



Kenilworth Board of Education

Regular Monthly Meeting Agenda

June 24, 2020

I. Meeting Called to Order 5:30 p.m. (Virtual Meeting Details)

- Open Public Meeting Statement:

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2020. Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. The meeting time has been changed to 5:30 p.m. via notice on June 16, 2020.

In accordance with the Open Public Meetings Act, and in consideration of Executive Order No. 107 issued by Governor Murphy, the Kenilworth Board of Education does hereby notify the public that to limit public gatherings and to mitigate any person to person exposure, this Kenilworth BOE meeting will be conducted using Zoom Video Conferencing.

The public will be able to view via You Tube Live Stream for those interested in watching on their computers. The link will be available at 5:30 p.m. from the district's website www.kenilworthschools.com by clicking on the 'Kenilworth BOE You-Tube Channel' link under the "Board of Education" tab.

Public comment will be accepted only during the public comment period in the meeting, via email publiccomments@kenilworthschools.com or by calling 908-931-9696 ext. 2325. Please include your name and address in all comments requests for the record.

- Salute to the Flag
- Roll Call

II. Superintendent's Report & Presentations:

Valedictorian: Antonino Principato

Salutatorian: Jazmine Shaw

Union County Scholar Athletes: Antonino Principato & Sofia Lospinoso

III. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Transfers to Reserves

RESOLUTION #1: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, in an effort to provide fiscal stability to the district, the Board of Education does not wish to be in “excess surplus” at the conclusion of the 2019-2020 school year, and

WHEREAS, the Kenilworth Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into Emergency Reserve (to max); into Maintenance Reserve (up to \$350,000); into Capital Reserve (balance) at year end, and

WHEREAS, the Kenilworth Board of Education has determined that up to \$1,500,000 may be available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED by the Kenilworth Board of Education that it hereby authorizes the district’s School Business Administrator to establish this account if necessary and make the transfer consistent with all applicable laws and regulations.

Payment to Contractor

RESOLUTION #2: Be It Resolved, That the Kenilworth Board of Education authorizes payment #7 (final) in the amount of \$48,127.74 to the Riefolo Construction Company, Inc. for work performed on the Gymnasium Upgrades at Brearley Middle/High School (Project #2420-010-19-1000) after review by the Business Administrator and Certification of the Architect:

Payment #	Date	Amount
#1	7/10/2019	\$ 43,700.00
#2	8/13/2019	\$ 165,300.00
#3	10/16/2019	\$ 37,667.00
#4	10/16/2019	\$ 181,160.85
#5	10/31/2019	\$ 16,273.26
#6	12/10/2019	\$ 155,696.00
#7 (Final)	Proposed	<u>\$ 48,127.74</u>
		\$ 647,924.85

ESCNJ Master Special Education Tuition Agreement

RESOLUTION #3: Be it Resolved That the Kenilworth Board of Education approves the Special Education agreement between the Kenilworth School District and Educational Services Commission of NJ for the period July 1, 2020 through June 30, 2025.

UC Vocational-Technical Tuition Agreement

RESOLUTION #4: Be It Resolved, That the Kenilworth Board of Education approves the Union County Vocational-Technical School Tuition Agreement for the 2020-2021 school year with terms as per the attached.

UCESC - Special Education Tuition Agreement

RESOLUTION #5: Be it Resolved That the Kenilworth Board of Education approves the Special Education agreement between the Kenilworth School District and Union County Educational Services Commission for Commission Programs and Services for the 2020-2021 school year.

UCESC Transportation Services

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education approves the participation in coordinated transportation services with Union County Educational Services Commission for the 2020-2021 school year.

NONPUBLIC CHAPTERS 192-193

RESOLUTION #7: WHEREAS, N.J.S.A. 18A:46-6, 8, 19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1 et seq. (Laws of 1977, Chapter 192) require that the State and local community identify and provide auxiliary and handicapped services for students who attend nonpublic schools; and

WHEREAS, the cost of providing these services is funded entirely by the State of New Jersey; and,

WHEREAS, the Union County Educational Services Commission has agreed to provide these services to eligible students who attend non-public schools in Kenilworth Board of Education;

THEREFORE, BE IT RESOLVED, that the Kenilworth Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will provide services during the 2020-2021 for those students who attend nonpublic schools in Kenilworth Board of Education pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7; and,

BE IT FURTHER RESOLVED, that projected cost will be based on the most recent notification of the Department of Education, Division of Finance and Regulatory Services setting forth anticipated aide to the Public School District pursuant to N.J.S.A. 18A:46A-12 and N.J.S.A. 18A46-19.8. Invoices shall begin in October and continue for nine (9) successive months based on eligible students. The cost of services provided by the Union County Educational Services Commission shall not exceed the funds provided by the State.

NONPUBLIC IDEA-B

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education approves the contract with the Union County Educational Services Commission to administer the district’s Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) funds Basic, pursuant to the requirements of the Individuals with Disabilities Education Act and Grant Application on behalf of the Board, effective July 1, 2020 until June 30, 2021. The Board agrees to pay the Commission for services provided in accordance with rates specified in Schedule A. Billing shall commence in October and shall continue until the funds are depleted. It is understood that the Commission will provide services for all of the eligible Nonpublic schools identified by the district’s grant application.

NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE PROGRAM

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education approve the following purchase orders under the Nonpublic School Technology Initiative Program using grant funding from the 2019-2020 fiscal year. The purchase orders will be charged to account #20-510-100-320-000:

Vendor	Purpose	Amount
MRA International	Barracuda Firewall Appliance	\$ 3,400.00
MRA International	Chromebooks	\$ 644.00
Totals:		\$ 4,044.00

NONPUBLIC SCHOOL TEXTBOOKS

RESOLUTION #10: WHEREAS 18A:58-37-1 et seq. as amended by Chapter 121, Laws of 1984, requires that the State and local community purchase and loan textbooks upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district.

WHEREAS no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aide; and

WHEREAS the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within Kenilworth for the 2020-2021 school year, in accordance with 18A:58-37.1 et seq; and

BE IT FURTHER RESOLVED that the Kenilworth Board of Education pay a surcharge equal to 10% of the allocation for nonpublic textbooks to cover the Commission’s costs for administering

the program. The Commission will bill the district for services rendered throughout the 2020-2021 school year. There will be a 10% surcharge on these invoices.

PERSONNEL & MANAGEMENT

Murphy-Resignation/Retirement

RESOLUTION #11: Be It Resolved, That the Kenilworth Board of Education accepts the resignation/retirement of Kathleen Murphy, Principal of Harding Elementary School, effective September 1, 2020.

Transfer of Staff Members

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education approve the recommendation of the Superintendent to transfer the following staff effective September 1, 2020:

Staff Member	Position	Transfer		Effective
		From	To	
Rodriguez, Jade	Special Education Teacher	Harding	Brearley	9/1/2020

2020-2021 Extracurricular Stipends

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the following personnel for extra-curricular stipend positions for the 2020-2021 school year as follows:

Brearley High School:

Program/Advisor	FY '20 (1)	
	Stipend	Staff Member
Band & Ensemble Director	\$ 6,069	Anthony LaBruno
Color Guard	\$ 1,932	Jessica Alcid

(1) FY '20 Rate used pending completion of Negotiations

Be It Further Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to utilize Gregory Miller as a volunteer for the David Brearley Marching Band for the 2020-2021 school year.

2020-2021 Fall Athletic Stipend Positions

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the following personnel for athletic stipend positions for the 2020-2021 school year as follows:

FALL SPORTS:

Position	FY '20 Stipend (1)	Staff Member
Head Football Coach	\$ 11,557	Scott Miller
Boys Varsity Soccer	\$ 8,320	Vincent McGowan
Girls Head Soccer Coach	\$ 8,320	Michelle Ventura
Fall Cheerleading Coach	\$ 3,151	Kimberley McGowan
Fall Cheerleading Coach	\$ 3,151	Amy Burke

(1) FY '20 Rate used pending completion of Negotiations

Gonnella Employment Contract

RESOLUTION #15: Whereas, on May 11, 2020 the Kenilworth Board of Education appointed Vincent A. Gonnella School Business Administrator/Board Secretary effective July 1, 2020, and

Whereas, in accordance with N.J.A.C. 6A:23A-3.1, the Executive County Superintendent of Schools has determined that the provisions of the contract are in compliance with regulations, and

Now Therefore Be It Resolved, That the Kenilworth Board of Education approves the employment contract for Vincent A. Gonnella, School Business Administrator/Board Secretary, for the 2020-2021 school year at an annual salary of \$179,655.

SUMMER 2020 PROGRAM STAFFING

2020 Extended School Year Staff

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the following staff for the 2020 Extended School Year pending completion of negotiations:

Teacher	Program	Dates	Hours/pay
Ewa Lavin	ESY Counseling (SOAR)	6/29/20 - 8/20/20	\$35/hour x 24 hours = \$840

2020 Summer Guidance & CST Staff

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the following staff for Summer 2020 Guidance and Child Study Team Services (non-evaluative case management) at a per diem rate of \$240 as outlined below pending completion of negotiations:

Staff Member	Assignment	# Days	Compensation
Abdelaziz, Assunta	Non-evaluative Case Management	10	\$ 2,400.00
Carrara, Carol	Non-evaluative Case Management	10	\$ 2,400.00
Griffiths, Amie	Scheduling - Guidance	4	\$ 960.00
Harrison, Megan	Scheduling - Guidance	12	\$ 2,880.00
Jeans, Kristen	Scheduling - Guidance	4	\$ 960.00
Kartsakalis, Alexandra	Scheduling - Guidance	10	\$ 2,400.00
Lugo, Jamie	Scheduling - Guidance	10	\$ 2,400.00
Reale, Brittany	Non-evaluative Case Management	10	\$ 2,400.00
Ruopp, Jennifer	Non-evaluative Case Management	4	\$ 960.00
Scasso, Stephanie	Scheduling - Guidance	10	\$ 2,400.00

IV. Old Business.

V. New Business.

VI. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).

VII. Meeting Closed to the Public for Comment.

VIII. Roll Call of Resolutions.

IX. Resolution - Closed Executive

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, which private discussion (CSA Annual Evaluation and Review of Merit Goals) is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

X. Return to Public Session-adopt any resolutions necessary after Executive Session.

CSA Merit Goals 2019-2020

RESOLUTION #18: Whereas on April 29, 2019, pursuant to NJAC 6A:23A-3.1 and its contract with Kyle Arlington, Superintendent of Schools, the Board of Education established quantitative

and qualitative and criteria and associated merit bonuses for the Superintendent for the 2019-2020 school year, and

Whereas, the Board of Education has now reviewed indicators of the ACHIEVEMENT of those goals, now, therefore, be it

Resolved, the Board of Education makes the following determinations and directs that its determinations be submitted to the Executive County Superintendent of Schools for approval before payment as required by law:

Quantitative Goal #1

By June of 2020, the Superintendent will complete one-third of the indicators necessary for certification as a Future Ready School District in the “Leadership” gear of the national Future Ready Framework (6 of 16.) This entails achieving a three or higher in each of the identified rubric areas (“achieving success in implementation” or “exemplary success in implementation.”)

Percentage Merit: 3.33%; \$4,911.75

Status:

- Achieved
- Not Achieved
- In Progress

Quantitative Goal #2

By June of 2020, the Superintendent will complete one-third of the indicators necessary for certification as a Future Ready School District in the “Education and Classroom Practice” gear of the national Future Ready Framework (6 of 16.) This entails achieving a three or higher in each of the identified rubric areas (“achieving success in implementation” or “exemplary success in implementation.”)

Percentage Merit: 3.33%; \$4,911.75

Status:

- Achieved
- Not Achieved
- In Progress

Quantitative Goal #3

By June of 2020, the Superintendent will complete one-third of the indicators necessary for certification as a Future Ready School District in the “Technology and Support Services” gear of the national Future Ready Framework (6 of 16.) This entails achieving a three or higher in each

of the identified rubric areas (“achieving success in implementation” or “exemplary success in implementation.”)

Percentage Merit: 3.33%; \$4,911.75

Status:

Achieved
 Not Achieved
 In Progress

Qualitative Goal #1

By June of 2020, the Superintendent will present to the Board of Education a comprehensive STEM & Technology Roadmap. The roadmap will be an organized report that is the culmination of a ten month study regarding the status of 21st Century Learning in Kenilworth and will provide a blueprint and inputs that include recommendations for providing strategic support in five main categories: Curriculum, Staff, Materials, Professional Learning and Facilities. The Roadmap will include recommendations and a corresponding action plan that outlines next steps to better align Kenilworth teaching and learning with the *P21: A Framework for 21st Century Learning* (2009).

Percentage Merit: 2.5%; \$3,687.50

Status:

Achieved
 Not Achieved
 In Progress

Qualitative Goal #2

By June 2020, the Superintendent will have created a comprehensive communications plan that prioritizes bidirectional communication. The superintendent will design, produce and deploy a robust communication system that is responsive to the needs of families and creates constructs for drawing parents into frequent dialogue with staff members regarding the needs and accomplishments of the district.

Percentage Merit: 2.5%; \$3,687.50

Status:

Achieved
 Not Achieved
 In Progress

XI. Adjournment.