



# Kenilworth Board of Education

Regular Monthly Meeting Agenda

April 6, 2020

## I. Meeting Called to Order 5:30 p.m. (Virtual Meeting Details)

- Open Public Meeting Statement:

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2020. Adequate notice of this Regular Meeting of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, as is provided by the Open Public Meetings Act. The meeting time has been changed to 5:30 p.m. via notice on March 30, 2020.

In accordance with the Open Public Meetings Act, and in consideration of Executive Order No. 107 issued by Governor Murphy, the Kenilworth Board of Education does hereby notify the public that to limit public gatherings and to mitigate any person to person exposure, this Kenilworth BOE meeting will be conducted using Zoom Video Conferencing.

The public will be able to view live via You Tube Live Stream. The link will be available at 5:30 p.m. by clicking on the 'Watch the Meeting Live' icon on the Kenilworth District homepage.

Public comment will be accepted only during the public comment period in the meeting, via email [publiccomments@kenilworthschools.com](mailto:publiccomments@kenilworthschools.com) or by calling 908-931-9696 ext. 2325.

- Salute to the Flag
- Roll Call

## II. Receiving of the Minutes of the Secretary (March 9 & 16, 2020)

## III. Reading & Acceptance of Monthly Correspondence

## IV. Superintendent's Report & Presentations:

- a. District/Superintendent Update: Kyle Arlington; COVID-19 Distance Learning
- b. Superintendent's HIB Report (March 2020)

## V. Report of Committees, Review of Resolutions & Board Discussion:

### **FINANCE & FACILITIES**

**Superintendent's Report**

**RESOLUTION #1:** Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of March 2020.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of March 2020 as follows:

School	Date	Drill Type
Brearley	3/12/2020	Fire

**Bill List**

**RESOLUTION #2:** Be It Resolved, That the attached bill list be approved for the month of March 2020 in the amount of \$2,687,965.84.

**Financial Reports**

**RESOLUTION #3:** Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and Treasurer for the month of February 2020.

**Line Item Transfers**

**RESOLUTION #4:** Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (March 2020) in the 2019-2020 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

**Conferences, Workshops & Travel**

**RESOLUTION #5:** Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
Kayla Lott	Anti-Bullying Specialist Certificate Program	4/7/2020	Webinar

**Kenilworth Recreation Summer Program**

**RESOLUTION #6:** Be It Resolved, That the Kenilworth Board of Education authorizes the use of school facilities by the Kenilworth Recreation Department for their summer 2020 camp beginning June 24, 2020 to August 22, 2020 from 7:30 a.m. to 3:15 p.m.

**Opposing Delay in Transmission of Quarterly  
Property Tax Revenue to School Districts**

**RESOLUTION #7:** WHEREAS, Assembly Bill 3902, currently pending in the State Legislature, would authorize the Department of Community Affairs to permit municipalities to delay the quarterly transmission of property tax revenues to school districts during gubernatorial-declared emergencies; and

WHEREAS, New Jersey's public schools are highly dependent on property tax revenue to support education programs; and

WHEREAS, on average, local property taxes constitute close to 60% of public school revenue, with the percentage even greater in a significant number of districts; and

WHEREAS, a delay in payments from municipalities would result in a financial crisis for school districts, seriously disrupting the educational process—and bringing it to a halt; and

WHEREAS, although public school buildings are closed during the current health emergency, the education of our students is taking place through remote learning and home instruction; and

WHEREAS, continued timely transmission of school property taxes is critical for the education process to continue without interruption; and

WHEREAS, even though municipalities are designated as the authorities to collect property taxes, these taxes are levied for specific purposes—e.g., municipal, school, county, fire district—and these obligations must continue to be met; and

WHEREAS, as currently written, A-3902, which is intended to ease a financial burden on municipalities, would place a severe strain on school districts and the students and families that they serve; and

WHEREAS, the Kenilworth Board of Education recognizes the impact of the current public health emergency on the state and local governments, as well as local school districts, but believes this legislation would worsen the situation for our communities.

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education urges the State Senate and the Governor to oppose A-3902; and be it further

RESOLVED, that this resolution be delivered to Governor Phil Murphy, State Senate President Stephen M. Sweeney, Assembly Speaker Craig Coughlin; and the 21<sup>st</sup> Legislative District's representatives in the state Senate and General Assembly; and be it further

RESOLVED, that copies of this resolution be sent to the New Jersey School Boards Association.

**PERSONNEL & MANAGEMENT**

**Montoya - Voluntary Transfer of School Secretary**

**RESOLUTION #8:** Be It Resolved, That the Kenilworth Board of Education approves upon the recommendation of the Superintendent the voluntary transfer of the following School Secretary:

Secretary	Current Assignment	New Assignment
Maria Montoya	Brearley Main Office	Harding Principal's Secretary

Be It Further Resolved, That the transfer results in Mrs. Montoya moving from the 10 Month Secretarial Guide to the 12 month Secretarial Guide at an annual salary of \$36,256 (Step 2) prorated to transfer date of April 11, 2020. All other terms and conditions outlined in the Secretary/Clerk/Aide collective bargaining agreement apply.

**2019-2020 Educators of the Year**

**RESOLUTION #9:** Be It Resolved, That the Kenilworth Board of Education recognizes the following teachers and educational services professionals as recipients of the 2020 Educator of the Year recognition programs:

- Jaclyn Schmidtberg - Teacher of the Year – Harding Elementary School
- Kaitlyn Pollock - Teacher of the Year - David Brearley Middle School
- Jacob Ulasevich - Teacher of the Year – David Brearley High School
- Jaime Hill - Educational Services Professional – Harding Elementary School
- Rosanne Barilla - Educational Services Professional – David Brearley Middle-High School

**Substitute Staff**

**RESOLUTION #10:** Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2019-2020 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Anderson	Jeffrey		\$ 125.00			

Battaglia	Melissa	\$ 125.00	
Clear	Schea		\$ 15.00
Lawrence	Bridget	\$ 125.00	\$ 15.00
Wright	Jill		\$ 15.00

## CURRICULUM & INSTRUCTION

### Curriculum Adoption

**RESOLUTION #11:** Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
AP Physics	New	4/6/2020
Algebra II/Pre-Calculus	New	4/6/2020
Finite	8/11/2014	4/6/2020
Geometry/Trigonometry	New	4/6/2020
AP Chemistry	New	4/6/2020
Statistics	8/11/2014	4/6/2020
Pre-Calculus	1/14/2013	4/6/2020

### 2020 Summer School

**RESOLUTION #12:** Be It Resolved, That the Kenilworth Board of Education approves the district to operate Summer School Programs for Summer 2020 in accordance with Policy #2440 Summer Session, as follows:

David Brearley Summer School  
Special Education Extended School Year  
Title I and III Summer Programs

### HIB February 2020

**RESOLUTION #13:** Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his February 1, 2020 to February 29, 2020 HIB Incident Report.

This report was disseminated to the Board of Education in March 2020 and reviewed by the Superintendent at the March 2020 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

- VI. Old Business.
- VII. New Business.
- VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167). E-Mail public comments to: [publiccomments@kenilworthschools.com](mailto:publiccomments@kenilworthschools.com) or call into 908-931-9696 ext. 2325.
- IX. Meeting Closed to the Public for Comment.
- X. Roll Call of Resolutions.
- XI. Resolution - Closed Executive Session (if called for).

**RESOLUTION:** Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

- XII. Return to Public Session-adopt any resolutions necessary after Executive Session.
- XIII. Adjournment.