

**August 12, 2019**

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Gregg David, in the Board of Education Conference Room of the Brearley School on **August 12, 2019**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 2, 2019. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President David led the **salute to the Flag**.

Upon **roll call**, the following members were present: Genean Braun, Gregg David, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, Michelle Panichi and Nancy Zimmerman. Absent was: Robert Beiner and Paulette Drogen.

**Also in attendance** were Kyle Arlington, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

Five (5) members of the public were present.

**Minutes of the Secretary**, a copy having been sent to each Board Member (July 15, 2019) were approved upon motion by Zimmerman, seconded by Jankiewicz. Motion carried 7 to 0. Voting yes was: Braun, David, Haberthur, Jankiewicz, A. Laudati, Panichi and Zimmerman.

#### **Correspondence:**

*Distributed August 1, 2019*

1. Letter dated 6/28/19 from NJSBA to KBOE President David. Re: Membership Dues.
2. List of School Board Candidates for the November 2019 School Board Election.

Motion was made by Laudati, seconded by Braun, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

President David called for discussion on the **Superintendent's Report**:

**Mr. Arlington highlighted his monthly report:**

- **7<sup>th</sup> Grade Orientation**

We've developed a transitional program that includes the opportunity for all of our incoming seventh graders to experience what their middle school experience will be like while receiving and following their own individual schedule. They will also get their locker

## **August 12, 2019**

assignments and combinations with time set aside to practice opening their lockers. This day is designed solely for incoming seventh grade students. Students will follow their A day schedule which they will receive when they arrive. The day will start with a Meet and Greet session beginning promptly at 8am. From there, students will rotate to their “A” day classrooms and will find out about many of the school procedures and policies. The day will culminate at 10:30am in the auditorium. This transition day is one of several additional attempts we will make this year to increase articulation between Harding and Brearley and close academic and social emotional learning gaps between grades 6 and 7. The transition day is scheduled for August 29<sup>th</sup>.

- **Admin Professional Learning**

The full Leadership Team participated in an administrative summit and professional learning session last week. Communication is a goal I’ve identified as in need of improvement in our district. This encompasses not only the way we communicate with the public, but administratively, this includes how we communicate with each other and our teachers. The professional learning session helped us to identify our leadership strengths and preferences in an attempt to build our leadership capacity and skills.

- **Facilities Upgrades**

My recent walk about our school buildings has me impressed with the custodial and maintenance work already completed. Classrooms are beginning to sparkle with beginning of year shine. The tiling of Brearley’s second floor is complete. Harding’s library conversion into an innovative space is nearing completion, and the Brearley gymnasium renovation project is well underway.

- **Technology Upgrades**

I recently had the opportunity to meet with our technology team, as well as building principals and members of the leadership team, to discuss technology upgrades and expectations for this school year. We will be using this year to phase out our use of iPads, except for in classes or cases where they are an absolute necessity. Their operating systems are difficult to manage in school settings and their cost make them a challenge to sustain. We can purchase two Chromebooks for every one iPad, and additionally, there is little you can’t do on a touchscreen Chromebook that you can do on an iPad. Come September, each building will be equipped with hundreds of new touchscreen Chromebooks. We discussed the allocation of these devices and some expectations for their use. We also discussed how their deployment, along with other strategic conversations this year, will serve as an onramp to our roll-out of a 1:1 Chromebook program at Brearley in the fall of 2020. As part of this conversation, I should note that our current Technology Plan expired in June 2019. While such plans are no longer required by the state and many districts are using the Future Ready Schools indicators to guide their technology roadmaps in lieu of technology plans, it will still be important to have a technology blueprint moving forward. I look forward to providing the public and the board with ongoing updates on these matters.

**August 12, 2019**

○ **District Goals**

As a preview of things to come, at our August 26th special meeting, I'll be sharing this year's district goals, which coalesce with updated building goals, and our previously approved Strategic Plan.

**COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:**

**Finance & Facilities:** Anthony Laudati, Chairperson.

- Preparations for the annual audit continue with the auditors scheduled to be in the district the week of August 26<sup>th</sup>.
- The Brearley Gym Renovation Project is behind schedule. Mr. Gonnella will be meeting with the architect and contractors on Wednesday to assess the delay. A letter to the contractor has been sent outlining our concerns regarding the schedule and reserving our right to assess liquidated damages.
- The classrooms are rapidly being cleaned and no problems are anticipated for the new school year.
- Mr. Gonnella and Mr. Caponegro will be conducting their annual room-by-room inspection by month's end.

**Curriculum & Instruction:** Nancy Zimmerman, Chairperson.

- Mrs. Zimmerman reviewed resolutions on the agenda.

**Personnel & Management:** Ryan Haberthur, Chairperson.

- Mr. Haberthur reviewed resolutions on the agenda.

**Policy:** Genean Braun, Chairperson.

- Mrs. Braun reviewed the resolution on the revised job descriptions being considered.

**OLD BUSINESS:**

- BOE Self-evaluation will be reviewed at the August 26, 2019 Special Meeting.
- Zimmerman recommended that the TAB Committee should be reactivated.
- Zimmerman stated the last Curriculum Committee Meeting was run a little differently than it had been in the past. The Committee was more involved in the past in the reasons why topics were being modified or recommended. Mr. Arlington reviewed his vision and use of the committee.

**NEW BUSINESS:**

- Mr. Arlington reviewed his plan for recommending a candidate for the Assistant Principal vacancy. Mrs. Zimmerman discussed the prior practice in hiring of members of the Leadership Team and the Board's involvement in the process. Mr. Gagliardi will provide an opinion regarding the Board's involvement in the interview process.

**August 12, 2019**

**PUBLIC PARTICIPATION:**

Motion was made by Zimmerman, seconded by Panichi, that the **meeting be opened to the public**. Motion carried unanimously.

- No public comments.

Motion was made by Zimmerman, seconded by Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

**ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:**

**Superintendent's Report**

**RESOLUTION #1:** Introduced by Laudati who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of July 2019.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the months of July 2019 as follows:

School	Date	Drill Type
Harding School	7/23/2019	Lockdown/Active Shooter
Harding School	7/29/2019	Fire
Brearley School	7/22/2019	Fire
Brearley School	7/23/2019	Lockdown

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Bill List**

**RESOLUTION #2:** Introduced by Laudati who moved its adoption, seconded by Braun, Be It Resolved, That the attached bill list be approved for the month of June 2019 (final) in the amount of \$2,867,861.86 and for the month of July 2019 in the amount of \$1,967,222.32. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Financial Reports**

**RESOLUTION #3:** Introduced by Laudati who moved its adoption, seconded by Braun, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**August 12, 2019**

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of June 2019. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Line Item Transfers**

**RESOLUTION #4:** Introduced by Laudati who moved its adoption, seconded by Braun, Whereas, pursuant to Board of Education Policy #3160, the Acting Superintendent and Secretary to the Board have made the following line item transfers (July 2019) in the 2019-2020 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Proposal to Provide Architectural Services**

**RESOLUTION #5:** Introduced by Laudati who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approve the proposal for architectural services from SSP Architects for the Energy Savings and Improvement (ESIP) initiative as follows:

Phase 1-A	ESCO RFP: Issuance & Management	Fixed fee of \$5,500
Phase 1-B	ESCO RFP: Interview Management	Fixed fee of \$3,500; only required if interviews with ESCOs are held
Phase 2	ESCO Management & ESP Support	Fixed fee of \$25,000
Phase 3	Design and Construction	Fee between 7.50% and 8.50% of the total ESIP Project hard costs

Reimbursement for phases 2 and 3 of the project will be rolled into the financing of the overall ESIP and will not be a direct expense of the Board of Education. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Revised 2018-2019 Tuition Reimbursement**

**RESOLUTION #6:** Introduced by Laudati who moved its adoption, seconded by Braun, Be It Resolved, That the Board of Education reimburses the following teachers for successfully completing graduate courses in education (2018-2019) in accordance with the Agreement between the Board of Education and the KEA:

**Courses Taken during the 2018-2019 School Year - Reimbursed in July 2019**

Last Name	Amount as Submitted	Eligible at RU Rate	Reimburse	Not Eligible	Credits Taken	Actual CPC (1)	RU Rate @ 85%
Duffy	\$7,080.00	\$7,080.00	\$7,080.00	\$ -	12	\$590.00	\$610.30
Esposito	\$4,976.00	\$3,661.80	\$3,661.80	\$ 1,314.20	6	\$829.33	\$610.30
Gallina	\$1,125.00	\$1,125.00	\$1,125.00	\$ -	9	\$125.00	\$610.30
Galpern	\$1,770.00	\$1,770.00	\$1,770.00	\$ -	3	\$590.00	\$610.30

## August 12, 2019

Marsili	\$3,983.04	\$3,661.80	\$3,661.80	\$ 321.24	6	\$663.84	\$610.30
Marks	\$7,080.00	\$7,080.00	\$7,080.00	\$ -	12	\$590.00	\$610.30
Martin	\$1,410.00	\$1,410.00	\$1,410.00	\$ -	12	\$117.50	\$610.30
Pollock	\$2,174.10	\$2,174.10	\$2,174.10	\$ -	6	\$362.35	\$610.30
Sona	\$1,500.00	\$1,500.00	\$1,500.00	\$ -	12	\$125.00	\$610.30
Tropeano	\$4,739.70	\$4,739.70	\$4,739.70	\$ -	9	\$526.63	\$610.30
Vitale	\$1,620.00	\$1,620.00	\$1,620.00	\$ -	12	\$135.00	\$610.30
	\$37,457.84	\$35,822.40	\$35,822.40		99		

(1) CPC=Cost Per Credit

Cost Per Credit Maximums:

Rutgers Cost Per Credit = \$718.00: 85% rate is \$610.3

Max CAP allowable is \$65,000

### Courses Taken during the 2018-2019 School Year - Reimbursed in July 2019

Last Name	Amount as Submitted	Eligible at RU Rate	Reimburse	Not Eligible	Credits Taken	Actual CPC (1)	RU Rate @ 85%
Duffy	\$7,080.00	\$7,080.00	\$7,080.00	\$ -	12	\$590.00	\$610.30
Esposito	\$4,976.00	\$3,661.80	\$3,661.80	\$ 1,314.20	6	\$829.33	\$610.30
Gallina	\$1,125.00	\$1,125.00	\$1,125.00	\$ -	9	\$125.00	\$610.30
Galpern	\$1,770.00	\$1,770.00	\$1,770.00	\$ -	3	\$590.00	\$610.30
Marsili	\$3,983.04	\$3,661.80	\$3,661.80	\$ 321.24	6	\$663.84	\$610.30
Marks	\$7,080.00	\$7,080.00	\$7,080.00	\$ -	12	\$590.00	\$610.30
Martin	\$1,410.00	\$1,410.00	\$1,410.00	\$ -	12	\$117.50	\$610.30
Pollock	\$2,174.10	\$2,174.10	\$2,174.10	\$ -	6	\$362.35	\$610.30
Sona	\$1,500.00	\$1,500.00	\$1,500.00	\$ -	12	\$125.00	\$610.30
Tropeano	\$4,739.70	\$4,739.70	\$4,739.70	\$ -	9	\$526.63	\$610.30
Vitale	\$1,620.00	\$1,620.00	\$1,620.00	\$ -	12	\$135.00	\$610.30
	\$37,457.84	\$35,822.40	\$35,822.40		99		

(1) CPC=Cost Per Credit

Cost Per Credit Maximums:

Rutgers Cost Per Credit = \$718.00: 85% rate is \$610.3

Max CAP allowable is \$65,000

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

August 12, 2019

## PERSONNEL & MANAGEMENT

### Foscolo - Resignation

**RESOLUTION #7:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of John Foscolo, as Assistant Principal of David Brearley Middle High School, effective September 18, 2019 unless released earlier by the Superintendent. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### 2019-2020 Paraprofessional/Lunch Aides

**RESOLUTION #8:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ the following as lunchroom/playground aide for the 2019-2020 school year at an hourly rate of \$16.09 and Paraprofessional Aides at an hourly rate of \$25.55 pending completion of employment process:

Name	Special Education Program				Regular Education			Annual Salary
	LLD	RC	ICS	PSD	Regular	Cafeteria	Per Day	
Lahanas, Christine						3.00	3.00	\$8,689.00

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### Before and After Care Program Administrator

**RESOLUTION #9:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendations of the Superintendent to appoint Kathleen Murphy as the Before and After Care Program Administrator for the 2019-2020 school year and Ronald Bubnowski as the substitute Before and After Care Administrator for the 2019-2020 school year at an hourly rate of \$43.00. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### Before and After-Care Staff

**RESOLUTION #10:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the following teachers/aides for the 2019-2020 Before and After-Care Program, teachers to be paid \$43/hour and aides to be paid \$25.55/hour. This program is funded by parents and operates at no cost to the Board:

#### Teachers:

Stacie Bussiere  
Nicole Collemi  
Jennifer Dieckmann  
Melissa Geoghan  
Lora Kaprowski  
Donna Kirkpatrick

**August 12, 2019**

Heidi Luerssen  
Joseph Mills  
Kristine Parente  
Mary Santoro  
Kelly Starke  
Pina Toto  
Laura Walsh

**Nurse:** Lisa Dilts

**Instructional Aides:**

	<u>Hours/Week</u>
Caroline Budis	As required
Denise Cantalupo	As required
Lorrell Dutkevicz	As required
Tonianne Hart	As required
Jolene Mazza	As required
Robin Ponticello	As required

	<u>Hours/Week Limit</u>
Gail Cantalupo	5
Sherry Ferrante	5
Tina Lynaugh	5
Sandra Manee	10
Marci Martinez	5
Amal Omar	5
Michael Ringler	15
Gloria Sequeira	5

Be It Further Resolved, That all certified full-time teaching staff members be approved to substitute for 2019-2020 Before/After Care Teachers on an as needed basis at an hourly rate of \$43.00 and

Be It Further Resolved, That all current full-time certified and non-certified staff be approved to substitute for Before/After Care Aides on an as needed basis at an hourly rate of \$25.55. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**ACE Program Administrator**

**RESOLUTION #11:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to appoint Brian Luciani as the Alternative Classroom Experience (ACE) Program



**August 12, 2019**

Administrator for the 2019-2020 school year at a stipend of \$18,478. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**2019-2020 Appointments**

**RESOLUTION #12:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the following district-level appointment for the 2019-2020 school year effective August 19, 2019:

Position	Appointee
Anti-Bullying Coordinator (ABC)	Dawn Cuccolo

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Change in Salary**

**RESOLUTION #13:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the increase in salary for the following staff who completed the required courses and submitted proper verification, effective September 1, 2019.

STAFF MEMBER	STEP	SALARY
Adamcik, Michael	8 MA+30	\$ 83,028
Gallina, Marie	7 MA+30	\$ 81,388
Martin, Caitlyn	6 MA+30	\$ 80,788
Pollock, Kaitlyn	8 MA+30	\$ 83,028
Sona, Dale	11 MA+30	\$ 85,938
Tropeano, Martha	13 MA	\$ 80,877

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Focht – Additional Teaching Section**

**RESOLUTION #14:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to agree to the voluntary acceptance from Marisa Focht to teach as an additional section assignment for the 2019-2020 school year, with compensation of a sum of \$10,000 additional salary for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Volunteer Coach - Nichols**

**RESOLUTION #15:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to utilize David Nichols as a volunteer Football Coach for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

August 12, 2019

**2019-2020 Athletic Stipend Positions**

**RESOLUTION #16:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the following personnel for athletic stipend positions for the 2019-2020 school year as follows:

Position	FY '20 Stipend	Staff Member
Girls Assistant Soccer Coach	\$ 5,635	Sabrina Sirni
Assistant Football Coach	\$ 8,241	David Kaplow

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Transfer of Classroom Aide**

**RESOLUTION #17:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the transfer of the Toni Chessa, a classroom aide, from Harding Elementary to David Brearley effective 9/1/19. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**2019 Extended School Year CST**

**RESOLUTION #18:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the following Child Study Team staff members to complete testing of summer cases at the contractual rate of \$425 per evaluation.

CST MEMBER	# OF EVALUATIONS	TOTAL
Hill, Jaime	1	\$425
O'Connor, Regina	1	\$425

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Personnel Required at CST Meetings**

**RESOLUTION #19:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the following personnel for their required attendance at CST meetings as indicated at a contracted rate of \$43 per meeting.

Employee	CST Meeting	Meeting
Joelle Pizzano	Meeting for student # 203599	1

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Breakfast AM/PM Monitor/Chaperone**

**RESOLUTION #20:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approve the recommendation of the Superintendent to employ the following staff to serve as chaperones for AM/PM Breakfast Patrol at

**August 12, 2019**

a rate of \$24/session:

William Hopper  
Lynne Smith  
Janice Marsili  
Vincent McGowan

Be It Further Resolved, That all current full-time certified staff be approved to substitute on an as needed basis.

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Substitute Staff**

**RESOLUTION #21:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education establish per diem/hour substitute staff rate for the 2019-2020 school year as follows:

Teachers: \$125/day  
Nurse: \$250/day  
Classroom Aide: \$15/hour  
Cafeteria Aide: \$14/hour  
Secretary: \$15/hour  
Custodian: \$13/hour  
Long Term Teaching Assignment: \$150

Be It Further Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, and/or aide(s) for the 2019-2020 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Almeida	Maria			\$ 15.00		\$ 15.00
Ankudovich	Amanda		\$ 125.00			
Ayala	Melanie		\$ 125.00			
Bandeira	Gia		\$ 125.00	\$ 15.00	\$ 14.00	\$ 15.00
Bivona	Donna		\$ 125.00			
Byrne	Mary-Beth		\$ 125.00	\$ 15.00		
Capizzano	Joanne			\$ 15.00		\$ 15.00
Cariello	Janet		\$ 125.00			
Casalino	James		\$ 125.00	\$ 15.00		

# August 12, 2019

Ceceri	Danielle		\$ 125.00	\$ 15.00		\$ 15.00
Celis	Ana			\$ 15.00		
Clark	Walter		\$ 125.00			
DeBenedetto	Sharon		\$ 125.00			
Dering	Joan		\$ 125.00			
Dino	James		\$ 125.00			
Doud	Deborah			\$ 15.00		
Farnsworth	Melanie		\$ 125.00	\$ 15.00		
Ferrante	Amber		\$ 125.00	\$ 15.00		
Ferrara	Margaret			\$ 15.00	\$ 14.00	
Fitzpatrick	Robert		\$ 125.00	\$ 15.00		
Gallego	Shelley		\$ 125.00			
Ghigliotty	Amber			\$ 15.00	\$ 14.00	
Graham	Debra			\$ 15.00		
Grobe	Ronald		\$ 125.00			
Harrison	Benjamin		\$ 125.00	\$ 15.00		
Hegna	Cynthia	\$ 250.00				
Imbriaco	Janine		\$ 125.00	\$ 15.00		\$ 15.00
Kaufman	Jeffrey		\$ 125.00			
Klimchak	Michael		\$ 125.00			
Labanowski	Ellen		\$ 125.00			
Lara	Kathleen		\$ 125.00			
Lopez	Jessica			\$ 15.00	\$ 14.00	
Lucadema	Emma		\$ 125.00			
Lucadema	Kenneth		\$ 125.00			
Marinero	Angela		\$ 125.00	\$ 15.00		
Marinzulich	Gerald		\$ 125.00			
Mate	Samantha		\$ 125.00			
Matos	Danielle		\$ 125.00			
McHale	Kacie			\$ 15.00		
Menendez	Emily		\$ 125.00			
Montemurro	James		\$ 125.00			
Mucci	John		\$ 125.00			
Muia-Masucci	Dolores		\$ 125.00			
O'Malley	William		\$ 125.00			
Paolercio	Richard		\$ 125.00			
Pentz	Scott		\$ 125.00			
Peterson	Carl		\$ 125.00			
Pugliese	Julia		\$ 125.00	\$ 15.00	\$ 14.00	
Puig	Ashley		\$ 125.00	\$ 15.00		
Reichenbach	Donna		\$ 125.00			
Renda	Anthony		\$ 125.00			
Retcho	Caterina		\$ 125.00	\$ 15.00	\$ 14.00	
Shah	Siddhi		\$ 125.00			
Smith	Jane		\$ 125.00	\$ 15.00		
Sposaro	Caterina			\$ 15.00		
Szeluga	Sandy		\$ 125.00			

**August 12, 2019**

Vastano	Anthony		\$	125.00
Walker	Andrew		\$	125.00
Walsh	Merle		\$	125.00
Wyrick	Dyanne	\$	250.00	
Yablonsky	Alec		\$	125.00

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

## **CURRICULUM & INSTRUCTION**

### **Brearley & Harding Student/Parent Handbook 2019-2020**

**RESOLUTION #22:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education reaffirms the updated David Brearley and Harding Elementary student handbook. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### **District Mentoring Plan 2019-2020**

**RESOLUTION #23:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved That, the Kenilworth Board of Education approves the District Mentoring Plan and Statement of Assurance (SOA) of the Mentoring Plan for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### **District Professional Development Plan 2019-2020**

**RESOLUTION #24:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved That, the Kenilworth Board of Education approves the District-Level Professional Development Plan and Statement of Assurance (SOA) of the Professional Development Plan for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### **District Assessment Program 2019-2020**

**RESOLUTION #25:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved That, the Kenilworth Board of Education approves the District-Level Assessment Program for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### **District Academic Support Program 2019-2020**

**RESOLUTION #26:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved That, the Kenilworth Board of Education approves the District-Level Academic Support Program for the 2019-2020 school year. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

August 12, 2019

### Curriculum Adoption

**RESOLUTION #27:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education adopt the following curriculum which has been updated to be aligned with the NJSLS Standards.

Curriculum	Prior BOE Adoption
Information Processing	New
Business Management	New
Entrepreneurship	New

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### Textbook Adoption

**RESOLUTION #28:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education adopts the following new textbook series upon the recommendation of the Superintendent:

Textbook Title	Publisher	Copyright	Grade
Briggs AP Calculus	Pearson	2018	Grade 9-12 Math
Elect Essentials of Anatomy & Physiology	McGraw Hill	2018	Grade 9-12 Science
Glencoe Physics Principles & Problems	McGraw Hill	2017	Grade 9-12 Science
Que Chevere! Level 1	EMC Publishing	2016	Grade 7-12 World Lang.
Century 21 Jr. Computer Applications with Keyboarding	Cengage Learning	2016	Grade 7-12 Bus. & Tech.

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### Professional Development Presenters

**RESOLUTION #29:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the following staff as presenters for professional development and reimbursement for planning time at a rate of \$43.00/hr.:

Teacher	Program	#Hours	Total Stipend	Account
Melissa Condo	Medical Overview	1	\$43	11-000-223-110-000
Karen Goger	Xtra Math	1	\$43	11-000-223-110-000
Pina Toto	Xtra Math	1	\$43	11-000-223-110-000
William Hopper	ELL Tips and Strategies	1	\$43	11-000-223-110-000

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

### Curriculum Writing

**RESOLUTION #30:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings

**August 12, 2019**

and write curriculum and guides at a rate of \$43.00/hour as follows:

Staff Member	Grade	Program	#Hours	Stipend	Account
Martha Tropeano	K-5	ESL	12	\$516.00	11-000-221-104-000

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**HIB June 2019**

**RESOLUTION #31:** Introduced by Zimmerman who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in her June 1, 2019 to June 30, 2019 HIB Incident Report.

This report was disseminated to the Board of Education in July 2019 and reviewed by the Superintendent at the July 15, 2019 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**POLICY REVIEW**

**Job Descriptions**

**RESOLUTION #32:** Introduced by Braun who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education approves the following revisions to job descriptions:

- Supervisor of Guidance and Assessment
- Director of Student Personnel Services

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**ADDITIONAL RESOLUTION FOR CONSIDERATION**

**Payment to Contractor**

**RESOLUTION #33:** Introduced by Laudati who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education authorizes payment #2 in the amount of \$165,300.00 to the Riefolo Construction Company, Inc. for work performed on the Gymnasium Upgrades at Brearley Middle/High School (Project #2420-010-19-1000) after review by the Business Administrator and Certification of the Architect. Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

August 12, 2019

Scasso

**Revision-Maternity Leave of Absence**

**RESOLUTION #34:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Whereas, on 6/10/19, the Kenilworth Board of Education approved a maternity leave of absence for Stephanie Scasso, and

Whereas the last request requested to use 94 personal illness days,

Whereas Stephanie Scasso is now requesting the use of 99 personal illness days,

Whereas Stephanie Scasso is no longer requesting one (1) week of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave,

Now Therefore Be It Resolved, That the Kenilworth Board of Education approves the revised maternity leave of absence request from Stephanie Scasso as follows:

01/19/2019	Date of delivery
01/18/19 – 06/21/19	Use of 99 personal illness days
04/19/19 – 04/28/19	Spring Break
07/01/2019	Return date

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

**Revised 2019 Summer Counselor Staff**

**RESOLUTION #35:** Introduced by Haberthur who moved its adoption, seconded by Panichi, Be It Resolved, That the Kenilworth Board of Education approves the revision of staff for the Summer 2019 Counseling Services, resolution #33 previously approved on 6/10/19, at a per diem rate of \$240 as outlined below:

Staff Member	Position	Days	Total
Griffiths, Aime	Guidance Counselor	2	\$ 480
Harrison, Megan	Guidance Counselor	4	\$ 960
Jeans, Kristen	Guidance Counselor	2	\$ 480
Kartsakalis, Alexandra	Guidance Counselor	4	\$ 960
Lugo, Jamie	Guidance Counselor	4	\$ 960
Scasso, Stephanie	Guidance Counselor	4	\$ 960

Motion carried 7-0-0. Voting yes was: Braun, David, Haberthur, Jankiewicz, Laudati, Panichi and Zimmerman.

Motion was made by Haberthur, seconded by Laudati, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.



**August 12, 2019**

Meeting adjourned 8:03 p.m.

Respectfully submitted,

Vincent A. Gonnella  
Secretary to the Board