

**January 6, 2020**

The **Organization Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by Board Secretary/Business Administrator Vincent A. Gonnella, in the Board of Education Conference Room of the Brearley School on **January 6, 2020**.

**Adequate notice** of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Union County Local Source, and The Star- Ledger on January 2, 2019. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding School, David Brearley School and the Kenilworth Borough Hall, as is **provided by the Open Public Meetings Act**.

Mr. Gonnella stated that the **purpose of this meeting** is to reorganize the Board of Education as a result of the annual school election held on November 5, 2019.

Mr. Gonnella led the **salute to the Flag**.

Mr. Gonnella read the following **Certification of Newly Elected Members**, after which he administered the **oath of office** to the new members:

I, Vincent A. Gonnella, Secretary of the School District of The Borough of Kenilworth, County of Union, New Jersey, do hereby certify that the following named persons received the highest number of votes and were duly elected as members of the Board of Education of the School District of the Borough of Kenilworth, County of Union, New Jersey, at the school election held November 5, 2019 in the Borough of Kenilworth, to wit:

**Three (3) Year Terms expiring in December 31, 2022:**

Beiner, Robert  
Jankiewicz, Mark  
Laudati, Anthony

**and I do further certify that Robert Beiner, Mark Jankiewicz and Anthony Laudati were elected for the terms set forth above.**

Gonnella **administered the oath of office** to the above referenced newly elected BOE Members.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Paulette Drogon, Mark Jankiewicz. Ryan Habarthur, Anthony Laudati, Michelle Panichi and Nancy Zimmerman.

Board Secretary Gonnella called for **nominations for President**:

**David was nominated** by Drogon, seconded by Beiner.

**January 6, 2020**

**Jankiewicz was nominated** by Zimmerman, seconded by Haberthur.

Hearing no additional nominations, Gonnella called for a **motion to close nominations for President:** Drogon, made the motion, seconded by Laudati, that nominations for President be closed. Motion carried unanimously.

**A vote was taken on the nomination of David for President:**

Voting yes (5) were: Beiner, David, Drogon, Laudati and Panichi  
Voting no (4) were: Braun, Haberthur Jankiewicz and Zimmerman

A majority of the Board having voted in favor of the nomination of David for President, Gonnella **declared Gregg David President of the Kenilworth Board of Education.**

President David called for **nominations for Vice President:**

**Haberthur was nominated** by Jankiewicz, seconded by Braun.

**Panichi was nominated** by Laudati, seconded by Drogon.

Motion was made by Haberthur, seconded by Drogon, that the **nominations for Vice President be closed.** Motion carried unanimously.

**A vote was taken on the nomination of Haberthur for Vice President:**

Voting yes (4) were: Braun, Haberthur Jankiewicz and Zimmerman  
Voting no (5) were: Beiner, David, Drogon, Laudati and Panichi

**A vote was taken on the nomination of Panichi for Vice President:**

Voting yes (5) were: Beiner, David, Drogon, Laudati and Panichi  
Voting no (4) were: Braun, Haberthur Jankiewicz and Zimmerman

A majority of the Board having voted in favor of the nomination of Panichi for Vice President, President David **declared Michelle Panichi Vice-President of the Kenilworth Board of Education.**

**COMMITTEES:** President David asked that the Board Members list their committee preferences and present them to him.

**ANNUAL ETHICS TRAINING:** Vincent Gonnella presented the Annual Review of the Board of Education Code of Ethics which satisfied the board's annual ethics training requirement under

**January 6, 2020**

N.J.A.C. 6:3-1.3 and N.J.A.C. 6A:30.

**Roll Call was taken on the following Resolutions:**

**BOARD BUSINESS: ORGANIZATIONAL RESOLUTIONS**

**By-laws, Regulations & Policy**

**RESOLUTION #1:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the by-laws, rules and regulations, contracts, policies and job descriptions currently in force and effect are hereby adopted by the Board of Education for the 2020 organizational year. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Parliamentary Procedures**

**RESOLUTION #2:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education adopts Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the 2020 organizational year. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Adoption of Official Newspapers**

**RESOLUTION #3:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That The Star-Ledger and the Local Source be and are hereby designated as the official newspapers of the Kenilworth Board of Education for its proceedings and that the Local Source and The Star-Ledger be designated for its announcements and legal advertisements for the 2020 organizational year. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Open Public Meetings Act Meeting Schedule**

**RESOLUTION #4:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, that the Kenilworth Board of Education, pursuant to Chapter 231, PL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the Kenilworth Board of Education Conference Room, 401 Monroe Avenue, Kenilworth, N.J. at 7:30 p.m., as set forth below unless indicated otherwise. In the event the attendance at the meeting exceeds the capacity of the BOE Conference Room, the Board of Education reserves the right to relocate to another room at Brearley to accommodate the public present. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention

## January 6, 2020

by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary, and,

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and,

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than five (5) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED That the Regular Meetings of the Kenilworth Board of Education shall be held on the second Monday of each month, with the exception of July when it will be held on the third Monday of the month and October when the meeting will be held on the second Tuesday of the month. In January, the Board Reorganizational Meeting will be held on Wednesday, January 6, 2021. The following meeting dates are scheduled for the 2020 organizational year:

Date	Type	Date	Type
Monday, January 13, 2020	Regular Monthly Meeting	Monday, July 20, 2020	Regular Monthly Meeting
Monday, February 10, 2020	Regular Monthly Meeting	Monday, August 10, 2020	Regular Monthly Meeting
Monday, March 09, 2020	Regular Monthly Meeting	Monday, August 31, 2020	Special Meeting
Monday, April 06, 2020	Regular Monthly Meeting	Monday, September 14, 2020	Regular Monthly Meeting
Wednesday, April 29, 2020	Annual Public Budget Hearing	Tuesday, October 13, 2020	Regular Monthly Meeting
Monday, May 11, 2020	Regular Monthly Meeting	Monday, November 09, 2020	Regular Monthly Meeting
Monday, June 08, 2020	Regular Monthly Meeting	Monday, December 14, 2020	Regular Monthly Meeting
Tuesday, June 23, 2020 (1)	Special Meeting	Wednesday, January 06, 2021	Organization Meeting

(1) 5:30 pm start

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**January 6, 2020**

**Public Access to Records Custodian of  
Records Fee for Copies of Public Documents**

**RESOLUTION #5:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, that the Kenilworth Board of Education approves the following resolution:

WHEREAS, P.L.2011, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c.73.P.L. 1995, c.23 AND P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for the copying of a government record shall be \$.05 per page for letter size paper or smaller and \$.07 per page for legal size paper or larger,

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the Kenilworth School District approves the attached form for the use of any person, who request access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Doctrine of Necessity**

**RESOLUTION #6:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the following resolution:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et. seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education had conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory

**January 6, 2020**

Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity.

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that the Boards of Education that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days and provide the Commission with a copy. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Authorized Signatures**

**RESOLUTION #7:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the signatures of the President or Vice President, the Board Secretary and the Superintendent shall be affixed to the check warrants of the Board Operating Account before same shall be delivered to any payee.

Be It Further Resolved, That the Kenilworth Board of Education approves as mandated by N.J.S.A. 18A:19-10 amended which requires that authorized signatories on the payroll and payroll agency checks must include the Board Secretary and the Superintendent;

Be It Further Resolved, That the names of the Board Secretary and the Superintendent be subscribed on signature cards for the cafeteria account;

Be It Further Resolved, That the names of the Board Secretary and the Superintendent be subscribed on signature cards for the Unemployment Trust Fund Account;

**January 6, 2020**

Be It Further Resolved, That the names of the Board Secretary and Superintendent be subscribed on signature cards for the Employee Summer Savings Account;

Be It Further Resolved, That the names of the Principal, Superintendent, School Business Administrator, and Asst. Principal be subscribed on signature cards for the Harding Student Activities and the Harding Before/Aftercare Account;

Be It Further Resolved, That the names of the Principal, Superintendent, School Business Administrator, and Asst. Principal be subscribed on signature cards for the Brearley Student Activities;

Be It Further Resolved, That the names of the Principal, Asst. Principal and Athletic Director be subscribed on signature cards for the Athletic Officials Fund;

Be It Further Resolved, That the names of the Athletic Director, Superintendent, and School Business Administrator be subscribed on signature cards for the Facility Security Account;

Be It Further Resolved, That the names of the Superintendent, School Business Administrator be subscribed on signature cards for the Heyman Scholarship Account. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Finance Chair as Acting Treasurer**

**RESOLUTION #8:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That in the absence or unavailability of the Treasurer of School Monies, the Chairperson of the Finance Committee of the Kenilworth Board of Education shall be and is hereby appointed as Acting Treasurer of School Monies, and is hereby empowered to deposit and withdraw funds of the Kenilworth Board of Education of the Borough of Kenilworth. When acting as Treasurer of School Monies, he/she shall be bonded for the faithful performance of his/her duties as Acting Treasurer in the amount of \$250,000.00. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**ANNUAL APPOINTMENT RESOLUTIONS**

**Appointment of the Business Administrator/ Board Secretary**

**RESOLUTION #9:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education appoints Vincent A. Gonnella as Business Administrator/Board Secretary for the 2020 organizational year. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Board Attorney**

**RESOLUTION #10:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Approval of Board Attorney:

**January 6, 2020**

WHEREAS, there exists a need for board counsel services in connection with Kenilworth Board of Education, for the 2020 organizational year, and

WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of *Porzio, Bromberg & Newman* of Morristown, NJ, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to *Porzio, Bromberg & Newman* of Morristown, NJ, upon the submission of a voucher setting forth the time expended as follows:

Annual Retainer \$16,000 includes:

- Attendance at up to 12 Board Meetings, as needed, or at the discretion of the Board
- All telephone calls from Board President, Superintendent, and Business Administrator
- Simple legal opinions needing little or no research (verbal opinions)
- Simple review of board documents, policy review not requiring written opinions or extensive research, review of monthly Board meeting agenda

Hourly Rate for other legal matters will be billed at a rate of:

\$195 for all attorneys

\$145 for Paralegals

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. The board counsel firm of *Porzio, Bromberg & Newman* of Morristown, NJ is hereby retained to provide board counsel services necessary in conjunction with the Kenilworth Board of Education.
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. *Porzio, Bromberg & Newman* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Labor Counsel**

**RESOLUTION #11:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Approval of Labor Counsel:



**January 6, 2020**

WHEREAS, there exists a need for labor counsel services in connection with Kenilworth Board of Education, for the 2020 organizational year, and

WHEREAS, such labor counsel services can be provided only by a labor counsel firm and the firm of *Sciarrillo Cornell L.L.C* of Westfield, NJ, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the labor counsel services will be payable to *Sciarrillo Cornell L.L.C* upon the submission of a voucher setting forth the time expended as follows:

\$165/hour: All administrative hearings, court proceedings, litigation, arbitration, grievances, unfair labor practices, negotiations mediation, fact-finding, all research, preparation, and consultation with the board representatives, interviewing witnesses, and the like, associated with negotiations, litigation, administrative hearings and court proceedings, general research and miscellaneous legal work.

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. The labor counsel firm *Sciarrillo Cornell, L.L.C.* is hereby retained to provide labor counsel services necessary in conjunction with the Kenilworth Board of Education.
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(l), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. *Sciarrillo Cornell, L.L.C.* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. The approval of this resolution is based upon the approval of the Board Attorney.

Motion carried 8-0-1. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Panichi and Zimmerman. Abstaining was: Laudati.

**Bond Counsel**

**RESOLUTION #12:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Approval of Bond Counsel:

WHEREAS, there exists a need for bond counsel services in connection with Kenilworth Board of Education, for the 2020 organizational year, and

WHEREAS, such bond counsel services can be provided only by a board counsel firm and the firm of *Wilentz, Goldman and Spitzer*, is so recognized as such a firm; and

**January 6, 2020**

WHEREAS, any and all work performed beyond the bond counsel services will be payable to *Wilentz, Goldman and Spitzer*, upon the submission of a voucher setting forth the time.

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. The bond counsel firm *Wilentz, Goldman and Spitzer* is hereby retained to provide bond counsel services necessary in conjunction with the Kenilworth Board of Education.
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. *Wilentz, Goldman and Spitzer* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. The approval of this resolution is based upon the approval of the Board Attorney.

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

#### **Auditing Services**

**RESOLUTION #13:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Appointment of Auditor:

WHEREAS, there exists a need for Auditing Services, and

WHEREAS, the firm of *Robert Hulsart & Company* is licensed to provide such services, and

WHEREAS, funds in the amount of \$16,000 are or will be available for this purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. The auditing firm of *Robert Hulsart & Company* is hereby retained to provide Auditing services for the 2019-2020 School Year in accordance with the Request for Proposal and their proposal.
2. The contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Board appoints Robert Hulsart as the Partner in charge of the audit.
4. The Board of Education is required to review firm's most recent Peer Review report prior to the

**January 6, 2020**

engagement of the annual audit, and to acknowledge its review of the report in the minutes that authorize the engagement of the public school accountant.

5. *Robert Hulsart & Company* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
6. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

#### **Extraordinary Unspecifiable Services**

**RESOLUTION #14:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education appoints the following services for the 2020 organizational year:

##### ***Risk Management/Insurance:***

CBIZ Insurance Agency  
Risk Manager: Lee Nestel

##### ***Health Benefits Broker***

Brown & Brown Benefits Advisors  
Agent: Anthony Ciardella

Be It Further Resolved, that these Contracts are awarded without competitive bidding as a “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5a(10) because it is for services performed by persons authorized by law to practice a recognized profession. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

#### **Appointment of Advisors & Consultants**

**RESOLUTION #15:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education appoints the following professional services for the 2020 organizational year:

##### ***Financial Advisory Services***

Phoenix Advisors, LLC.  
Advisor: Robbi S. Acampora

##### ***Architect of Record***

SSP Architectural Firm  
Representative: Scott Mihalick

##### ***Environmental Services***

Partners Engineering Services, Inc.

**January 6, 2020**

Project Manager: Brian Nemetz

***Board Policy Service***

Strauss Esmay Associates, Inc.

Representative: Philip Nicastro

***E-Rate Consultants:***

On-Tech Consulting, Inc.

Representative: Dan Riordon

Be It Further Resolved, that these Contracts are awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Appointment of PACO**

**RESOLUTION #16:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education designates Vincent A. Gonnella, Business Administrator as the Public Agency Compliance Officer (PACO) for the 2020 organizational year. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**KBOE Curriculum Complies with NJSLS**

**RESOLUTION #17:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education certifies that the district complies with the New Jersey State Learning Standards through its curriculum, units, lessons and assessments:

Standard	Content Area	State Board Adoption Date
1	Visual and Performing Arts	July 9, 2014
2	Comprehensive Health and Physical Education	July 9, 2014
3	English Language Arts	May 4, 2016
4	Mathematics	May 4, 2016
5	Science	July 9, 2014
6	Social Studies	July 9, 2014
7	World Languages	July 9, 2014
8	Technology	October 1, 2014
9	21 <sup>st</sup> Century Life and Careers	October 1, 2014

**January 6, 2020**

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Textbooks List**

**RESOLUTION #18:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the following textbook list, currently in force and effect is hereby adopted by the Board of Education for the 2020 organization year as follows:

Textbook Title	Publisher	Copyright	Grade
LA Reading Street K.1 Bookshelf Set	Pearson	2013	Kindergarten
LA Reading Street K.2 Bookshelf Set	Pearson	2013	Kindergarten
LA Reading Street K.3 Bookshelf Set	Pearson	2013	Kindergarten
LA Reading Street K.4 Bookshelf Set	Pearson	2013	Kindergarten
LA Reading Street K.5 Bookshelf Set	Pearson	2013	Kindergarten
LA Reading Street K.6 Bookshelf Set	Pearson	2013	Kindergarten
Mathematics Go Math	Houghton Mifflin Harcourt	2012	Kindergarten
Social Studies Big Book Set	Nystrom	2011	Kindergarten
Life Science Foss Big Book & Kit	Delta Education	2005	Kindergarten
Making Music Big Book Set	Silver Burdett	2006	Kindergarten
Language Arts Readers/Writers Notebooks	Pearson	2013	Kindergarten
Language Arts Reading Street 1.R Anthology	Pearson	2013	Grade 1
Language Arts Reading Street 1.1 Anthology	Pearson	2013	Grade 1
Language Arts Reading Street 1.2 Anthology	Pearson	2013	Grade 1
Language Arts Reading Street 1.3 Anthology	Pearson	2013	Grade 1
Language Arts Reading Street 1.4 Anthology	Pearson	2013	Grade 1
Language Arts Reading Street 1.5 Anthology	Pearson	2013	Grade 1
Mathematics Go Math	Houghton Mifflin Harcourt	2012	Grade 1
Social Studies Map & Globe Kit	Nystrom	2009	Grade 1
Life Science Foss Big Book & Kit	Delta Education	2005	Grade 1
Making Music Big Book Set Volume 1	Silver Burdett	2006	Grade 1
Making Music Big Book Set Volume 2	Silver Burdett	2006	Grade 1
Language Arts Reading Street 2.1 Anthology	Pearson	2013	Grade 2
Language Arts Reading Street 2.2 Anthology	Pearson	2013	Grade 2
Mathematics Go Math	Houghton Mifflin Harcourt	2012	Grade 2
Social Studies Map & Globe Kit	Nystrom	2011	Grade 2
Life Science Foss Big Book & Kit	Delta Education	2005	Grade 2

## January 6, 2020

Making Music Big Book Set Volume 1	Silver Burdett	2006	Grade 2
Making Music Big Book Set Volume 2	Silver Burdett	2006	Grade 2
Language Arts Reading Street 3.1 Anthology	Pearson	2013	Grade 3
Language Arts Reading Street 3.2 Anthology	Pearson	2013	Grade 3
Mathematics Go Math	Houghton Mifflin Harcourt	2015	Grade 3
Social Studies Communities	Scott Foresman	2011	Grade 3
Science Grade 3	Harcourt	2009	Grade 3
Making Music Grade 3	Silver Burdett	2005	Grade 3
Language Arts Reading Street 4.1 Anthology	Pearson	2013	Grade 4
Language Arts Reading Street 4.2 Anthology	Pearson	2013	Grade 4
Mathematics Go Math	Houghton Mifflin Harcourt	2015	Grade 4
Social Studies New Jersey	Scott Foresman	2011	Grade 4
Social Studies Regions	Scott Foresman	2011	Grade 4
Science Grade 4	Harcourt	2006	Grade 4
Making Music Grade 4	Silver Burdett	2005	Grade 4
Stand. of Excellence Compreh. Band	Neil Kjos Music Co.	2006	Grade 4
Language Arts Reading Street 5.1 Anthology	Pearson	2013	Grade 5
Language Arts Reading Street 5.2 Anthology	Pearson	2013	Grade 5
Mathematics Go Math	Houghton Mifflin Harcourt	2015	Grade 5
Social Studies United States	Pearson	2011	Grade 5
Science Grade 5	Harcourt	2008	Grade 5
Making Music Grade 5	Silver Burdett	2005	Grade 5
Stand. of Excellence Compreh. Band	Neil A. Kjos Music Co.	2006	Grade 5
Social Studies My World History	Pearson	2012	Grade 6
Survey Pro Guide	Pearson	2013	Grade 6
Mathematics Go Math	Houghton Mifflin Harcourt	2017	Grade 6
Mathematics Go Math Advanced 1	Houghton Mifflin Harcourt	2018	Grade 6
Elements of Literature	Holt	2005	Grade 6
Integrated Science	McGraw Hill	2012	Grade 6
Making Music Grade 6	Silver Burdett	2005	Grade 6
Stand. of Excellence Compreh. Band	Neil A. Kjos Music Co.	2006	Grade 6
Language Arts Reading Street 6.1 Anthology	Pearson	2013	Grade 6
Language Arts Reading Street 6.2 Anthology	Pearson	2013	Grade 6
Holt Mathematics Grade 7	Houghton Mifflin	2012	Grade 7

## January 6, 2020

	Harcourt		
Literature Grade 7	Holt McDougal	2012	Grade 7
Social Studies My World History	Pearson	2012	Grade 7
Integrated Science	McGraw Hill	2012	Grade 7
Holt Mathematics Grade 8	Houghton Mifflin Harcourt	2012	Grade 8
Holt Algebra I	Houghton Mifflin Harcourt	2012	Grade 8
Holt Geometry	Houghton Mifflin Harcourt	2012	Grade 8
Literature Grade 8	Holt McDougal	2012	Grade 8
Social Studies The American Journey	McGraw Hill	2012	Grade 8
Integrated Science 3	McGraw Hill	2012	Grade 8
Health Skills for Wellness	Prentice Hall	2003	Grade 9-12 Health
Human Sexuality	Glencoe McGraw Hill	2012	Grade 9-12 Health
Glen 2014 Health (Without Human Sexuality)	Glencoe McGraw Hill	2014	Grade 9-12 Health
Language Arts Grade 9	Holt McDougal	2012	Grade 9-12 Language Arts
Language Arts Grade 10 (English 4)	Holt McDougal	2012	Grade 9-12 Language Arts
Language Arts Grade 11 (American Lit)	Holt McDougal	2012	Grade 9-12 Language Arts
Language Arts Grade 12 (Britian Lit)	Holt McDougal	2012	Grade 9-12 Language Arts
Holt Algebra I	Houghton Mifflin Harcourt	2012	Grade 9-12 Math
Holt Algebra II	Houghton Mifflin Harcourt	2012	Grade 9-12 Math
Holt Geometry	Houghton Mifflin Harcourt	2012	Grade 9-12 Math
Finite Mathematics	Pearson	2012	Grade 9-12 Math
Precalculus: A Unit Circle Approach	Pearson	2014	Grade 9-12 Math
Calculus – Larson	Houghton Mifflin	2006	Grade 9-12 Math
Ace the AP Calculus Exam	McDougal Littell	2004	Grade 9-12 Math
Advanced Math Concepts Pre-Calculus	Prentice Hall	2015	Grade 9-12 Math
Bock, Stats: Modeling the World	Pearson	2012	Grade 9-12 Math
Principles of Business	South-Western	2012	Grade 9-12 Bus. & Tech.
Personal Financial Literacy, 2nd ed.	Pearson	2000	Grade 9-12 Bus. & Tech.
Entrepreneurship	Cengage	2000	Grade 9-12 Bus. & Tech.
Business Principles & Management	South-Western	2005	Grade 9-12 Bus. & Tech.
Introductory Accounting I & II	South-Western	2008	Grade 9-12 Bus. & Tech.
Microsoft Office 2007	Cengage	2009	Grade 9-12 Bus. & Tech.
Computer Applications	EMC Paradigm	2009	Grade 9-12 Bus. & Tech.

## January 6, 2020

Campbell Biology AP	Pearson	2012	Grade 9-12 Science
Earth Science	Holt McDougal	2010	Grade 9-12 Science
Glencoe Biology	McGraw-Hill	2017	Grade 9-12 Science
Chemistry - Zumdahl 6th Edition - AP	Houghton Mifflin	2003	Grade 9-12 Science
AP Chang Chemistry	McGraw-Hill	2014	Grade 9-12 Science
Chemistry Matter & Change	Glencoe McGraw Hill	2017	Grade 9-12 Science
Physics	Houghton Mifflin Harcourt	2009	Grade 9-12 Science
AP Environmental Science	McGraw-Hill	2014	Grade 9-12 Science
Environmental Science	Houghton Mifflin Harcourt	2005	Grade 9-12 Science
A People and a Nation	Houghton Mifflin	1998	Grade 9-12 Social Studies
The World Today 9th Edition	AMSCO	2012	Grade 9-12 Social Studies
American History a Survey	Glencoe McGraw Hill	2003	Grade 9-12 Social Studies
American Military History - A Documentary	Wiley-Blackwell	2011	Grade 9-12 Social Studies
Ways of the World	MacMillian	2012	Grade 9-12 Social Studies
World History	Pearson	2005	Grade 9-12 Social Studies
Psychology (Lefton)	Pearson	2006	Grade 9-12 Social Studies
American Odyssey	Glencoe McGraw Hill	2004	Grade 9-12 Social Studies
Street Law: A Course in Practical Law	Glencoe McGraw Hill	2005	Grade 9-12 Social Studies
Understanding the Holocaust	Walch	1995	Grade 9-12 Social Studies
Sociology (Henslin)	Pearson	2007	Grade 9-12 Social Studies
Myers' Psychology for AP	Worth Publishers/BFW	2011	Grade 9-12 Social Studies
Global Issues World Today 9th Edition	AMSCO School Publisher	2010	Grade 9-12 Social Studies
Exploring Italian (MS)	EMC Paradigm	2008	Grade 7-12 World Lang.
Sentieri	Vista	2016	Grade 7-12 World Lang.
Immagina	Vista	2016	Grade 7-12 World Lang.
Encuentros Maravillosos	Pearson	2011	Grade 7-12 World Lang.
Navegando 1	EMC Paradigm	2005	Grade 7-12 World Lang.
Navegando 2	EMC Paradigm	2005	Grade 7-12 World Lang.
Navegando 3	EMC Paradigm	2005	Grade 7-12 World Lang.
Una Vez Mas	Longman	1993	Grade 7-12 World Lang.
Abriendo Paso AP Spanish	Longman	1989	Grade 7-12 World Lang.
Abriendo Paso Lectura	Heinle & Heinle	1995	Grade 7-12 World Lang.
Music! It's Role & Importance in our Lives	Glencoe McGraw Hill	2006	Grade 7-12 Music
Stand. of Excellence Compreh. Band	Neil A. Kjos Music Co.	2006	Grade 7-12 Music
Longman Cornerstone Grade 1	Pearson	2013	Grade K-12 Bilingual
Longman Cornerstone Grade 2	Pearson	2013	Grade K-12 Bilingual



**January 6, 2020**

Longman Cornerstone Level A	Pearson	2013	Grade K-12 Bilingual
Longman Cornerstone Level B	Pearson	2013	Grade K-12 Bilingual
Longman Cornerstone Level C	Pearson	2009	Grade K-12 Bilingual
Longman Cornerstone Level D	Pearson	2009	Grade K-12 Bilingual
Longman Cornerstone Level E	Pearson	2009	Grade K-12 Bilingual
Longman Cornerstone Level F	Pearson	2009	Grade K-12 Bilingual
Triangulo Aprobado	Wayside	2013	Grade K-12 Bilingual
Edge	Cengage	2014	Grade K-12 Bilingual
Making Connections 1	Heinle & Heinle	1996	Grade K-12 Bilingual
Making Connections 2	Heinle & Heinle	1996	Grade K-12 Bilingual
Making Connections 3	Heinle & Heinle	1996	Grade K-12 Bilingual
Voices in Literature Gold	Heinle & Heinle	1996	Grade K-12 Bilingual
Voices in Literature Silver	Heinle & Heinle	1996	Grade K-12 Bilingual
Voices in Literature Bronze	Heinle & Heinle	1996	Grade K-12 Bilingual
Traits for Writing	Scholastic	2010	Grade K-6 Writing
Briggs AP Calculus	Pearson	2018	Grade 9-12 Math
Elect Essentials of Anatomy & Physiology	McGraw Hill	2018	Grade 9-12 Science
Glencoe Physics Principles & Problems	McGraw Hill	2017	Grade 9-12 Science
Que Chevere! Level 1	EMC Publishing	2016	Grade 7-12 World Lang.
Century 21 Jr. Computer Applications with Keyboarding	Cengage Learning	2016	Grade 7-12 Bus. & Tech.

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### **Curriculum & Programs**

**RESOLUTION #19:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Programs and Curriculum Guides currently in force and effect are hereby adopted by the Board of Education for the 2020 organization year as follows:

<b>Title of Curriculum</b>	<b>Original Adoption</b>
ELA K-6	10/13/2015
ELA 7-8	10/15/2013
ELA 9-12	10/15/2013
ELA BSI K-6	8/11/2014
ESL K-5	8/11/2014
ESL 6-12	8/11/2014

**January 6, 2020**

Creative Writing	7/11/2016
Journalism	7/11/2016
Public Speaking	7/11/2016
Library K-6	8/11/2014
Library 7-8	8/11/2014
Library 9-12	8/11/2014
Algebra I	8/13/2012
Geometry	8/13/2012
Algebra II	8/13/2012
Finite	8/11/2014
Stats	8/11/2014
Pre-Calculus	1/14/2013
Calculus	10/15/2013
AP Calculus	10/15/2013
Math BSI 1-5	8/11/2014
Math K-6	8/13/2012
Math 7	7/11/2016
Math Pre Algebra 8	8/11/2014
Science K-5	7/11/2016
Science 6	7/11/2016
Science 7-8	7/11/2016
Biology	5/11/2015
Biology H	5/11/2015
AP Biology	3/13/2017
Chemistry	5/11/2015
Chemistry H	5/11/2015
Environmental	3/13/2017
Physics	3/13/2017
Physics H	3/13/2017
AP Environmental	3/13/2017
Social Studies K-6 (k-5)	9/12/2011
Social Studies 7-8 (6)	8/13/2012
USI	8/13/2012
US II	8/13/2012
AP Psychology	5/11/2015
Criminal Justice	5/11/2015

**January 6, 2020**

Global Studies	8/13/2012
Military History	7/11/2016
Psychology	5/11/2015
Sociology	5/11/2015
Anti-Bullying K-6	1/8/2018
Gifted and Talented K-6 (3-6)	8/13/2012
Counseling/Guidance K-6	11/12/2012
Counseling/Guidance 7-8	7/11/2016
Counseling/Guidance 9-12	11/12/2012
Life Skills and Careers 7-8	4/11/2016
Life Skills and Careers 9-12	4/11/2016
PSLP 7-8	8/11/2014
PSLP 9-12	8/11/2014
Technology K-6	11/8/2010
Technology 7-8	11/8/2010
Instructional Tech 9	11/8/2010
Integrated Tech 10-12	11/8/2010
Web Design 9-12	1/14/2013
Comp Programing 9-12	5/11/2015
Accounting I	5/11/2015
Accounting II	5/11/2015
Robotics	7/11/2016
21st Century Life and Careers K-6	4/11/2016
21st Century Life and Careers 7-8	4/11/2016
21st Century Life and Careers 9-12	4/11/2016
General Music K-6	12/10/2012
Visual Arts K-6	1/14/2013
Instrumental Music 4-6	12/10/2012
Instrumental Music 7-8	12/10/2012
Music Appreciation 7-8	12/10/2012
Theatre Appreciation 7-8	12/10/2012
Art Cycle 7	7/11/2016
Art Cycle 8	1/14/2013
Advanced Art Studio 11-12	1/14/2013
AP Art Studio	5/11/2015
Art Beyond the Classroom 11-12	5/11/2015

**January 6, 2020**

Drawing 9-12	1/14/2013
Digital Imaging and Photo I	1/14/2013
Digital Imaging and Photo II	1/14/2013
Intro to Dramatics 9-12	7/11/2016
Graphic Design 9-12	1/14/2013
Music Appreciation 9-12	12/10/2012
Painting 9-12	1/14/2013
Painting (Advanced) 10-12	5/11/2015
Printing and Ceramics 10-12	1/14/2013
Theatre Appreciation I	7/11/2016
Theatre Appreciation II	5/11/2015
Vocal Music 9-12	7/9/2012
Yearbook 10-12	7/11/2016
Health K-6	8/11/2014
PE K-6	1/14/2013
Health 7-8	1/14/2013
PE 7-8	1/14/2013
Health 9	1/14/2013
Health 10	1/14/2013
Health 11-12	1/14/2013
PE 9-12	1/14/2013
Intro to Italian	12/11/2017
Italian 1	12/11/2017
Italian 2	12/11/2017
Italian 3 Honors	12/11/2017
Italian 4 Honors	12/11/2017
Italian 5 Honors	12/11/2017
Introduction to Spanish	1/14/2013
Spanish Cycle	1/14/2013
Spanish 1	1/14/2013
Spanish 2	1/14/2013
Spanish 3	1/14/2013
Spanish 4	1/14/2013
Transition	5/14/2018
Financial Literacy Cycle Grade 7	6/11/2018
Financial Literacy Cycle Grade 8	6/11/2018

**January 6, 2020**

Math Foundations Cycle Grade 7	6/11/2018
Math Foundations Cycle Grade 8	6/11/2018
Algebra I A	6/11/2018
Algebra I B	6/11/2018
Spanish I A	6/11/2018
Spanish I B	6/11/2018
Reading 7	6/11/2018
Reading 8	6/11/2018
World Culture Cycle	6/11/2018
Theater	6/11/2018
Public Speaking	6/11/2018
STEM Cycle 7	6/11/2018
STEM Cycle 8	6/11/2018
AP Calculus BC	7/16/2018
Mock Trial	1/8/2018
ELA Pre K	10/13/2015
Math Pre K	10/13/2015
Dance	10/10/2018
Multi-Media Imaging Concepts	11/12/2018
Multi-Media Art & Design	11/12/2018
Seminar in Academic Methods	11/12/2018
AP Language & Composition	11/12/2018
AP Spanish	11/12/2018
AP English 4	11/12/2018
AP World History	11/12/2018
AP United States History	11/12/2018
Art of Film	12/10/2018
History of American Popular Music	2/11/2019
Introduction to Programming	3/11/2019
Web Design I	3/11/2019
Web Design II	3/11/2019
Information Science Cycle 7	4/8/2019
Information Literacy Cycle 8	4/8/2019
Academic Seminar 7	4/8/2019
Academic Seminar 8	4/8/2019
Math Foundations 7	4/8/2019

**January 6, 2020**

Math Foundations 8	4/8/2019
Anatomy & Physiology	5/13/2019
Civics	5/13/2019
Italian 7	5/13/2019
Italian 8	5/13/2019
Video Game Design	6/10/2019
Financial Literacy	7/15/2019
Information Processing	8/12/2019
Business Management	8/12/2019
Entrepreneurship	8/12/2019
Introduction to Business	10/15/2019

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

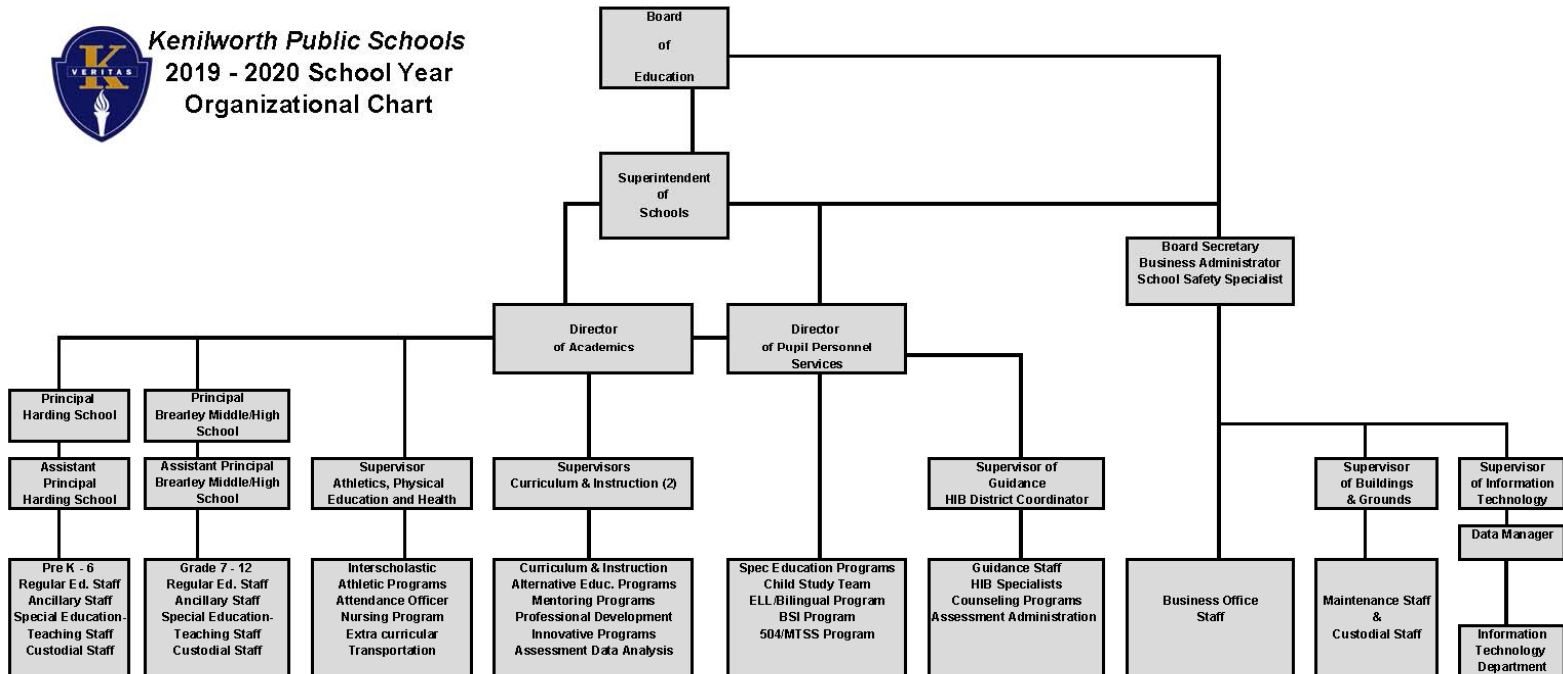
**2019-2020 Organization Chart**

**RESOLUTION #20:** Introduced by Zimmerman who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education adopt the organization chart as it is currently in place. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

January 6, 2020



**Kenilworth Public Schools  
2019 - 2020 School Year  
Organizational Chart**



Revised: January 2019

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**PUBLIC PARTICIPATION:**

Motion was made by Haberthur, seconded by Braun, that the **meeting be opened to the public**. Motion carried unanimously.

- None.

Motion was made by Haberthur, seconded by Drogon, that the **meeting be closed to the public**. Motion carried unanimously.

Motion was made by Beiner, seconded by Braun, that when the **meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 8:16 p.m.

**January 6, 2020**

Respectfully submitted,

Vincent A. Gonnella  
Secretary to the Board