



Kenilworth Board of Education

Regular Monthly Meeting Agenda

February 10, 2020

- I. Meeting Called to Order 7:30 p.m.
 - Open Public Meeting Statement
 - Salute to the Flag
 - Roll Call
- II. Receiving of the Minutes of the Secretary (January 6 & 13, 2020)
- III. Reading & Acceptance of Monthly Correspondence
- IV. Superintendent's Report & Presentations:
 - a. Student Spotlight: Harding STEM Students; Arya Shah, Matteo Raimondi & Kevin Maytidu
 - b. FY' 21 Phase I Budget Review/Presentation
 - c. District/Superintendent Update: Kyle Arlington
 - d. District Goals Update: Kyle Arlington
 - e. Superintendent's HIB Report (January 2020)
- V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent's Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of January 2020.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of January 2020 as follows:

School	Date	Drill Type
Brearley	1/07/20	Lockdown/Active Shooter
Brearley	1/14/20	Bomb Threat
Brearley	1/15/20	Fire
Harding	1/22/20	Lockdown/Active Shooter
Harding	1/27/20	Fire

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of January 2020 in the amount of \$3,575,477.13.

Financial Reports

RESOLUTION #3: Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary & Treasurer for the month of December 2019.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (January 2020) in the 2019-2020 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

Conferences, Workshops & Travel

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
Teaching Staff:			
Graceann Griffin	Institute of Electrical & Electronics Engineers	2/29/20-3/2/20	New Brunswick, NJ
Sylvana Caplanis	Guided Math Conference	3/23/2020	Clark, NJ
Stacie Bussiere	Guided Math Conference	3/23/2020	Clark, NJ
Nicholas Magliocco	Guided Math Conference	3/23/2020	Clark, NJ
Jennifer Vitale	Guided Math Conference	3/23/2020	Clark, NJ
Jaclyn Duffy	Guided Math Conference	3/23/2020	Clark, NJ
Joelle Pizzano	Making the Best Use of Google Classroom	3/19/2020	Freehold, NJ
Matty Tropeano	NJTESOL/NJBE Equity for Language Learners	5/27/20-5/28/20	New Brunswick, NJ
William Hopper	NJTESOL/NJBE Equity for Language Learners	5/27/20-5/28/20	New Brunswick, NJ
Brittany Reale	Best Practices in Writings IEPs	3/5/2020	Monroe, NJ
Michele Galpern	NJTESOL/NJBE Equity for Language Learners	5/27/20-5/28/20	New Brunswick, NJ
Cynthia Donough	30 Hour Comprehensive IMSE	7/27/20-7/31/20	Secaucus, NJ

Jackie Schmidtberg	30 Hour Comprehensive IMSE	7/27/20-7/31/20	Secaucus, NJ
Kathy DeCristoforo	30 Hour Comprehensive IMSE	7/27/20-7/31/20	Secaucus, NJ
Nicole Collemi	30 Hour Comprehensive IMSE	7/27/20-7/31/20	Secaucus, NJ
Nicholas Magliocco	30 Hour Comprehensive IMSE	7/27/20-7/31/20	Secaucus, NJ
Pina Toto	30 Hour Comprehensive IMSE	7/6/20-7/10/20	Secaucus, NJ
Jennifer Dieckmann	30 Hour Comprehensive IMSE	7/6/20-7/10/20	Secaucus, NJ
Custodial Staff:			
Chris Parkhill	Basic Chainsaw Safety	4/12/2020	New Brunswick, NJ
Chris Parkhill	Athletic Field Maintenance & Constructing	2/11/20-2/12/20	New Brunswick, NJ
Administration:			
Lauren Bound	3rd Annual Women's Leadership Forum	2/28/2020	Garwood, NJ
Dana Cansian	3rd Annual Women's Leadership Forum	2/28/2020	Garwood, NJ
Kathy Murphy	3rd Annual Women's Leadership Forum	2/28/2020	Garwood, NJ
Ron Bubnowski	Attendance, Residency & Homeless Issues	3/3/2020	Monroe, NJ

Basketball Camp

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education rent the following facilities for the summer of 2020 to the Kevin Boyle Basketball Camp:

Facility: Brearley Gymnasium and Cafeteria

Fee: \$1,000/day

Minimum: 10 days

Maximum: 15 days

Security Deposit: \$3,000

Conditioned on proper insurance coverage in accordance with BOE policy

2020-2021 School District Calendar

RESOLUTION #7: Be It Resolved, That the Kenilworth Board of Education approves the Kenilworth School District Calendar for the 2020-2021 school year.

Advantage ABA, LLC Service Agreement

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education approves an agreement with Advantage ABA, LLC, pending Board attorney review, to provide assessment services for one to one student care as needed at a cost of \$150.00/hour for the 2019-2020 School Year.

PERSONNEL & MANAGEMENT

Vanderzee - Employment of Supervisor of B & G

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Drew Vanderzee as the Supervisor of Buildings

& Grounds for the Kenilworth School District at an annual salary of \$102,000, prorated to March 11, 2020 start date, with full benefits in accordance with the PSA Agreement, for the 2019-2020 school year.

Rodrigues – SE Elementary Teacher

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Jade Rodrigues as a Special Education Elementary K-6 Teacher at Harding School on Step 1 BA at an annual salary of \$63,872 pro-rated to start date in accordance with the KEA Agreement, for the 2019-2020 school year, with full benefits effective February 11, 2020.

Web Master

RESOLUTION #11: Be It Resolved, That the Kenilworth Board of Education accepts the recommendation of the Superintendent to employ Brian Eldridge as the district Web Master at a rate of \$2,600 effective January 1, 2020.

Athletic Stipend Position

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following personnel for athletic stipend positions for the 2019-2020 school year as follows:

SPRING SPORTS:

Position	FY '20 Stipend	Staff Member
JV Baseball Coach	\$ 5,635	Ben DeVito (Replace Dave Nichols)

Volunteer Coaching

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to utilize the following personnel for athletic volunteer positions for the 2019-2020 school year as follows:

Position	Staff Member
Softball	*Samantha Graves
Softball	Jennifer Haas
Softball	Tanya Spampinato
Baseball	Jamie Condrack
Baseball	Dominic Feminello

*Pending completion of finger printing

Gerenstein-Revised Maternity Leave of Absence Request

RESOLUTION #14: Whereas, on 11/11/19 the Kenilworth Board of Education approved a maternity leave absence for Rose Gerenstein, and

Whereas the previous request was to use 34 personal illness days,

Whereas Rose Gerenstein now requests the use of 78 personal illness days.

Be It Resolved, That the Kenilworth Board of Education approves the revised maternity leave of absence for Rose Gerenstein, a teacher at Harding School, pending certification of health care provider, as follows:

01/4/2020	Expected date of delivery
01/02/20 – 04/07/20	Use of 78 personal illness days
04/08/20 – 04/09/20	Unpaid
04/10/20 – 04/19/20	Spring Break
04/20/2020	Anticipated return date

Dunn-Revised Maternity Leave of Absence Request

RESOLUTION #15: Whereas, on 12/09/19 the Kenilworth Board of Education approved a maternity leave absence for LeAnne Dunn, and

Whereas the previous request was to use 25 personal illness days,

Whereas LeAnne Dunn now requests the use of 39 personal illness days.

Be It Resolved, That the Kenilworth Board of Education approves the revised maternity leave of absence for LeAnne Dunn, a teacher at the David Brearley Middle/High School, pending certification of health care provider, as follows:

04/06/2020	Expected date of delivery
04/10/20 – 04/17/20	Spring Break
03/16/20 – 05/15/20	Use of 39 sick days
05/18/20 – 06/23/20	Unpaid leave
09/08/20 – 11/20/20	Twelve (12) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave.
11/23/20 – 01/31/21	Unpaid leave
02/01/2021	Anticipated return date

Ponik- Maternity Leave Replacement

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Suzete Costa-Ponik as a maternity leave replacement Elementary Education Teacher (Grade 1) for Janette Wong effective 3/16/20 to 6/23/20 at a rate of \$150 per day with no benefits. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure.

Student Teachers

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.

Student Teacher	College/University	Cooperating Teacher
DeLuca, Olivia	Kean University	Ryan Jayne

2019-2020 Paraprofessional/Lunch Aides

RESOLUTION #18: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as a lunchroom/playground aide for the 2019-2020 school year at an hourly rate of \$16.09 and/or a paraprofessional aide at an hourly rate of \$25.55:

Name	Special Education Program				Regular Education		Total Hours	Annual
	LLD	RC	ICS	PSD	Regular	Cafeteria	Per Day	Salary
Christine Lahanas			5.00				5.00	\$ 23,378

Substitute Staff

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2019-2020 school year.

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Georgs	Dawn		\$ 125.00			
Ghigliotty	Amber		\$ 125.00	\$ 15.00		

CURRICULUM & INSTRUCTION

Professional Development Presenters

RESOLUTION #20: Be It Resolved, That the Kenilworth Board of Education approves the following staff as presenters for professional development and reimbursement for planning time at a rate of \$43.00/hr.:

Teacher	Program	#Hours	Total Stipend	Account
Michelle Ventura	Genesis PD	1	\$43	11-000-223-320-000

Curriculum Writing

RESOLUTION #21: Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings and write curriculum and guides at a rate of \$43.00/hour (Account 11-000-221-104-000) as follows:

Staff Member	Grade	Program	#Hours	Stipend	Account
Jacob Ulasevich	7-8	Creative Computing Course	12	\$516.00	11-000-221-104-000
Melissa Geoghan	4-6	Health	12	\$516.00	11-000-221-104-000
Janice Marsili	9-12	Ethnic Studies	12	\$516.00	11-000-221-104-000

Curriculum Adoption

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education adopt the following curriculum which has been updated to be aligned with the NJ Student Learning Standards.

Curriculum	Prior BOE Adoption	Revised
Library Media	8/11/2014	2/10/2020
Creative Writing	7/11/2016	2/10/2020
Health K-6	10/14/2014	2/10/2020
Public Speaking	7/11/2016	2/10/2020

HIB December 2019

RESOLUTION #23: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his December 1, 2019 to December 31, 2019 HIB Incident Report.

This report was disseminated to the Board of Education in January 2020 and reviewed by the Superintendent at the January 13, 2020 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

Second Reading – Adopt

RESOLUTION #24: Be It Resolved, That the Kenilworth Board of Education adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

- Policy 1642 Earned Sick Leave Law (M)
- Regulation 1642 Earned Sick Leave Law (M)

ADDITIONAL RESOLUTION FOR BOARD CONSIDERATION

Kaplow – Additional Teaching Section

RESOLUTION #25: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to agree to the voluntary acceptance from David Kaplow to teach an additional section assignment for the 2019-2020 school year, with compensation of a sum of \$10,000 additional salary, to be prorated as of February 11, 2020, for the 2019-2020 school year.

- VI. Old Business.
- VII. New Business.
- VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).
- IX. Meeting Closed to the Public for Comment.
- X. Roll Call of Resolutions.
- XI. Resolution - Closed Executive Session (if called for).

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, to discuss the topics of KEA negotiations (All units), contract negotiations regarding the send/receive agreement with the Winfield Park School District and matters including attorney client privilege, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

- XII. Return to Public Session-adopt any resolutions necessary after Executive Session.
- XIII. Adjournment.