

**July 16, 2018**

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **July 16, 2018**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 3, 2018. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Paulette Drogon, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, and Nancy Zimmerman. Absent was: Annmarie Duda.

**Also in attendance** were Brian Luciani, Acting Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Kathleen Murphy, Principal; Dana Chibbaro, Principal; Michele Tiedemann, Supervisor of Special Services; Scott Miller, Supervisor of Athletics; Joant Rodriguez, Supervisor of Technology; John Foscolo, Assistant Principal; Christopher Caponegro, Supervisor of Building & Grounds; and Dana Cansian, Supervisor of Instruction.

Approximately 40 (forty) members of the public were present.

**Minutes of the Secretary**, a copy having been sent to each Board Member (June 11 & 19, 2018) were approved upon motion by Drogon, seconded by Braun. Motion carried 8 to 0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati, and Zimmerman.

**Correspondence:  
Public:**

*Distributed July 5, 2018:*

1. Letter dated June 27, 2018 to Brian Luciani from Anthony Sciarrillo. Re: Kean Decision/Rice Notices.
2. Letter dated June 27, 2018 to Vincent Gonnella from Commissioner Lamont Repollet, Ed. D. Re: Acting Superintendent extension.

Motion was made by David, seconded by Laudati, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

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Resolution - Closed Executive Session #1.

**RESOLUTION:** Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, to discuss the topic attorney client privilege, and personnel (matters involving the office of the superintendent of schools), which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. 7:34 p.m.

At 7:52 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

**STATEMENT:** Mr. Vito Gagliardi, Board Attorney made the following statement regarding the Board's discussion in closed executive session:

At the Board's June meeting it was announced that the Board was trying to bring resolution to the employment status of the Superintendent of Schools by this evening's meeting.

Though we have made significant progress, and in fact have a possible resolution, the final agreement needs approval from the Department of Education prior to Board approval. As of tonight, we do not have that approval, but anticipate this approval very soon.

With that in mind, the Board will be scheduling a Special Meeting on Thursday July 19, 2018 at 8:00 p.m. at which time we hope to have something which the Board can share with the public and on which the Board can act.

President Zimmerman called for discussion on the **Acting Superintendent's Report:**

## **PRESENTATIONS:**

- a. School Goals Update: Dana Chibbaro
- b. Literacy Presentation: Kathleen Murphy & Dana Cansian
- c. District/Acting Superintendent Update: Brian Luciani
- d. Acting Superintendent's HIB Report (June 2018)

## **Mr. Luciani's Report:**

### Operations and Management

- Morris Union Jointure Board of Education Meeting

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- Re-registration
- Union County Superintendent's Meeting
  - QSAC
  - Testing

Programming and Instruction

- Evaluations
  - Administrators
  - Supervisors
- NJDOE Testing Update (2019-2020)
  - The first proposed changes which are intended to be implemented quickly and apply to the Class of 2019, include:
    - Reducing the number of tests required for high school graduation from six to two. The two tests that will remain are Algebra I and English Language Arts 10;
    - Maintaining multiple pathways currently available to show proficiency, including the SAT among other available options;
    - Ensuring a timely dissemination of assessment results to educators and parents, thereby closing feedback loops;
    - Allowing for English Language Learners to substitute a NJDOE-approved English language proficiency test in lieu of the current statewide assessment.
  - Additional changes that the Department will make as part of this initial step that do not require State Board approval include:
    - A reduction of the length of assessments across all grades by 25%, returning valuable time to students and educators that should be spent learning, and not on testing;
    - A reduction in the impact of state assessment results on teacher and principal evaluations.
- Pass the Trash Law
  - Letter to former Employers
    - Additional twenty days for hiring.
- PD
  - NTO
  - Opening Day
  - School Year
- Scheduling
  - Brearley
  - Harding
- Staffing

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- Brearley
- Harding
- Testing Dates (2018-2019)
  - ASVAB
  - MAP
  - PARCC
  - PSAT
  - SAT

Fiscal Management

- Budget
  - PO's

Student Activities

- Graduation/Moving Up
  - Brearley
  - Harding
- Senior Awards
- Union County Valedictorian/Salutatorian Recognition Breakfast
  - Christopher Kossor
  - Anna Giacalone
- Union County Board of Chosen Freeholders
  - Top Five Seniors
    - 1 Christopher Kossor NJIT Chemical Engineering
    - 2 Anna Giacalone Pace English and Communications
    - 3 Anisa Vinson Georgia State Computer Engineering
    - 4 Alyssa Peters Towson Nursing
    - 5 Michael Jimenez Westmont Kinesiology
  - Union County Freeholder's Recognition Dinner
    - Galloping Hill Golf Course
      - Christopher Kossor
      - Anna Giacalone

**COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:**

**Finance & Facilities:** Anthony Laudati, Chairperson.

- The Business Office is in the process of preparing for the audit, which will take place at the end of August.
- The Biosecurity Plan and Crisis Plan are in the process of being updated for Board approval in August.

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- The office relocation project went very smoothly. Mr. Gonnella was very impressed with Mr. Caponegro's and his staff's ability to navigate all the challenges. The Board would also like to thank the office staff for their patience during the transition.
- The construction project is moving along nicely and is on schedule. This project includes the 5<sup>th</sup> Kindergarten classroom and enhancements to the entrances in both Harding and Brearley.
- On Saturday June 30, 2018 the Governor and the legislature reached a budget agreement that provided districts with new 2018-19 State Aid figures. The figures were available today. Kenilworth will be receiving an additional \$1,385,839 State Aid:

TOTAL CHANGE BY CATEGORY**:	
Adjustment Aid (Reduction Only)	0 (S-1)
Transportation Aid	0 (S-2)
Security Aid	15,604 (S-3)
Special Education Categorical Aid	397,167 (S-4)
Equalization Aid	973,068 (S-5)
Total	1,385,839 (S)

As with last year, the State has provided us guidance on how these funds can be used and an August 1, 2018 deadline to decide how to proceed. The options are also the same as last year:

- a. Provide tax relief (with approval from the municipality and/or county tax office) by reducing the certified tax levy presented in the originally approved 2018-19 budget; and or
- b. Increase the 2018-19 general fund appropriations during the budget year; and/or
- c. Designate for use in 2019-20

The Committee met this evening to discuss these options and is recommending that the board go with option (c).

A resolution will be added to this evening's agenda to proceed as recommended.

**Curriculum & Instruction:** Annmarie Duda, Chairperson.  
Mr. Haberthur reviewed the resolutions on the agenda.

**Personnel & Management:** Gregg David, Chairperson.  
Mr. David reviewed the resolutions on the agenda.

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**Policy:** Genean Braun, Chairperson.

There were a series of policy revisions and adoptions being considered this evening. Mrs. Braun reviewed the changes and impact.

**OLD BUSINESS: None**

**NEW BUSINESS:**

- Zimmerman received communications from a parent regarding busing concerns to the Vo-Tech in the morning.

**PUBLIC PARTICIPATION:**

Motion was made by David, seconded by Haberthur, that the **meeting be opened to the public**. Motion carried unanimously.

- None

Motion was made by David, seconded by Haberthur, that the **meeting be closed to the public**. Motion carried unanimously.

**ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:**

**Acting Superintendent's Report**

**RESOLUTION #1:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the report of the Acting Superintendent for the month of June 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Bill List**

**RESOLUTION #2:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the attached bill list be approved for the month of June 2018 preliminary in the amount of \$2,607,022.69. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Financial Reports**

**RESOLUTION #3:** Introduced by Laudati who moved its adoption, seconded by Drogon, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of May 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Line Item Transfers**

**RESOLUTION #4:** Introduced by Laudati who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, the Acting Superintendent and Secretary to the Board have made the following line item transfers (June 2018) in the 2017-2018 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

**Conferences, Workshops & Travel**

**RESOLUTION #5:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

<b>Attendee Name</b>	<b>Conference/Workshop Title</b>	<b>Date</b>	<b>Location City, State</b>
<b><i>TEACHING STAFF:</i></b>			
Brianna Ferdinandi	Foss-Peer Teacher Workshop	8/13-14/18	Elizabeth, NJ
Gihann Elshiekh	Foss-Peer Teacher Workshop	8/13-14/18	Elizabeth, NJ
<b><i>ADMINISTRATION:</i></b>			
Lauren Bound	NJ Science Convention	10/23/2018	Princeton, NJ
Lauren Bound	Link-It Data Conference	7/10-11/18	North Bergen, NJ
Dana Cansian	Link-It Data Conference	7/10-11/18	North Bergen, NJ
Dana Cansian	Empowering Educational Leaders	11/13/18 & 12/11/18	New Brunswick, NJ

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Fiscal Year 2019 IDEA-B, Basic and Preschool Grants**

**RESOLUTION #6:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the submission of the Fiscal Year 2019 IDEA-B, Basic and Preschool (Individuals with Disabilities Education Improvement Act) Grants and accepts the grant award of funds upon subsequent approval of the FY 2019 IDEA application as follows:

Basic Grant Allocation	\$311,922
Non-Public Share:	\$17,076
Preschool Grant Allocation	\$10,076

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Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Nonpublic School Nursing Agreement**

**RESOLUTION #7:** Introduced by Laudati who moved its adoption, seconded by Drogon, Whereas, P.L.1991, Chapter 226, requires that each Board of Education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full time in the nonpublic school; and

Whereas, the Union County Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

Therefore, Be It Resolved, That the Kenilworth Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for those full time students enrolled in the nonpublic school(s) located within the Kenilworth Board of Education for the 2018-2019 school year, in accordance with applicable law; and

Be It Further Resolved, That the Board will remit the entire entitlement to the Commission to be billed monthly starting on October 1, 2018 and ending July 1, 2019. The Commission will retain six (6%) percent of the entitlement as an administrative fee received by the Kenilworth Board of Education as State aid, per pupil, pursuant to said enactment. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Nonpublic IDEA-B**

**RESOLUTION #8:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the motion to contract with the Union County Educational Services Commission to administer the district's Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) funds Basic, pursuant to the requirements of the Individuals with Disabilities Education Act and Grant Application on behalf of the Board, effective July 1, 2018 until June 30, 2019. The Board agrees to pay the Commission for services provided in accordance with rates specified in Schedule A. Billing shall commence in October and shall continue until the funds are depleted. It is understood that the Commission will provide services for all of the eligible Nonpublic schools identified by the district's grant application. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Nonpublic School Textbooks**

**RESOLUTION #9:** Introduced by Laudati who moved its adoption, seconded by Drogon, WHEREAS 18A:58-37-1 et seq. as amended by Chapter 121, Laws of 1984, requires that the State and local community purchase and loan textbooks upon individual request to all students enrolled in



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grades Kindergarten through 12 in nonpublic schools located within the local school district.

WHEREAS no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aid; and

WHEREAS the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within Kenilworth for the 2018-2019 school year, in accordance with 18A:58-37.1 et seq; and

BE IT FURTHER RESOLVED that the Kenilworth Board of Education pay a surcharge equal to 10% of the allocation for nonpublic textbooks to cover the Commission's costs for administering the program. The Commission will bill the district for services rendered throughout the 2018-2019 school year. There will be a 10% surcharge on these invoices. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

#### **Chapter 192/193 Nonpublic Services**

**RESOLUTION #10:** Introduced by Laudati who moved its adoption, seconded by Drogon, Chapters 192 and 193, Laws of 1977, require the public schools to offer auxiliary services to nonpublic school pupils on the same terms and conditions that they are offered to public school pupils.

Auxiliary Services include:

Compensatory Education  
English as a Second Language  
Supplemental Instruction  
Examination and Classification  
Corrective Speech  
Home Instruction

The Union County Educational Services Commission has again offered to provide these auxiliary services to eligible nonpublic students in Union County from July 1, 2018 to June 30, 2019.

Therefore, the following Resolution is recommended:

WHEREAS, N.J.S.A. 18A:46-6, 8, 19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1

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et seq. (Laws of 1977, Chapter 192) require that the State and local community identify and provide auxiliary and handicapped services for students who attend nonpublic schools; and

WHEREAS, the cost of providing these services is funded entirely by the State of New Jersey; and,

WHEREAS, the Union County Educational Services Commission has agreed to provide these services to eligible students who attend non-public schools in Kenilworth;

THEREFORE, BE IT RESOLVED, that the Kenilworth Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission will provide services during the 2018-2019 school year for those students who attend nonpublic schools in Kenilworth pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7; and,

BE IT FURTHER RESOLVED, that projected cost will be based on the most recent notification of the Department of Education, Division of Finance and Regulatory Services setting forth anticipated aide to the Public School District pursuant to N.J.S.A. 18A:46A-12 and N.J.S.A. 18A46-19.8. Invoices shall begin in October and continue for nine (9) successive months based on eligible students. The cost of services provided by the Union County Educational Services Commission shall not exceed the funds provided by the State. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

#### **Nonpublic School Technology**

**RESOLUTION #11:** Introduced by Laudati who moved its adoption, seconded by Drogon, WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized for Fiscal Year 2019.

WHEREAS, Nonpublic School Technology Initiative Program shall be paid to school districts and allocated for nonpublic school pupils at the state aid rate per pupil in a manner that is consistent with the provisions of the federal and state constitutions, and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee (UCESC) to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school, and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, and

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WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

WHEREAS, the Union County Educational Services Commission has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education enter into an agreement with the Union County Educational Services Commission, whereby the Commission will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within its boundaries for the 2018-2019 school year; and

U.C.E.S.C. will bill the Public School District for services rendered to the nonpublic school including a 5% administrative fee. In the event a Public School District fails to remit funds to the U.C.E.S.C. within the schedule set forth, the U.C.E.S.C. shall have the right to give notice of discontinued services. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

#### **Environmental Safety Program Agreement**

**RESOLUTION #12:** Introduced by Laudati who moved its adoption, seconded by Drogon, WHEREAS, local public school districts are required to provide environmental safety programs under the worker and community Right to Know Law (P.L. 1983, Ch. 35, N.J.S.A. 34:5A-1) and the Public Employee Occupational Safety and Health Act (P.L. 1983, C 516); and New Jersey Department of Labor regulations N.J.A.C. 12:100-4.2, et. seq; and

WHEREAS, the Union County Educational Services Commission can provide coordination of these services with regard to educational training programs, computerized inventories and labels for hazardous substances, developing a file of material safety data sheets/facts sheets, and bidding for the disposal of unwanted chemical wastes; and implementation of a Bloodborne Pathogens Management Services Program;

THEREFORE, BE IT RESOLVED: that the Kenilworth Board of Education enters into an agreement with the Union County Educational Services Commission to provide such coordinated services for the 2018-2019 school year, at a fee of \$4,636.38. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

#### **UCESC-Special Education Tuition Agreement**

**RESOLUTION #13:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be it Resolved That the Kenilworth Board of Education approves the Special Education agreement between the Kenilworth School District and Union County Educational Services Commission for Commission Programs and Services for the 2018-2019 school year. Motion carried 8-0-0. Voting

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yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Out-of-District Placements and Transportation**

**RESOLUTION #14:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be it Resolved That the Kenilworth Board of Education approves the out-of-district placement of the following student(s) for the 2018-2019 school year.

<b>Student Identification #</b>	<b>Placement</b>	<b>Transportation</b>
202551	E.C.L.C	MUJC
204234	Harding	MUJC
20280674	Harding	MUJC
203860	Crossroads School	MUJC
20280673	Harding School	MUJC
20300905	Harding School	MUJC
202950	Center for Lifelong Learning	MUJC
203317	Lakeview School	UCESC
202078	Horizon High School	MUJC
202207	Rutgers Day School	UCESC
204501	E.C.L.C.	MUJC
20270432	Bright Beginnings	MUJC
202889	E.C.L.C	MUJC
20220512	Jardine Academy	MUJC
204282	Harding	MUJC
200999	JFK	MUJC
201951	E.C.L.C	MUJC
201516	Project Search	NO
202676	Collier High School	UCESC
20250111	Newmark	MUJC
20271373	Center for Lifelong Learning	MUJC
20311218	Harding School	MUJC
20301235	Harding School	MUJC
201045	UCESC Project Search	UCESC
203447	CPC High Point HS	UCESC
20331603	Harding	MUJC
204504	Rutgers Day School	UCESC

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Transportation**

**RESOLUTION #15:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the following bus companies for extra-curricular and athletic transportation in the event the MUJC is unable to provide transportation for a specific field trip or athletic competition:

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<b>Company</b>	<b>Town</b>	<b>Phone</b>	<b>NJ Reg.</b>	<b>Insurance</b>
Broadway Elite Tours	East Hanover	973-515-8808	x	x
My Limousine Service, Inc.	East Hanover	973-887-1122	x	x
Star Shuttle	East Orange	973-414-9300	x	x
Villani Bus	Linden	908-862-3333	x	x
Breza Bus	Rahway	732-388-2656	x	x
Camptown Bus	Newark	862-236-4173	x	x

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**ESY ODP Transportation**

**RESOLUTION #16:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be it Resolved, That the Kenilworth Board of Education approves the out-of-district placement transportation provided by MUJC for student # 201516 attending the Westlake School for the 2018 extended school year. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**MUJC Vehicle Maintenance Agreement**

**RESOLUTION #17:** Motion tabled.

**School Resource Officer Agreement**

**RESOLUTION #18:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the School Resource Officer Agreement (3 years) between the Kenilworth Board of Education and the Borough Council of Kenilworth for the services of a School Resource Officer for the 2018-2021 school years. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Class III SLEO Agreement**

**RESOLUTION #19:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the Agreement between the Kenilworth Board of Education and the Borough Council of Kenilworth for the services of a Class III Special Law Enforcement Officer Agreement for the 2018-2019 school year. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**2017-2018 Tuition Reimbursement**

**RESOLUTION #20:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Board of Education reimburses the following teachers for successfully

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completing graduate courses in education (2017-2018), in accordance with the Agreement between the Board of Education and the KEA:

**Courses Taken during the 2017-2018 School Year - Reimbursed in July 2018**

Last Name	Amount as Submitted	Eligible at RU Rate	Reimburse @68.2805%	Not Eligible	Credits Taken	Actual CPC (1)	RU Rate @ 85%
Adamcik, M	\$ 7,080.00	\$ 7,080.00	\$ 4,834.26	\$ 2,245.74	12	\$ 590.00	\$ 596.70
Conte, E	\$ 2,980.00	\$ 2,980.00	\$ 2,034.76	\$ 945.24	9	\$ 331.11	\$ 596.70
Decavalles, A	\$ 7,080.00	\$ 7,080.00	\$ 4,834.26	\$ 2,245.74	12	\$ 590.00	\$ 596.70
Donough, C	\$ 6,700.00	\$ 6,700.00	\$ 4,574.80	\$ 2,125.20	12	\$ 558.33	\$ 596.70
Duda, J	\$ 7,080.00	\$ 7,080.00	\$ 4,834.26	\$ 2,245.74	12	\$ 590.00	\$ 596.70
Esposito, J	\$ 6,379.00	\$ 5,370.30	\$ 3,666.87	\$ 1,703.43	9	\$ 708.78	\$ 596.70
Fuchs, E	\$ 6,840.00	\$ 6,840.00	\$ 4,670.39	\$ 2,169.61	12	\$ 570.00	\$ 596.70
Gallina, M	\$ 1,770.00	\$ 1,770.00	\$ 1,208.57	\$ 561.43	3	\$ 590.00	\$ 596.70
Jernigan, R	\$ 7,080.00	\$ 7,080.00	\$ 4,834.26	\$ 2,245.74	12	\$ 590.00	\$ 596.70
Maraviglia, M	\$ 5,575.00	\$ 5,575.00	\$ 3,806.64	\$ 1,768.36	12	\$ 464.58	\$ 596.70
Marks, M	\$ 7,080.00	\$ 7,080.00	\$ 4,834.26	\$ 2,245.74	12	\$ 590.00	\$ 596.70
Marsilli, J	\$ 1,799.00	\$ 1,790.10	\$ 1,222.29	\$ 567.81	3	\$ 599.67	\$ 596.70
Minirik, J	\$ 1,616.40	\$ 1,616.40	\$ 1,103.69	\$ 512.71	12	\$ 134.70	\$ 596.70
Pollock, K	\$ 5,691.65	\$ 5,691.65	\$ 3,886.29	\$ 1,805.36	12	\$ 474.30	\$ 596.70
Quintero, J	\$ 5,850.00	\$ 5,370.30	\$ 3,666.87	\$ 1,703.43	9	\$ 650.00	\$ 596.70
Santoro, M	\$ 6,960.00	\$ 6,960.00	\$ 4,752.33	\$ 2,207.67	12	\$ 580.00	\$ 596.70
Spaminato, N	\$ 381.65	\$ 381.65	\$ 260.59	\$ 121.06	3	\$ 127.22	\$ 596.70
Tropeano, M	\$ 1,972.14	\$ 1,790.10	\$ 1,222.29	\$ 567.81	3	\$ 657.38	\$ 596.70
Vitale, J	\$ 6,960.00	\$ 6,960.00	\$ 4,752.33	\$ 2,207.67	12	\$ 580.00	\$ 596.70
	\$96,874.84	\$95,195.50	\$65,000.00	\$30,195.50	183		

(1) Cost Per Credit

Cost Per Credit Maximums:

Rutgers Cost Per Credit = \$702.00: 85% rate is \$596.70

Max CAP allowable is \$65,000

<http://www.studentabc.rutgers.edu/tuition-and-fees>

Prorated Calculation: 68.2805%

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Payment to Contractor**

**RESOLUTION #21:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education authorizes Payment #1 in the amount of \$69,200.28 to the Altec Building Systems Corp. for work performed on the Interior Renovations (Classroom Expansion/Security Entrances) at the Harding Elementary School and Brearley Middle/High School (Project #2420-050-18-1000) after review by the Business Administrator and Certification of the Architect. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

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**Revised 2018-2019 School Calendar**

**RESOLUTION #22:** Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the revised 2018-2019 School Calendar to reflect the change in the final exam testing dates at David Brearley Middle-High School from June 13-18 to June 14-19, 2019. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**PERSONNEL & MANAGEMENT**

**Carbone-Resignation**

**RESOLUTION #23:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Lynn Carbone, a secretary at David Brearley Middle/High School, effective September 10, 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Ramos-Resignation**

**RESOLUTION #24:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Jennifer Ramos, a SPED aide at Harding Elementary, effective June 28, 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Novak-Resignation/Retirement**

**RESOLUTION #25:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of David Novak, a Science Teacher at David Brearley High School, effective September 4, 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Ferdinandi Part-Time to Full-Time Status**

**RESOLUTION #26:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Acting Superintendent to change the part-time status of Brianna Ferdinandi to full-time to teach Kindergarten on Step 1 BA at an annual salary of \$59,593, with full benefits in accordance with the KEA Agreement pending completion of negotiations, for the 2018-2019 school year, effective September 1, 2018. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Employment of Health & Physical Education Teacher – O'Brien**

**RESOLUTION #27:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Acting Superintendent to employ Gregory O'Brien as a Health & Physical Education Teacher at David

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Brearley Middle-High School on Step 1 BA at an annual salary of \$59,593, with full benefits in accordance with the KEA Agreement pending completion of negotiations, for the 2018-2019 school year, effective September 1, 2018. Motion carried 7-1-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati. Voting no was: Zimmerman. Absent was: Duda.

**Hill-Maternity Leave of Absence Request**

**RESOLUTION #28:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Jamie Hill, a District Occupational Specialist, pending certification of health care provider, as follows:

11/29/2018	Expected date of delivery
11/05/18 – 11/29/18	Use of 15 personal illness days
11/30/18 – 01/11/19	Use of 23 personal illness days
01/14/19 – 02/22/19	Six (6) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave
02/25/2019	Anticipated return date

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Mueller-Maternity Leave Replacement**

**RESOLUTION #29:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Acting Superintendent to employ Madison Mueller as a Pre-Kindergarten maternity leave replacement Teacher for Monica Jurkiewicz effective September 4, 2018 to November 30, 2018 at a rate of \$135 per day with no benefits. In accordance with NJSA 18A:16-1.1, time accrued as a replacement teacher does not count towards tenure. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Voluntary Reassignment of School Secretary - Hart**

**RESOLUTION #30:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the voluntary reassignment of the following School Secretary 10-Month position effective September 1, 2018 as follows:

<u><b>Name</b></u>	<u><b>From</b></u>	<u><b>To</b></u>
<b>Tonianne Hart</b>	Brearley Main Office	Athletic Office

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**2018 Extended School Year Staff**

**RESOLUTION #31:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the following staff for the 2018



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Extended School Year:

Teacher/Aid	Program	#Hours	Total Stipend	Account
Rose DeLuca	SE Classroom Aid	64	\$1,504.00	13-422-100-101

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Establishing Aides Hours**

**RESOLUTION #32:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education set the employment hours for paraprofessional aides and lunch/cafeteria aides for the 2018-2019 school year as per the following schedule:

Hourly Rates pending completion of negotiations:

Lunch/Cafeteria Aides: \$14.94

Paraprofessional Aides: \$23.50

Name	Special Education Program				Regular Education			Hours	Annual
	LLD	RC	ICS	PSD	Regular	Cafeteria	Aftercare	Per Day	Salary
Alvarino, Lisette			5.00					5.00	\$ 21,503
Barton, Pat		3.00	2.00	-				5.00	\$ 21,503
Camacho, Katherine	5.00		-		-			5.00	\$ 21,503
Cantalupo, Gail						3.25	-	3.25	\$ 8,740
Capiro, Maria	-		5.00					5.00	\$ 21,503
Cereste-Minniti, Lisa						3.25		3.25	\$ 8,740
Chessa, Toni	3.00	2.00	-			-		5.00	\$ 21,503
Clementi, Kelly	-			5.00				5.00	\$ 21,503
Deahl, Rosaria						3.25		3.25	\$ 8,740
DeLuca, Rosemary	-		5.00					5.00	\$ 21,503
Drivas, Zoe		2.00	3.00					5.00	\$ 21,503
Falcetano, Lillian	5.00		-	-				5.00	\$ 21,503
Farnsworth, Maria						3.25	-	3.25	\$ 8,740
Ferrante, Sherri	5.00		-					5.00	\$ 21,503
Filippone, Colleen			5.00					5.00	\$ 21,503
Finistrella, Marianne		3.00	2.00					5.00	\$ 21,503
Fuquay, Cecilia						3.00		3.00	\$ 8,068
Herron-Rodriguez, Eliz.						3.25		3.25	\$ 8,740
Kaufmann, Maureen		-	5.00					5.00	\$ 21,503
Kelly, Donna			5.00					5.00	\$ 21,503
Loazia, Stephanie							2.00	2.00	\$ 8,601
Lospinoso, Patricia			5.00					5.00	\$ 21,503

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Lynaugh, Tina	3.00		2.00					5.00	\$ 21,503
Manee, Sandra					3.00		2.00	5.00	\$ 21,503
Martinez, Marci		1.00	4.00					5.00	\$ 21,503
Mazzeo, Hope			5.00					5.00	\$ 21,503
McClafferty, Ana						3.25		3.25	\$ 8,740
McGlade, Karoline					3.00			3.00	\$ 12,902
Meshi, Valbone	-		5.00					5.00	\$ 21,503
Oliveira, Jessica							3.60	3.60	\$ 15,482
Omar, Amal						3.25		3.25	\$ 8,740
Palumbo, Joanne		-	5.00					5.00	\$ 21,503
Pecoraro, Christine					2.00			2.00	\$ 8,601
Ponticello, Robin							3.60	3.60	\$ 15,482
Pugliese, Maria						3.25		3.25	\$ 8,740
Ringler, Michael						1.00	3.20	4.20	\$ 16,451
Scanio, Shannon					3.00			3.00	\$ 12,902
Sequeira, Gloria	5.00							5.00	\$ 21,503
Shaw, Donna					5.00			5.00	\$ 21,503
Sues, Terry		4.00	1.00					5.00	\$ 21,503
Tancs, Tia				5.00				5.00	\$ 21,503
Vellanti, Deborah						2.00		2.00	\$ 5,378
Wirry, Kathleen					5.00			5.00	\$ 21,503
Zickgraf, Michele	2.50		2.50					5.00	\$ 21,503
Zimmerman, Roccamarie			5.00					5.00	\$ 21,503

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

### Before and After-Care Staff

**RESOLUTION #33:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the following teachers/aides for the 2018-2019 Before and After-Care Program, teachers to be paid \$41/hour and aides to be paid \$23.50/hour, pending completion of negotiations. This program is funded by parents and operates at no cost to the Board:

#### Teachers:

Nicholas DeBlasio  
 Kristine Parente  
 Stacie Jeans  
 Jaclyn Duda  
 Monica Jurkiewicz  
 Joseph Mills

Gina Folgar  
 Laura Walsh  
 Lisa Dilts  
 Tiffany D'Apra  
 Janette Wong  
 Donna Kirkpatrick

Mary Santoro  
 Colin Bishop  
 Amie Griffiths  
 Jamie Schilling

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Heidi Luerssen

Pina Toto

**Instructional Aides:**

	<u>Hours/Week</u>
Caroline Budis	As required
Denise Cantalupo	As required
Lisa Casamento	As required
Lorrell Dutkevicz	As required
Jolene Mazza	As required
Peter Price	As required

	<u>Hours/Week Limit</u>
Gail Cantalupo	5
Stephanie Loaiza	5
Sandra Manee	10
Jessica Oliveira	18
Robin Ponticello	18
Michael Ringler	16

Be It Further Resolved, That all certified full-time teaching staff members be approved to substitute for 2018-2019 Before/After Care Teachers on an as needed basis at an hourly rate of \$41.00 pending completion of negotiations, and

Be It Further Resolved, That all current full-time certified and non-certified staff be approved to substitute for Before/After Care Aides on an as needed basis at an hourly rate of \$23.50 pending completion of negotiations. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Professional Development Presenters**

**RESOLUTION #34:** Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the following staff as presenters for professional development and reimbursement for planning time at a rate of \$41.00/hr. pending completion of negotiations.

Teacher	Program	#Hours	Total Stipend	Account
Martha Tropeano	Ell Tips and Strategies	1	\$41	11-000-223-110-000
Michele Galpern	Ell Tips and Strategies	1	\$41	11-000-223-110-000
William Hopper	Ell Tips and Strategies	1	\$41	11-000-223-110-000

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Jennifer Dieckmann	Book Room Orientation	1	\$41	11-000-223-110-000
Saveria Campanile	Book Room Orientation	1	\$41	11-000-223-110-000
Graceann Griffin	Book Room Orientation	1	\$41	11-000-223-110-000
Pina Toto	Extra Math	1	\$41	11-000-223-110-000
Karen Goger	Extra Math	1	\$41	11-000-223-110-000
Melissa Condo	Medical Overview	1	\$41	11-000-223-110-000

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

## **CURRICULUM & INSTRUCTION**

### **Curriculum Adoption**

**RESOLUTION #35:** Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the following curriculum guide upon the recommendation of the Acting Superintendent:

<b>Curriculum</b>	<b>BOE Approval</b>	<b>Updated</b>
AP Calculus BC	7/16/2018	New

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

### **HIB May 2018**

**RESOLUTION #37:** Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his May 1, 2018 to May 31, 2018 HIB Incident Report.

This report was disseminated to the Board of Education in June 2018 and reviewed by the Acting Superintendent at the June 11, 2018 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

## **POLICY REVIEW**

### **First Reading**

**RESOLUTION #38:** Introduced by Braun who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

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Regulation No. 5511	Dress and Grooming
Policy No. 5523	Open Campus Program
Policy No. 8500.1	Open Lunch Guidelines and Application

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

**Revisions – Adopt**

**RESOLUTION #39:** Introduced by Braun who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Policy No. 5511	Dress and Grooming
Policy No. 5530	Substance Abuse (M)
Policy No. 5533	Student Smoking (M)
Regulation No. 5533	Student Smoking
Policy No. 5600	Student Discipline/Code of Conduct (M)

Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

Resolution - Closed Executive Session #2.

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, to discuss the topic of KEA negotiations, attorney client privilege, and personnel (matters involving the office of the superintendent of schools), which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. 9:22 p.m.

At 9:32 p.m. President Zimmerman reconvened the public session at which time the Board took the following action:

**Additional State Aid**

**RESOLUTION #40:** Introduced by Laudati who moved its adoption, seconded by David, Whereas, on July 13, 2018 the Kenilworth Board of Education received direction from the NJDOE on how the additional 2018-19 State Aid could be used; and

Whereas, the Kenilworth Board of Education received an additional \$1,385,839 in State Aid in 2018-19 due to the recalculation of the State Aid formula;

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Whereas, district boards of education that recognized an increase in total general fund state aid must choose by board resolution dated no later than August 1, 2018 to use the increased funding during 2018-19 to:

- a. Provide tax relief by reducing the certified tax levy presented in the originally approved 2018-19 budget; and or
- b. Increase the 2018-19 general fund appropriations during the budget year; and/or
- c. Designate for use in 2019-20

Now Therefore Be It Further Resolved, That the tax levy set at the April 25, 2018 public hearing remain unchanged and the district designate the additional state aid in the amount of \$1,385,839 for use in 2019-20. Motion carried 7-1-0. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, Laudati and Zimmerman. Voting no was: Drogon. Absent was: Duda.

**KEA Side Bar Agreement (MS/HS Schedule)**

**RESOLUTION #41:** Introduced by Laudati who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approve the Sidebar Agreement with KEA regarding the Middle/High School schedule and school day. Motion carried 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Haberthur, Jankiewicz, Laudati and Zimmerman. Absent was: Duda.

Motion was made by David, seconded by Laudati, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:35 p.m.

Respectfully submitted,

Vincent A. Gonnella  
Secretary to the Board