

October 10, 2018

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Auditorium of the Brearley School on **October 10, 2018**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 3, 2018 & revised on September 17, 2018. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Student Spotlight: Ronald Bubnowski and Cub Master John Ondrey, Cub Scout Pack 83 Flag Opening Ceremony, The Presentation of Colors and Pledge of Allegiance.

The Board returned to the Board of Education Conference Room to continue the meeting.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Paulette Drogon, Annmarie Duda, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, and Nancy Zimmerman. Absent was: Gregg David

Also in attendance were Dr. Marilyn Birnbaum, Interim Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Kathleen Murphy, Principal; Dana Chibbaro, Principal; Michele Tiedemann, Supervisor of Special Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Lauren Bound, Supervisor of Instruction; and Dana Cansian, Supervisor of Instruction.

Three (3) members of the public were present.

Cubmaster John Ondrey provided an update to the Board on the Cub Scout Pack 83's activities, programs and opportunities.

Minutes of the Secretary, a copy having been sent to each Board Member (September 10, 2018) were approved upon motion by Duda, seconded by Drogon. Motion carried 8 to 0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, A. Laudati, and Zimmerman.

Correspondence:

Distributed October 5, 2018:

1. Memo dated 9/24/18 from Joanne Rajoppi to All Board Secretaries. Re: School Board Election Proof of Ballot.

Motion was made by Duda, seconded by Drogon, that the Board of Education **accepts the**

October 10, 2018

correspondence as read. Motion carried unanimously.

President Zimmerman called for discussion on the **Interim Superintendent's Report:**

PRESENTATIONS:

- a. State of the Schools: Brian Luciani, Director of Academics
- b. District/Interim Superintendent Update: Dr. Marilyn Birnbaum
- c. Interim Superintendent's HIB Report (September 2018)

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

The Committee met this evening and reviewed several topics, including the 2019-2020 budget timelines and process and future facility projects including some long range planning issues.

Personnel & Management: Mark Jankiewicz reporting

Approximately 50 applications for position of Superintendent of Schools have been submitted to date. Closing date is 10/15/18. The committee will meet on 10/22 to review the credentials to determine who will be moving forward. Mr. Laudati will replace Mr. Jankiewicz on the first round of interviews due to a scheduling conflict.

OLD BUSINESS:

- Mr. Jankiewicz asked if the Brearley track was rented to any outside organizations that could conflict with the Recreation creating a track program.

NEW BUSINESS: None

PUBLIC PARTICIPATION:

Motion was made by Duda, seconded by Drogon, that the meeting be opened to the public. Motion carried unanimously.

- No public comments.

Motion was made by Duda, seconded by Drogon, that the meeting be closed to the public. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Interim Superintendent's Report

RESOLUTION #1: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the report of the Interim Superintendent

October 10, 2018

for the month of September 2018.

Be It Further Resolved, That the Board of Education accepts the list of suspensions conducted during the month of September 2018 as submitted;

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the months of September 2018 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Brearley	9/17/18	Fire
Brearley	9/24/18	Evacuation
Harding	9/13/18	Fire
Harding	9/18/18	Lockdown

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Bill List

RESOLUTION #2: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the attached bill list be approved for the month of September 2018 in the amount of \$2,749,746.18. Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Financial Reports

RESOLUTION #3: Introduced by Laudati who moved its adoption, seconded by Drogon, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of August 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, the Interim Superintendent and Secretary to the Board have made the following line item transfers (September 2018) in the 2018-2019 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried

October 10, 2018

8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop		Location City, State
	Title	Date	
<u>Teaching Staff:</u>			
Michael Maraviglia	NJ Association of School Social Workers	10/23/2018	Monroe Twp, NJ
Graceann Griffin	Committee MUJC	5/15/2019	New Providence, NJ
Graceann Griffin	STEAM Committee	11/19/18, 1/29/19, 3/5/19, 5/21/19	New Providence, NJ
Graceann Griffin	GT Meeting	9/14/2018	Cranford, NJ
Graceann Griffin	Design It	10/2/2018	New Brunswick, NJ
Cynthia Perez	Yearbook Cover Workshop	9/26/2018	Eatontown, NJ
Nicole Warchol	NCTE Annual Conference	11/15-18/18	Houston, Texas
Nicole Warchol	Dodge Poetry Festival	10/18/2018	Newark, NJ
Ewa Lavin	Rewire the Anxious Brain	11/6/2018	Edison, NJ
Ewa Lavin	Trauma Informed Compassionate Classrooms	10/24/2018	Online
Alexandra Kartsakalis	College Board Counselor Workshop	10/2/2018	Bloomfield, NJ
Alexandra Kartsakalis	HESAA's Training	12/7/2018	South Orange, NJ
Jamie Lugo	HESAA's Training	10/16/2018	Lawrence Township, NJ
Jamie Lugo	ESCNJ Staff Development Opportunities	9/24/18 & 9/27/18	Piscataway, NJ
Carol Carrara	Managing the IEP Meeting	10/10/2018	Piscataway, NJ
Michael Maraviglia	Person Centered Case Management for OOD Students	11/15/2018	Westfield, NJ
Jennifer Dieckmann	51st Annual Conference on Reading & Writing	10/26/2018	New Brunswick, NJ
Brittany Desch	Emotional & Behavioral Problems	11/27/2018	Eatontown, NJ
Brittany Desch	Mental Health Issues in the Classroom	12/5/2018	Point Pleasant, NJ
Brittany Desch	NJ Association of School Social Workers	10/23/2018	Monroe Township, NJ
Jennifer Ruopp	Managing the IEP Meeting	10/10/2018	Piscataway, NJ
Jennifer Ruopp	Universal Design for Learning Part 1, 2 & 3	10/25/18, 11/27/18 & 12/5/18	East Orange, NJ
Roseanne Barilla	Universal Design for Learning Part 1, 2 & 3	10/25/18, 11/27/18 & 12/5/18	East Orange, NJ
Kaitlyn Pollock	Universal Design for Learning Part 1, 2 & 3	10/25/18, 11/27/18 & 12/5/18	East Orange, NJ

October 10, 2018

Robert Kleiven	Universal Design for Learning Part 1, 2 & 3	10/25/18, 11/27/18 & 12/5/18	East Orange, NJ
Brittany Desch	Columbia Suicide Scale	1/18/2019	New Providence, NJ
Lisa Psychojos	Universal Design for Learning Part 1, 2 & 3	10/25/18, 11/27/18 & 12/5/18	East Orange, NJ
<u>Secretarial:</u>			
MaryEllen Duggan	Employment Law Forum	10/3/2018	Morristown, NJ
Lisa Casamento	Employment Law Forum	10/3/2018	Morristown, NJ
<u>Administration:</u>			
Brian Luciani	Morris Union Jointure Commission	10/17/18, 12/5/18/, 1/9/19, 3/13/19, 5/8/19	New Providence, NJ
Dana Cansian	ESSA + NJ	10/16/2018	Princeton, NJ
Dana Cansian	Raising Word Awareness	10/23/2018	Glen Ridge, NJ
Dana Cansian	Writing in the Primary Grades	1/15/2019	New Providence, NJ
Vincent Gonnella	Employment Law Forum	10/3/2018	Morristown, NJ
Brian Luciani	Small School Shared Services Committee	10/30/18, 2/11/19 & 3/21/19	Trenton, NJ

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

CMP and M1 Facilities Approval

RESOLUTION #6: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the Comprehensive Maintenance Plan for Fiscal Year 2019, (2018-2019), the Annual Maintenance Budget Amount Worksheet Form M-1, and the Detailed Actual Expenditures by Year by Building Worksheet. Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

MUJC Transportation Contracts

RESOLUTION #7: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the Morris-Union Jointure Commission Coordinated Transportation Services contracts for the 2018 Extended School year and 2018-2019 regular school year as follows:

Route ID	Destination	Ownership	Route Cost	School Year
901	David Brearley	MUJC	\$36,794.99	Regular
909	ECLC	MUJC	\$36,667.00	Regular
910	David Brearley	MUJC	\$37,384.96	Regular
911	David Brearley	MUJC	\$37,786.43	Regular
917	Crossroads	MUJC	\$17,696.36	Regular

October 10, 2018

923	UCVTS/Magnet	MUJC	\$57,753.00	Regular
923A	UCVTS PM	MUJC	\$25,309.80	Regular
928	Horizon HS	MUJC	\$31,530.74	Regular
942	David Brearley	MUJC	\$41,043.78	Regular
953	Newmark	MUJC	\$28,107.30	Regular
956	Harding/JFK	MUJC	\$99,373.14	Regular
957	David Brearley	MUJC	\$48,204.00	Regular
969	Bright Beginnings	MUJC	\$102,341.02	Regular
971	Center for Lifelong Learning	MUJC	\$57,631.52	Regular
976	Jardine Academy	MUJC	\$33,530.26	Regular
902S	Harding/JFK	MUJC	\$15,037.38	ESY
907S	ECLC	MUJC	\$6,560.26	ESY
917S	Jardine Academy	MUJC	\$4,463.33	ESY
919S	Bright Beginnings	MUJC	\$11,877.60	ESY
933S	Horizon HS	MUJC	\$5,117.59	ESY
936S	Summit Speech School	MUJC	\$9,145.25	ESY
945S	Center for Lifelong Learning	MUJC	\$8,922.03	ESY
946S	Westlake School	MUJC	\$1,826.60	ESY
952S	Crossroads	MUJC	\$3,046.70	ESY

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

PERSONNEL & MANAGEMENT

Johnson- Retirement

RESOLUTION #8: Introduced by Haberthur who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Clarice Howe-Johnson, a Librarian at Harding Elementary School, effective December 31, 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

2018-2019 Establishing Aides Hours

RESOLUTION #9: Introduced by Haberthur who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education set the employment hours for paraprofessional aides and lunch/cafeteria aides for the 2018-2019 school year as per the following schedule:

Hourly Rates pending completion of negotiations:

Lunch/Cafeteria Aides: \$14.94

October 10, 2018

Paraprofessional Aides: \$23.50

Name	Special Education Program				Regular Education			Hours	Annual
	LLD	RC	ICS	PSD	Regular	Cafeteria	Aftercare	Per Day	Salary
Ana DeMatos						3.00		3.00	\$ 8,068

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

2018-2019 Before and After-Care Staff

RESOLUTION #10: Introduced by Haberthur who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education approves the following aides for the 2018-2019 Before and After-Care Program to be paid \$23.50/hour, pending completion of negotiations. This program is funded by parents and operates at no cost to the Board:

<u>Aides</u>	<u>Hours/Week Limit</u>
Maria Farnsworth	5
Jamie Ponticello	7

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Maternity Leave of Absence Request- Esposito

RESOLUTION #11: Introduced by Haberthur who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Jessica Esposito, a teacher at the Harding Elementary School, pending certification of health care provider, as follows:

11/27/2018	Expected date of delivery
11/16/18 – 01/11/19	Use of 31 sick days
12/23/18 – 01/02/19	Winter Break
01/11/18 – 04/07/19	Twelve (12) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave.
04/08/2018	Anticipated return

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

2018-2019 Athletic Stipend Positions

RESOLUTION #12: Introduced by Haberthur who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education approves the following personnel for athletic stipend positions for the 2018-2019 school year pending completion of negotiations as follows:

October 10, 2018

WINTER SPORTS:

FY '17 (1)		
Position	Stipend	Staff Member
JV Girls' Basketball Coach	\$ 6,711	Amy Efczak

SPRING SPORTS:

FY '17 (1)		
Position	Stipend	Staff Member
Assistant Track Coach	\$ 6,070	Nicholas DeBlasio

*(1) FY'17 Rate Pending Completion of negotiations

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Home Instruction

RESOLUTION #13: Introduced by Haberthur who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education approves the following to provide home instruction support at the contracted rate listed, pending completion of negotiations.

Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
20201213	Mrs. Bader	9/20/2018	10/12/2018	1.00	\$ 41.00
20201213	Mr. Giordano	9/20/2018	10/12/2018	1.00	\$ 41.00
20201213	Ms. Quintero	9/20/2018	10/12/2018	1.00	\$ 41.00
20201213	Ms. Spampinato	9/20/2018	10/12/2018	1.00	\$ 41.00
20201213	Mrs. Minarik	9/20/2018	10/12/2018	1.00	\$ 41.00
20221467	ESCNJ	9/6/2018	10/5/2018	5.00	\$ 69.00
20201146	Professional Education Services	9/18/2018	10/19/2018	10.00	\$ 41.00
20221393	Ms. Candon	9/21/2018	10/15/2018	10.00	\$ 41.00
20221146	Professional Education Services	9/21/2018	10/12/2018	10.00	\$ 41.00
20220384	Summit Oaks Hospital	9/18/2018	9/25/2018	5.00	\$ 41.00

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Transfer of Aide- Chessa

RESOLUTION #14: Introduced by Haberthur who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education approves the transfer of Toni Chessa, Classroom Aide, from Brearley to Harding for the remainder of the 2018-2019 school year, effective September 17, 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Substitute Staff

RESOLUTION #15: Introduced by Haberthur who moved its adoption, seconded by Duda, Be It

October 10, 2018

Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, and/or aide(s) for the 2018-2019 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Pugliese	Julia		\$ 85.00	\$ 15.00	\$13.80	

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

CURRICULUM & INSTRUCTION

Student Work-Study

RESOLUTION #16: Introduced by Duda who moved its adoption, seconded by Haberthur, Introduced by Jankiewicz who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education approves the request for student ID #201045 to participate in an unpaid work-study Structured Learning Experience (SLE) at Harding School during the 2018-2019 school year. The SLE will include three mornings per week in a kindergarten classroom and two mornings per week in the school cafeteria under the supervision of the district job coach. Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Curriculum Adoption

RESOLUTION #17: Introduced by Duda who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education adopt the following curriculum which has been updated to be aligned with the NJSL Standards.

Curriculum	Prior BOE Adoption	Revised
Grade 4 Math	8/13/2012	10/10/2018
Grade 5 Math	8/13/2012	10/10/2018
Grade 6 Math	8/13/2012	10/10/2018
Dance	New	10/10/2018
Theater	New	10/10/2018

Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

October 10, 2018

HIB August 2018

RESOLUTION #18: Introduced by Duda who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Interim Superintendent as reflected in her August 1, 2018 to August 31, 2018 HIB Incident Report.

This report was disseminated to the Board of Education in September 2018 and reviewed by the Interim Superintendent at the September 10, 2018 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 8-0-0. Voting yes was: Beiner, Braun, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: David.

Resolution - Closed Executive Session.

RESOLUTION: Introduced by Drogon, who moved its adoption, seconded by Haberthur, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA (all units) negotiations**, personnel and student matters which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. 9:20 p.m. (Zimmerman and Duda left the meeting during closed executive session).

At 9:42 p.m. Vice President Jankiewicz reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Haberthur, seconded by Braun, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:42 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board