

September 10, 2018

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **September 10, 2018**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 3, 2018. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, and Nancy Zimmerman. Absent was: Robert Beiner.

Also in attendance were Dr. Marilyn Birnbaum, Acting Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Dana Chibbaro, Principal and Michele Tiedemann, Supervisor of Special Services.

Nine (9) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (August 13 & 27, 2018) were approved upon motion by Duda, seconded by David. Motion carried 8 to 0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, A. Laudati, and Zimmerman.

Correspondence:

Distributed August 30, 2018:

1. Letter dated 8/23/18 from Anthony Sciarrillo. Re: Janus v. AFSME (Update)
2. Letter dated 8/23/18 from Laura Reinertsen. Re: SRO Agreement/Certified Resolution

Motion was made by Drogon, seconded by Duda, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

President Zimmerman called for discussion on the **Acting Superintendent's Report**:

PRESENTATIONS:

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- a. Student Spotlight: Janice Marsili, Dana Chibbaro: David Brearley Student, Jazmine Shaw, Certificate winner Princeton Prize in Race Relations
- b. District/Acting Superintendent Update: Dr. Marilyn Birnbaum
- c. Acting Superintendent's HIB Report (August 2018)

Dr. Birnbaum highlighted her report to the BOE:

**Superintendent's Report
Dr. Marilyn Birnbaum
September 2018**

Back to School!

Many thanks to the maintenance and custodial staff, technology department, leadership team, central office staff, and secretaries for making sure that all things were in place for the beginning of the 2018-2019 school year. As you are aware, Vincent Gonnella did a wonderful job of monitoring the construction projects and also putting a remarkable plan in place to enhance security procedures. He addressed the staff on opening day about these new procedures. We notified the parents in our welcome message and will be reinforcing it through "School Messenger." Brian Luciani moved ahead with curriculum and instruction. He developed the mentoring and professional development (PD) plans, consolidated our assessment data, prepared for new teacher orientation, and organized the PD days for staff for the opening days and planned the PD schedule for the year to support the schools' various initiatives. Lisa Casamento worked diligently with the Leadership Team to make sure all vacancies were filled so our students started the school year with their certified teachers. New staff members for 2018-2019 include the following:

Nine new teaching staff members at Brearley

A new Child Study Team (CST) member at Brearley

Two new leave-replacement teachers at Harding

A new cafeteria aide at Harding

Three new secretaries at Brearley

Special Law Enforcement Officer (SLEO) Class III Support at Harding

New Teacher Orientation

The Leadership Team members provided lots of training. The new teachers had three days of PD and non-tenured teachers had targeted PD, depending on years in the Kenilworth School District. Sessions involved classroom set-up, diversity in the classroom, lesson plans, classroom management, "Right to Know," HIB, technology, observations, and student engagement.

Opening Day for Teachers

After a lovely PTO-sponsored breakfast, all district staff members convened in the Harding auditorium for the Superintendent's convocation. In addition to sharing my background and experience, I shared some philosophical points which I referred to as the 3C's: Connect with your Kids; Cultivate Curiosity; and Communicate a Can Do Approach. After the welcome, teachers had sessions on medical/health updates, security procedures; special education, homeless students, special services' initiatives, and English language learners. These sessions were followed by faculty meetings, inter-department articulation meetings, data review, and training for new programs such as XTRA Math. The leadership team sponsored a BBQ in the Brearley Courtyard, with Mr. Gonnella and Mr. Luciani serving as coordinators and chefs.

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Opening Day for Children

Amazing!!! Mr. Gonnella and I visited Brearley as the students arrived for their first day with the new rotating drop schedule. No one would ever know that this was the first day of a new schedule. When first period began, the halls were empty as students were in their classrooms ready to start. Indeed, many messages were sent home during the summer to parents and students so that this could be a perfect first day. Many thanks to Dana Chibbaro, John Foscolo and their team for creating the schedule and organizing such a smooth opening. Thank you to the parents and students for helping to make the implementation of the new schedule such a positive experience.

The younger children at Harding were also excited about the new school year. It was great to see so many parents waiting outside with their children and greeting the teachers, aides, and support teams as they escorted the students to their respective classrooms. The expressions on the children's faces—or even the tears, particularly those on the faces of kindergartners, continue to remind us of how important it is to establish an open, inviting environment for children and their families. Thank you to Kathleen Murphy, Ron Bubnowski, and their team for creating this environment.

Interdistrict Public School Choice Program Update

For the current 2018-2019 school year we welcomed 26 new Choice students (11 of whom are siblings of currently enrolled students) to the district as follows:

10 Grade 7 Academy Students
3 Grade 8 Academy Students
5 Grade 9 Academy Students
8 Grade 7 Lottery Students

For the upcoming 2019-2020 school year, we estimate 33 openings will be allocated as follows:

13 Grade 7 Academy Seats
13 Grade 9 Academy Seats
7 Grade 7 Lottery Seats

NJ School Development Council (NJSDC) Leadership Conference

On September 25, 2018, Jamie Lugo, Kristen Jeans (school counselors), and I will be attending the NJSDC Leadership Conference on the Opioid Epidemic. Presented by George Street Playhouse with support from the Horizon Foundation and RWJBarnabas Health, the conference offers a theatrical presentation of ANYTOWN, an original play. ANYTOWN focuses on the consequences of opioid abuse and its impact on teens and families. Following the performance, researchers and healthcare providers will provide workshops on various aspects of the issue.

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

- FY '18 Annual Audit: The auditors have completed their fieldwork. We anticipate the audit to be finalized in October and adopted by the BOE in November or December depending on the release of Pension figures from the State. We do not

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anticipate any major problems with the audit. There may be an audit exception regarding one of the Student Accounts, but the auditor is reviewing more detail.

The committee would like to acknowledge the work of Ms. Duggan, Mrs. Rinaldi, and Mrs. Sandull for their continued efforts to maintain quality paperwork and documentation throughout the year. The auditors were very impressed with all documentation reviewed.

- Facility projects are winding down and the buildings were in good shape for the opening on September 6th. Mr. Caponegro and his staff did an excellent job coordinating all the work over the summer.
- The new kindergarten is operational, with only punchlist items to be completed. The new enhanced vestibules are nearly complete. Locking hardware still needs to be installed.
- Mr. Gonnella is closely monitoring the new visitor policy that the Board approved over the summer. The plan will make the buildings safer for all occupants.
- Several items we are monitoring currently are the Brearley chillers, Brearley's second floor hallway tiles, several small AC units, and circulating pump in the boiler room.
- Mr. Gonnella and Mr. Caponegro would like to meet with the committee in October to begin planning for next year's projects.

Personnel & Management: Gregg David, Chairperson.
Mr. David reviewed the resolutions on the agenda.

Policy: Genean Braun, Chairperson.

There were a series of policy revisions and adoptions being considered this evening. Mrs. Braun reviewed the changes and impact.

OLD BUSINESS:

- Superintendent's Search – use of Applitrac submission of applications.
- Vo-Tech Buses.
- Athletic Competition – ensure that there are enough games to qualify for tournaments.

NEW BUSINESS:

- There is a conflict with the October 9th Board Meeting. Mr. Gonnella is recommending it be moved October 10th.
- Mark Jankiewicz asked about the possibility of operating an elementary/middle school track and field program through the YMCA. He will explore with Kenilworth Rec the possibilities.
- Brearley Schedule questions: 1. Multiple study halls; 2. Science Labs for Middle School.

PUBLIC PARTICIPATION:

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Motion was made by Duda, seconded by Braun, that the **meeting be opened to the public**. Motion carried unanimously.

- None

Motion was made by David, seconded by Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Acting Superintendent's Report

RESOLUTION #1: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the report of the Acting Superintendent for the month of August 2018.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the months of August 2018 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Brearley	8/23/18	Fire
Brearley	8/31/18	Shelter-in-Place
Harding	8/14/18	Lockdown
Harding	8/15/18	Fire

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Bill List

RESOLUTION #2: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the attached bill list be approved for the month of August 2018 in the amount of \$994,793.18. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Laudati who moved its adoption, seconded by David, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School

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Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of July 2018. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati who moved its adoption, seconded by David, Whereas, pursuant to Board of Education Policy #3160, the Acting Superintendent and Secretary to the Board have made the following line item transfers (August 2018) in the 2018-2019 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried unanimously. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
<u>Administration:</u>			
Dr. Marilyn Birnbaum	Leadership Conference on the Opioid Epidemic	9/25/2018	New Brunswick, NJ
Chris Caponegro	Indoor Air Quality	11/30/2018	Newark, NJ
Chris Caponegro	Integrated Pest Management IPM Coordinator	12/21/2018	Newark, NJ
Dana Cansian	Share the Pen, An Interactive Writing Approach	10/11/2018	New Brunswick, NJ
Lauren Bound	Communicating and Applying High Expectations in the Mathematics Classroom	10/16/2018	New Brunswick, NJ
<u>Teaching Staff:</u>			
Jamie Lugo	Leadership Conference on the Opioid Epidemic	9/25/2018	New Brunswick, NJ
Kristen Jeans	Leadership Conference on the Opioid Epidemic	9/25/2018	New Brunswick, NJ
Ewa Lavin	Social-Emotional Character Development	10/11/2018	New Brunswick, NJ
Brittany Desch	Using Crisis Protocol	10/4/2018	New Brunswick, NJ
Alison Luke	Using Crisis Protocol	10/4/2018	New Brunswick, NJ
Christa Candon	Bridging to High School with Study Skills	10/16/2018	New Brunswick, NJ
Dave Nichols	Supporting Teacher Leaders/Aspiring Administrators	12/6/2018	New Brunswick, NJ
Carol Carrera	Supporting Teacher Leaders/Aspiring Administrators	12/6/2018	New Brunswick, NJ
Jennifer Ruopp	Meeting the Education Needs of Learners with Autism	1/10/2019	New Brunswick, NJ
Roseanne Barilla	Meeting the Education Needs of Learners with Autism	1/10/2019	New Brunswick, NJ

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz,

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Laudati, and Zimmerman.

SOA and District Mentoring Plan 2018-2019

RESOLUTION #6: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved That, the Kenilworth Board of Education approves the District Mentoring Plan and Statement of Assurance (SOA) of the Mentoring Plan for the 2018-2019 school year. Motion carried unanimously. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

SOA - District Professional Development Plan 2018-2019

RESOLUTION #7: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved That, the Kenilworth Board of Education approves the Statement of Assurance (SOA) of the District-Level Professional Development Plan for the 2018-2019 school year. Motion carried unanimously. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

SOA - Paraprofessional Staff 2018-2019

RESOLUTION #8: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the Statement of Assurance (SOA) Regarding Use of Paraprofessional Staff for the 2018-2019 school year. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

SOA Lead Testing Program 2017-2018

RESOLUTION #9: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved That, the Kenilworth Board of Education approves the Statement of Assurance (SOA) of the Lead Testing Program for the 2017-2018 school year. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

District Nursing Services Plan 2018-2019

RESOLUTION #10: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the District Nursing Services Plan for the 2018-2019 school year. Motion carried unanimously. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

NJSBA/NJASA/NJASBO Annual Workshop

RESOLUTION #11: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the members of the Board of Education, Acting Superintendent, School Business Administrator, Supervisor of IT and Supervisor of B & G be authorized to attend the 2018 NJSBA/NJASA/NJASBO Annual Workshop (October 22-25, 2018) with a group registration cost of \$1,400 and individual reimbursements as follows:

Staying one (1) night

Lodging (BOE Paid):

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\$/night (includes tourism & Assessment fees):	\$92.00
Occupancy Fee	\$45.00
GSA allowable rate \$/night:	\$99.00
Reimbursable Expenses:	
Travel 224 miles (\$0.31/mile)	\$69.44
Tolls	<u>\$6.75</u>
Sub-Total Travel	\$76.19
Meals & Incidental Expenses:	\$96.00
Lodging adjustment above allowable rate:	<u>\$0.00</u>
Max Eligible to be reimbursed:	\$172.19

Staying two (2) nights:	
Lodging (BOE Paid):	
\$/night (includes tourism & Assessment fees):	\$92.00
Occupancy Fee	\$45.00
GSA allowable rate \$/night:	\$99.00
Reimbursable Expenses:	
Travel 224 miles (\$0.31/mile)	\$69.44
Tolls	<u>\$6.75</u>
Sub-Total Travel	\$76.19
Meals & Incidental Expenses:	\$160.00
Lodging adjustment above allowable rate:	<u>\$0.00</u>
Max Eligible to be reimbursed:	\$236.19

Staying three (3) nights:	
Lodging (BOE Paid):	
\$/night (includes tourism & Assessment fees):	\$92.00
Occupancy Fee	\$45.00
GSA allowable rate \$/night:	\$99.00
Reimbursable Expenses:	
Travel 224 miles (\$0.31/mile)	\$69.44
Tolls	<u>\$6.75</u>
Sub-Total Travel	\$76.19
Meals & Incidental Expenses:	\$224.00

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Lodging adjustment above allowable rate:	<u>\$0.00</u>
Max Eligible to be reimbursed:	\$300.19

M & IE Total	\$64.00
Continental	\$15.00
Breakfast/Breakfast	\$16.00
Lunch	\$28.00
Dinner	\$5.00
Incidentals	\$48.00
First & Last Day of Travel	

Be It Further Resolved, That the Kenilworth Board of Education seek the approval of the Executive County Superintendent of Schools pursuant to 6A:23A-5.9c. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

ESEA Title I Grant – FY 2019

RESOLUTION #12: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education assigns the following teaching staff member to work under the FY '19 ESEA: Title I Grant as follows:

	Total Salary	Grant Funded	% Grant	Position
Jennifer Dieckmann	\$ 89,909	\$ 34,000	38%	ELA Intervention

Charged to Account: 20-231-100-101-000

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Interdistrict Public School Choice Enrollment Preference

RESOLUTION #13: Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the sunset of the practice of the sibling enrollment preference option commencing with the 2019-2020 Interdistrict Public School Choice application period.

Be it Further Resolved, That the Kenilworth Board of Education agrees to grandfather the sibling enrollment preference option to siblings of currently enrolled students prior to the 2019-2020 school year. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

PERSONNEL & MANAGEMENT

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Superintendent's Search Process

RESOLUTION #14: Introduced by David who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education approves the timelines for the Superintendent Search Process as per attached; and

Be It Further Resolved, That the Board of Education not engage the services of an outside consultant for the search but authorize the Interim Superintendent and School Business Administrator to initiate the process, and

Be It Further Resolved, That the Board's Personnel Committee serve as the Superintendent's Search Committee who is authorized to review candidates credentials and establish an interview schedule. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Revised-Establishing Aides Hours

RESOLUTION #15: Introduced by David who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education set the employment hours for paraprofessional aides and lunch/cafeteria aides for the 2018-2019 school year as per the following schedule:

Hourly Rates pending completion of negotiations:

Lunch/Cafeteria Aides: \$14.94

Paraprofessional Aides: \$23.50

Name	Regular Education			Hours	Annual
	Regular	Cafeteria	Aftercare	Per Day	Salary
McGlade, Karoline	2.00			2.00	\$ 8,601

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Substitute Certified Athletic Trainer

RESOLUTION #16: Introduced by David who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education approves a contract with JAG Physical Therapy to provide substitute certified athletic trainers for Brearley athletic events in the event our on-staff trainer is unavailable to provide the services. Substitute coverage is \$50 per hour for the 2018-19 school year. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

CURRICULUM & INSTRUCTION

HIB July 2018

RESOLUTION #17: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Acting Superintendent as reflected in his July 1, 2018 to July 31, 2018 HIB Incident Report.

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This report was disseminated to the Board of Education in August 2018 and reviewed by the Acting Superintendent at the August 13, 2018 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

POLICY REVIEW

Second Reading – Adopt

RESOLUTION #18: Introduced by Braun who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Policy 1613	Disclosure and Review of Applicant's Employment History (M)
Regulation 1613	Disclosure and Review of Applicant's Employment History (M)
Policy 2431.8	Varsity Letters for Interscholastic Extracurricular Activities (M)
Policy 5351	School Clearance Following Crisis Situation
Policy 7425	Lead Testing of Water in Schools
Policy 8561	Procurement Procedures for School Nutrition Program (M)

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

ADDITIONAL RESOLUTIONS

Novak-Payment of Unused Sick Days

RESOLUTION #19: Introduced by David who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education reimburses Dave Novak, retiring staff member, for his unused accumulated sick days in accordance with the KEA Teachers' bargaining agreement as follows:

Name	Agreement	Annual Salary	Days Pay (1)	Accumulated Days	Reimbursed Amount
Dave Novak	Teachers	\$89,909	\$149.85	64.50	\$9,665.33

(1) Calculated @ 1/600th of annual salary.

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz,

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Laudati, and Zimmerman.

Fuquay-Resignation

RESOLUTION #20: Introduced by David who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Cecilia Fuquay, a cafeteria aid at David Brearley High School, effective October 5, 2018. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Motion was made by Zimmerman, seconded by Drogon, That the Board of Education reschedule the October 9, 2018 Regular Meeting to October 10, 2018 at 7:30 p.m. due to a scheduling conflict. Motion carried unanimously. Voting yes were Braun, David, Drogon, Duda, Haberthur, Jankiewicz, A. Laudati, and Zimmerman.

RESOLUTION: Introduced by David, who moved its adoption, seconded by Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA negotiations (Secretary/Custodial Unit)** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. 8:32 p.m.

At 8:42 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Braun, seconded by Drogon, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:43 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board