resolved, That the Kenilworth Board of Education approves unused sick pay for Diane Westbrook, retired staff member, in accordance KEA Teachers’ collective bargaining agreements as follows:

Name	Annual Salary	Day’s Pay *	Accumulated Days	Reimbursed Amount
Diane Westbrook	\$77,895.00	\$129.83	143	\$18,564.98

*Calculated at 1/600th of annual salary.

CURRICULUM & INSTRUCTION

Curriculum Writing

RESOLUTION #29: Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings and write curriculum and guides at a rate of \$43.00/hour, pending completion of negotiations for the 2020-2021 school year as follows:

Teacher	Program	#Hours	Stipend	Account
Stephanie Petrakos	AP Art Studio	12	\$516	11-000-221-104-000

Curriculum Adoption

RESOLUTION #30: Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
Instrumental Music 7-8	12/10/2012	8/10/2020
Advanced Painting	1/14/2013	8/10/2020
7 th Grade SEL Cycle	NEW	8/10/2020

HIB June 2020

RESOLUTION #31: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his June 1, 2020 to June 30, 2020 HIB Incident Report.

This report was disseminated to the Board of Education and reviewed by the Superintendent at the July 20, 2020 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

POLICY REVIEW

Job Description

RESOLUTION #32: Be It Resolved, That the Kenilworth Board of Education in accordance with Policy 1400 approves the following job description:

- Lead Maintenance Mechanic (Stipend)

First Reading

RESOLUTION #33: Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

P 0155.1	Board Member Participation at Board Meetings Using Electronic Device
P 1648	Restart and Recovery Plan (M)
P 1648.02	Remote Learning Options for Families (M)
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M)

Revisions – Adopt

RESOLUTION #34: Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

R 9150	School Visitors
P 2431.3	Heat Participation Policy for Student-Athlete Safety (M)
P 2622	Student Assessment (M)
P 5200	Attendance (M)
R 5200	Attendance (M)

VI. Old Business.

VII. New Business.

VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).

IX. Meeting Closed to the Public for Comment.

X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session.

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act to discuss topic of negotiations (KEA). The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.