

November 13, 2017

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **November 13, 2017**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 4, 2017. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Annmarie Duda, Ryan Haberthur, Mark Jankiewicz, and Nancy Zimmerman. Absent was: Paulette Drogon and Anthony Laudati.

Also in attendance were Dr. Thomas Tramaglini, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Brian Luciani, Director of Academics; Kathleen Murphy, Principal; Dana Chibarro, Principal; Michele Tiedemann, Supervisor of Special Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; John Foscolo, Assistant Principal; Lauren Bound, Supervisor of Instruction; and Dana Cansian, Supervisor of Instruction.

Approximately fifteen (15) members of the public were present. Five (5) remained after Student Spotlight.

Minutes of the Secretary, a copy having been sent to each Board Member (October 10, 2017) were approved upon motion by Duda, seconded by David. Motion carried 7 to 0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman.

Correspondence: (see attachments)

Public:

Distributed October 12, 2017:

1. Letter dated 9/25/17 from NJSIG to Vincent Gonnella. Re: Safety Grant

Motion was made by Duda, seconded by David, that the Board of Education **accepts the**

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correspondence as read. Motion carried unanimously.

PRESENTATIONS:

- a. Student Spotlight: Coding Demo; Grade 2 Students with Mrs. Goger & Mrs. Griffin
- b. State of the Schools: Leadership Team
- c. District/Superintendent Update: Dr. Tramaglini
- d. Superintendent's HIB Report (October)

President Zimmerman called for discussion on the **Superintendent's Report:**

- NJQSAC mid-year review is coming up later this month.
- Dr. Tramaglini requested that parents support our efforts to ensure students are dropped off in a safe fashion in the morning.
- Enrollment update was provided to the Board as requested.
- 11/25/17 is the Kenilworth School Educational Foundation "Reds Run" 5K run fundraiser.

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson (Gonnella reporting).

- The Superintendent and the Business Administrator have been working with the architect to develop plans for some Summer 2018 projects. We hope to have some conceptual proposals to the F & F Committee in December so the projects can be bid and incorporated into the budget.

Curriculum & Instruction: Annmarie Duda, Chairperson.

Mrs. Duda reviewed the resolutions on the agenda.

Personnel & Management: Gregg David, Chairperson.

Mr. David reviewed the resolutions on the agenda.

Policy: Genean Braun, Chairperson.

There were a series of policy revisions and adoptions being considered this evening. Mrs. Braun reviewed the changes and impact.

OLD BUSINESS: None.

NEW BUSINESS: None.

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Haberthur, that the **meeting be opened to the public.** Motion carried unanimously.

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- No comments

Motion was made by David, seconded by Duda, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of October 2017.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of October 2017 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	10/6/2017	Bus Evacuation - SE
Harding	10/17/2017	Fire
Harding	10/18/2017	Evacuation
Brearley	10/3/2017	Bus Evacuation
Brearley	10/5/2017	Fire
Brearley	10/19/2017	Lockdown

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Bill List

RESOLUTION #2: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the attached bill list be approved for the month of October 2017 in the amount of \$2,405,381.95. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Financial Reports

RESOLUTION #3: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of September 2017. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Line Item Transfers

RESOLUTION #4: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (October 2017) in the 2017-2018 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471- School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
<i>Teaching Staff:</i>			
Michael Tetzlaff	Creating Content for Teaching Holocaust	11/1/2017	Morristown, NJ
Clarice Johnson	NJASL 2017 Fall Conference	11/16/2017	Long Branch, NJ
Ewa Lavin	Preventing Suicide in Adolescents & Young Adults	11/3/2017	West Orange, NJ
Amy Efchak	Be The Best	1/18-20/18	Cherry Hill, NJ
Graceann Griffin	SMG Boot Camp	11/7/2017	New York, NY
Elizabeth Marranca	Anxiety in the Classroom	11/29/2017	South Plainfield, NJ
Michele Galpern	NJTESOL/NJBE Spring Conference	5/30-31/18	New Brunswick, NJ
Matty Tropeano	NJTESOL/NJBE Spring Conference	5/30-31/18	New Brunswick, NJ
Leslie Bedford	Improve Behavior and Increase Learning	1/10/2018	Long Branch, NJ
Nancy Bechtler	Special Ed/Math Conference	12/6/2017	Jamesburg, NJ
Jay Shapiro	Special Ed/Math Conference	12/6/2017	Jamesburg, NJ
Kristen Jeans	ADHD In Your Classroom	1/8/2018	New Providence, NJ
Edit Ostrom	NJASL 2017 Fall Conference	11/16/2017	Long Branch, NJ
Michelle Ryan	Special Ed/Math Conference	12/6/2017	Jamesburg, NJ
Mendy Petti	Special Ed/Math Conference	12/6/2017	Jamesburg, NJ

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Dennis Lonergan	Behind the Wheel Lab Time	11/1/2017	Chester, NJ
Ewa Lavin	Travel Training for Students with Disabilities	11/22/2017	New Providence, NJ
Christa Candon	Travel Training for Students with Disabilities	11/22/2017	New Providence, NJ
Tina Lynaugh	Travel Training for Students with Disabilities	11/22/2017	New Providence, NJ
Carol Carrara	The Role of Self- Regulation in Social, Emotional & Academic Success	11/30/2017	Hillside, NJ
Assunta Abdelaziz	The Role of Self- Regulation in Social, Emotional & Academic Success	12/7/2017	Bridgewater, NJ
Kelsey Logan	McGraw Hill - Concepts & Phenomena in Classroom	12/6/2017	Jersey City, NJ
Marie Gallina	McGraw Hill - Concepts & Phenomena in Classroom	12/6/2017	Jersey City, NJ
Carol Carrara	NJASP Winter Conference	12/8/2017	East Windsor, NJ
<u>Custodial Staff:</u>			
Drew Vanderzee	Indoor Air Quality Training	5/11/2018	Bridgewater, NJ
<u>Secretarial Staff:</u>			
Denise Cantalupo	SEMI Fall 2017 Regional Meeting	10/19/2017	Westfield, NJ
Lisa Casamento	NJDOE Office of Certification	11/14/2017	Trenton, NJ
<u>Administration:</u>			
Lauren Bound	Link It! User Group Workshops	11/15/2017	Metuchen, NJ
Dana Cansian	Link It! User Group Workshops	11/15/2017	Metuchen, NJ
Dana Cansian	Strategies & Structures for Teaching Writing K-8	12/19/2017	New Providence, NJ
Dana Cansian	Zooming in on Close Reading K-5	11/30/2017	Monroe, NJ
Lauren Bound	NGSS Implementation Roundtable	12/13/2017	Montclair, NJ
Michele Tiedemann	Special Services Directors Tool Kit	11/3/2017	Monroe, NJ
Michele Tiedemann	Travel Training for Students with Disabilities	11/22/2017	New Providence, NJ

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Special Education Medicaid Initiative (SEMI) Action Plan

RESOLUTION #6: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the attached SEMI Corrective Action Plan. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Professional Education Services Agreement

RESOLUTION #7: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the Home Instruction Services Agreement for students treated at High Focus Centers between the Kenilworth Board of Education and Professional Education Services, Inc. for the 2017-2018 school year. Motion carried 7-0-0.

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Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Donation

RESOLUTION #8: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education accepts the very generous donation of \$1,500.00 from Octavio Goncalves for the purchase of Baseball equipment and/or new uniforms. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

MUJC Transportation Contracts

RESOLUTION #9: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the Morris-Union Jointure Commission Coordinated Transportation Services contracts for the 2017-2018 school year.

Route ID	Receiving School	Ownership	Route Cost
CS077	2166S1	UCESC	\$13,230.00
CS113	S2F804	UCESC	\$21,358.80
CS136	S2L655	UCESC	\$10,049.40
CS350	S2H996	UCESC	\$16,560.00
CS379	E821S1	UCESC	\$13,725.00
MU 903	S1R894	MUJC	\$11,953.71
MU 909	S1Z462	MUJC	\$55,135.26
MU 917	S1N147	MUJC	\$44,208.67
MU 918	S2B342	MUJC	\$35,079.56
MU 921	S2D215	MUJC	\$29,813.57
MU 923	S1K972	MUJC	\$56,692.80
MU 923A	S1R566	MUJC	\$24,858.00
MU 928	B341S1	MUJC	\$30,969.27
MU 953	S1Z544	MUJC	\$33,682.32
MU 956	S1V840	MUJC	\$52,821.00
MU 956J	S1V840	MUJC	\$39,802.50
MU 969	S2K983	MUJC	\$59,326.20
MU 971	S2H486	MUJC	\$34,371.49
MU 976	S1S715	MUJC	\$30,209.10

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

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2017-2018 UCESC Nonpublic Technology Agreement

RESOLUTION #10: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the Union County Educational Services Commission Nonpublic School Technology Initiative Program Agreements for the participating schools located within this district: St. Theresa School. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

**Cost Reimbursement for
Food Service Management Services**

RESOLUTION #11: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, **Whereas**, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

Whereas, the Kenilworth Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the Kenilworth Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Kenilworth Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Kenilworth Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Kenilworth Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the Kenilworth Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

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Whereas, the Kenilworth Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

Now Therefore be it Resolved, that the Kenilworth Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

Be It Further Resolved, that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials
New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)
Local Legislators
NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

2017-2018 Memorandum of Agreement - Education & Law

RESOLUTION #12: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the Memorandum of Agreement (MOA) between the Kenilworth Board of Education and Law Enforcement Officials for the 2017-2018 School Year. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

NJSAC Statement of Assurance

RESOLUTION #13: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the New Jersey Quality Single Accountability Continuum (NJSAC) Statement of Assurance (SOA) for the 2017-2018 school year.

SOA Area	Score # Yes Responses	Score % Yes Responses
Instruction and Program	5	100%
Fiscal Management	10	100%
Governance	10	100%

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Personnel	5	100%
Operations	19	95%

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Neopost Postage Machine Lease

RESOLUTION #14: Introduced by Haberthur who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approve a lease for the purchase of two (2) Digital Postage Machines from Neopost as follows:

Terms:

- IS-440 Digital Meter System: \$120.99/month per unit.
- 63 month lease commencing February 1, 2018 through May 31, 2023.
- Includes a \$650 incentive for switching from Pitney Bowes.
- Onsite installation, training and maintenance included.
- Initial supplies are included, resupply is KBOE responsibility.

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

PERSONNEL & MANAGEMENT

Holt - Employment of Speech & Language Specialist

RESOLUTION #15: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Bonnie Holt as a Speech and Language Specialist on Step 8 MA at an annual salary of \$71,638, prorated to January 16, 2018 start date, with full benefits in accordance with the KEA Agreement (pending completion of negotiations), for the 2017-2018 school year. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Title I After-School Enrichment Program Staff

RESOLUTION #16: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following staff for the ESEA Title I After-School Enrichment Program at a rate of \$41.00/hour (pending completion of negotiations) as instructors: Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

	Parent	Total	ESEA
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Teacher	Program	#Hours	Training	Stipend	Account	Title
Stacey Miller	After School Grade K Enrichment	60	5	\$2,665	20-231-100-101-P-00	I
Angela McGee	After School Grade K Enrichment	60	5	\$2,665	20-231-100-101-P-00	I
Kelly Starke	After School Grade 1 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Jennifer Dieckmann	After School Grade 1 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Janet Wong	After School Grade 1 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Laura Walsh	After School Grade 2 Enrichment	20	5	\$1,025	20-231-100-101-P-00	I
Samantha Nelson	After School Grade 2 Enrichment	20	5	\$1,025	20-231-100-101-P-00	I
Lora Kaprowski	After School Grade 2 Enrichment	20	5	\$1,025	20-231-100-101-P-00	I
Gina Folgar	After School Grade 2 Enrichment	20	5	\$1,025	20-231-100-101-P-00	I
Sylvana Caplanis	After School Grade 3 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Tara Klamik	After School Grade 3 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Nicole Collemi	After School Grade 3 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Stacie Bussiere	After School Grade 4 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Michele DaSilva	After School Grade 4 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Maureen Kurek	After School Grade 4 Enrichment	20	5	\$1,025	20-231-100-101-P-00	I
Graceann Griffin	After School Grade 4 Enrichment	20	5	\$1,025	20-231-100-101-P-00	I
Jaclyn Duffy	After School Grade 5 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Gihann Elshiekh	After School Grade 5 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Anna Decavalles	After School Grade 6 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Nick DeBlasio	After School Grade 6 Enrichment	40	5	\$1,845	20-231-100-101-P-00	I
Matty Tropeano	After School Grade K ELL	20	5	\$1,025	20-275-100-100-0-62	III
Michele Galpern	After School Grade 1 ELL	20	5	\$1,025	20-275-100-100-0-62	III
Rose Gerenstein	After School Grade 2 ELL	40	5	\$1,845	20-275-100-100-0-62	III
Lisa McSherry	After School Grade 1 ELL	20	5	\$1,025	20-275-100-100-0-62	III

Piccoli - Maternity Leave of Absence Request

RESOLUTION #17: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence from Desirae Piccoli, a teacher at the Harding Elementary School, as follows:

03/06/18	Expected date of delivery
02/20/18 – 03/29/18	Use of personal illness days
03/30/18 – 04/08/18	Spring Break
04/09/18 – 06/19/18	Eleven (11) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave
09/01/18	Expected return date

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Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Vitale - Volunteer Coach

RESOLUTION #18: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to utilize Dominick Vitale as a volunteer Girls Basketball Coach. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Breakfast AM/PM Monitor/Chaperone

RESOLUTION #19: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following personnel for the 2017-2018 school year as follows:

Title	FY '17	Staff Member
	Rate (1)	
Breakfast AM/PM Monitor/Chaperone	\$23/hour	Lynn Smith
Breakfast AM/PM Monitor/Chaperone	\$23/hour	Janice Marsili

(1) Pending completion of negotiations

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Professional Development Presenters

RESOLUTION #20: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following staff as presenters for professional development days and reimbursement for planning time:

Teacher	Program	#Hours	Total Stipend (1)	Account
Lora Kaprowski	Strategies for successful in-class resource	2.00	\$82	11-000-223-320-000
Jennifer Donohue	Strategies for successful in-class resource	2.00	\$82	11-000-223-320-000
Lisa McSherry	Strategies for successful in-class resource	2.00	\$82	11-000-223-320-000
Rose Gerenstein	Strategies for successful in-class resource	2.00	\$82	11-000-223-320-000

(1) Pending completion of negotiations

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Extracurricular Activity Special Education Aide

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RESOLUTION #21: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves Amal Elmalah to work as a special education aide for student (203314) participating in the extracurricular activity of Chorus, to be paid \$23.50/hour, pending completion of negotiations, Effective 10/17/17 – 6/12/18, 1 hr. /week. Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Before and After-Care Staff

RESOLUTION #22: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following administrator/teachers/aides for the Before and After-Care Program, administrators and teachers to be paid \$41/hour and aides to be paid \$23.50/hour, pending completion of negotiations:

After Care Aides:
Caroline Budis
Denise Cantalupo

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Classroom Aide – Change in Schedule

RESOLUTION #23: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to adjust the daily hours for the following classroom aides for the 2017-2018 school year:

Donna Shaw: From 4 hours/day to 5 hours/day (Effective 11/16/17)
Kathleen Wirry: From 3hours/day to 5 hours/day (Effective 11/16/17)

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Student Teachers

RESOLUTION #24: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.

Student Teacher	College/University	Cooperating Teacher
Halozan, Kristen	Kean University	Janice Marsili
Lang, Alicia	Kean University	Janet Spony
Williams, Naimah	Essex County College	Neal DeLuisi

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Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Substitute Staff

RESOLUTION #25: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, custodian(s) and/or aide(s) for the 2017-2018 school year:

Substitute Name	Per Diem Rates		Hourly Rates			
	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary	Custodian
Bennett, Marguerite		\$85.00	\$15.00			
Bergman, Mara		\$95.00				
Cimusz, Carolyn		\$95.00	\$15.00			
Dino, James		\$95.00				
Herzig, Lori		\$95.00				
Kreder, Matthew		\$85.00	\$15.00			
Maiorelli, Bridgette		\$85.00	\$15.00			
Mate, Samantha		\$85.00	\$15.00			
Rota, Rachel		\$95.00	\$15.00			
Shahin, Florie		\$85.00	\$15.00			
Smith, Jane		\$85.00				

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

Superintendent's 2017-2018 Annual Merit Goals

RESOLUTION #26: Introduced by David who moved its adoption, seconded by Braun, Whereas, the on October 10, 2017, the Kenilworth Board of Education submitted to the Executive County Superintendent of Schools the Annual Merit Goals for the Superintendent of Schools for approval, and

Whereas, the Executive County Superintendent has revised and approved the annual merit goals for the 2017-2018 school year as acceptable for Board consideration, now therefore

Be It Resolved, That the Kenilworth Board of Education approves the Quantitative and Qualitative Merit Pay Goals for Dr. Thomas Tramaglini, Superintendent for the 2017-2018 as per contract as follows:

November 13, 2017

Qualitative (2)

- 1) Professional Development – In 2017-2018, a Board approved teacher-driven revision of the district’s professional development plan will be redesigned for implementation in September 2018. Percentage Merit- 2.5%
- 2) Early Childhood Expansion - A framework for early childhood education (birth through kindergarten) will be developed and implemented via community stakeholders. The district will work collaboratively with various community organizations (e.g., library) to establish a framework of expectations of skills in what the district expects students to bring to kindergarten. The goal of this effort will be to educate our parents and guardians of what they need to do before their children reach school. The layout of the program will be focused on an expansion of our current program to focus on student achievement at the earliest time we can access students. Percentage Merit- 2.5%

Quantitative (3)

- 1) Student performance in grades 3 through 6 in English language arts on the Map assessment will improve – at least 75% of the students in grades 3 through 6 will meet or exceed the RIT score (at least 1 indicating positive growth) from the fall to the spring administrations. Percentage Merit- 3.33%
- 2) Student performance in grades 3 through 6 in mathematics on the Map assessment will improve – at least 75% of the students in grades 3 through 6 will meet or exceed the RIT score (at least 1 indicating positive growth) from the fall to the spring administrations. Percentage Merit- 3.33%
- 3) Student performance in grades 7 through 8 in mathematics on the Map assessment will improve – at least 70% of the students in grades 7 through 8 will meet or exceed the RIT score (at least 1 indicating positive growth) from the fall to the spring administrations. Percentage Merit- 3.33%

Motion carried 6-0-1. Voting yes was: Beiner, Braun, David, Haberthur, Jankiewicz, and Zimmerman. Abstaining was Duda. Absent was: Laudati and Drogon.

CURRICULUM & INSTRUCTION

Curriculum Writing

November 13, 2017

RESOLUTION #27: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings and write curriculum and guides at a rate of \$41.00/hour as follows:

Teacher	Program	#Hours	Total Stipend	Release Days	Account
Brianna Ferdinandi	Pre-K	6	\$ 246.00	1.00	11-000-221-104-000
Kristen Jeans	Grade K-6 Counseling/Guidance	6	\$ 246.00	1.00	11-000-221-104-000
Amie Griffiths	Grade K-6 Counseling/Guidance	6	\$ 246.00	1.00	11-000-221-104-000
Clarice Johnson	Grade K-6 Technology	6	\$ 246.00	1.00	11-000-221-104-000
Stacey Miller	Grade K-6 Social Studies	6	\$ 246.00	1.00	11-000-221-104-000
Leslie Bedford	Grade 1 Social Studies	6	\$ 246.00	1.00	11-000-221-104-000
Cindy Donough	Grade 2 Social Studies	6	\$ 246.00	1.00	11-000-221-104-000
Megan Loconte	Grade 3 Social Studies	6	\$ 246.00	1.00	11-000-221-104-000
Gina Folger	Grade 4 Social Studies	6	\$ 246.00	1.00	11-000-221-104-000
Anna Decavalles	Grade 5 Social Studies	6	\$ 246.00	1.00	11-000-221-104-000
Lora Kaprowski	Grade 6 Social Studies	6	\$ 246.00	1.00	11-000-221-104-000
Graceann Griffin	Grade 3-6 Gifted and Talented	6	\$ 246.00	1.00	11-000-221-104-000
John Ondrey	Grade 4-6 Instrumental Music	6	\$ 246.00	1.00	11-000-221-104-000
Nicole Warchol	Grade 7 ELA	6	\$ 246.00	1.00	11-000-221-104-000
Cynthia Yakovchuk	Grade 8 ELA	6	\$ 246.00	1.00	11-000-221-104-000
Amy Efczak	Grade 7-8 Health	6	\$ 246.00	1.00	11-000-221-104-000
Anthony LaBruno	Grade 7-8 Instrumental Music	6	\$ 246.00	1.00	11-000-221-104-000
Anthony LaBruno	Grade 7-8 Music Appreciation	6	\$ 246.00	1.00	11-000-221-104-000
Katie Pollock	Grade 7-8 Social Studies	12	\$ 492.00	2.00	11-000-221-104-000
Manny Antao	Grade 7-8 Technology	6	\$ 246.00	1.00	11-000-221-104-000
Anthony Rossetti	Grade 9 Algebra I	6	\$ 246.00	1.00	11-000-221-104-000
Anthony LaBruno	Grade 9 Music Appreciation	6	\$ 246.00	1.00	11-000-221-104-000
Stephanie Scasso	Grade 9-12 Counseling/Guidance	6	\$ 246.00	1.00	11-000-221-104-000
Jamie Lugo	Grade 9-12 Counseling/Guidance	6	\$ 246.00	1.00	11-000-221-104-000
Jill Minarik	Grade 9 ELA	6	\$ 246.00	1.00	11-000-221-104-000
Paul Weinstein	Grade 10 ELA	6	\$ 246.00	1.00	11-000-221-104-000
Meg Greten	Grade 11 ELA	6	\$ 246.00	1.00	11-000-221-104-000
Anne Phillips	Grade 12 ELA	6	\$ 246.00	1.00	11-000-221-104-000
LeAnne Dunn	Grade 9-12 Health	6	\$ 246.00	1.00	11-000-221-104-000
Ben DeVito	Grade 10 Geometry	6	\$ 246.00	1.00	11-000-221-104-000
Vincent McGowan	Grade 10-12 Mock Trial	6	\$ 246.00	1.00	11-000-221-104-000
Mendy Petti	Grade 11 Algebra II	6	\$ 246.00	1.00	11-000-221-104-000

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Dale Sona	Grade 12 Advanced Earth	6	\$	246.00	1.00	11-000-221-104-000
Lynne Smith	Grade 12 AP Calculus	6	\$	246.00	1.00	11-000-221-104-000

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

KBOE Curriculum Complies with NJSLS

RESOLUTION #28: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education certifies that the district complies with the New Jersey State Learning Standards through its curriculum, units, lessons and assessments:

Standard	Content Area	State Board Adoption Date
1	Visual and Performing Arts	July 9, 2014
2	Comprehensive Health and Physical Education	July 9, 2014
3	English Language Arts	May 4, 2016
4	Mathematics	May 4, 2016
5	Science	July 9, 2014
6	Social Studies	July 9, 2014
7	World Languages	July 9, 2014
8	Technology	October 1, 2014
9	21 st Century Life and Careers	October 1, 2014

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

HIB September 2017

RESOLUTION #29: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his September 1, 2017 to September 30, 2017 HIB Incident Report.

This report was disseminated to the Board of Education in October 2017 and reviewed by the Superintendent at the October 2017 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

POLICY REVIEW

November 13, 2017

Second Reading – Adopt

RESOLUTION #30: Introduced by Braun who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Regulation 7102	Site Selection and Acquisition
Policy 7424	Bed Bugs
Regulation 7424	Bed Bugs

Motion carried 7-0-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

RESOLUTION: Introduced by Duda, who moved its adoption, seconded by Braun, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA negotiations and student personnel matters (Special Education)** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. (9:15 p.m.)

At 9:27 p.m. President Zimmerman reconvened the public session at which time the Board took the following action:

RESOLUTION: Introduced by David, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education accept the settlement agreements discussed in closed executive session and outlined in the JG & PG o/b/o GG Special Education Placement Agreement and the KBOE vs. Roselle Park residency dispute agreement. Motion carried 7 to 0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, and Zimmerman. Absent was: Laudati and Drogon.

At 9:29 p.m., the Board of Education returned to closed executive session.

At 9:42 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by David, seconded by Haberthur, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:42 p.m.

November 13, 2017

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board