

February 6, 2017

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 by President Nancy Zimmerman, in the Board of Education Conference Room in the Brearley School on **February 6, 2017**.

President Zimmerman led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, Cranford Chronicle, and The Star-Ledger on January 6, 2017. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Paulette Drogon (7:34 p.m.), Ryan Haberthur, Anthony Laudati, and Nancy Zimmerman. Absent was: Annmarie Duda and Mark Jankiewicz.

Also in attendance were Dr. Thomas Tramaglini, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary.

There were two (2) members of the public present in addition to the administrators.

President Zimmerman stated the purpose of this meeting:

Over the past several weeks, members of the Finance and Facility Committee met with members of the Leadership Team and completed a line-by-line analysis of the 2017-2018 school budget. This meeting will focus on the building level administrators and district level supervisors outlining and highlighting components of their proposed 2017-2018 budgets.

Phase I Budget Review: Leadership Team Programmatic Justification

Program

Harding Elementary Program
Brearley Middle/High School Program
Guidance & Assessment/Special Education
Interscholastic Athletic & Physical Education Program
Curriculum- Professional Development - Textbooks

Administrator

Mrs. Murphy & Mr. Bubnowski
Mr. Luciani & Mr. White
Mrs. Tiedemann
Mr. Miller
Dr. Bradley & Mrs. Bound

Murphy – Harding:

- Student Planners – PTO purchasing
- Foss Kits/Science (Bound)
- Furniture
- Newsela

February 6, 2017

- Online Texts vs Traditional; needs and benefits for both

Luciani - Brearley:

- Librarian's philosophy on hardcover books vs. e books
- Measuring up Assessment materials
- On-Line textbook needs for science
- Science Budget – review reduction

Tiedemann – Guidance:

- UCC Tuition (Merck Grant)
- Furniture for Guidance Office
- MAP Testing – measures academic progress of students

Tiedemann – SPED:

- MD Program at Brearley and Philosophy of the program
- Related Services Program (expansive in house support)
- Rewards/Spire Program – Reading program for Resource Center
- Restraint Training in house

Miller – Athletics:

- Coaching Fundamentals Certification Program
- Safety items and procedures, including the AED units
- Game Ready System
- Uniform Schedule (to be distributed)

Bradley/Bound - Curriculum – PD - Textbooks:

- Curriculum Revision – Inventory & 5 year cycle
- PD & Curriculum revisions done with an emphasis on minimizing pulling teachers from the classroom
- Professional Development Days – Philosophy
- Literacy/Guided Reading PD
- Link-it (OTIS)
- Status of new hire retiree training
- Phase in of Textbooks (Science)
- Foss Kits (Murphy)
- New Health Textbooks

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Drogon, that the **meeting be opened to the public.**

February 6, 2017

Motion carried unanimously.

- No public comments

Motion was made by David, seconded by Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

Motion was made by David, seconded by Drogon, that **when the meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

Meeting adjourned 8:14 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

February 13, 2017

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **February 13, 2017**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 4, 2017. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, and Nancy Zimmerman.

Also in attendance were Dr. Thomas Tramaglini, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Brian Luciani, Principal, Kathleen Murphy, Principal; Michele Tiedemann, Director of Pupil Personnel Services; Scott Miller, Supervisor of Athletics; Andrew White, Assistant Principal; Joant Rodriguez, Manager of Technology.

Five (5) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (January 4, and January 9, 2017) were approved upon motion by Duda, seconded by Laudati. Motion carried 9 to 0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Correspondence: (see attachments)

- Memo dated 12/20/16 from Mr. Torres to Dr. Tramaglini approving the technology plan for digital learning.
- Letter dated 1/4/17 from Ms. Nagle/Susan G. Komen thanking Ms. Duggan for collecting donations from staff members.
- Note from the Stein family thanking the KBOE for their support and the flower arrangement.
- Letter dated 1/12/17 from Ms. Stavros to Mr. Gonnella informing him of her retirement, effective 4/1/17.
- Note from the Mancino family thanking the KBOE for their expression of sympathy regarding the passing of Mrs. Maureen Mancino, wife and mother.

February 13, 2017

- Thank you letter dated 1/30/17 from Chief Zimmerman to Mr. Gonnella Re: Stripping, waxing and shining of the Police Department's floors.

Motion was made by Braun, seconded by Drogon, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

President Zimmerman called for discussion on the **Superintendent's Report**:

PRESENTATIONS:

- Student Spotlight: Karen Perez-Velazquez, Grade 8
- 2017-2018 Brearley Program of Studies: Ms. Tiedemann
- 2018 Senior Class Trip to Florida Proposal: Mr. Luciani
 - The majority of the Board agreed to allow Mr. Luciani and the 2018 Class Advisors to continue pursuing the class trip to Florida and await a formal recommendation with full details for Board consideration at a later date.
- EVVRS 2016-2017 Period I Data Comparison: Dr. Tramaglini
- District/Superintendent Update: Dr. Tramaglini
 - Resolutions #6 & #7 regarding the ESEA Accountability Action Plan Assurances & ESEA Accountability Action Plans were reviewed in detail.
 - Mr. Torres, Union County Executive County Superintendent visited our schools today. He toured the buildings and met with administrative members. We were very pleased with the visit.
 - A letter was sent home last week to parents regarding the spread of viral illnesses in the school district.
 - Dr. Tramaglini recommended all download the Kenilworth School Application.
 - On March 10th the Kenilworth Schools Education Foundation is sponsoring a Daddy Daughter Dance.
- Superintendent's HIB Report (January 2017)

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

- The Committee met twice since our last meeting. On January 25th the committee reviewed the Phase I Harding, Special Education, Guidance and Athletic budgets. On January 30th we reviewed the Brearley and Curriculum and Instruction budgets. The budget review was detailed and included informative discussions on the instructional program.
- On February 6th, the full Board had the opportunity to hear from the members of the Leadership Team as they highlighted aspects of their budgets.

February 13, 2017

- The Committee encourages you all to read Mr. Gonnella's Budget Update distributed last week. The update outlines the process, timelines and some of the challenges we anticipate this budget year.
- This Wednesday the committee continues its work with review of Phase III of the budget which is the School Business Administrator's Documentation.
- We eagerly await the Governor's Budget address on February 28th when we might get some indication on what is happening with State School Aid.
- Snow removal went well and overtime was minimal.
- Resolutions were reviewed.

Curriculum & Instruction: Annmarie Duda, Chairperson.

The committee will meet next month. Mrs. Duda reviewed the resolutions on the agenda.

Personnel & Management: Gregg David, Chairperson.

Mr. David reviewed the resolutions on the agenda.

Policy: Genean Braun, Chairperson.

There were a series of policy revisions and adoptions as well as job descriptions being considered this evening. Mrs. Braun reviewed the changes and impact. Mr. Gonnella reviewed the Business Office Job Descriptions.

UCESC: Annmarie Duda, Representative

Mrs. Duda updated the Board on a job training program that UCESC sponsored.

OLD BUSINESS: None.

NEW BUSINESS:

- Mr. Beiner asked about the ESEA standards and assessments. Dr. Tramaglini reviewed the various assessments and some of the history behind the programs.

PUBLIC PARTICIPATION:

Motion was made by Drogon, seconded by David, that the **meeting be opened to the public.** Motion carried unanimously.

No public comment.

February 13, 2017

Motion was made by David, seconded by Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

Superintendent's Report

RESOLUTION #1: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of January 2017.**

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of January 2017 as follows:

| <u>School</u> | <u>Date</u> | <u>Drill Type</u> |
|---------------|-------------|---------------------------|
| Harding | 1/4/2017 | Fire |
| Harding | 1/24/2017 | Lockdown Shelter In Place |
| Harding | 1/25/2017 | Bus Evacuation |
| Brearley | 1/3/2017 | Fire |
| Brearley | 1/23/2017 | Lockdown |

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Bill List

RESOLUTION #2: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the attached **bill list be approved for the month of January 2017 in the amount of \$3,461,305.34.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Laudati who moved its adoption, seconded by Drogon, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accepts the reports of the School**

February 13, 2017

Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of December 2016. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, **the Superintendent and Secretary to the Board have made the following line item transfers (January 2017) in the 2016-2017 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

| Attendee Name | Conference/Workshop Title | Date | Location City, State |
|------------------------|---|-----------|----------------------|
| | | | |
| <u>Teaching Staff:</u> | | | |
| Alison Leighton | Reaching All Learners | 3/27/2017 | New Providence, NJ |
| Janice Marsili | Artists in Education Focus Group | 1/24/2017 | Trenton, NJ |
| Jennifer Dieckmann | 25th Annual Joint Conference by NJ Dyslexia & NJSHA | 3/24/2017 | Garwood, NJ |
| Pina Toto | 25th Annual Joint Conference by NJ Dyslexia & NJSHA | 3/24/2017 | Garwood, NJ |
| Lisa Psychojos | 25th Annual Joint Conference by NJ Dyslexia & NJSHA | 3/24/2017 | Garwood, NJ |
| Assunta Abdelaziz | Coordinated Interventions for School Avoidance | 2/6/2017 | New Providence, NJ |
| Christa Candon | Transition from School to Adult Life | 2/24/2017 | New Providence, NJ |
| Karen Goger | Educating the Whole Child | 3/9/2017 | Monroe, NJ |
| Jill Minarik | Educating the Whole Child | 3/9/2017 | Monroe, NJ |
| Samantha Gibbons | Educating the Whole Child | 3/9/2017 | Monroe, NJ |
| Nichole Spampinato | Educating the Whole Child | 3/9/2017 | Monroe, NJ |
| Michael Klimchak | Educating the Whole Child | 3/9/2017 | Monroe, NJ |
| Caitlin Martin | Educating the Whole Child | 3/9/2017 | Monroe, NJ |
| Matthew Pitarresi | NJSIAA 2017 Track & Field Coaches Clinic | 3/18/2017 | Manalapan, NJ |

February 13, 2017

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|-------------------------------|-------------------------------------|--------------|-------------------|
| Matthew Pitarresi | Mark Mirabelli Track & Field Clinic | 3/12/2017 | Lawrenceville, NJ |
| | | | |
| <i>Administration:</i> | | | |
| Scott Miller | DAANJ (Annual AD Conference) | 3/13-3/16/17 | Atlantic City, NJ |
| Ron Bubnowski | Grief in the Schoolhouse | 5/12/2017 | Monroe, NJ |
| Ron Bubnowski | Building Bridges Instead of Walls | 3/24/2017 | Monroe, NJ |
| Tabitha Bradley | International Literacy Association | 7/14-7/17/17 | Orlando, FL |
| Michele Tiedemann | Special Ed Director's Academy | 3/10/2017 | Monroe, NJ |

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

ESEA Accountability Action Plan Assurances

RESOLUTION #6: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Elementary and Secondary Education Act (ESEA) Accountability Action Plan Statement of Assurances for submission to the County Office of Education.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

ESEA Accountability Action Plans

RESOLUTION #7: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the ESEA Accountability Action Plans – 2016 Participation Rate in accordance with the Elementary and Secondary Education Act (ESEA) for submission to the County Office of Education.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

2017-2018 School Calendar

RESOLUTION #8: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the 2017-2018 school calendar.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

2017-2018 Pre-K Tuition Rates

RESOLUTION #9: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the 2017-2018 school year Pre-K tuition rate as follows:**

| | |
|---------|--------------------------------------|
| \$2,000 | Eligible for Free Lunch |
| \$2,250 | Eligible for Reduced Lunch |
| \$2,500 | Ineligible for Free or Reduced Lunch |

February 13, 2017

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Be It Further Resolved, That in the event that a parent/guardian has multiple children enrolled in the program during the same fiscal year, that the tuition for each additional child be reduced by ten percent (10%).

Be It Further Resolved, That tuition rates are based on the Income Eligibility Guidelines used to determine eligibility for free and reduced price meals in accordance with the National School Lunch Program. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Cooperative Sports Program

RESOLUTION #10: Introduced by Laudati who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Cooperative Sports Application/Agreement for the 2017-2018 and 2018-2019 school years between David Brearley High School and Jonathan Dayton High School for the following sports:**

Wrestling - Brearley
Gymnastics - Dayton
Ice Hockey - Dayton
Swimming - Dayton

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

PERSONNEL & MANAGEMENT

Stavros Retirement

RESOLUTION #11: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts, with regret, the resignation of Constance Stavros, the Business Administrator's Secretary, effective April 1, 2017,** and wish her health and happiness in her retirement. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Quagliata Retirement

RESOLUTION #12: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts, with regret, the resignation of Louise Quagliata, an Instructional Aide at the Harding School, effective July 1, 2017,** and wish her health and happiness in her retirement. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

February 13, 2017

Employment of Fuardo

RESOLUTION #13: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Dana Fuardo as a part-time (2 hours/day) Special Education Teacher at the Harding School on Step 1 BA at an annual salary of \$17,190 (Step 1BA \$59,593 x 600/2080 minutes), with no benefits, for the remainder of the 2016-2017 school year effective February 14, 2017.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Wong Maternity Leave of Absence Request

RESOLUTION #14: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave request of absence from Janette Wong, a teacher at the Harding School as follows:**

| | |
|---------------------|--|
| 04/22/2017 | Anticipated date of delivery |
| 04/03/17 – 05/26/17 | Use of personal illness days |
| 04/10/17 – 04/17/17 | Spring Break |
| 05/29/17 – 06/22/17 | Four (4) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave |
| 09/01/2017 | Anticipated Return Date |

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Substitute Staff

RESOLUTION #15: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2016-2017 school year:**

| Substitute Name | Per Diem Rates | | Hourly Rates | | | |
|------------------------|----------------|---------|-------------------|-------------------|-----------|-----------|
| | Nurse | Teacher | Classroom Aide | Cafeteria Aide | Secretary | Custodian |
| Clark, Walter | | \$95.00 | | | | |
| DeMatos, Ana | | | \$15.00 | \$13.80 | | |
| Elbanna, Haneen | | \$85.00 | | | | |
| Imbriaco, Janine | | \$85.00 | \$15.00 | | | |
| Keating, Michele | | \$95.00 | | | | |
| Martinez, Alissa | | \$85.00 | \$15.00 | | | |

February 13, 2017

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|-----------------------|--|----------|---------|--|--|--|
| Muia-Masucci, Dolores | | \$105.00 | | | | |
| Ruberto, Donna | | \$95.00 | | | | |
| Shah, Siddhi | | \$95.00 | | | | |
| Teixeira, Michelle | | \$85.00 | \$15.00 | | | |

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Student Teachers

RESOLUTION #16: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.**

| Student Teacher | College/University | Cooperating Teacher |
|--------------------|--------------------------|---------------------|
| Baluarte, Carolina | Middlesex County College | Monica Miller |
| Dobkin, Gabriella | Rutgers University | Lisa McSherry |
| Goham, Stephen | Kean University | Vincent Gonnella |
| Gould, Tabatha | Rutgers University | Tiffany D'Arpa |
| Leonardo, Joanna | Rutgers University | Stacie Jeans |
| McKoy, Ashley | Union County College | Michael Klimchak |
| Mueller, Leigh | Rutgers University | Michelle DaSilva |
| Nath, Christopher | Union County College | Jaclyn Duffy |
| Seeley, Kyra | Rutgers University | Gina Folgar |

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Volunteer Coaches

RESOLUTION #17: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to utilize the following as volunteers for the athletic programs at no cost to the Board:**

Name
Ralph LaConte

Position
Baseball Coach

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

February 13, 2017

2016-2017 Athletic Stipend Positions

RESOLUTION #18: Introduced by David who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for athletic stipend positions for the 2016-2017 school year:**

| Program/Advisor | FY '17 | |
|------------------------------|-------------|--------------|
| | Stipend | Staff Member |
| Assistant Spring Track Coach | \$ 6,070.00 | LeAnn Dunn |

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

CURRICULUM & INSTRUCTION

Professional Development Presenters

RESOLUTION #19: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the following individuals as presenters for professional development days and reimburses them for planning time:**

| Teacher | Program | #Hours | Total Stipend | Account |
|--------------------|------------------------------------|--------|---------------|--------------------|
| Edit Ostrom | Media Center Tools | 2.00 | \$ 82.00 | 11-000-223-110-000 |
| Kristen Jeans | I&RS | 3.00 | \$ 123.00 | 11-000-223-110-000 |
| Assunta Abdelaziz | CPI | 6.00 | \$ 246.00 | 11-000-223-110-000 |
| Clarice Johnson | Media Center Tools | 1.00 | \$ 41.00 | 11-000-223-110-000 |
| Amy Efchak | CPR | 4.00 | \$ 164.00 | 11-000-223-110-000 |
| Veronica Gonzalez | Beginning Spanish for Staff | 1.00 | \$ 41.00 | 11-000-223-110-000 |
| Evan Fuchs | Interactive Notebooks in Classroom | 1.00 | \$ 41.00 | 11-000-223-110-000 |
| Nichole Spampinato | Differentiated Instruction | 1.00 | \$ 41.00 | 11-000-223-110-000 |
| Samantha Gibbons | Differentiated Instruction | 1.00 | \$ 41.00 | 11-000-223-110-000 |
| Sam Nelson | Touch Math | 2.00 | \$ 82.00 | 11-000-223-110-000 |
| Debra Terranova | Touch Math | 2.00 | \$ 82.00 | 11-000-223-110-000 |

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

2017-2018 Brearley Middle/High Program of Studies

RESOLUTION #20: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It

February 13, 2017

Resolved, That the Kenilworth Board of Education **approves the 2017-2018 David Brearley Middle/High School Programs of Studies.** Motion carried 8-1-0. Voting yes was: Beiner, Braun, David, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman. Voting no was Drogon.

Home Instruction

RESOLUTION #21: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours/week of home instruction for Student No. 20170746 with services provided by Kim McGowan and Christa Candon at a rate of \$41.00/hour, commencing January 11, 2017 through January 25, 2017.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Home Instruction

RESOLUTION #22: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 20260578 with services provided by Tiffany D'Arpa, Renee Jernigan and Sylvana Caplanis at a rate of \$41.00/hour commencing November 18, 2016 through January 3, 2017.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Home Instruction

RESOLUTION #23: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 202589 with services provided by Kim McGowan and Michele Ryan at a rate of \$41.00/hour commencing January 23, 2019 until student is released by his/her physician.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Home Instruction

RESOLUTION #24: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves ten (10) hours/week of home instruction for Student No. 20200617 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing January 27, 2017 through February 2, 2017.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Bedside Instruction

RESOLUTION #25: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of bedside instruction for Student No. 203545 with services provided by Education Services Commission of New Jersey at a rate of \$67.00/hour, commencing February 8, 2017 until the student is released from the program.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon,

February 13, 2017

Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

District Electronic Report of Violence & Vandalism 2016-2017 Period I

RESOLUTION #26: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the EVVRS District Summary Report for Period I (September 1 – December 30, 2016) as submitted to the New Jersey Department of Education.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

District Report of HIB-Investigations, Trainings & Programs 2016-2017 Period I

RESOLUTION #27: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the HIB-ITP District Summary Report for Period I (July 1 – December 30, 2016) as submitted to the New Jersey Department of Education.** Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

HIB December 2016

RESOLUTION #28: Introduced by Duda who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his December 1, 2016 to December 31, 2016 HIB Incident Report.**

This report was disseminated to the Board of Education in January 2017 and reviewed by the Superintendent at the January 2017 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

POLICY REVIEW

First Reading

RESOLUTION #29: Introduced by Braun who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

| | |
|---------------------|---|
| Policy No. 2415.30 | Title I - Educational Stability for Children in Foster Care (M) |
| Policy No. 2418 | Section 504 of the Rehabilitation Act of 1973 - Students (M) |
| Regulation No. 2418 | Section 504 of the Rehabilitation Act of 1973 - Students (M) |

February 13, 2017

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Revisions – Adopt

RESOLUTION #30: Introduced by Braun who moved its adoption, seconded by David Be It Resolved, That the Kenilworth Board of Education **approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

| | |
|---------------------|-------------------------------------|
| Policy No. 1510 | Americans with Disabilities Act (M) |
| Regulation No. 1510 | Americans with Disabilities Act (M) |
| Policy No. 5116 | Education of Homeless Children |
| Regulation No. 5116 | Education of Homeless Children |
| Policy No. 8330 | Student Records (M) |
| Regulation No. 8330 | Student Records (M) |

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

Job Descriptions

RESOLUTION #31: Introduced by Braun who moved its adoption, seconded by David Be It Resolved, That the Kenilworth Board of Education in accordance with Policies 1400(M) and 4111 **approves the following new job descriptions as recommended by the Superintendent:**

Book Room Maintenance
Executive Secretary to the School Business Administrator/Board Secretary
Accounts Payable/Purchasing Clerk
Assistant to the School Business Administrator

Motion carried 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati and Zimmerman.

RESOLUTION: Introduced by Drogon, who moved its adoption, seconded by David, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA negotiations (all units)** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:52 p.m. President Zimmerman called a 5-minute recess.

At 9:05 p.m. President Zimmerman reconvened the public session, and informed the public that **the**

February 13, 2017

Board took no action in private executive session.

Motion was made by Braun, seconded by Drogon, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:05 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board