

August 8, 2016

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **August 8, 2016**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 4, 2016. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Anthony Laudati, Walter Sosnosky, and Nancy Zimmerman. Absent was: David Curtin and Mark Jankiewicz. (Sosnosky left at approximately 8:15 p.m.)

Also in attendance were Dr. Thomas Tramaglini, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Brian Luciani, Principal, Kathleen Murphy, Principal; Michele Tiedemann, Director of Pupil Personnel Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Andrew White, Assistant Principal; Lauren Bound, Supervisor of Instruction; and Tabitha Bradley, Supervisor of Instruction.

Fifteen (15) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (July 11, 2016) were approved upon motion by Drogon, seconded by Duda. Motion carried 7 to 0. Voting yes was: Braun, David, Drogon, Duda, A. Laudati, Sosnosky, and Zimmerman.

Correspondence: (see attachments)

Distributed July 15, 2016:

1. Letter dated 7/5/16 from Ms. Duggan to Commander Jeans Re: Money collected for Jeans for Troops campaign.

Distributed July 22, 2016:

1. Letter dated 6/6/16 to Mr. Luciani from Mr. Hauger/DOE Re: Brearley HS Portfolio Appeals Decision.

August 8, 2016

2. Letter dated 7/18/16 with attachments from Mr. Jinks to Dr. Tramaglini Re: Approval of Superintendent's quantitative and qualitative merit goals.

Motion was made by Drogon, seconded by Braun, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

Tramaglini elected to ASCD Board of Directors:

The Board congratulated Dr. Tramaglini on his election to a 4-year term as a Board of Director to the Association for Supervision and Curriculum Development. Dr. Tramaglini's experience in application and curriculum vitae review, recruitment processes, and his demonstrated leadership skills and qualities made him an ideal candidate.

The ASCD is the global leader in developing and delivering innovative programs, products, and services that empower educators to support the success of each learner. The association provides expert and innovative solutions in professional development, capacity building, and educational leadership essential to the way educators learn, teach, and lead. ASCD is governed by a 10-member Board of Directors and is comprised of over 125,000 members.

President Zimmerman called for discussion on the **Superintendent's Report:**

PRESENTATIONS:

- a. EVVRS Period II (1/2016-6/20/16) Presentation: Dr. Tramaglini
- b. School Performance Reports 2014-2015: Dr. Tramaglini
 - i. Harding School: Mrs. Murphy
 - ii. Brearley School: Mr. Luciani
- c. District/Superintendent Update: Dr. Tramaglini
- d. Superintendent's HIB Report (July 2016)

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

- Preparations for the annual audit continue with the auditors scheduled to be in the district the week of August 29th.
- Summer projects include security upgrades, and new water fountains are on schedule for completion by the start of school.
- The classrooms are rapidly being cleaned and no problems are anticipated for the new school year.
- Mr. Gonnella and Mr. Lepore conducted a room-by-room inspection in July and were very pleased with the condition of the facilities. The emphasis on preventative maintenance along with a solid use of the work order system has proved to be an effective method to ensure the facilities are maintained in a desirable condition despite their age and use.

August 8, 2016

- Resolutions were reviewed.

Curriculum & Instruction: Annmarie Duda, Chairperson.

The Committee met this evening and talked about several of the items discussed as part of the Strategic Plan including the Mentor Plan and Professional Development Plan.

Personnel & Management: Gregg David, Chairperson.

Mr. David reviewed the resolutions on the agenda.

Policy: Genean Braun, Chairperson.

There were a series of policy revisions and adoptions being considered this evening. Mrs. Braun reviewed the changes and impact. Many needed minor revisions due to changes to code and situations.

OLD BUSINESS:

- Laudati asked about the status of safety upgrades and getting outside funding. Mr. Gonnella stated that there was no current news.

NEW BUSINESS: None.

PUBLIC PARTICIPATION:

Motion was made by Braun, seconded by Duda, that the **meeting be opened to the public**. Motion carried unanimously.

- Cory Pinto, a resident of Union and President and Chairman of CAST, discussed the relationship between CAST and Brearley. He outlined the benefits that CAST provided Brearley and the Brearley students and drama department. CAST lost money for the first time this year and is concerned with the future of CAST. Proposed to the Board that they develop a 5-year plan and set fees for the term of that agreement.
- Joe Laudati, Kenilworth, outlined a series of items that CAST provides to the Brearley program, especially in the area of lighting and sound.
- Matt Curtin, Kenilworth, spoke about his father (David) and the relationship between himself and CAST. He is begging the Board to allow CAST to use the space in the future for the sake of the children.

Motion was made by Drogon, seconded by Duda, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

Superintendent's Report

August 8, 2016

RESOLUTION #1: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of **Education approves the report of the Superintendent for the month of July 2016.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of July 2016 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	7/7/2016	Lockdown
Harding	7/27/2016	Fire
Brearley	7/21/2016	Lockdown
Brearley	7/25/2016	Fire

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Bill List

RESOLUTION #2: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the **attached bill list be approved for the month of June 2016 (final) in the amount of \$2,976,120.71 and for the month of July 2016 in the amount of \$1,590,371.19.** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Laudati, who moved its adoption, seconded by Drogon, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of **the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of June 2016 (Preliminary).** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati, who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, **the Superintendent and Secretary to the Board have made the following line item transfers (July 2016) in the 2016-2017 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion

August 8, 2016

carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date	Location City, State
<u><i>Teaching Staff:</i></u>			
Tina Lynaugh	Employment Specialist Foundations: Job Coaching	9/20/2016	Princeton, NJ
Jaime Schilling	The Zones of Regulation	9/30/2016	Stamford, CT
<u><i>Secretarial Staff:</i></u>			
Lisa Casamento	Certification Staff Training	8/4/2016	Morristown, NJ
<u><i>Administration:</i></u>			
Tabitha Bradley	Admin Camp	7/26/2016	North Plainfield, NJ
Lauren Bound	Admin Camp	7/26/2016	North Plainfield, NJ
Tabitha Bradley	NJ Achieve Workshop	7/25/2016	Denville, NJ
Lauren Bound	NJ Achieve Workshop	7/25/2016	Denville, NJ
Lauren Bound	Regional Training Session for Certification & PD	8/4/2016	Morristown, NJ
Vincent Gonnella	All-Hazards Continuity of Operations Workshop	9/23/2016	Passaic, NJ

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Crisis Emergency Response Plan

RESOLUTION #6: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Crisis Emergency Response Plan for the 2016-2017 school year.** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Food Service Biosecurity Management Plan

RESOLUTION #7: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Food Service Biosecurity Management Plan for the 2016-2017 school year.** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Mutual Aid Arrangement

August 8, 2016

RESOLUTION #8: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **enters into a mutual aid arrangement with the following school districts for the purpose of providing emergency crisis support and counseling: Roselle Park, Union County Vocational-Technical, Springfield and Westfield.** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Harding Grammar School Fund

RESOLUTION #9: Introduced by Laudati, who moved its adoption, seconded by Drogon, Whereas after a careful review of reconciling items in the general fund cash reconciliation between the Treasurer and the school business administrator **it was determined that items totaling \$54.79 should be liquidated by excess balances in Harding Grammar School Fund after cancellation of old checks in that accounts as follows:**

Harding GSF Checks #1936, 3171, 3181, 3189 thru 4-20-07 to 5-28-13 totaling \$54.97

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

PERSONNEL & MANAGEMENT

Parducci-Cesaro Resignation

RESOLUTION #10: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Gina Parducci-Cesaro, a Special Education Aide at the Brearley School, effective immediately.**

Zingaro Resignation

RESOLUTION #11: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Margarita Zingaro, a Special Education Aide at the Harding School, effective immediately.** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Kiley Resignation

RESOLUTION #12: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Michael Kiley, a teacher and coach at the Brearley School, dated August 1, 2016, effective September 29, 2016 or sooner if a suitable replacement is found.** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Ponzio - Maternity Leave Replacement

RESOLUTION #13: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Linda Ponzio as a maternity leave replacement for Desirae Piccoli effective September 6, 2016 to November 23, 2016 at a rate of \$135 per day with no benefits.** In

August 8, 2016

accordance with NJSA 18A:16-1.1, this time accrued as a replacement teacher does not count towards tenure. Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Marinaro - Maternity Leave Replacement

RESOLUTION #14: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Angela Marinaro as a maternity leave replacement for Angela McGee effective September 6, 2016 to March 10, 2017 at a rate of \$135 per day with no benefits.** In accordance with NJSA 18A:16-1.1, this time accrued as a replacement teacher does not count towards tenure. Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Hadyka - Maternity Leave Replacement

RESOLUTION #15: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Brigitte Hadyka as a maternity leave replacement for Jaclyn Duffy effective September 6, 2016 to October 14, 2016 at a rate of \$95 per day with no benefits.** In accordance with NJSA 18A:16-1.1, this time accrued as a replacement teacher does not count towards tenure. Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Staff for SPED Extended School Year

RESOLUTION #16: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves Harding School Nurse Janet Jeans to accompany student No. 203314 on the school bus during the ESY program at a rate of \$41.00/hour, not to exceed 1.5 hours per day, up to a total of 24 days, for a total stipend of \$1,476.** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

2016-2017 Athletic Stipend Positions

RESOLUTION #17: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for athletic stipend positions for the 2016-2017 school year:**

FALL SPORTS:

FY '17		
Program/Advisor	Stipend	Staff Member
Assistant Football Coach	\$ 7,921.00	Christopher Girardi
Assistant Boys Soccer Coach	\$ 5,416.00	Edward Prado

August 8, 2016

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Employment of Paraprofessional Aides

RESOLUTION #18: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as classroom aides for the 2016-2017 school year at an hourly rate of \$23.50 for classroom/aftercare aides and \$14.94 for Cafeteria Aides:**

	Special Education Program						Regular Education				Annual
Name	LLD	MD	RC	ICS	Autistic	PSD	Regular	Cafeteria	Aftercare	Total	Salary
Alvarino, Lisette	-	1.50	3.50	5.00				3.25	0.80	5.00	\$ 21,503
Barton, Pat										5.00	\$ 21,503
Cantalupo, Gail										4.05	\$ 12,180
Capiro, Maria			3.25	5.00					\$ 21,503		
Cereste-Minniti, Lisa									3.25	\$ 8,740	
Chessa, Toni									3.00	\$ 8,068	
Clementi, Kelly			5.00	5.00					\$ 21,503		
Deahl, Rosaria				3.25					\$ 8,740		
DeLuca, Rosemary				3.50					\$ 15,052		
Drivas, Zoe			4.50						4.50	\$ 19,352	
Ehmann, Irene		5.00			\$ 21,503						
Elshiekh, Mirella		4.00			\$ 17,202						
Emalah, Amal		3.25			3.25	\$ 8,740					
Falcetano, Lillian					1.50	5.00		\$ 21,503			
Farnsworth, Maria					3.25	4.25		\$ 13,040			
Ferrante, Sherri		5.00				\$ 21,503					
Filippone, Colleen		5.00				\$ 21,503					
Finistrella, Marianne		5.00				5.00		\$ 21,503			
Kaufmann, Maureen						5.00		\$ 21,503			
Kelly, Donna			5.00	\$ 21,503							
Loazia, Stephanie			3.50	3.50		\$ 15,052					
Lospinoso, Patricia				1.50		3.00		\$ 19,352			
Lynaugh, Tina				5.00		5.00		\$ 21,503			
Manee, Sandra			3.00			5.00		\$ 21,503			
Martinez, Marci						5.00		\$ 21,503			
Mazzeo, Hope	4.50					\$ 19,352					
McClafferty, Ana	3.25		3.25			\$ 8,740					
McGlade, Karoline		2.00	\$ 8,601								

August 8, 2016

Meshi, Valbone	1.50			3.50			5.00	\$ 21,503
Oliveira, Jessica						3.50	3.50	\$ 15,052
Palumbo, Joanne		1.25		3.75			5.00	\$ 21,503
Pecoraro, Christine					3.00		3.00	\$ 12,902
Ponticello, Robin						3.50	3.50	\$ 15,052
Pugliese, Maria							3.25	\$ 8,740
Ramos, Jennifer	5.00						5.00	\$ 21,503
Ringler, Michael						1.00	4.10	\$ 16,021
Sequeira, Gloria			5.00				5.00	\$ 21,503
Sues, Terry		1.50	3.00				4.50	\$ 19,352
Tancs, Tia				5.00			5.00	\$ 21,503
Vellanti, Deborah						2.00	2.00	\$ 5,378
Zickgraf, Michele			5.00				5.00	\$ 21,503
Zimmerman, Roccamarie			5.00				5.00	\$ 21,503

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Substitute Staff

RESOLUTION #19: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2016-2017 school year:**

Last Name	First Name	Nurse Per Diem Rate	Teacher Per Diem Rate	Classroom Aide Hourly Rate	Lunchroom Playground Aide Hourly Rate	Secretary Hourly Rate
Allen	Jeanine		\$95.00	\$15.00		
Almeida	Maria			\$15.00	\$13.80	\$14.00
Amberg	Rebecca		\$85.00	\$15.00		
Bandeira	Gia		\$85.00	\$15.00	\$13.80	\$14.00
Bari	Nasrina	\$200.00				
Barnes	Donna		\$95.00			
Bierenfeld	Marisa		\$85.00			
Bonanno	Jennifer		\$95.00			
Byrne	Mary-Beth		\$95.00	\$15.00		
Calello	Valentina			\$15.00	\$13.80	

August 8, 2016

Camacho	Katherine			\$15.00	\$13.80	\$14.00
Capizzano	Joanne			\$15.00		
Cariello	Janet		\$95.00			
Casalino	James		\$95.00	\$15.00		
Cortes	Carmen		\$85.00	\$15.00		
Crincoli	Suzanne	\$200.00				
Davis	Caryn		\$95.00			
DeBenedetto	Sharon		\$105.00			
Del Monaco	Christina		\$95.00			
Elson	Phyllis		\$95.00			
Emert	Lawrence		\$85.00	\$15.00		
Engler	Sommer		\$85.00			
Fanelli	Jennifer		\$85.00			
Farnsworth	Melanie		\$85.00	\$15.00		
Ferrara	Margaret			\$15.00	\$13.80	
Ferrari	Anne Marie		\$95.00	\$15.00		
Fitzgerald	Laura			\$15.00	\$13.80	
Fitzpatrick	Robert		\$105.00	\$15.00		
Forcella	Marie		\$95.00	\$15.00		\$14.00
Gallego	Shelley		\$95.00			
Gilligan	Meghan		\$85.00	\$15.00	\$13.80	
Girardi	Christopher		\$85.00	\$15.00		
Gonzalez	Adriana		\$105.00	\$15.00		
Graham	Debra			\$15.00		
Grigg	Alan		\$105.00			
Grobe	Ronald		\$95.00			
Grochocki	Kellie		\$85.00			
Harrison	Benjamin		\$105.00	\$15.00		
Hegna	Cynthia	\$200.00				
Higgins	Kyle		\$85.00			
Horesh	Leah		\$95.00			
Imtiaz	Aimen		\$85.00			
Kacsmar-Rios	Maureen		\$95.00	\$15.00		
Katz	Sharon		\$95.00			
Kaufman	Jeffrey		\$105.00	\$15.00		
Klimchak	Michael		\$85.00			
Labanowski	Ellen		\$85.00			

August 8, 2016

Lara	Kathleen		\$85.00			
Lucadema	Karen		\$95.00			
Lucadema	Kenneth		\$105.00			
Luciano	Nicola			\$15.00	\$13.80	
Lyman	Norma		\$105.00			
Marabella	Jacqueline			\$15.00	\$13.80	
Marinaro	Angela		\$105.00			
Marinzulich	Gerald		\$105.00			
Martinez	Alissa			\$15.00	\$13.80	
Matos	Gina			\$15.00	\$13.80	
McHale	Kacie			\$15.00		
Miciek	Margaret	\$200.00	\$85.00			
Montesdeoca	Elvia			\$15.00	\$13.80	
Mucci	John		\$85.00			
Nadeem	Khadija		\$85.00	\$15.00	\$13.80	
O'Malley	William		\$85.00			
Panizza	Jean-Paul		\$95.00			
Paolercio	Richard		\$105.00			
Pentz	Erin		\$85.00			
Pentz	Scott		\$85.00			
Peterson	Carl		\$105.00			
Phillips	Allen		\$85.00			
Ponzio	Linda		\$95.00			
Raftis	Carol		\$95.00	\$15.00		
Rebelo	Melissa		\$85.00			
Reichenbach	Donna		\$105.00			
Retcho	Caterina		\$85.00	\$15.00	\$13.80	
Santeramo	Deborah			\$15.00	\$13.80	\$14.00
Santos	Brittany		\$85.00			
Scott	Denise		\$85.00	\$15.00		
Shaw	Donna		\$85.00	\$15.00		
Sposaro	Caterina			\$15.00	\$13.80	
Surmay	Jennifer		\$95.00			
Voorhees	Amanda		\$85.00	\$15.00		
Walsh	Merle		\$95.00			
Wilkenfeld	Daniel		\$85.00	\$15.00		
Wyrick	Dyanne	\$200.00				

August 8, 2016

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

CURRICULUM & INSTRUCTION

Professional Development Plan

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the 2016-2017 Kenilworth District Professional Development Plan (PDP)**. Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

District Mentoring Plan

RESOLUTION #21: Introduced by Duda, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the 2016-2017 District Mentoring Plan**. Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

SOA for PDP & Mentoring Plan

RESOLUTION #22: Introduced by Duda, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the NJDOE Statement of Assurance for the requirements of the District Professional Development Plan and the District Mentoring Plan**. Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Student Teachers

RESOLUTION #23: Introduced by Duda, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board:**

Student Teacher	College/University	Cooperating Teacher
Glinka, Jade	Union County College	Monica Miller

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

EVVRS Report 2015-2016 Period II

RESOLUTION #24: Introduced by Duda, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Electronic Report of Violence & Vandalism District Summary Report for Period II (January 1– June 30, 2016) as submitted to**

August 8, 2016

the New Jersey Department of Education. Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

HIB-ITP Report 2015-2016 Period II

RESOLUTION #25: Introduced by Duda, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the HIB-Investigations, Trainings & Programs District Summary Report for Period II (January 1– June 30, 2016) as submitted to the New Jersey Department of Education.** Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

HIB June 2016

RESOLUTION #26: Introduced by Duda, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his June 1, 2016 to June 30, 2016 HIB Incident Report.**

This report was disseminated to the Board of Education in July 2016 and reviewed by the Superintendent at the July Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

POLICY REVIEW

First Reading

RESOLUTION #27: Introduced by Braun, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 7481	Unmanned Aircraft Systems (UAS also known as Drones)
Policy No. 8454	Management of Pediculosis

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Multi-Year Comprehensive Equity Plan Updates – Adopt

RESOLUTION #28: Introduced by Braun, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 1140	Affirmative Action Program (M)
-----------------	--------------------------------

August 8, 2016

Policy No. 1523	Comprehensive Equity Plan (M)
Policy No. 1530	Equal Employment Opportunities (M)
Regulation No. 1530	Equal Employment Opportunity Complaint Procedure (M)
Policy No. 1550	Affirmative Action Program for Employment and Contract Practices (M)
Policy No. 2200	Curriculum Content (M)
Regulation No. 2200	Curriculum Content (M)
Policy No. 2260	Affirmative Action Program for School and Classroom Practices (M)
Policy No. 2411	Guidance Counseling (M)
Regulation No. 2411	Guidance Counseling (M)
Policy No. 2423	Bilingual and ESL Education (M)
Regulation No. 2423	Bilingual and ESL Education (M)
Policy No. 2610	Educational Program Evaluation (M)
Policy No. 2622	Student Assessment (M)
Policy No. 5750	Equal Educational Opportunity (M)
Policy No. 5755	Equity in Educational Programs and Services (M)

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Revisions – Adopt

RESOLUTION #29: Introduced by Braun, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 1220	Employment of Chief School Administrator (M)
Policy No. 1310	Employment of School Business Administrator/Board Secretary
Regulation No. 2414	Programs and Services for Students in High Poverty and in High Need School Districts (M)
Policy No. 3111	Creating Positions
Policy No. 3124	Employment Contract
Policy No. 3125	Employment of Teaching Staff Members (M)
Policy No. 3126	District Mentoring Program
Regulation No. 3126	District Mentoring Program
Policy No. 3141	Resignation
Policy No. 3144	Certification of Tenure Charges
Regulation No. 3144	Certification of Tenure Charges
Policy No. 3159	Teaching Staff Member/School District Reporting Responsibilities
Policy No. 3231	Outside Employment as Athletic Coach
Policy No. 3240	Professional Development for Teachers and School Leaders (M)
Regulation No. 3240	Professional Development for Teachers and School Leaders
Policy No. 4159	Support Staff Member/School District Reporting Responsibilities

August 8, 2016

Policy No. 5305	Health Services Personnel
Regulation No. 5330	Administration of Medication (M)
Policy No. 5339	Screening for Dyslexia (M)
Policy No. 5350	Student Suicide Prevention
Regulation No. 5350	Student Suicide
Policy No. 5460	High School Graduation (M)
Policy No. 5756	Transgender Students
Policy No. 8441	Care of Injured and Ill Persons (M)
Regulation No. 8441	Care of Injured and Ill Persons (M)
Policy No. 8540	School Nutrition Programs
Policy No. 8630	Bus Driver/Bus Aide Responsibility (M)
Regulation No. 8630	Emergency School Bus Procedures (M)
Policy No. 8820	Opening Exercises/Ceremonies
Policy No. 9541	Student Teachers/Interns

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Abolish

RESOLUTION #30: Introduced by Braun, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves to abolish the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 3244	In-Service Training (M)
Regulation No. 3244	In-Service Training (M)
Regulation No. 8540	Free and Reduced Rate Meals

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Job Description

RESOLUTION #31: Introduced by Braun, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the following job description as recommended by the Superintendent:**

Lead Counselor

Motion carried 6-0-0. Voting yes was: Braun, David, Drogon, Duda, Laudati and Zimmerman.

Motion was made by Duda, seconded by Drogon, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:25 p.m.

August 8, 2016

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

August 29, 2016

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 by Vice President Mark Jankiewicz in the Board of Education Conference Room in the Brearley School on **August 29, 2016.**

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, and The Star-Ledger on August 22, 2016. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Vice President Jankiewicz led the **salute to the Flag.**

Statement Regarding Board Member David Curtin:

It is with regret that I inform the public that Board of Education Member Mr. David Curtin passed away on August 10, 2016. He has served with distinction on the Board since 2013.

The Board of Education will miss Mr. Curtin's knowledge and passion for students and education.

The Board of Education will be holding a Special Meeting on September 8th at 7:30 p.m. for the purpose of filling the vacancy on the Board in accordance with N.J.S.A. 18A: 12-15.

Upon **roll call**, the following members were present: Genean Braun, Paulette Drogon, Annmarie Duda, Mark Jankiewicz, and Walter Sosnosky. Absent was: Gregg David, Anthony Laudati, and Nancy Zimmerman.

Also in attendance were Thomas Tramaglini, Superintendent and Vincent A. Gonnella, Business Administrator/Board Secretary. One member of the public was present.

Vice President Jankiewicz stated that the Kenilworth Board of Education is meeting to review personnel matters including appointing staff members for the 2016-2017 school year.

PUBLIC PARTICIPATION:

Motion was made by Duda, seconded by Drogon, that the **meeting be opened to the public.** Motion carried unanimously.

August 29, 2016

- No public comments.

Motion was made by Duda, seconded by Drogon, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Employment of Part-Time SPED Social Studies Teacher - Melissari

RESOLUTION #1: Introduced by Drogon, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Joshua Melissari as a part-time Special Education Social Studies teacher at the Brearley School on Step 1 BA at an annual salary of \$28,364.00 (990 minutes), with no benefits, for the 2016-2017 school year effective September 1, 2016.** Motion carried 5-0-0. Voting yes was: Braun, Drogon, Duda, Jankiewicz and Sosnosky.

Employment of Part-Time PE Teacher – Dos Santos

RESOLUTION #2: Introduced by Drogon, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Cassiano Dos Santos as a part-time Physical Education Teacher at the Brearley School on Step 1 BA at an annual salary of \$28,364.00 (990 minutes), with no benefits, for the 2016-2017 school year effective September 1, 2016.** Motion carried 5-0-0. Voting yes was: Braun, Drogon, Duda, Jankiewicz and Sosnosky.

Employment of PE Teacher - Pitarresi

RESOLUTION #3: Introduced by Drogon, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Mathew Pitarresi as a Physical Education Teacher at the Brearley School on Step 2 BA at an annual salary of \$59,893 with full benefits, for the 2016-2017 school year effective September 1, 2016.** Motion carried 5-0-0. Voting yes was: Braun, Drogon, Duda, Jankiewicz and Sosnosky.

Mancino Resignation

RESOLUTION #4: Introduced by Drogon, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **accepts the August 18, 2016 resignation of Livio Michael Mancino, a Boys Basketball Coach at the Brearley School, effective immediately.** Motion carried 5-0-0. Voting yes was: Braun, Drogon, Duda, Jankiewicz and Sosnosky.

August 29, 2016

2016-2017 Athletic Stipend Positions

RESOLUTION #5: Introduced by Drogon, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for athletic stipend positions for the 2016-2017 school year:**

FALL SPORTS:

Program/Advisor	FY '17	
	Stipend	Staff Member
Assistant Football Coach	\$ 7,921.00	Carl Peterson

Motion carried 5-0-0. Voting yes was: Braun, Drogon, Duda, Jankiewicz and Sosnosky.

Employment of Paraprofessional Aides

RESOLUTION #6: Introduced by Drogon, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as classroom aides for the 2016-2017 school year at an hourly rate of \$23.50 for classroom/aftercare aides and \$14.94 for Cafeteria Aides:**

Name	Special Education Program						Regular Education			Total	Annual Salary
	LLD	MD	RC	ICS	Autistic	PSD	Regular	Cafeteria	Aftercare *		
Fields, Stefanie								3.25		3.25	\$ 8,740
Shaw, Donna							3.00			3.00	\$ 12,902
Herron-Rodriguez, Eliz.								3.25		3.25	\$ 8,740

Motion carried 5-0-0. Voting yes was: Braun, Drogon, Duda, Jankiewicz and Sosnosky.

Retro-pay Summer School & Aftercare Aides

RESOLUTION #7: Be It Resolved, That the Kenilworth Board of Education approves retroactive pay for members of the Secretary/Clerks/Aides Unit in accordance with the 2013-2014 and 2014-2017 collective bargaining agreements for Summer School and After-Care Aides as follows:

August 29, 2016

Staff Member	Summer School			Aftercare	Totals
	2013	2014	2015	2015-2016	
Alvarino	51.60	105.60	159.60		316.80
Bierenfeld	4.30	-	-		4.30
Cantalupo, D				5.32	5.32
Cantalupo, G				176.89	176.89
Clemente	51.60	105.60	152.95		310.15
Duffy	2.15	-	42.56		44.71
Dutkevicz				429.59	429.59
Ehmann, I	49.45	105.60	159.60		314.65
Falcetano	-	33.44	159.60		193.04
Ferrante	-	33.44	-		33.44
Filippone	-	10.56	-	13.30	23.86
Finistrella	51.60	88.00	133.00		272.60
Folgar	-	-	42.56		42.56
Griffiths	-	33.44	-		33.44
Kaplow	45.15	-	-		45.15
Kaprowski	-	-	42.56		42.56
Kirkpatrick	-	-	42.56		42.56
Loaiza, S				339.48	339.48
Lynaugh	96.10	105.60	159.60		361.31
Manee				454.19	454.19
Maraviglia	-	-	159.60		159.60
Marsili	-	15.84	42.56		58.40
Martinez	-	105.60	159.60		265.20
Mazza				312.55	312.55
Mazzeo	-	105.60	-		105.60
Meshi	-	17.60	-		17.60
Morano				87.11	87.11
Palumbo	-	-	159.60		159.60
Ponticello				692.93	692.93
Quagliata	51.60	105.60	159.60		316.80
Ramos	61.92	105.60	-		167.52
Ringler, J	4.30	-	26.27	42.89	73.46
Ringler, M				670.32	670.32
Rodriguez, N	-	-	42.56		42.56
Russomanno	-	-	159.60		159.60
Scanio	-	26.40	-		26.40
Zickgraf	49.45	105.60	139.65		294.70

August 29, 2016

Motion carried 5-0-0. Voting yes was: Braun, Drogon, Duda, Jankiewicz and Sosnosky.

Motion was made by Braun, seconded by Sosnosky, that **when the meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 7:34 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board