



Kenilworth Board of Education

Regular Monthly Meeting Agenda

May 11, 2020

I. Meeting Called to Order 5:30 p.m. (Virtual Meeting Details)

- Open Public Meeting Statement:

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2020. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. The meeting time has been changed to 5:30 p.m. via notice on May 5, 2020.

In accordance with the Open Public Meetings Act, and in consideration of Executive Order No. 107 issued by Governor Murphy, the Kenilworth Board of Education does hereby notify the public that to limit public gatherings and to mitigate any person to person exposure, this Kenilworth BOE meeting will be conducted using Zoom Video Conferencing.

The public will be able to view via You Tube Live Stream for those interested in watching on their computers. The link will be available at 5:30 p.m. from the district's website www.kenilworthschools.com by clicking on the 'Kenilworth BOE You-Tube Channel' link under the "Board of Education" tab. The direct access link is:

<https://www.youtube.com/channel/UCyw43u6aegIVHxv9TSkLMuA/>

Public comment will be accepted only during the public comment period in the meeting, via email publiccomments@kenilworthschools.com or by calling 908-931-9696 ext. 2325.

- Salute to the Flag
- Roll Call

II. Receiving of the Minutes of the Secretary (April 6 & 29, 2020)

III. Reading & Acceptance of Monthly Correspondence

IV. Superintendent's Report & Presentations:

- a. COVID-19/Distance Learning Update: Kyle Arlington
- b. Superintendent's HIB Report (April 2020)

V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent's Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of April 2020.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of April 2020 as follows:

School	Date	Drill Type
Brearley	4-20-20	Fire
Harding	4-22-20	Fire

Note: Due to the COVID-19 school closure, security drills were not conducted.

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of April 2020 in the amount of \$2,596,960.22.

Be It Further Resolved, That several of these payments for contracted services, services and supplies are being paid in accordance with NJ law A3904/S2337 which dictates how school districts must respond to the COVID-19 pandemic, including how compensation, benefits and emoluments covered by the Collective Bargaining Agreement should be handled and how certain services due to the school closure are to be treated.

Financial Reports

RESOLUTION #3: Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and Treasurer for the month of March 2020.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (April 2020) in the 2019-

2020 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

2020 NJSIG Safety Grant

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education hereby approves the submission of a grant application for the 2020 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Sub-fund for the purposes of purchasing additional camera equipment for our CCTV system with an emphasis on exterior surveillance in the amount of \$12,500.00 for the period July 1, 2020 through June 30, 2021.

Implement 2020-2021 Budget Minimum Chart of Accounts

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education authorizes the Superintendent and the Business Administrator/Board Secretary to implement the 2020-2021 budget pursuant to local and state policies,

Be It Further Resolved, That the Board of Education authorizes the Uniform Minimum Chart of Accounts for New Jersey Public Schools for 2020-2021 Year.

Approval of Depositories 2020-2021

RESOLUTION #7: Be It Resolved, That Investors Savings Bank or its successor be and is hereby designated as the depository for the general operating funds, the payroll accounts, the Unemployment Trust Fund, Capital Projects Accounts, Employee Summer Savings Account, and the Cafeteria Account of the Board, and;

Be It Further Resolved, That Investors Savings Bank or its successor, be and is hereby designated as the depository for the payments of bonded indebtedness and interest hereon of the school board when and if applicable;

Be It Further Resolved that the following banks also be designated as depositories for the Board of Education Funds: Wells Fargo, Bank of America, TD Bank, PNC Bank, Garden State Community Bank, Chase Bank, Valley National Bank, Beneficial Bank and New Jersey ARM.

Claims Auditor Pre-Payment Authority

RESOLUTION #8: Be It Resolved, That the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

**Designation of Superintendent
Transfer Authority**

RESOLUTION #9: Be It Resolved, That as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and

Further Be It Resolved that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

Requesting Federal & State Funds

RESOLUTION #10: Be It Resolved, That the Superintendent of Schools and the Business Administrator/Board Secretary for the Kenilworth Board of Education or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the 2020-2021 school year.

Appointment of District Certified Purchasing Agent

RESOLUTION #11: Whereas 18A:18A-2 provides that a board of education may assign the authority, responsibility and accountability for the purchasing activity of the board of education to a purchasing agent who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

Whereas 18A:18A-2 defines purchasing agent as the secretary, business administrator or the business manager of the board of education, but if there be no secretary, business administrator or business manager, such officer, committees or employees who such power has been delegated by the board of education, and

Whereas 18A:18A-3 provides that when the cost or price of any contract in the aggregate does not exceed in a contract year the bid threshold of \$40,000, the purchasing agent may award such contracts without public advertising for bids and bidding when so authorized by board resolution, and

Whereas 18A:18A-37(a) provides that when the cost or price of any contract in the aggregate is less than the bid threshold of \$40,000, but 15% (fifteen percent) or more of that amount (\$6,000), the purchasing agent may award such contract after soliciting at least two (2) competitive quotations, if practicable, and

Whereas 18A:18A-37(c) provides that when the cost or price of any contract in the aggregate is less than 15% (fifteen percent) of the bid threshold (\$6,000), the purchasing agent may award such contract without soliciting competitive quotations, and

Be It Further Resolved, That the Kenilworth Board of Education pursuant to the statutes cited above hereby appoints Vincent A. Gonnella, Business Administrator/Board Secretary as its duly authorized purchasing agent and is duly assigned the authority, responsibility, and accountability for the purchasing activity of the Kenilworth Board of Education, and

Be It Further Resolved, That Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education, that do not exceed in a contract year the bid threshold of \$40,000 without public advertising for bids, and

Be It Further Resolved, That Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education, when the cost or price of any contract in the aggregate is less than the bid threshold of \$40,000, but fifteen percent (15%) or more of that amount (\$6,000) after soliciting at least three (3) competitive quotations, if practicable, and

Be It Further Resolved, That Vincent A. Gonnella, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Kenilworth Board of Education that are in the aggregate less than fifteen percent (15%) of the bid threshold (\$6,000) without soliciting competitive quotations.

State Contract Vendors

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education approves the following resolution:

WHEREAS, Title 18A:18A-10 provides that, a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Kenilworth Board of Education has the need, on a timely basis to procure goods and services utilizing state contracts, and

WHEREAS, the Kenilworth Board of Education desires to authorize its purchasing agent for the 2020-2021 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED, That the Kenilworth Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts.

VENDOR	STATE CONTRACT #
Cascade School Supplies	#65589
CDW-G, Inc.	#67176
Dell Marketing	#81247
Hannon Floor Coverings	#67364/65749
Johnstone Supplies	#60309

Pitney Bowes	#63753/55220
RFP Solutions, Inc.	#A42293
School Specialty	#65606
Spruce Industries Custodial	#60725
Storr Tractor	#67764
WB Mason Supplies/Supplies	#59760

The purchasing agent shall make known to the Board Commodity/Service, Vendor and State Contract Numbers utilized in addition to the list above.

Educational Data Services, Inc.

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the use of Educational Data Services for competitive/cooperative bidding for school supplies and services for the 2020-2021 school year in the following categories:

General Classroom Supplies	Fine Art	Technology/Smartboards
Physical Education	Music	Computer/Office Supplies
Health	Photography	Computer Office Toner
Health Tape	Science	Athletics Equipment/Uniforms
Family Consumer Science	Elementary Science	Custodial Supplies
Maintenance Supplies	Audio Visual Equipment	Library Supplies

Middlesex Regional ESC Co-op

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the use of Middlesex Regional ESC Co-op #65MCESCCPS for competitive/cooperative bidding for supplies equipment and services for the 2020-2021 school year.

HCESC Cooperative Pricing Agreement

RESOLUTION #15: Whereas, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

Whereas, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

Whereas the governing body of the Kenilworth Board of Education duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

Now Therefore Be It Resolved, That Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Kenilworth Board of Education enters into a Cooperative Pricing Agreement with the Lead Agency, whereby the Lead Agency shall be responsible for complying with the provisions of the

Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

Tax Shelter (403B) Companies

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the following Tax Shelter Vendors (as outlined in Appendix A of the District’s 403B Plan) for employees to make payroll deductions for tax shelter purposes for the 2020-2021 school year.

	<u>403B</u>	<u>457</u>
Ameriprise Financial Services	X	
AXA/Equitable	X	X
Lincoln Investments	X	X
Lincoln National	X	X
Met Life	X	X
Valic	X	

Whereas, the Kenilworth Board of Education maintains the district’s 403(B) Retirement Plan (“Plan”); and

Whereas, the District wishes to retain the services of U.S. OMNI (OMNI) as Third-Party Administrator of its plan(s);

Now Therefore Be It Further Resolved that OMNI has been designated as Third-Party Administrator.

Tax Payment Schedule 2020-2021

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the following tax payment schedule for the 2020-2021 school year based upon the Certificate and Report of School Taxes:

2020-2021	General Fund	Debt Service	Total
July 10, 2020	856,680.58	270,663.33	\$ 1,127,343.91
July 30, 2020	856,680.29		\$ 856,680.29
August 10, 2020	1,713,360.58	270,663.33	\$ 1,984,023.91
September 10, 2020	1,713,360.58	270,663.34	\$ 1,984,023.92
October 10, 2020	1,713,360.58	-	\$ 1,713,360.58
November 10, 2020	1,713,360.58	-	\$ 1,713,360.58
December 10, 2020	1,102,408.35	-	\$ 1,102,408.35
January 10, 2021	2,324,312.56	-	\$ 2,324,312.56
February 10, 2021	1,713,360.58	-	\$ 1,713,360.58
March 10, 2021	1,713,360.58	-	\$ 1,713,360.58
April 10, 2021	1,713,360.58	-	\$ 1,713,360.58
May 10, 2021	1,713,360.58	-	\$ 1,713,360.58
June 10, 2021	1,713,360.58	-	\$ 1,713,360.58

Total Taxes	20,560,327.00	\$ 811,990.00	\$21,372,317.00
-------------	---------------	---------------	-----------------

*July Payment payable in two installments, 10th and 30th of the month.

Computer Solutions Budgetary Accounting

RESOLUTION #18: Be It Resolved, That the Kenilworth Board of Education approves Computer Solutions Inc. as a supplier of Budgetary Accounting/Personnel/Payroll Software for the 2020-2021 school year.

Genesis Student Information Software

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education approves Genesis as a supplier of Student Information Software for the 2020-2021 school year.

Residency Investigating Services

RESOLUTION #20: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Vested Protection System, L.L.C. as residency investigators for the Kenilworth School District for the 2020-2021 school year at a rate of \$50.00/hour.

Pritchard-Custodial/Cleaning Services

RESOLUTION #21: Be It Resolved, That the Kenilworth Board of Education awards a contract extension as per bid and contract documents for the 2020-2021 school year, effective July 1, 2020, for Evening and Summer Custodial/Cleaning Services to Pritchard Industries:

AWARD CONTRACT TO: Pritchard Industries, Inc.
147 Columbia Turnpike
Florham Park, NJ 07932

CONTRACT AWARD NOT TO EXCEED: \$478,480.29

Food Service Management Company

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education upon the recommendation of the School Business Administrator approves the renewal (Year 2) of the FSMC base year contract with Maschio's Food Service Management Company for the 2020-2021 school year with an annual management fee of \$12,240. The management fee shall be payable in ten (10) monthly installment of \$1,240 per month commencing September 1, 2020 and ending on June 30, 2021.

Be It Further Resolved, That Maschio's FSMC guarantees an unlimited minimum profit to the Local Education Agency in the amount of \$18,000.00. In the event the actual bottom line of the operational report (totals revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio's FSMC shall be responsible for any shortfall.

Benefit Carrier Approval

RESOLUTION #23: Be It Resolved, That the Kenilworth Board of Education approves the following:

Whereas, the Kenilworth Board of Education has engaged the services of Brown and Brown Benefit Advisors as the district's broker-of-record to solicit competitive proposals for the district's medical/prescription, dental and vision program; and

Whereas, as a result of their work, Brown and Brown Benefit Advisors provided the School Business Administrator with a full marketing report outlining the proposals solicited and submitted, and

Now Therefore Be It Resolved, That the Kenilworth Board of Education continue with the following carriers at the following increase in rates for the 2020-2021 school year:

Medical/Prescription: AETNA: Composite rate decrease of 3.5%.

Dental: Horizon Blue Cross/Blue Shield Trust: 2.0% rate increase (2 year guarantee until 6/30/22).

Vision: National Vision Administrators (NVA) Trust: 0% rate increase (4 year guarantee until 6/30/22).

Be It Further Resolved, That the Kenilworth Board of Education authorizes the School Business Administrator to pay properly submitted invoices upon receipt.

Special Education Medicaid Initiative (SEMI) Action Plan 2020-2021

RESOLUTION #24: Be It Resolved, That the Kenilworth Board of Education approves the 2020-2021 SEMI (Special Education Medicaid Initiative) Corrective Action Plan as follows.

District Activities for Compliance:

Resend consent forms to parent. Present consent form to parent at IEP meetings. Reminders at monthly SEPAG (Special Education Parent Advisory Group) meetings. Person(s) responsible will be the Department Secretary and Case manager.

Reminders to direct services providers to log in services consistently. Monitoring of IEP dates and information, rechecking information logged into SEMI system. Monitoring of staff licenses/renewal dates, information shared with staff and reminders to participate. Frequent staff updates and reminders. Reminders to staff of online training availability. Person(s) responsible Department Secretary, Case manager, Related Service Providers and Director of Student Personnel Services.

Construction Change Orders

RESOLUTION #25: Be It Resolved, That the Kenilworth Board of Education approves the following change orders associated with the gymnasium upgrades at Brearley Middle High School:

<u>Contractor</u>	<u>CO#</u>	<u>Amount</u>	<u>Purpose</u>	<u>Increase or Allowance</u>
Riefolo Construction	CO-03	\$ 2,150.00	Unused Allowance	Allowance

COVID-19 RELATED RESOLUTIONS

Instructional Plan for Distance Learning

RESOLUTION #26: Be It Resolved, That the Kenilworth Board of Education approves the attached 2019-2020 Instructional Plan for Distance Learning.

Plan Component Question 1

How we will achieve equity in our Instructional Plan

- Our instructional plan was developed and vetted by a number of stakeholders including administrators, teachers, guidance counselors, CST members, and essential local personnel.
- We have provided digital equity
 - Technology needs survey went to parents
 - Students picked up devices. Wifi provided resources were shared through technology department
- Provide virtual professional learning opportunities for staff
 - Central office developed plans for virtual learning opportunities
 - Surveyed staff to identify facilitators
 - Facilitators created sessions and descriptions
 - Staff received a survey and chose sessions they wished to attend
- Provided date for staff to update and expand lessons for “Virtual Learning”
 - March 13, 2020
- Provided “Go Bags” for K-6 students with necessary instructional materials
- ELL and Intervention teachers provided assignments for students they service
- Special Education staff monitors and modifies assignments alongside general education staff
- Established weekly schedule for students to complete work
- Clarified expectations
 - Provide feedback
 - Google Hangout
 - Google Meets
 - Google Classroom
 - Email
 - Remind101
- Provide parent support
 - Superintendent updates
 - Distance Learning Folder - District Website

- Building Administration
- District Supervisors
- Staff
- Technology Department
- Guidance and CST
- SEL
 - Videos
 - Readings

Our demographic profile including students counts for state funded pre-school, homeless, low socioeconomic (LSE), Students with Disabilities, and English Language Learners (ELLs).

	<u>ELL</u>	<u>FREE/REDUCED</u>	<u>HOMELESS</u>	<u>504</u>	<u>SPECIAL ED.</u>
Brearley	9	168	0	43	112
Harding	43	134	0	20	127
TOTAL	52	302	0	63	239

How our plan ensures that the needs of all students, with their varied and age-appropriate needs, are addressed through the plan?

- SEL- staff/guidance providing lessons/videos and online support
- General Education- Google applications are utilized for continued learning
- Special Education- SE staff working in conjunction with GE staff to modify assignments
 - CST- case managers have maintained contact with families to ascertain concerns, answer questions and track items for follow up such as IEP meetings, student evaluations, etc.
 - Therapists- Speech and Language, Occupational and Physical therapists are contacting parents/students according to the frequency indicated in IEPs for consultation purposes, students have been given practice and warm up activities designed to maintain skills. We are exploring options to begin teletherapy if needed and appropriate.
- Basic Skills- Interventionists provide support digitally (email, Google applications)
- ELL - ELL teachers provide support digitally (email, Google applications)
- Gifted and Talented - staff providing instruction/support via Google applications
- Students w/out Technology at Home- staff have prepared assignments using instructional materials such as textbooks, novels, activity packets and communicate with families via smartphone applications and landline phone calls
- AP Students- staff is utilizing Google applications, textbooks (physical and online) and AP Classroom
- Students Receiving Free and Reduced Lunch -Students in need of a device/wifi were provided with a district Chromebook
- Students in Need of Technology - Students in need of a device/wifi were provided with a district Chromebook

Equitable access to technology including technology survey results and online platforms.

- A technology survey was sent to all parents to gauge their technology needs.
 - Data gathered by the technology survey is as follows:
 - Demographic and contact information
 - Determined need for a technology device
 - Determined need for internet access
 - Allowed parents to include other pertinent information
 - Results of survey
 - 645 families responded to the survey
 - 47 indicated a need for technology devices
 - 4 indicated they did not have internet access available
 - An email was sent to all families in need of technology including the following information:
 - A link to a technology request form
 - Instructions on where, when, and how to pick-up the device
 - Instructions on how each student could login to the device
 - Resources to acquire free internet access from hotspots or via the FCC program called Internet Essentials for lower income families
 - Technology Loaner Program
 - 64 families submitted the electronic form for a loaner device
 - However, over 100 Chromebooks were distributed to families in need of technology
 - All families that request device will receive one through an established procedure
 - A list of families with borrowed device is available to pertinent staff/faculty
- Online Platforms
 - All students grades 1 through 12 have Google accounts
 - Teachers and students have access to the following:
 - Google Classroom
 - Google Hangouts Meet
 - Google Suite for Education (Docs, Sheets, Slides, Gmail)
 - Other online learning tools based on grade level

Plan Component Question 2

Provision of appropriate special education and related services for students with disabilities

Relevant Information:

- Adapted materials and assignments
Special education and general education teachers are collaboratively providing appropriately adapted materials and assignments for students with IEPs. Child study team members have confirmed that each student has access to an electronic device with which to access materials; loaner devices have been provided to students in need. A variety of means are being used to maintain regular communication with parents and students, including: video conferencing, Remind 101, Google Classroom, 'live' Google docs, email, Google voice, Google meet and Zoom!. Adaptations provided are individualized and

developmentally/ age appropriate including the provision of visual schedules, manipulatives, Spire, ABA programming sheets, direct, synchronous assistance, leveled reading, audio books, sound packs/sight words, voice to text, applications such as No Red Ink, Nessy and Active Learner.

- How evaluations, Individualized Education Program (IEP) reviews, eligibility meetings and reevaluation meetings, will be rescheduled.

All meetings that have been scheduled during the first 2 weeks of the school closure have been postponed until the time we return or receive guidance that virtual meetings are compliant. Child study team and related services providers are in regular contact with parents to address concerns and track progress in the meantime. A virtual meeting is being considered with our district SEPAG to provide parents with updates. Each parent has already received a letter updating them on the district's general plan for the provision of special education services for the near future. Additional updates will be provided, as needed.

- How we communicate with all parents, including those of students in out-of-district schools and contracted providers, in their native language. Case managers are using Google translate to convey information to parents as well as previously designated translators, such as an individual in the family who speaks English as well as the family's native language.
- Our plan for medically fragile students. Currently, our medically fragile students, including those who receive nursing services while in out-of-district placements, are not in need of this service while receiving home based special education. These services are needed for navigating safety and health concerns outside of the home, such as monitoring for seizure activity, medication disbursement, monitoring of blood sugar, etc. Should the needs of individual students change, we will address their needs accordingly.
- How related services will be provided or how compensatory services for related services will be determined.

Currently our related services providers are maintaining contact with families according to the frequency indicated in IEPs. Therapists are providing consultation and maintenance programming. All missed sessions thus far are being tracked for compensatory services while we await guidance about the provision of teletherapy during COVID-19. related school closure. We recognize that compensatory services do not necessarily adhere to a 1:1 ratio (one hour provided for one hour missed) but is rather a decision made by the IEP team on an individual basis considering any regression and a totality of the individual circumstances.

- How the plan includes communication with out-of-district schools where district students are attending including what will happen if the district is closed and the school is not
We are in close communication with out of district schools as well as the parents/ guardians of students who are placed in these programs. The district provided transportation to all placements for as long as they have been open for students.
- How the plan considers transportation for students attending out-of-district schools and when and how to inform vendors if schools close? Constant communication has been maintained to ensure that all students who are placed at out-of-district placements have had transportation to the placements for as long as they remained opened.

Plan Component Question 3

Our provision for school nutrition benefits or services for eligible students.

Plan Guidance on School Nutrition Plan:

- Does the plan address the provision of school nutrition benefits or services for eligible students? Yes
- Districts should provide the following information in their plan so it can be passed on to the New Jersey

Department of Agriculture in the event the pending waiver request before the United States Department of Agriculture is granted:

- **SFA Name: Kenilworth Board of Education**
- **Agreement #: 03902420**
- **Date Meal Distribution will begin: 3-18-2020**
- **Date Meal Distribution will end: Undetermined**
- **Schools/Site where distribution of meals will take place: Harding Elementary School**
- **Meals to be claimed for reimbursement per day: (up to two meals, or one meal and one snack, per child per day): 2 per participant; Breakfast and Lunch**
- **Please outline the SFA's method(s) for meal distribution, including meal content and meal counting and claiming procedure:**

Meals will be available beginning Wednesday, March 18th. The distribution information is as follows, and applies to both Brearley (Grades 7-12) and Harding (Grades K-6) students:

- Distribution Site: Harding Elementary School Cafeteria, 426 Boulevard Kenilworth, NJ.
- Time: 10:00 a.m. to 11:30 a.m.
- Each meal will contain a breakfast and lunch that conforms to the reimbursable guidelines; will vary day to day and week to week based on supplies and product availability.
- Eating in the cafeteria is not permitted; these meals are grab-&-go.

- **If the SFA plans to provide meals for multiple days, please outline the plan below. Include how all food safety requirements will be met: No, daily distribution planned.**

Food safety and employee safety is paramount. Employee uniforms have previously included hairnets and single use gloves, but will now also include masks along with face shields for the duration of the closure. Representatives from the Department of Education are visiting feeding sites throughout the State to ensure safety procedures are followed by the district and Maschio's FSMC. The following is the specific Meal Distribution Policy:

- A folding table is set up outside of the building for meal distribution
- Parents should stand a minimum of 6 feet from the table
- The team member will then place that number of meals on the table and step back, the parent may then proceed to the table to take meals
- There should be **no** human contact between team members and parents
- Cones are recommended to be placed at 6ft intervals to maintain safe social distancing
- All team members must have a face covering, gloves and a hairnet/hat
- If a Maschio employee is distributing meals, they will have proper identification.

Revised 2019-2020 School Calendar

RESOLUTION #27: Be It Resolved, That the Kenilworth Board of Education approves the revised 2019-2020 School Calendar to reflect the following date changes used to give back days as a result of an emergency response to the COVID-19 Pandemic and mandated Instructional Plan for Distance Learning:

March 13, 2020 given back in lieu of May 26, 2020
March 16, 2020 given back in lieu of April 9, 2020

2019-2020 Spring Stipends – Mandatory School Closures

RESOLUTION #28: WHEREAS, the Board of Education ("Board") is a public entity charged with the provision of educational services of students; and as part of its normal operations, the Board pays stipends to employees serving as extra-curricular activity advisors and athletic coaches; and employees normally performing such duties would be entitled to payment of a stipend in accordance with the Collective Bargaining Agreement ("CBA"); and

WHEREAS, on March 16, 2020, Governor Philip Murphy issued Executive Order No. 104 in light of the global pandemic related to COVID-19; and Executive Order No. 104 required the closure of all public schools across the State of New Jersey; and

WHEREAS, On April 13, 2020, the New Jersey Assembly and Senate passed A3904/S2337 and Governor Murphy signed the bill into law on April 14, 2020. This law dictates how school districts must respond to the COVID-19 pandemic, including how compensation, benefits and emoluments covered by the Collective Bargaining Agreement should be handled and how certain services due to the school closure are to be treated.

WHEREAS, in light of the mandatory school closures, the Board has suspended all school activities, including extra-curricular activities and athletics, scheduled to take place during the spring semester; and certain extra-curricular advisors and coaches assigned to duties during the spring semester have continued to provide modified services to students by way of a virtual or electronic format; and

WHEREAS, the Board recognizes the value in the continued performance of extra-curricular duties, albeit in modified structure and format, despite the physical closure of school;

WHEREAS, coaches and advisors are required to submit documentation as to what they are doing with regard to those stipend activities,

NOW THEREFORE, BE IT RESOLVED, the Board does hereby authorize the payment and/or continued payment of all spring semester extra-curricular and athletic stipends, pending verification of work completed; and

BE IT FURTHER RESOLVED, that in the event of the resumption of school activities, any employee receiving a spring stipend payment shall be expected to perform the normal anticipated duties of such assignment.

COVID-19-Expenses

RESOLUTION #29: Be It Resolved, That the Kenilworth Board of Education record and memorialize the expenses incurred to date related to the COVID-19 pandemic and the move to Virtual Learning:

PO #	Date	Vendor	Description	Amount
OO1435	3/16/2020	ATRA	Disinfectants & Wipes	\$ 1,167.78
OO1442	3/23/2020	CDW-G	Webcams for Conferencing	\$ 764.45
OO1444	3/30/2020	Screencastify	Virtual Instr. Licensing	\$ 1,200.00
OO1446	3/30/2020	Kami	Kami Licensing	\$ 4,000.00
OO1456	4/7/2020	Edward Don	Face Masks	cancelled
OO1464	4/17/2020	ATRA	Gloves	\$ 225.30
OO1469	4/21/2020	Spruce	Gloves	\$ 178.60
			Sanitizer Gel	\$ 615.00
OO1471	4/21/2020	Edward Don	Masks (5000)	\$ 4,630.00
			Thermometers (6)	\$ 701.64
OO1472	4/21/2020	BioShine	Gloves	\$ 237.30
			Handsanitizer	\$ 778.56
			Masks	<u>\$ 250.00</u>
Totals to Date:				\$ 14,748.63

PERSONNEL & MANAGEMENT

RESIGNATIONS

Chibbaro-Resignation

RESOLUTION #30: Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Dana Chibbaro, Principal of David Brearley HS/MS, effective June 30, 2020.

Clementi-Resignation

RESOLUTION #31: Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Kelly Clementi, a Paraprofessional Aide, effective May 1, 2020.

MATERNITY LEAVES & REPLACEMENTS

Ryan - Maternity Leave of Absence Request

RESOLUTION #32: Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Michelle Ryan, a teacher at Brearley Middle/High School, pending certification of health care provider, as follows:

09/03/2020 Anticipated date of delivery
09/02/20 – 10/16/20 Use of 29 personal illness days

10/16/20 – 01/08/21 Twelve (12) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave.
 01/11/21 – 01/29/21 Unpaid Leave
 02/01/2021 Anticipated Return Date

Hopkins – Amended Leave Replacement

RESOLUTION #33: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to amend the employment of Elizabeth Hopkins as a leave replacement Child Study Team (CST) member from three to five days per week due to program demands of distance learning plan effective 3/17/2020 to 6/23/2020 at a rate of \$150 per day with no benefits. In accordance with NJSA 18A:16-1.1, time accrued as a replacement/teacher does not count towards tenure.

ANNUAL EMPLOYMENT RESOLUTIONS 2020-2021

2020-2021 Certified Instructional Staff

RESOLUTION #34: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the members of the certified instructional staff and the certified support staff for the 2020-2021 school year, pending completion of contract negotiations:

Name	Tentative Assignment	2020-2021		Notes
		Step Pending Completion of Negotiations	Salary	
Abdelaziz, Assunta (D)	SE: Behavior Specialist	18 MA +30	\$ 96,668	
Adamcik, Michael	Science: HS	8 MA +30	\$ 83,028	
Alcid, Jessica (A)	Music: Brearley	3 BA	\$ 64,472	
Allan, Catherine (A)	Science: MS	1 BA	\$ 63,872	
Alvarez, Michelle	Math: MS	13 MA +30	\$ 88,388	
Antao, Manuel	Technology	18 MA	\$ 87,657	
Bader, Monica (A)	Math: HS	2 BA	\$ 64,172	
Barilla, Rosanne	SE: Alternative Progr.: Teacher	15 MA+30	\$ 91,088	
Bechtler, Nancy	SE: MS RC	18 MA +30	\$ 96,668	
Bedford, Leslie	Grade 1	18 MA +30	\$ 96,668	
Bishop, Collin (A)	Nurse: Harding	18 BA	\$ 77,895	
Blizzard, Lauren	Lang. Arts: MS	13 MA	\$ 80,877	
Bornstein, Michael (A)	SE RCHS: Math	2 BA	\$ 64,172	
Bussiere, Stacie	Grade 4	8 MA +30	\$ 83,028	
Campanile, Saveria	Grade 6	18 MA +30	\$ 96,668	
Candon, Christa	SE RCHS: LA/Math	18 MA +30	\$ 96,668	

Capizzano, Joseph	PE/Health: Harding	18 MA +30	\$	96,668	
Caplanis, Sylvana	SE: RC ICR (Grade 2)	5 MA	\$	73,327	
Carrara, Carol	CST: Psyc.	18 MA +30	\$	96,668	
Cerillo, Curtis	Science: MS	18 MA +30	\$	96,668	
Collemi, Nicole (D)	Grade 2	4 MA	\$	72,927	
Condo, Melissa	Nurse: Brearley	8 BA	\$	67,677	
Condrack, Jamie (A)	Social Studies: HS	7 BA	\$	66,172	
Cuesta, Christopher (A)	Science: HS	3 MA	\$	72,577	
D' Arpa, Tiffany	Grade 4	9 MA+30	\$	83,838	
D'Alessandro, Sarah (A)	Grade 3	3 MA+30	\$	79,538	ML: 9-1 to 1-31-21
DeBlasio, Nicholas	SE: MS RC	8 MA +30	\$	83,028	
Decavalles, Anna	Grade 5	9 MA+30	\$	83,838	
DeCristoforo, Kathleen	Grade 2	7 MA +30	\$	81,388	
Delaney Conte, Erin	Music: Harding	14 MA	\$	81,977	
DeLuisi, Neal (C)	SE RCHS: English	14 MA+30	\$	89,688	
DeVito, Benjamin	Math: HS	5 BA	\$	65,222	
Devito-Toto, Pina	BSI: Harding	15 MA+30	\$	91,088	
Dieckmann, Jennifer	BSI: Harding	18 MA +30	\$	96,668	
Donohue, Jennifer	SE: ICR (Brearley LA)	18 MA +30	\$	96,668	
Donough, Cynthia	Grade 2	9 MA	\$	76,677	
Duda, Jacklyn	Grade 3	8 MA+30	\$	83,028	
Duffy, Jaclyn (C)	SE: RC ICR (Grade 5)	7 BA	\$	66,172	
Dunn, LeAnne	PE/Health: Brearley	7 BA	\$	66,172	ML: 9-1 to 1-31-21
Efchak, Amy	PE/Health: Brearley	17 MA+30	\$	94,188	
Elshiekh, Gihann (D)	Kindergarten	4 BA	\$	64,822	
Esposito, Jessica	SE: LLD K-2	6 MA	\$	73,827	
Farber, Jeannine	Math: MS	16 MA+30	\$	92,588	
Focht, Marisa	WL: Italian	18 BA	\$	77,895	
Folgar, Gina	Grade 4	11 MA +30	\$	85,938	
Fowlkes, Kristie	SE: Speech	11 MA	\$	78,727	
Gallina, Marie	Science: HS	7 MA +30	\$	81,388	
Galpern, Michele	ELL: Harding	7 MA	\$	74,377	
Geoghan, Melissa	PE/Health: Harding	12 MA +30	\$	87,088	
Gerenstein, Rose	Grade 4	9 MA+30	\$	83,838	
Gibbons, Samantha	Social Studies: HS	7 MA	\$	74,377	
Giordano, Philip	Science: HS	11 BA	\$	70,012	
Glacken, Cathy	SE: RC ICR (Grade 1)	13 MA	\$	80,877	
Goger, Karen	Technology Media Specialist	9 BA	\$	68,337	

Gonzalez-Rein, Veronica	WL: Spanish	18 MA +30	\$	96,668	
Griffin, Graceann	G & T/STEM	17 MA+30	\$	94,188	
Griffiths, Amie	Guidance Counselor	8 MA	\$	75,917	
Grimaldi, Candace	Science: MS	Q MA+30	\$	106,405	
Harrison, Megan	Guidance Counselor	6 MA	\$	73,827	
Healy, Erin	SE: PSD	12 MA	\$	79,777	
Higgins, Meaghan	Grade 1	8 MA +30	\$	83,028	
Hill, Jamie	SE: OT	9 MA+30	\$	83,838	ML: 9-1 to 1-31-21
Hopper, William	WL: Spanish/ESL	18 MA +30	\$	96,668	
Horling, Dawn	Grade 6	12 MA +30	\$	87,088	
Jayne, Ryan	Athletic Trainer	6 BA	\$	65,672	
Jeans, Kristen	Guidance Counselor	18 MA	\$	87,657	
Jernigan, Renee	Grade 5	9 MA+30	\$	83,838	
Jurkiewicz, Monica	Pre K	7 MA	\$	74,377	
Kaplow, David (C)	SE: MS RC	7 MA+30	\$	81,388	
Kaprowski, Lora	Grade 6	18 MA +30	\$	96,668	
Kartsakalis, Alexandra (A)	Guidance Counselor	4 MA	\$	72,927	
Khaled, Kayla (A)	WL: Spanish	5 MA +30	\$	80,288	
Kirkpatrick, Donna	SE: RC ICR (Grade 6)	V MA+30	\$	97,798	
Kleiven, Robert (C)	SE: ICR (Brearley SS)	5 MA+30	\$	80,288	
Klimchak, Michael	Grade 5	11 MA +30	\$	85,938	
Kress, Cheryl	Technology	R MA+30	\$	105,359	
Kurek, Maureen	BSI: Harding	18 MA	\$	87,657	
LaBruno, Anthony	Music: Brearley	7 MA	\$	74,377	
LaMorte, Michael	SE RCHS: Science	18 MA +30	\$	96,668	
Lavin, Ewa	CST: Psys. Emotional Prog.	7 MA +30	\$	81,388	
Loconte, Megan	Grade 3	9 BA	\$	68,337	
Logan, Kelsey (A)	Science: HS	3 BA	\$	64,472	
Lonergan, Dennis	PE/Health: Brearley	18 BA	\$	77,895	
Luerssen, Heidi	Grade 6	8 BA	\$	67,677	
Lugo, Jamie	Guidance Counselor	18 MA +30	\$	96,668	
Magliocco, Nicholas (A)	Grade 2	1 BA	\$	63,872	
Maraviglia, Michael	CST: Social Worker	17 MA+30	\$	94,188	
Marks, Melissa	Grade 5	5 BA	\$	65,222	
Marranca, Elizabeth	SE RCHS: SS	14 MA+30	\$	89,688	
Marsili, Janice	Art: Brearley	18 MA +30	\$	96,668	
Martin, Caitlin	SE: ICR (Brearley Math-Sci)	6 MA +30	\$	80,788	
McElroy, Mallory (A)	PE/Health: Harding (PT)	1 BA (PT)	\$	32,243	1050 Minutes

McGee, Angela	Kindergarten	14 MA+30	\$	89,688	
McGowan, Vincent	Social Studies: HS	18 MA +30	\$	96,668	
McGrath, Eileen (A)	Lang. Arts: HS	3 BA	\$	64,472	
McSherry, Lisa	SE: RC ICR (Grade 4)	16 BA	\$	74,857	
Mejia, Alejandro (A)	WL: Spanish	1 MA	\$	71,977	
Miller, Gregory (A)	Lang. Arts: MS	2 MA	\$	72,277	
Miller, Stacey	Kindergarten	18 MA +30	\$	96,668	
Mills, Joseph	Grade 3	15 MA+30	\$	91,088	
Minarik, Jill	Lang. Arts: HS	6 MA +30	\$	80,788	
Monesmith, Jaime	SE: RC ICR (Grade 3)	9 MA	\$	76,677	
Nelson, Samantha	BSI: Harding	7 MA	\$	74,377	
O'Brien, Gregory (A)	PE/Health: Brearley	2 BA	\$	64,172	
O'Connor, Regina	SE: Speech	18 MA	\$	87,657	
Ondrey, John	Music: Harding	18 MA	\$	87,657	
Ostrom, Edit	Library Media: Brearley	6 MA	\$	73,827	
Parente, Kristine	Kindergarten	13 MA +30	\$	88,388	
Perez, Cynthia	Technology	12 BA	\$	70,922	
Petrakos, Stephanie	Art: Brearley	9 BA	\$	68,337	
Petti, Mendy	Math: HS	14 MA	\$	81,977	
Phillips, Allen (A)	PE/Health: Brearley	2 BA	\$	64,172	
Phillips, Anne	Lang. Arts: HS	18 MA +30	\$	96,668	
Piccoli, Desirae	SE: LLD 3-6	5 BA	\$	65,222	
Pickton, Joseph	Lang. Arts: HS	17 MA+30	\$	94,188	
Pitarresi, Matthew (C)	PE/Health: Brearley	5 MA+30	\$	80,288	
Pizzano, Joelle (A)	Social Studies: HS	3 BA	\$	64,472	
Pollock, Kaitlyn	Social Studies: MS	8 MA +30	\$	83,028	
Psyhojos, Lisa	SE: RC ICR (Gr K)/Ort-Gill	16 MA+30	\$	92,588	
Quintero, Johanna	WL: Spanish	7 MA +30	\$	81,388	
Radice, Denise	BSI: Harding	7 BA	\$	66,172	
Reale, Brittany (A)	CST: Social Worker	3 MA	\$	72,577	
Rodrigues, Jade (A)	SE: RC ICR (Grade 6)	1 BA	\$	63,872	
Rossetti, Anthony	Math: HS	9 MA+30	\$	83,838	
Ruopp, Jennifer	CST: LDTC	V MA+30	\$	97,798	
Ryan, Michele	Math: MS	10 BA	\$	69,162	ML: 9-1 to 1-31-21
Santoro, Mary	Grade 6	9 MA	\$	76,677	
Scasso, Stephanie	Guidance Counselor	12 MA +30	\$	87,088	
Schau, Lorrae	SE: MS RC	V MA+30	\$	97,798	
Schmidtberg, Jaclyn	Grade 2	15 BA	\$	73,822	

Shapiro, Jason	Math: MS	15 MA+30	\$	91,088
Skiff, Brianna (A)	Kindergarten	3 BA	\$	64,472
Smith, Helynne	Math: HS	14 MA	\$	81,977
Sona, Dale	Science: HS	11 MA +30	\$	85,938
Spampinato, Nichole	Social Studies: HS	9 MA+30	\$	83,838
Spony, Janet	Art: Harding	18 MA	\$	87,657
Starke, Kelly	Grade 1	8 MA +30	\$	83,028
Terranova, Debra	BSI: Harding	7 MA	\$	74,377
Tetzlaff, Michael	Social Studies: HS	8 MA	\$	75,917
Tropeano, Martha	ELL: Harding	13 MA	\$	80,877
Ulasevich, Jacob (A)	Computer Science	2 BA	\$	64,172
VanSteenacker, Michelle	Lang. Arts: MS	18 MA	\$	87,657
Ventura, Michelle	Grade 4	5 MA	\$	73,327
Vitale, Jennifer	Grade 5	6 MA+30	\$	80,788
Walsh, Laura	Grade 1	11 MA	\$	78,727
Warchol, Nicole	Lang. Arts: MS	12 MA +30	\$	87,088
Weinstein, Paul	Lang. Arts: HS	18 MA +30	\$	96,668
Westbrook, Diane	Social Studies: MS	18 BA	\$	77,895
Wong, Janette	Grade 1	13 MA +30	\$	88,388
Wurster-Smith, Tammy	Grade 3	18 MA	\$	87,657

(A) Non-Tenured

(B) Part-Time to Full-Time

(C) Advanced Degree Confirmed

(D) Non-Tenured will receive Tenure in 2020-2021

2020-2021 Administrative Staff

RESOLUTION #35: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following members of the Administrative Team for the 2020-2021 school year in accordance with the terms and conditions outlined in the PSA Agreement:

Name	Title	2020-21 Salary
Bound, Lauren	Supervisor: Math	\$ 98,757
Bubnowski, Ronald	Assistant Principal: Harding	\$ 113,283
Cansian, Dana	Supervisor: LA	\$ 96,182
Cuccolo, Dawn	Director of Special Serv.	\$ 142,727
Lott, Kayla (1)	Assistant Principal: Brearley	\$ 102,682

Luciani, Brian	Director of Academics	\$ 157,500
Miller, Scott	Supervisor: Athletics	\$ 116,205
Murphy, Kathleen	Principal: Harding	\$ 155,923
Rodriguez, Joant	Manager of Tech.	\$ 109,887
Vanderzee, Drew	Supervisor of B & G	\$ 104,727

(1) Included \$1,500 for doctorate.

2020-2021 Secretarial and Clerical Staff

RESOLUTION #36: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following members of the Secretarial and Clerical Staff for the 2020-2021 school year, pending completion of negotiations:

Name	Tentative Assignment	# Months	2020-2021	
			Step Pending Completion of Negotiations	Salary
Calello, Valentina	PT Clerk: Nurse Harding/Brearley	10	4	\$ 11,588
Cantalupo, Denise	Secretary: SPED Director	12	OFF	\$ 53,631
D'Addario, Lucia	Secretary: Principal (Brearley)	12	2	\$ 36,256
DeMatos, Ana (1)	Secretary: Brearley MS	10	2	\$ 30,402
Hart, Tonianne	Secretary: Athletic Office	10	5	\$ 31,902
Matos, Gina	Secretary: Guidance Office	12	2	\$ 36,256
Mazza, Jolene	Supervisor's Secretary	12	8	\$ 42,082
Montoya, Maria	Secretary: Principal (Harding)	12	2	\$ 36,256
Ponticello, Robin	School Clerk: Harding	10	1	\$ 29,902

(1) Reassignment

2020-2021 Confidential Secretaries & Non-bargaining Unit

RESOLUTION #37: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following confidential secretaries and non-bargaining unit employees for the 2020-2021 school year as per the terms and conditions outlined in the Confidential Secretary Schedule of Benefits:

Name	Confidential - Assignment	# Months	FY '21
Casamento, Lisa	Secretary: Superintendent	12	\$ 72,100
Duggan, Mary Ellen	HR: Payroll/Personnel	12	\$ 80,837
Dutkevicz, Lorrell	Central Office Secretary	12	\$ 50,140
Rinaldi, Roseann	Purchasing/Account Payable Clerk	12	\$ 50,140
Sandull, Angela	Secretary: SBA - B&G- IT	12	\$ 50,140

2020-2021 Custodial/Maintenance Staff

RESOLUTION #38: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Acting Superintendent to employ the following members of the Custodial/Maintenance Staff for the 2020-2021 school year, pending completion of negotiations:

Name	Tentative Assignment	2020-2021	
		Step Pending Completion of Negotiations	Salary
Naumiuk, Janusz	Maintenance	13	\$ 55,916
Parkhill, Christopher	Groundskeeper	11	\$ 53,856
Price, Peter	Harding	15	\$ 58,854
Romano, Salvatore	Maintenance	1	\$ 45,916
Sblendorio, Frank	Brearley	8	\$ 50,916

NON-BARGAINING UNIT EMPLOYEES:

Name	Assignment	2020-2021	
			Salary
Pontoriero, Emanuele	Data System Manager	\$	58,787
Eldridge, Brian	Comp. Tech.	\$	35,493

Employment of the SBA/BS - Gonnella

RESOLUTION #39: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Vincent A. Gonnella as School Business Administrator/Board Secretary for the 2020-2021 school year at an annual salary of \$177,876, pending completion of contract negotiations, and Executive County Superintendent review and approval of the agreement.

Employment of the Superintendent of Schools - Arlington

RESOLUTION #40: Be It Resolved, That the Kenilworth Board of Education approves the employment of Mr. Kyle Arlington as Superintendent of Schools for the 2020-2021 school year at an annual salary of \$174,689, plus benefits outlined in his agreement with the Board.

2020-2021 Paraprofessional/Lunch Aides

RESOLUTION #41: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as classroom special education para-professional aides (Classroom Aide) for the 2020-2021 school year at an hourly rate of \$25.55, pending student assignments and pending completion of negotiations. Assignments will be determined upon completion of student annual reviews, and

Be It Further Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as lunchroom/playground aides (cafeteria aides) for the 2020-2021 school year at an hourly rate of \$16.09, pending completion of negotiations and schedule development:

Name	Classroom Aide	Cafeteria Aide	Hours Per Day	Annual Salary
Abdelhamid, Hanan	-	3.25	3.25	\$ 9,413
Alvarino, Lisette	3.50	-	3.50	\$ 16,365
Barton, Patricia	3.50	-	3.50	\$ 16,365
Camacho, Katherine	3.50	-	3.50	\$ 16,365
Cantalupo, Gail	-	3.25	3.25	\$ 9,413
Capiro, Maria	3.50	-	3.50	\$ 16,365
Chessa, Toni	3.50	-	3.50	\$ 16,365
Cramer, Maryann	-	3.25	3.25	\$ 9,413
Deahl, Rosaria	-	3.25	3.25	\$ 9,413
DeLuca, Rosemary	3.50	-	3.50	\$ 16,365
Drivas, Zoe	3.50	-	3.50	\$ 16,365
Falcetano, Lillian	3.50	-	3.50	\$ 16,365
Farnsworth, Maria	-	3.25	3.25	\$ 9,413
Ferrante, Sherry	3.50	-	3.50	\$ 16,365
Filippone, Colleen	3.50	-	3.50	\$ 16,365
Finistrella, Mariann	3.50	-	3.50	\$ 16,365
Herron-Rodriguez, Eliz.	-	3.25	3.25	\$ 9,413
Kaufmann, Maureen	3.50	-	3.50	\$ 16,365
Kelly, Donna	3.50	-	3.50	\$ 16,365
Lahanas, Christine	3.50	-	3.50	\$ 16,365
Lospinoso, Patricia	3.50	-	3.50	\$ 16,365
Lynaugh, Tina	3.50	-	3.50	\$ 16,365
Manee, Sandra	3.50	-	3.50	\$ 16,365
Martinez, Marci	3.50	-	3.50	\$ 16,365
Mazzeo, Hope	3.50	-	3.50	\$ 16,365
McClafferty, Ana	-	3.25	3.25	\$ 9,413
McGlade, Karoline	3.50	-	3.50	\$ 16,365
Meshi, Valbone	3.50	-	3.50	\$ 16,365
Natheer, Noura	3.50	-	3.50	\$ 16,365
Omar, Amal	-	3.25	3.25	\$ 9,413
Palumbo, Joanne	3.50	-	3.50	\$ 16,365

Pugliese, Maria	-	3.25	3.25	\$ 9,413
Ringler, Michael	-	1.00	1.00	\$ 2,896
Scanio, Shannon	3.50	-	3.50	\$ 16,365
Sequeira, Gloria	3.50	-	3.50	\$ 16,365
Shaw, Donna	3.50	-	3.50	\$ 16,365
Sues, Terry	3.50	-	3.50	\$ 16,365
Tancs, Tia	3.50	-	3.50	\$ 16,365
Vellanti, Deborah	-	2.00	2.00	\$ 5,792
Wirry, Kathleen	3.50	-	3.50	\$ 16,365
Zeballos, Jennifer	-	3.00	3.00	\$ 8,689
Zickgraf, Michele	3.50	-	3.50	\$ 16,365
Zimmerman, Roccamarie	3.50	-	3.50	\$ 16,365

OTHER PERSONNEL & MANAGEMENT RESOLUTIONS

Appointment of School Physician

RESOLUTION #42: Be It Resolved, That the Kenilworth Board of Education appoints Dr. James Agresti as the school physician for the 2020-2021 school year at an annual fee of \$14,280.

Appointment of Doctors and Dentists

RESOLUTION #43: Be It Resolved, That the Kenilworth Board of Education approves the employment of doctors, consultants and dentists for the 2020-2021 school year to perform consultations and evaluations as follows:

Special Education Evaluations:		Dentists (all at \$10.00/hour):
Platt Psychiatric Associates	\$ 625.00	Dr. Forman
Dr. Kathleen Selvaggi-Fadden	\$ 675.00	Dr. Derkasch
Dr. Isabel Carotenuto	\$ 400.00	Dr. Dehkan
Dr. Haley Cohen	\$ 725.00	Dr. Klugman
Dr. Sylvia Deo	\$ 500.00	
Dr. Jennifer Alves-Ramalho	\$ 500.00	
Dr. Roma Kulikova	\$ 380.00	
Dr. Mark Faber	\$ 550.00	
Advantage ABA, LLC	\$ 150.00	
Brett DiNovi & Associates, LLC	\$ 150.00	

Appointments

RESOLUTION #44: Be It Resolved, That the Kenilworth Board of Education approves the following appointees for the 2020-2021 school year:

Position	Appointee
504 Committee Coordinator	Dawn Cuccolo
Affirmative Action Officer	Dawn Cuccolo
AHERA Coordinator	Drew Vanderzee
Americans with Disabilities Act Officer	Lauren Bound
Anti-Bullying Coordinator (ABC)	Dawn Cuccolo
Asbestos Officer	Drew Vanderzee
Assessment LEA IT Liaison	Joe Rodriguez
Bilingual ESL/ELL Liaison	Dawn Cuccolo
Chemical Hygiene Officer	Drew Vanderzee
Custodian of Public Records	Vincent A. Gonnella
District Educational Stability Officer	Dawn Cuccolo
District School Health/Nursing Liaison	Scott Miller
ESEA Coordinator	Ronald Bubnowski
Early Childhood Liaison	Kathleen Murphy
Future Ready School Liaison	Kyle Arlington
Homeless Liaison	Dawn Cuccolo
Indoor Air Quality Officer	Drew Vanderzee
Integrated Pest Management Coordinator	Drew Vanderzee
NJ PEOSHA Indoor Air Quality	Drew Vanderzee
Public Agency Compliance Officer (PACO)	Vincent A. Gonnella
Right to Know Officers	Vincent Gonnella/Drew Vanderzee
Risk/Safety Officer	Vincent A. Gonnella
School Safety Specialist	Vincent A. Gonnella
State Testing Coordinator	Brian Luciani
Substance Abuse Counselor	Jamie Lugo
Title 9 Officer	Brian Luciani

Student Teachers

RESOLUTION #45: Be It Resolved, That the Kenilworth Board of Education approves the following to participate as practicum student(s)/observer(s)/student teacher(s)/intern(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.

Student Teacher	College/University	Cooperating Teacher
Marzano, Danielle	Montclair State University	Megan Harrison

Payment of Unused Vacation Days

RESOLUTION #46: Be It Resolved, That the Kenilworth Board of Education reimburses Caroline Budis, Harding main office secretary, whose last day was 4/10/20, for her unused vacation days in accordance with the Secretaries, Clerks and Aides Bargaining Agreement as follows:

Annual Salary	Day's Pay*	Accumulated Days	Reimbursed Amount
\$38,321	\$147.39	12.75	\$1,879.22

*Calculated at 1/260th of annual salary.

CURRICULUM & INSTRUCTION**Curriculum Adoption**

RESOLUTION #47: Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
Forensic Science	New	5/11/2020
AP Mobile Computer Science Principles	New	5/11/2020
Creative Computing	New	5/11/2020
Environmental Science	3/13/2017	5/11/2020

HIB March 2020

RESOLUTION #48: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his March 1, 2020 to March 31, 2020 HIB Incident Report.

This report was disseminated to the Board of Education in April 2020 and reviewed by the Superintendent at the April 2020 Regular Board of Education Meeting.

BE IT FURTHER RESOLVED: That the Kenilworth Board of Education accepts the recommendation of the Board's subcommittee, after conducting an appeal hearing that was held virtually on April 23, 2020 and giving consideration to the information offered, to uphold the reaffirmed determination of the incident that an act of harassment intimidation and bullying occurred.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

POLICY REVIEW

First Reading

RESOLUTION #49: Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Regulation 1581 Domestic Violence (M)

Revisions – Adopt

RESOLUTION #50: Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Policy 2422 Health and Physical Education (M)
Policy 5330 Administration of Medication (M)
Regulation 5330 Administration of Medication (M)

VI. Old Business.

VII. New Business.

VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167). Public comment will be accepted via email publiccomments@kenilworthschools.com or by calling 908-931-9696 ext. 2325.

IX. Meeting Closed to the Public for Comment.

X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session (if called for).

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The

matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.