

April 6, 2020

A **regular virtual meeting** of the Kenilworth Board of Education **was called to order** at 5:30 p.m. via Zoom Video Conferencing, by President Gregg David, on **April 6, 2020**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2020. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. The meeting time has been changed to 5:30 p.m. via notice on March 30, 2020.

In accordance with the Open Public Meetings Act, and in consideration of Executive Order No. 107 issued by Governor Murphy, the Kenilworth Board of Education does hereby notify the public that to limit public gatherings and to mitigate any person to person exposure, this Kenilworth BOE meeting will be conducted using Zoom Video Conferencing.

The public will be able to view live via You Tube Live Stream. The link will be available at 5:30 p.m. by clicking on the 'Watch the Meeting Live' icon on the Kenilworth District homepage.

Public comment will be accepted only during the public comment period in the meeting, via email publiccomments@kenilworthschools.com or by calling 908-931-9696 ext. 2325.

President David led the **salute to the Flag**.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Paulette Drogon, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, Michelle Panichi and Nancy Zimmerman.

Also in attendance were Kyle Arlington, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

This is a virtual meeting. At the time the meeting went live, eight (8) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (March 9 and 16, 2020) were approved upon motion by Zimmerman, seconded by Jankiewicz. Motion carried 9 to 0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, A. Laudati, Panichi and Zimmerman.

Correspondence: No public correspondence

President David called for discussion on the **Superintendent's Report**:

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PRESENTATIONS:

Superintendent's Report & Presentations:

- a. District/Superintendent Update: Kyle Arlington; COVID-19 Distance Learning

Where We Were

- ☐ PD day to organize and set expectations
- ☐ Student pick-up of materials day
- ☐ Technology loaning
- ☐ Free and reduced lunch organization
- ☐ Review of content
- ☐ Communication chart for parents
- ☐ Creation of Distance Learning tab on website

Where We Are

- ☐ Communication flows from district to buildings to parents
- ☐ Operating under the Governor's Orders
- ☐ Post-Spring Break expectations around Google Classroom
- ☐ Virtual PD opportunities
- ☐ Organizing skill-set building opportunities for aides
- ☐ Lunches continue for eligible students
- ☐ 6-12 Schedule
 - ☐ Why?
 - ☐ Why isn't the schedule tighter?
- ☐ Monitoring email response time
- ☐ Implementing communication chain of command

Where We're Going

- ☐ More opportunities for live instruction via synchronous and asynchronous opportunities
- ☐ Building more content by way of guidance for things like Zoom vs. Google Hangouts
- ☐ More virtual PD
- ☐ Virtual therapies and counseling
- ☐ Virtual IEP meetings
- ☐ Planning courses of action for spring ceremonies based on Governor's orders
- ☐ Planning for the what-ifs of summer programs
- ☐ Continuing to build content for distance learning tab

Finding a Silver Lining

- ☐ Instructional risk taking
- ☐ Advancement of our Future Ready practices

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- ☐ A case for support and momentum for next year's 1:1 program at Brearley Middle-High School
- ☐ Team building and collaboration
- ☐ Celebration of teachers

b. Superintendent's HIB Report (March 2020)

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

- The budget has been submitted to the Executive County Superintendent and has been approved for advertising.
- The committee met virtually last evening and discussed the budget in context with the Coronavirus Crisis and the need to modify the tax levy to reduce the burden on the taxpayers during these uncertain economic times. The Committee is recommending the use of an additional \$150,000 of free balance to reduce the tax levy. There is an anticipation that over the next several months, the district will save some operational expenditures. These funds would roll over into free balance and be available in 2020-21. The Board and the public need to understand that this is a temporary relief package, that the 2021-22 budget may have a higher tax levy than the current one due to the use of free balance to reduce the levy in 2020-21. The Committee is hopeful that by then there will be a better economic outlook.
- The final budget will be approved at the April 29th Public Budget Hearing.
- The Committee is monitoring some pieces of legislation that are at various points in the approval process:
 - A3902: This bill, which has already passed the Assembly, would allow Municipalities to withhold and/or delay tax payments to school districts. The Senate has not scheduled any meeting where this bill could be introduced. Resolution #7 on this evening's agenda stands in opposition of this bill.
 - S2303: This bill would prohibit the Board from entering into a subcontracting agreement which may affect the employment of any employees in a collective bargaining unit under any circumstances during the term of an existing collective bargaining agreement covering the employees.
 - S993: This bill provides non-teaching employees of the board the right to submit to binding arbitration any dispute regarding whether there is just cause for a disciplinary action, including, but not limited to, reprimands, withholding of increments, termination, non-renewal, expiration or lapse of an employment contract or term, or lack of continuation of employment, irrespective of the reason for the employer's

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action or failure to act, and irrespective of any contractual or negotiated provision or lack thereof. The bill places the burden of proof in the arbitration on the employer.

- Resolutions on the agenda were reviewed.
- Drogon commented that the \$150,000 reduction to the tax levy was not sufficient and stated that the proposed budget should be reduced further.

Curriculum & Instruction: Nancy Zimmerman, Chairperson.

The Committee (virtually) will meet on April 9, 2020. Resolutions on the agenda were reviewed.

Personnel & Management: Ryan Haberthur, Chairperson.

The resolutions on the agenda were reviewed.

OLD BUSINESS: None

NEW BUSINESS:

- Zimmerman stated that she does not know where we are going with the Coronavirus or how long the crisis is going to last. Her concerns were expressed regarding year-end ceremonies and events. We should try to make attempts to address the issue and make them meaningful for the children.

PUBLIC PARTICIPATION: Public comment will be accepted only during the public comment period in the meeting, via email publiccomments@kenilworthschools.com or by calling 908-931-9696 ext. 2325.

Motion was made by Zimmerman, seconded by Braun, that the **meeting be opened to the public**. Motion carried unanimously.

- No public comments received.

Motion was made by Zimmerman, seconded by Braun, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

Superintendent's Report

RESOLUTION #1: Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of March 2020.

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Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of March 2020 as follows:

School	Date	Drill Type
Brearley	3/12/2020	Fire

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

Bill List

RESOLUTION #2: Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved, That the attached bill list be approved for the month of March 2020 in the amount of \$2,687,965.84. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Laudati who moved its adoption, seconded by Beiner, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and Treasurer for the month of February 2020. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati who moved its adoption, seconded by Beiner, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (March 2020) in the 2019-2020 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

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Attendee Name	Conference/Workshop Title	Date	Location City, State
Kayla Lott	Anti-Bullying Specialist Certificate Program	4/7/2020	Webinar

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

Kenilworth Recreation Summer Program

RESOLUTION #6: Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved, That the Kenilworth Board of Education authorizes the use of school facilities by the Kenilworth Recreation Department for their summer 2020 camp beginning June 24, 2020 to August 22, 2020 from 7:30 a.m. to 3:15 p.m. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

Opposing Delay in Transmission of Quarterly Property Tax Revenue to School Districts

RESOLUTION #7: Introduced by Laudati who moved its adoption, seconded by Beiner, **WHEREAS, Assembly Bill 3902**, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

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WHEREAS, the Kenilworth Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 21st Legislative District's representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

Motion carried 8-1-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman. Voting no was: Drogon.

PERSONNEL & MANAGEMENT

Montoya - Voluntary Transfer of School Secretary

RESOLUTION #8: Introduced by Haberthur who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves upon the recommendation of the Superintendent the voluntary transfer of the following School Secretary:

Secretary	Current Assignment	New Assignment
Maria Montoya	Brearley Main Office	Harding Principal's Secretary

Be It Further Resolved, That the transfer results in Mrs. Montoya moving from the 10 Month Secretarial Guide to the 12 month Secretarial Guide at an annual salary of \$36,256 (Step 2) prorated to transfer date of April 11, 2020. All other terms and conditions outlined in the Secretary/Clerk/Aide collective bargaining agreement apply.

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

2019-2020 Educators of the Year

RESOLUTION #9: Introduced by Haberthur who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education recognizes the following teachers and educational services professionals as recipients of the 2020 Educator of the Year recognition programs:

Jaclyn Schmidtberg - Teacher of the Year – Harding Elementary School
Kaitlyn Pollock - Teacher of the Year - David Brearley Middle School
Jacob Ulasevich - Teacher of the Year – David Brearley High School

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Jaime Hill - Educational Services Professional – Harding Elementary School

Rosanne Barilla - Educational Services Professional – David Brearley Middle-High School

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

Substitute Staff

RESOLUTION #10: Introduced by Haberthur who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2019-2020 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Anderson	Jeffrey		\$ 125.00			
Battaglia	Melissa		\$ 125.00			
Clear	Schea			\$ 15.00		
Lawrence	Bridget		\$ 125.00	\$ 15.00		
Wright	Jill			\$ 15.00		

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

CURRICULUM & INSTRUCTION

Curriculum Adoption

RESOLUTION #11: Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
AP Physics	New	4/6/2020
Algebra II/Pre-Calculus	New	4/6/2020
Finite	8/11/2014	4/6/2020
Geometry/Trigonometry	New	4/6/2020
AP Chemistry	New	4/6/2020
Statistics	8/11/2014	4/6/2020
Pre-Calculus	1/14/2013	4/6/2020

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Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

2020 Summer School

RESOLUTION #12: Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the district to operate Summer School Programs for Summer 2020 in accordance with Policy #2440 Summer Session, as follows:

David Brearley Summer School
Special Education Extended School Year
Title I and III Summer Programs

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

HIB February 2020

RESOLUTION #13: Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his February 1, 2020 to February 29, 2020 HIB Incident Report.

This report was disseminated to the Board of Education in March 2020 and reviewed by the Superintendent at the March 2020 Regular Board of Education meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi & Zimmerman.

Motion was made by Zimmerman, seconded by Jankiewicz, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 6:10 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board