

April 3, 2017

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **April 3, 2017**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 4, 2017. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Ryan Haberthur, Mark Jankiewicz, Anthony Laudati, and Nancy Zimmerman.

Also in attendance were Dr. Thomas Tramaglini, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Brian Luciani, Principal, Kathleen Murphy, Principal; Michele Tiedemann, Director of Pupil Personnel Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Andrew White, Assistant Principal; and Tabitha Bradley, Supervisor of Instruction.

Five (5) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (March 13, 2107) were approved upon motion by Duda, seconded by Drogon. Motion carried 9 to 0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, A. Laudati, and Zimmerman.

Correspondence: (see attachments)

- Letter dated 3/20/17 from Mr. Delucia/NJSBA to Mr. Gonnella confirming Weekend Orientation training for Mr. Haberthur.
- Email dated 3/22/17 from Anthony/Union Kenilworth Cranford Concerned Citizens to Mr. Gonnella Re: the Union gun range.
- Letter dated 3/23/17 from Senator Kean to Mr. Gonnella Re: Legislation A4234/S2663.

Motion was made by Drogon, seconded by Duda, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

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President Zimmerman called for discussion on the **Superintendent's Report:**

PRESENTATIONS:

- a. Student Spotlight: Nick Arcieri, Union County's Unsung Heroes
- b. District/Superintendent Update: Dr. Tramaglini
 - i. The Brearley Players performed "Once upon an Island" this past weekend. It was a great presentation.
 - ii. PARCC Assessment is in progress. Our initiative to focus on reducing the length of time we administer the test has been successful. Today we had over 400 computers focusing on the test.
 - iii. The budget is being wrapped up. Dr. Tramaglini appreciates Mr. Gonnella's efforts on putting together a budget that focuses on maintaining costs, but provides the necessary educational offerings needed.
 - iv. The school calendar and the remainder of the school year was reviewed.
- c. Superintendent's HIB Report (March 2017)

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

- The budget has been reviewed and approved by the Executive County Superintendent which allows us to advertise the budget. The potential change to our health benefits provider has impacted positively on the budget. Though the projected increase is still significant, this recommendation will put the budget in a better position.
- The final budget will be approved at the April 26th Public Budget Hearing.
- Security: The architects were on site last week to conduct their field work in preparation for the security enhancements projects at Brearley and Harding. Mr. Gonnella, Mr. Lepore, Mr. Rodriguez met with two vendors who deal with school security to review the camera and door projects also planned for the summer/fall.
- Resolutions were reviewed.

Curriculum & Instruction: Annmarie Duda, Chairperson.

- Resolutions were reviewed.

Personnel & Management: Gregg David, Chairperson.

- The Board is in the process of completing the Superintendent's Evaluation and the Board's self-evaluation.
- Resolutions were reviewed.

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Policy: Genean Braun, Chairperson.

There were a series of policy revisions and adoptions being considered this evening. Mrs. Braun reviewed the changes and impact.

OLD BUSINESS: None.

NEW BUSINESS:

- Mr. Beiner asked for clarification on Resolution #18 and #21. He also thanked all the members who worked so hard on the budget.

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Braun, that the **meeting be opened to the public**. Motion carried unanimously.

- None.

Motion was made by David, seconded by Drogon, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

FINANCE & FACILITIES

Superintendent's Report

RESOLUTION #1: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of March 2017.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of March 2017 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	3/23/2017	Lockdown
Harding	3/24/2017	Fire
Brearley	3/23/2017	Lockdown
Brearley	3/29/2017	Fire

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

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Bill List

RESOLUTION #2: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the attached bill list be approved for the month of March 2017 in the amount of \$2,441,034.59. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Laudati, who moved its adoption, seconded by Drogon, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of February 2017. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati, who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (March 2017) in the 2016-2017 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
<i>Teaching Staff:</i>			
Nicole Warchol	Book Expo America	6/1-6/2/17	NYC, NY
<i>Administration:</i>			

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Michele Tiedemann	Dyslexia - What Administrators Need to Know	4/27/2017	Monroe, NJ
Michele Tiedemann	UCASE Spring Conference	5/12/2017	Clark, NJ

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Street Fair and Car Show

RESOLUTION #6: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the use of the Harding loop and parking lot by the Borough of Kenilworth for a street fair and car show on Sunday, May 21, 2017 from 9:00 a.m. to 6:00 p.m. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Annual Fireworks Display

RESOLUTION #7: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the use of school grounds by the Borough of Kenilworth for a fireworks display on Sunday, July 2, 2017 (rain date, Sunday, July 9, 2017) from 5:00 p.m. to 10:30 p.m.

The event is to be coordinated by the Fire Department with no outside promoters. The Committee may set up small food and beverage concessions on the premises. Police and Fire Departments will be present during the event.

The use of the grounds is under the conditions that the Borough and the fireworks, provides a certificate of insurance for the event naming the Kenilworth Board of Education as additional insured, and the Department of Public Works is responsible for cleanup after the event. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

HCESC Cooperative Pricing Agreement

RESOLUTION #8: Introduced by Laudati, who moved its adoption, seconded by Drogon, Whereas, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

Whereas, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

Whereas the governing body of the Kenilworth Board of Education duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

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Now Therefore Be It Resolved, That Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Kenilworth Board of Education enters into a Cooperative Pricing Agreement with the Lead Agency, whereby the Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Duff & Phelps Contract

RESOLUTION #9: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves a contract with Duff & Phelps to provide consulting services associated with fixed asset accounting and property insurance appraisal in the amount of \$5,500. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

2017 NJSIG Safety Grant

RESOLUTION #10: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, that the Kenilworth Board of Education hereby approves the submission of a grant application for the 2017 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Sub-fund for the purposes of purchasing Classroom Emergency/Lockdown Kits, in the amount of \$10,300.00 for the period July 1, 2017 through June 30, 2018. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

SOA Special Education Revised Model Policies

RESOLUTION #11: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves the Statement of Assurance of Special Education Model Policies and Procedures adopted pursuant to the requirements of N.J.A.C. 6A:14 for the 2016-2017 School Year. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Change in Health Benefits Provider (Medical)

RESOLUTION #12: Introduced by Laudati, who moved its adoption, seconded by Drogon, Whereas, annually the School Business Administrator solicits quotations for medical/prescription coverage to obtain financial options for the Board at renewal; and

Whereas, the proposals, once reviewed, warranted a change in carrier to obtain a better premium with no change in overall coverage,

Now Therefore Be It Resolved, That the Kenilworth Board of Education terminates its United Healthcare/Oxford medical/prescription coverage effective July 1, 2017 and accepts a medical/prescription proposal from Aetna effective July 1, 2017 for all eligible district employees

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and their dependents. Aetna has provided a written guarantee to provide “equal or better” benefits pursuant to their filings with the New Jersey Department of Banking and Insurance.

Be It Further Resolved, That the Kenilworth Board of Education appoints Anthony Ciardella, Jr. of Brown & Brown Benefit Advisors as the district’s broker-of-record for its Aetna medical programs effective July 1, 2017. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

PERSONNEL & MANAGEMENT

Kaplan Resignation

RESOLUTION #13: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Wendi Kaplan, a part-time seventh grade counselor at Brearley Middle School, effective May 19, 2017, or sooner (if possible). Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Whritenour Retirement

RESOLUTION #14: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education accepts, with regret, the resignation of Joan Whritenour, a math teacher at Brearley Middle School/High School, effective July 1, 2017, and wish her health and happiness in her retirement. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Elshiekh Retirement

RESOLUTION #15: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education accepts, with regret, the resignation of Mirella Elshiekh, an Instructional Aide at the Harding School, effective July 1, 2017, and wish her health and happiness in her retirement. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Harrison Maternity Leave of Absence Request

RESOLUTION #16: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Megan Harrison, a guidance counselor at the David Brearley School as follows:

07/23/2017

Anticipated date of delivery

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09/05/17 – 11/24/17 Twelve (12) weeks of unpaid leave to bond with newly-born child;
concurrently designated as FMLA and NJFLA leave
11/27/2017 Anticipated Return Date

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Hart Maternity Leave of Absence Request

RESOLUTION #17: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Tonianne Hart, a clerk at the David Brearley Middle/High School follows:

06/10/2017 Anticipated date of delivery
06/05/17 – 06/30/17 Use of 15 personal illness days and 5 unpaid days
09/01/17 – 10/27/17 Eight (8) weeks of unpaid leave to bond with newly-born child;
concurrently designated as FMLA and NJFLA leave
10/30/2017 Anticipated Return Date

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Stavros – Payment of Unused Sick and Vacation Days

RESOLUTION #18: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education reimburses Constance Stavros, retiring staff member, for her unused accumulated sick days and vacation days in accordance with her agreement as follows:

Category	Annual Salary	Days Pay	Accumulated Days	Reimbursed Amount
Sick Days (1)	\$49,509.00	\$ 82.52	43.00	\$3,548.36
Vacation Days (2)	\$49,509.00	\$190.42	50.25	\$9,568.61

(1) Calculated at 1/600th of annual salary.

(2) Calculated at 1/260th of annual salary.

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

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Substitute Staff

RESOLUTION #19: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, custodian(s) and/or aide(s) for the 2016-2017 school year:

Substitute Name	Per Diem Rates		Hourly Rates			
	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary	Custodian
McNamara, Robert		\$85.00				
Trusdell, Brian		\$85.00	\$15.00			

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Student Teachers

RESOLUTION #20: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.

Student Teacher	College/University	Cooperating Teacher
Russomanno, Deanna	Kean University	Rosanne Sattur/Jennifer Ruopp

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

CURRICULUM & INSTRUCTION

Curriculum Writing

RESOLUTION #21: Introduced by Duda, who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves staff to complete book room maintenance at a rate of \$41.00/hour as follows:

Teacher	Grade Levels	# of Hours	Total
Saveria Campanile	3-6	6	\$246
Jennifer Dieckmann	K-2	6	\$246

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Graceann Griffin	3-6	6	\$246
Kristine Parente	K-2	6	\$246

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Home/Bedside Instruction

RESOLUTION #22: Introduced by Duda, who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves that home instruction/bedside instruction services be provided to the following students:

Student #	Instructor/Provider	Commencing	Ending	# of Hours/Wk	Rate
20221081	Kim McGowan	3/13/2017	3/24/2017	4.00	\$ 41.00
20221081	Michele Ryan	3/13/2017	3/24/2017	1.00	\$ 41.00
202331	Kim McGowan	3/13/2017	6/20/2017	2.00	\$ 41.00
202331	Anthony Rossetti	3/13/2017	6/20/2017	3.00	\$ 41.00
201984	Kim McGowan	3/14/2017	Dr. Release	8.00	\$ 41.00
201984	Michele Ryan	3/14/2017	Dr. Release	2.00	\$ 41.00
20200940	Deanna Russomanno	3/14/2017	5/26/2017	2.00	\$ 41.00
20200940	Christa Candon	3/14/2017	5/26/2017	2.00	\$ 41.00
20200940	Robert Kleiven	3/14/2017	5/26/2017	2.00	\$ 41.00
20200940	Neal Deluisi	3/14/2017	5/26/2017	4.00	\$ 41.00

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

2017 Summer School

RESOLUTION #23: Introduced by Duda, who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education approves the district to operate Summer School for Summer 2017 in accordance with Policy #2440 as follows:

Brearley Summer School
Special Education Extended School Year
Title I and III Summer Programs

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

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HIB February 2017

RESOLUTION #24: Introduced by Duda, who moved its adoption, seconded by Haberthur, Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his February 1, 2017 to February 28, 2017 HIB Incident Report.

This report was disseminated to the Board of Education in March 2017 and reviewed by the Superintendent at the March 2017 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

POLICY REVIEW

First Reading

RESOLUTION #25: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Policy No. 7446	School Security Program
Policy No. 8350	Records Retention

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Second Reading – Adopt

RESOLUTION #26: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Regulation No. 460.15	Special Education - In-Service Training Needs for Professional and Paraprofessional Staff (M)
Policy No. 5330.04	Administering an Opioid Antidote

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Revisions – Adopt

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RESOLUTION #27: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

Policy No. 0000.02	Introduction (M)
Policy No. 2415.06	Unsafe School Choice Option (M)
Regulation No. 460.16	Special Education – Instructional Material to Blind or Print-Disabled Students (M)
Policy No. 2464	Gifted and Talented Students (M)
Policy No. 2622	Student Assessment (M)
Policy No. 3160	Physical Examination (M)
Regulation No. 3160	Physical Examination (M)
Policy No. 4160	Physical Examination (M)
Regulation No. 4160	Physical Examination (M)
Policy No. 5116	Education of Homeless Children (M)
Regulation No. 5116	Education of Homeless Children (M)
Policy No. 5460	High School Graduation (M)

Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

Abolish

RESOLUTION #28: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education approves the abolishment of the following bylaws/policies and/or regulations, as they are no longer required, based on changes in statute, code or law, (M) indicates State Mandated:

Policy No. 2320	Independent Study Programs (M)
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Motion carried unanimously 9-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz, Laudati, and Zimmerman.

RESOLUTION: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA negotiations (all**

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units), PSA Negotiations, and SBA Contract review; and personnel (CSA Evaluation), which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. 8:00 p.m.

At 8:48 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Drogon, seconded by David, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:48 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

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The **Annual Public Budget Hearing** of the Kenilworth Board of Education was **called to order** at 8:00 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room in the Brearley School on **April 26, 2017**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Local Source, and The Star-Ledger on January 5, 2017 and again on April 7, 2017. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act. A copy of the proposed school budget has been on file for review in the Business Office and a copy of the budget appeared in the April 20, 2017 edition of the Local Source.

President Nancy Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Robert Beiner, Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Ryan Haberthur, Mark Jankiewicz, and Nancy Zimmerman. Absent was: Anthony Laudati.

Also in attendance were Dr. Thomas Tramaglini, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator (Kerri Wright, Board Attorney present during closed executive session.

There were four (4) members of the public present.

President Zimmerman stated the **purpose of this meeting is to present the 2017-2018 Annual School District Budget to the community and adopt the budget**.

Annual School District Budget Presentation 2017-2018: Vincent A. Gonnella

BOE DISCUSSION:

President Zimmerman thanked the Chairperson Laudati and the Finance & Facility Committee for the efforts in putting together the budget.

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Drogon, that the **meeting be opened to the public**. Motion carried unanimously.

- No comments
- Motion was made by David, seconded by Drogon, that the **meeting be closed to the public**.

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Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

RESOLUTION #1: Introduced by David who moved its adoption, seconded by Haberthur:

Adopting the 2017-2018 annual school budget

**Adjustment
Enrollment**

Introduced by David who moved its adoption, seconded by Haberthur, Be It RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$0. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

**Adjustment
Health Benefits**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$9,567. The additional funds are included in the base budget and will be used to pay for the additional increase in health benefits.

**Adjustment
PERS Pension**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for deferral of the PERS pension cost and the additional interest incurred in the amount of \$0. The district intends to utilize this adjustment for the purpose of paying the additional interest charges.

**Adjustment
Responsibility Transferred**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increase (decrease) of costs associated with the transfer of responsibilities in the amount of \$0. The district intends to utilize this adjustment for increase (decrease) of costs.

**Adjustment
Banked Cap**

RESOLVED that the Kenilworth Board of Education is not seeking a proposed budget using banked cap in accordance with N.J.A.C. 6A:23A-10.3(b).

Maintenance Reserve Account Withdrawal

RESOLVED that the Kenilworth Board of Education requests the approval of a Maintenance reserve withdrawal in the amount of \$0. The district intends to utilize these funds for general building renovations at the Harding Elementary School and the David Brearley Middle/High School.

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Emergency Reserve Account Withdrawal

RESOLVED that the Kenilworth Board of Education requests the approval of a Maintenance reserve withdrawal in the amount of \$250,000. The district intends to utilize these funds for security projects and building renovations at the Harding Elementary School and the David Brearley Middle/High School.

Adoption of the 2017-2018 Budget

BE IT RESOLVED that the budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures:

	General Fund	Special Revenues	Debt Service	Total
2017-18 Total Expenditures:	\$25,191,786	\$591,000	\$1,240,000	\$ 27,022,786
Less: Anticipated Revenues:	\$ 5,458,430	\$591,000	\$ 399,631	\$ 6,449,061
Taxes to be Raised:	<u>\$19,733,356</u>	<u>\$ -</u>	<u>\$ 840,369</u>	<u>\$ 20,573,725</u>

BE IT FURTHER RESOLVED, That the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations.

BE IT FURTHER RESOLVED, That the Board of Education authorizes the Superintendent and Business Administrator, after consultation with the Board President, to make any technical adjustments necessary in order to submit the final budget and certify the taxes. Motion carried unanimously 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz and Zimmerman.

Submission of Facility Project to NJDOE

RESOLUTION #2: Introduced by David who moved its adoption, seconded by Haberthur, Be It Resolved, that the Kenilworth Board of Education authorizes the submission of the Security Entrance projects at David Brearley Middle/High School and Warren Harding Elementary School, NJDOE project numbers 2420-010-17-1000 – Brearley; 2420-050-17-1000 – Harding to the New Jersey Department of Education for schematic review and approval. These projects are being advanced as Other Capital Projects, not seeking state funding. Motion carried unanimously 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda, Haberthur, Jankiewicz and Zimmerman.

RESOLUTION: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of PSA negotiations and student personnel** (Residency Hearing), which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. (8:22 p.m.) Motion carried unanimously 8-0-0. Voting yes was: Beiner, Braun, David, Drogon, Duda,

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Haberthur, Jankiewicz and Zimmerman.

At 9:47 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by David, seconded by Duda, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:47 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board