

December 9, 2019

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gregg David, in the Board of Education Conference Room of the Brearley School on **December 9, 2019.**

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2019. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act.**

President David led the **salute to the Flag.**

Upon **roll call**, the following members were present: Robert Beiner, Gregg David, Paulette Drogon, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, Michelle Panichi and Nancy Zimmerman. Absent was: Genean Braun

Also in attendance were Kyle Arlington, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

Seven (7) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (November 11, 2019) were approved upon motion by Zimmerman, seconded by Panichi. Motion carried 8 to 0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, A. Laudati, Panichi and Zimmerman.

Correspondence:

Distributed November 27, 2019:

1. Letter received 11/26//19 from Jeanne Decker, Treasurer of School Monies to Mr. Gonnella. Re: Notice of resignation.
2. Letter dated 11/19/19 from Department of Education to Winfield BOE. Re: 18A:38-8.2, Representation from sending school district to board of receiving district.

Motion was made by Drogon, seconded by Beiner, that the Board of Education **accepts the correspondence as read.** Motion carried unanimously.

President David called for discussion on the **Superintendent's Report:**

PRESENTATIONS:

- a. Student Spotlight: Ron Bubnowski: Harding School Student Council President, Elisa Capra

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b. Superintendent's HIB Report (November 2019)

The Board discussed the 2020 proposed organizational meeting schedule. The schedule will be placed on the organization meeting for approval.

Jeanne Decker – Treasurer of School Monies. President David noted that there is a resolution on the agenda this evening to accept the letter of resignation from Jeanne Decker the Treasurer of School Monies. It is with regret to inform the Board and the Kenilworth Community that Jeanne passed away this weekend. The dedication to her job and the school will be missed. Gonnella stated that he will be working on a transition plan for the Board to consider. He noted that working with Mrs. Decker for the past 30 years has a pleasure and appreciated her dedication and work ethic, she will truly be missed.

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

- **Finance & Facilities:** Anthony Laudati, Chairperson. *FY '21 Budget:* The administrators have been working on their portions of the 2020-2021 budgets. Gonnella has also been updating the Excel program and preparing for their submissions.
- **Mid-year Budget Review:** The report and documentation for the Mid-year Budget Review were submitted to the Executive County Superintendent by the deadline. The Superintendent and SBA visited the County office this morning to conduct the review with the ECS and ECSBA and it went well.
- *FY '19 Annual Audit:* The State extended the deadline for submission of the CAFR. The Business Administrator uploaded and certified the AUDSUM to the DOE. The Board presentation and approval will be in January 2020.
- The Brearley Gymnasium project is completed other than some minor punch list items, mostly involving the electrical sub-contractor and sound system. In an effort to get the contractor to comply, the district's architect issued a notice report of nonconforming work.
- The committee is reviewing some additional options to present the budget to the public. Dr. Panichi has presented some ideas for the Board to consider.
- The Negotiations Committee met today with the KEA and exchange proposals.

Curriculum & Instruction: Nancy Zimmerman, Chairperson.

The committee met this evening and reviewed the alternative education program. The math and reading foundation courses are up and running and the K-6 literacy program is moving along. The DOE is pushing a computer science "for all" but they recognize the difficulty of finding properly certified staff.

Personnel & Management: Ryan Haberthur, Chairperson.

Resolutions on the agenda were reviewed.

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Policy: Genean Braun, Chairperson; Mark Jankiewicz reporting:
Resolutions on the agenda were reviewed.

OLD BUSINESS: None

NEW BUSINESS:

- Panichi recommended changes to make the budget process more user friendly.
- Brearley was in a lockdown today. After investigation, the threat was determined not to have originated from Kenilworth but rather a neighboring district.

PUBLIC PARTICIPATION:

Motion was made by Zimmerman, seconded by Drogon, that the **meeting be opened to the public**.
Motion carried unanimously.

- Caroline Papas – The Bears and Bruins That Care were at the Seniors Center today. The Seniors loved their visit and their holiday spirit. She thanked the Board for the time and energy their commitment to these important efforts. She read a letter regarding her grandniece.
- Antoinette Famiglietti stated that the Bears that Care supported Union County Adoption Day on 11/22/19 by providing gifts and support at the event. Their support was greatly appreciated.
- Mr. Gagliardi stated that it was 25 year ago that he got involved with the Kenilworth Board of Education in its efforts to dissolve the UCRHS #1. That effort and process was one of the highlights of his career. He thanked the Board for the opportunity and for the many memorable events since that first encounter.

Motion was made by Zimmerman, seconded by Drogon, that the **meeting be closed to the public**.
Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of November 2019.

Be It Further Resolved, That the Board of Education accepts the list of suspensions conducted during the month of November 2019 as submitted;

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of November 2019 as follows:

| School | Date | Drill Type |
|-----------------|----------|------------------|
| Brearley School | 11/05/19 | Shelter in place |

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| | | |
|-----------------|----------|-------------|
| Brearley School | 11/13/19 | Lockdown |
| Brearley School | 11/22/19 | Fire |
| Harding School | 11/19/19 | Bomb threat |
| Harding School | 11/20/19 | Fire |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Bill List

RESOLUTION #2: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the attached bill list be approved for the month of November 2019 in the amount of \$2,797,273.46. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Financial Reports

RESOLUTION #3: Introduced by Laudati who moved its adoption, seconded by Drogon, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary for the month of October 2019. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (November 2019) in the 2019-2020 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

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| Attendee Name | Conference/Workshop Title | Date | Location City, State |
|------------------------|--|-------------------|-----------------------------|
| <i>Teaching Staff:</i> | | | |
| Melissa Geoghan | NJAHPERD Annual Convention | 2/24/20 - 2/25/20 | Long Branch, NJ |
| Christa Candon | Powerful Strategies for Reaching "I Don't Care" Students and Increase their School Success | 11/22/2019 | Freehold, NJ |
| Roseanne Barilla | Powerful Strategies for Reaching "I Don't Care" Students and Increase their School Success | 11/22/2019 | Freehold, NJ |
| Michelle Ventura | The Math Workshop Model | 3/19/2020 | New Brunswick, NJ |
| Graceann Griffin | MUJC Technology | 2/20/2020 | New Providence, NJ |
| Karen Goger | MUJC Technology | 2/20/2020 | New Providence, NJ |
| <i>Administration:</i> | | | |
| Ron Bubnowski | 30 Hours IMSE Comprehensive Training | 1/6/20 - 1/10/20 | Secaucus, NJ |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

January 2020 Regular Meeting Date

RESOLUTION #6: Introduced by Laudati who moved its adoption, seconded by Drogon, Whereas January 6, 2020 had previously been designated as the Board of Education's Organization Meeting, and

Whereas at that Organization Meeting, the Board will adopt the schedule of meetings for the new organizational year, and

Whereas the Board of Education would like to provide sufficient notice to the public with regard to their regular monthly meetings, now

Therefore Be It Resolved, that the Kenilworth Board of Education approves January 13, 2020 at 7:30 p.m. as its first Regular Meeting of the organizational year and authorizes the Board Secretary to advertise said meeting.

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Municipal Tax Levy Overpayment

RESOLUTION #7: Introduced by Laudati who moved its adoption, seconded by Drogon, Whereas, in July 2019, during a review of receivables, the School Business Administrator discovered an overpayment of the municipal tax levy for the 2019 fiscal year, and

Whereas, the School Business Administrator confirmed this overpayment with the Board of Education's auditors, and

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Whereas, on July 30, 2019, the School Business Administrator informed the Borough's Chief Financial Officer of the overpayment, and

Whereas on November 13, 2019, the Borough's Chief Financial Officer confirmed the overpayment,

Now Therefore Be It Resolved, that the Kenilworth Board of Education authorize the refunding of the overpayment of the fiscal year 2019 tax levy payment in the amount of \$117,743.20, and

Be It Further Resolved, that the School Business Administrator continue to monitor the monthly municipal tax levy payment to determine its accuracy.

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Payment to Contractor

RESOLUTION #8: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education authorizes payment #6 in the amount of \$157,596.00 to the Riefolo Construction Company, Inc. for work performed on the Gymnasium Upgrades at Brearley Middle/High School (Project #2420-010-19-1000) after review by the Business Administrator and Certification of the Architect. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

NP Security Aid Grant

RESOLUTION #9: Introduced by Laudati who moved its adoption, seconded by Drogon, Whereas, the Kenilworth Board of Education has received \$19,650.00 to implement the NJ Nonpublic Security Aid Program in St. Theresa School, and
Whereas, the Kenilworth School District, along with the Kenilworth Police Department consulted with St. Theresa School regarding their security needs on November 6, 2019,

Whereas, the recommendation of that meeting was to purchase security items and systems*, to the extent funding is available,

Now Therefore Be It Resolved, that the Kenilworth Board of Education handle the purchasing and processing of the 2019-2020 nonpublic school security aid program.

*Itemization of these items and systems could impair protecting the safety and property of the public therefore they will not be disclosed to the public.

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

THE USE OF COMPETITIVE CONTRACTING

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**FOR THE SOLICITATION OF BIDS FOR A
SOLAR POWER PURCHASE AGREEMENT**

RESOLUTION #10: Introduced by Laudati who moved its adoption, seconded by Dregon, WHEREAS, The Board of Education of the Borough of Kenilworth in the County of Union, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby) desires to contract with a vendor for a power purchase agreement (the “Solar PPA”) involving the installation of solar panels on school sites in the School District (the “Solar Project”) in an effort to provide energy savings to the School District; and

WHEREAS, the School District anticipates that it will utilize such energy savings as a part of its proposed Energy Savings Improvement Program (“ESIP”) which is being undertaken by the School District; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1(j) and (k), the Board may use competitive contracting in lieu of public bidding for procurement of specialized goods and services, the price of which exceeds the bid threshold, for concessions, and also for the operation, management or administration of other services, with the approval of the Division of Local Government Services in the New Jersey Department of Community Affairs (the “Division”); and

WHEREAS, the Division has, by its Local Finance Notice (LFN 2009-10) dated June 12, 2009 (“Local Finance Notice 2009-10”), authorized the use of competitive contracting (in accordance with, in relevant part, N.J.S.A. 18A:18A:4.1 through 4.5) for solar power purchase agreements, pursuant to either N.J.S.A. 18A:18A-4.1(j) or (k); and

WHEREAS, the Board desires to use competitive contracting to procure the above mentioned specialized services; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(a), the Board is required to adopt a resolution authorizing the use of competitive contracting; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.3(b), 4.4 and 4.5, the competitive contracting process, including the preparation of a request for proposal documentation (the “Solar RFP”), solicitation of proposals, and award of a contract based upon the methodology set forth in the aforesaid Solar RFP, must be administered by the Board’s purchasing agent; and

WHEREAS, in connection with such Solar PPA, and pursuant to Local Finance Notice 2009-10, the Board is required, to amend its Long Range Facilities Plan, to the extent required, to incorporate the Solar Project.

NOW, THEREFORE, BE IT RESOLVED by The Board of Education of the Borough of Kenilworth in the County of Union, New Jersey, pursuant to the aforesaid statutes, as follows:

1. The Board hereby authorizes a competitive contracting process for the solicitation of bids for the Solar PPA, including the distribution of a Solar RFP in connection therewith.

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2. SSP Architects and Wilentz, Goldman & Spitzer, P.A. are hereby authorized and directed to undertake the drafting and distribution of such Solar RFP, including the evaluation of such Solar PPA bids, and to finalize a Solar PPA with a selected solar provider, to the extent awarded by the Board and in conjunction with the Board's professionals and administration.
3. SSP Architects is hereby authorized and directed, to the extent not otherwise already accomplished, to (i) submit an application to the New Jersey Department of Education to amend the School District's Long Range Facilities Plan to include the Solar Project, to the extent it is not incorporated therein and (ii) submit the Solar RFP to the Kenilworth Planning Board, as applicable, for its review.
4. The Board hereby authorizes and directs the Superintendent and the Business Administrator/Board Secretary to appoint a committee to evaluate the Solar PPA bids and to report same to the Board.
5. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transaction contemplated by this resolution, and the Solar RFP. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with the Board's professionals, shall be conclusive, and no further ratification or other action by the Board shall be required with respect thereto.
6. This resolution shall take effect immediately.

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

**SELECTING AN ENERGY SERVICES COMPANY
FOR THE IMPLEMENTATION OF AN
ENERGY SAVINGS IMPROVEMENT PROJECT**

RESOLUTION #11: Introduced by Laudati who moved its adoption, seconded by Drogon, WHEREAS, the Board of Education of the Borough of Kenilworth in the County of Union, New Jersey (the "Board") has issued a request for proposals (the "RFP") in accordance with N.J.S.A. 18A:4.1 et seq. for a qualified Energy Service Company ("ESCO") in connection with the Board's proposed implementation of an Energy Saving Improvement Project ("ESIP") in accordance with P.L. 2012, c.55 (P.L.2009, c.4); and

WHEREAS, one proposal was submitted by Wildan Energy Solutions ("Wildan"); and

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WHEREAS, a selection committee has been established to review the responses to such RFP in accordance with the specific evaluation criteria as outlined in the RFP and to interview such proposers; and

WHEREAS, the selection committee has reviewed the proposal and conducted an interview of the proposer on November 14, 2019; and

WHEREAS, the selection committee has determined that Wildan Energy Solutions (“Wildan”) is a qualified ESCO in accordance with the evaluation criteria; and

WHEREAS, selection committee has provided to the Board all required evaluation documentation of the RFP response and the interview; and

WHEREAS, Wildan will provide an Energy Savings Plan (the “ESP”), including certain engineering, construction, project management as part of their proposal and the total cost of services will be a predetermined amount and paid for out of the energy savings as calculated in accordance with P.L. 2012, c.55,

WHEREAS, the BOE will have an option to continue the process to full implementation of the ESIP project once the ESP has been reviewed and approved by an independent 3rd party in accordance with P.L.2012, c.55, and adopted by the Board; and

NOW, THEREFORE, BE IT RESOLVED that:

1. Based upon the recommendations of the selection committee, the Board hereby designates Wildan to be the ESCO to implement the School District’s ESIP.
2. The Board authorizes Wildan to prepare the Investment Grade Audit and ESP in accordance with the RFP.
3. This resolution shall take effect immediately.

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Morris-Union Jointure Commission Agreement 2019-2020

RESOLUTION #12: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the agreement made between the Morris-Union Jointure Commission and the Kenilworth Public School District to provide 1:1 aide services for student #20270432. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

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PERSONNEL & MANAGEMENT

ESEA After-School Enrichment Program Staff

RESOLUTION #13: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the following staff for the ESEA Title I After-School Enrichment Program at a rate of \$43.00/hour as instructors:

| Teacher | Program | #Hours | Parent Training | Total Stipend | Account | ESSA Title |
|---------------|---------------------------------|--------|-----------------|---------------|---------------------|------------|
| Megan LoConte | After School Grade K Enrichment | 20 | 5 | \$1075.00 | 20-231-100-101-P-00 | I |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Decker Resignation/Treasurer of School Monies

RESOLUTION #14: Introduced by Haberthur who moved its adoption, seconded by Panichi, Whereas, Jeanne Decker has served as the district's Treasurer of School Monies since 1989, and

Whereas, Jeanne Decker has served the Kenilworth School District with distinction and dedication, and

Whereas, Jeanne Decker has submitted a letter of resignation effective November 25, 2019,

Now Therefore Be It Resolved, That the Kenilworth Board of Education accepts with regret the resignation of Jeanne Decker, Treasurer of School Monies.

Be It Resolved, That in the absence or unavailability of the Treasurer of School Monies, Anthony Laudati, Chairperson of the Finance Committee of the Kenilworth Board of Education shall be and is hereby appointed as Acting Treasurer of School Monies, and is hereby empowered to deposit and withdraw funds of the Kenilworth Board of Education of the Borough of Kenilworth. When acting as Treasurer of School Monies, he shall be bonded for the faithful performance of his duties as Acting Treasurer in the amount of \$2,500.00.

Be It Resolved, That the signatures of the President or Vice President, the Board Secretary, and the Superintendent shall be affixed to the check warrants of the Board Operating Account before same shall be delivered to any payee. The names of the respective parties above mentioned are:

| | |
|-----------------|---------------------|
| President: | Gregg David |
| Vice President: | Ryan Haberthur |
| Superintendent: | Kyle C. Arlington |
| Secretary: | Vincent A. Gonnella |

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Be It Further Resolved, That the signatures of the parties above mentioned shall be subscribed on signature cards of the designated depositories of the Board.

Be It Further Resolved, That the Kenilworth Board of Education approves as mandated by N.J.S.A. 18A:19-10 amended which requires that authorized signatories on the payroll and payroll agency checks must include the Board Secretary and the Superintendent;

Be It Further Resolved, That the names of the Board Secretary and the Superintendent be subscribed on signature cards for the Unemployment Trust Fund Account;

Be It Further Resolved, That the names of the Board Secretary and Superintendent be subscribed on signature cards for the Employee Summer Savings Account. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Folgar Revision-Maternity Leave of Absence

RESOLUTION #15: Introduced by Haberthur who moved its adoption, seconded by Panichi, Whereas, on 5/13/19, the Kenilworth Board of Education approved a maternity leave of absence for Gina Folgar, and

Whereas the last request requested to use 35 personal illness days,

Whereas Gina Folgar is now requesting the use of 53 personal illness days,

Now Therefore Be It Resolved, That the Kenilworth Board of Education approves the revised maternity leave of absence request from Gina Folgar as follows:

| | |
|---------------------|--|
| 10/6/2019 | Delivery date |
| 10/01/19 – 12/21/19 | Use of 53 personal illness days |
| 12/23/19 – 01/01/20 | Winter recess |
| 01/02/20 – 03/26/20 | Twelve (12) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave. |
| 03/27/20 – 03/31/20 | Unpaid leave |
| 04/01/2020 | Anticipated return date |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Dunn-Maternity Leave of Absence Request

RESOLUTION #16: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request

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from LeAnne Dunn, a teacher at the David Brearley Middle/High School, pending certification of health care provider, as follows:

| | |
|---------------------|--|
| 04/09/2020 | Expected date of delivery |
| 04/10/20 – 04/17/20 | Spring Break |
| 04/20/20 – 05/22/20 | Use of 25 sick days |
| 05/26/20 – 06/23/20 | Unpaid leave |
| 09/08/20 – 11/20/20 | Twelve (12) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave. |
| 11/23/20 – 01/31/21 | Unpaid leave |
| 02/01/2021 | Anticipated return date |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Ferdinandi-Maternity Leave of Absence Request

RESOLUTION #17: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Brianna Ferdinandi, a teacher at the Harding Elementary School, pending certification of health care provider, as follows:

| | |
|---------------------|--|
| 03/28/2020 | Expected date of delivery |
| 03/23/20 – 05/08/20 | Use of 29 sick days |
| 04/10/20 – 04/17/20 | Spring Break |
| 05/11/20 – 05/29/20 | Three (3) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave. |
| 06/01/2020 | Anticipated return date |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Before and After-Care Staff

RESOLUTION #18: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves Harding School Teacher, Debra Terranova for the 2019-2020 Before and After-Care Program to be paid \$43/hour. This program is funded by parents and operates at no cost to the Board.

Be It Further Resolved, That all certified full-time teaching staff members be approved to substitute for 2019-2020 Before/After Care Teachers on an as needed basis at an hourly rate of \$43.00. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Home Instruction

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RESOLUTION #19: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$43.00/hour.

| IN DISTRICT STAFF | | | | | |
|----------------------------|---------------------------------|-------------------|---------------|----------------------|-------------|
| Student # | Instructor | Commencing | Ending | # of Hours/Wk | Rate |
| 20211849 | William Hopper | 9/5/2019 | 1/12/2020 | 2.00 | \$ 43.00 |
| 20211849 | Joelle Pizzano | 9/5/2019 | 1/12/2020 | 1.00 | \$ 43.00 |
| 20211849 | Catherine Allan | 9/5/2019 | 1/12/2020 | 1.00 | \$ 43.00 |
| 20211491 | Nichole Spampinato | 11/14/2019 | 1/14/2020 | 2.00 | \$ 43.00 |
| 20211491 | Kelsey Logan | 11/14/2019 | 1/14/2020 | 2.00 | \$ 43.00 |
| 20211491 | Christa Candon | 11/14/2019 | 1/14/2020 | 4.00 | \$ 43.00 |
| 20211491 | Albert Gonzalez | 11/14/2019 | 1/14/2020 | 2.00 | \$ 43.00 |
| 204073 | Katie Pollock | 11/19/2019 | 12/4/2019 | 1.00 | \$ 43.00 |
| 204073 | Michelle Alvarez | 11/19/2019 | 12/4/2019 | 1.00 | \$ 43.00 |
| 204073 | Lauren Blizzard | 11/19/2019 | 12/4/2019 | 1.00 | \$ 43.00 |
| 204073 | Alejandro Meija | 11/19/2019 | 12/4/2019 | 1.00 | \$ 43.00 |
| 204073 | Caitlin Martin | 11/19/2019 | 12/4/2019 | 1.00 | \$ 43.00 |
| 202678 | Neil DeLuisi | 11/21/2019 | 11/27/2019 | 2.00 | \$ 43.00 |
| 202678 | Caitlin Martin | 11/21/2019 | 11/27/2019 | 1.00 | \$ 43.00 |
| 20200832 | Joelle Pizzano | 11/13/2019 | 11/20/2019 | 1.00 | \$ 43.00 |
| 20200832 | Mendy Petti | 11/13/2019 | 11/20/2019 | 1.00 | \$ 43.00 |
| 20200832 | Philip Giordano | 11/13/2019 | 11/20/2019 | 1.00 | \$ 43.00 |
| 20200832 | Eileen McGrath | 11/13/2019 | 11/20/2019 | 1.00 | \$ 43.00 |
| 20200832 | Alejandro Meija | 11/13/2019 | 11/20/2019 | 1.00 | \$ 43.00 |
| CONTRACTED SERVICES | | | | | |
| # of | | | | | |
| Student # | Instructor | Commencing | Ending | Hours/Wk | Rate |
| 20190081 | Professional Education Services | 10/11/2019 | 11/5/2019 | 5.00 | \$ 43.00 |
| 203814 | Professional Education Services | 10/10/2019 | 11/27/2019 | 10.00 | \$ 43.00 |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Baptista Volunteer Coach

RESOLUTION #20: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to utilize Jhonny Baptista as a volunteer Basketball Coach for the 2019-2020 school year. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati,

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Panichi and Zimmerman. Absent was: Braun.

Student Teachers

RESOLUTION #21: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.

| Student Teacher | College/University | Cooperating Teacher |
|---------------------------|--------------------------|---------------------|
| Clement, Joseph | County College of Morris | Gregory Miller |
| Dautruche-Tingling, Nadia | Kean University | Jaime Hill |
| Esposito, Jessica | Rutgers University | Jennifer Ruopp |
| Oguh II, Austine | Penn State University | Ryan Jayne |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Substitute Staff

RESOLUTION #22: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, and/or aide(s) for the 2019-2020 school year:

| Substitute | | Per Diem Rates | | Hourly Rates | | |
|-------------|------------|----------------|-----------|----------------|----------------|-----------|
| Last Name | First Name | Nurse | Teacher | Classroom Aide | Cafeteria Aide | Secretary |
| *Hart | Emily | | \$ 125.00 | | | |
| Fitzsimmons | Eleanor | | \$ 125.00 | | | |
| Fox | Karim | | \$ 125.00 | | | |
| *Morsillo | Thalia | | \$ 125.00 | | | |

*Pending competition of the employment process

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

CURRICULUM & INSTRUCTION

Mental Health Support Services Agreement

RESOLUTION #23: Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approve an agreement with Tri-County Behavioral Care, LLC. for Mental Health Service Support including but not limited to mental health screenings, mental health consultations, substance abuse testing and substance abuse clearance. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati,

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Panichi and Zimmerman. Absent was: Braun.

HIB October 2019

RESOLUTION #24: Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his October 1, 2019 to October 31, 2019 HIB Incident Report.

This report was disseminated to the Board of Education in November 2019 and reviewed by the Superintendent at the November 11, 2019 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

POLICIES

First Readings, Revisions and Adoptions

RESOLUTION #25: Introduced by Jankiewicz who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

| | |
|-----------------|---------------------------|
| Policy 1642 | Earned Sick Leave Law (M) |
| Regulation 1642 | Earned Sick Leave Law (M) |

Be It Further Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

| | |
|-----------------|--|
| Policy 0141.2 | Board Member and Term - Receiving District |
| Policy 7440 | School District Security (M) |
| Regulation 7440 | School District Security (M) |
| Policy 8630 | Bus Driver/Bus Aide Responsibility (M) |
| Regulation 8630 | Emergency School Bus Procedures (M) |
| Policy 8670 | Transportation of Special Needs Students (M) |

Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

ADDITIONAL RESOLUTION

Nichols– Resignation

RESOLUTION #26: Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of David Nichols, a sixth

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grade teacher at Harding Elementary School, effective February 7, 2020. Motion carried 8-0-0. Voting yes was: Beiner, David, Drogon, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman. Absent was: Braun.

Resolution - Closed Executive Session: None.

- President David wished everyone a Merry Christmas, Happy Holidays and Happy New Year.
- Mrs. Drogon thanked the members of the public for their participation this evening. It was refreshing to hear positive comments from the public.

Motion was made by Zimmerman, seconded by Drogon, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:02 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board