

**August 26, 2019**

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 a.m. by President Gregg David, in the Board of Education Conference Room in the Brearley School on **August 26, 2019**.

President David led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, and The Star-Ledger on January 2, 2019. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, and Michelle Panichi.

Absent was: Paulette Drogon and Nancy Zimmerman.

Also in attendance were Kyle Arlington, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

President David stated the purpose of this meeting is to employ staff prior school start and to review the district goals for 2019-20.

**PRESENTATIONS & DISCUSSIONS:**

- Review District Goals Action Plan: Kyle Arlington
- BOE Self Evaluation
- Resolutions on the agenda were reviewed by the committee chairpersons.

**OLD BUSINESS: None**

**NEW BUSINESS:**

The Assistant Principal Candidate position was reviewed.

**PUBLIC PARTICIPATION:**

Motion was made by Haberthur, seconded by Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- No public comments.

Motion was made by Haberthur, seconded by Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

**August 26, 2019**

**RESOLUTIONS:**

**2019-2020 District Goals, Vision & Mission Statements**

**RESOLUTION #1:** Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved, That the Kenilworth Board of Education reaffirms the District Goals and Vision and Mission Statements for the 2019-2020 school year as follows:

**Vision Statement:**

We will be an outstanding school district in which all students exhibit high standards of achievement and critical thinking skills, and are socially responsible, contributing members of their community.

**Mission Statement:**

The Kenilworth Public Schools, the center of a small supportive community, is dedicated to creating adaptable lifelong learners who are capable of making critical and informed decisions as responsible citizens. Together, we set high expectations for student achievement according to individual goals as well as external standards. Our curriculum, instructional program, services and resources evolve and adapt to an ever-changing world.

**District Goals:**

- 1.) Actively monitor and enhance our district's intervention services and programs in support of the attainment of our building goals.
- 2.) Focus on district-wide innovative programs to support students' future ready preparedness.
- 3.) We will develop and strengthen our relationships with both community and internal stakeholders through effective and enhanced communication and collaboration efforts.
- 4.) We will be accountable for operating a safe, efficient, and effective school district.
- 5.) We will increase opportunities for faculty to engage in targeted and job-embedded professional learning.

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Crisis Emergency Response Plan**

**RESOLUTION #2:** Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved, That the Kenilworth Board of Education approves the Crisis Emergency Response Plan for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Food Service Biosecurity Management Plan**

**August 26, 2019**

**RESOLUTION #3:** Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved, That the Kenilworth Board of Education approves the Food Service Biosecurity Management Plan for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**District Integrated Pest Management Plan 2019-2020**

**RESOLUTION #4:** Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved That, the Kenilworth Board of Education approves the District-Level Integrated Pest Management Plan for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Revised Out-of-District Transportation**

**RESOLUTION #5:** Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved That the Kenilworth Board of Education approves the revised out-of-district placement transportation previously approved at the July 15, 2019 Board of Education meeting to include additional student(s) for the 2019-2020 school year:

<b>SID #</b>	<b>Placement</b>	<b>Transportation</b>
202551	E.C.L.C	MUJC
204234	Harding	MUJC
20280674	Harding	MUJC
203860	Crossroads School	MUJC
20280673	Harding School	MUJC
20300905	Harding School	MUJC
202950	Center for Lifelong Learning	MUJC
203317	Lakeview School	UCESC
202078	Horizon High School	MUJC
204501	E.C.L.C.	MUJC
202889	E.C.L.C	MUJC
20220512	Jardine Academy	MUJC
204282	Harding	MUJC
201951	E.C.L.C	MUJC
20250111	Newmark	MUJC
20271373	Center for Lifelong Learning	MUJC
*20331603	Harding School	MUJC
20301235	Harding School	MUJC
203447	CPC High Point HS	UCESC
20201784	CAP	UCESC
204010	Roselle Park Academy	UCESC
20221467	Brearley	UCESC
*20351621	Summit Speech School	UCESC

August 26, 2019

*20220384	Hunterdon Prep School	MUJC
-----------	-----------------------	------

**\*Student Added**

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Construction Change Directive Approval**

**RESOLUTION #6:** Introduced by Laudati who moved its adoption, seconded by Beiner, Be It Resolved, That the Kenilworth Board of Education approve the Construction Change Directive (CCD-01) for the Gymnasium Upgrades at Brearley with Riefolo Construction Co. Inc. for a guaranteed maximum price not to exceed \$39,716.25 with a scope of work to furnish and install 1' plywood through the gymnasium to accommodate proper floor thickness. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**PERSONNEL & MANAGEMENT**

**Montemurro – Interim Assistant Principal**

**RESOLUTION #7:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ James Montemurro as an Interim Assistant Principal at David Brearley Middle-High School starting at a rate of \$300 per day for three (3) days a week effective September 3, 2019 and until such time his services are no longer needed. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Lott - Employment of Assistant Principal**

**RESOLUTION #8:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Dr. Kayla Lott as Assistant Principal at the Brearley School at an annual salary of \$98,455 + \$1,500 Doctoral Stipend, prorated to start date, with full benefits in accordance with the PSA Agreement, for the 2019-2020 school year effective November 1, 2019, pending completion of employment process. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Pecoraro - Resignation**

**RESOLUTION #9:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Christine Pecoraro, a classroom aide at Harding Elementary School, effective August 7, 2019. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Marks - Change in Salary**

**RESOLUTION #10:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the increase in salary for the following

**August 26, 2019**

staff who completed the required courses and submitted proper verification, effective September 1, 2019.

Staff Member	Step	Salary
Marks, Melissa	5 MA	\$ 73,327

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**LAL Curriculum Professional Development**

**RESOLUTION #11:** Be It Resolved, That the Kenilworth Board of Education approves the following staff to complete 30 hours of Language Arts Literacy Comprehensive Orton-Gillingham training classes through the Institute for Multi-Sensory Education (IMSE) during the months of July and August at a rate of \$43.00/hour as follows:

Curriculum Content Area	Hours	Unit Cost	Total Cost	Staff Member	Account Number
IMSE Orton-Gillingham Training	30	\$43.00	\$1290.00	Leslie Bedford	11-000-223-100-000
IMSE Orton-Gillingham Training	30	\$43.00	\$1290.00	Meaghan Higgins	11-000-223-100-000
IMSE Orton-Gillingham Training	30	\$43.00	\$1290.00	Kelly Starke	11-000-223-100-000
IMSE Orton-Gillingham Training	30	\$43.00	\$1290.00	Janette Wong	11-000-223-100-000

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**7<sup>th</sup> Grade Orientation/Transition Day**

**RESOLUTION #12:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following staff for 7<sup>th</sup> Grade Orientation on August 29, 2019 for 3 hours at a rate of \$43/hour.

Michele VanSteenacker  
Michelle Alvarez  
Jason Shapiro  
Nancy Bechtler  
Bobby Kleiven  
Megan Harrison  
Candance Grimaldi  
Nick DeBlasio  
Dennis Lonergan

**August 26, 2019**

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Home Instruction**

**RESOLUTION #13:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves Kelsey Logan to provide 3 hours of home instruction services 8/1/19 – 8/31/19 for the student #203594 at a rate of \$43.00/hour. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

**Substitute Staff**

**RESOLUTION #14:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, and/or aide(s) for the 2019-2020 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Grigg	Alan		\$ 125.00			

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Panichi.

Motion was made by Beiner, seconded by Haberthur, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 7:59 p.m.

Respectfully submitted,

Vincent A. Gonnella  
Secretary to the Board