

June 13, 2016

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **June 13, 2016**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 4, 2016. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Mark Jankiewicz, Walter Sosnosky, and Nancy Zimmerman. Absent was: David Curtin and Anthony Laudati.

Also in attendance were Dr. Thomas Tramaglini, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Brian Luciani, Principal, Kathleen Murphy, Principal; Michele Tiedemann, Director of Pupil Personnel Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Andrew White, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; Joant Rodriguez, Manager of Technology; Lauren Bound, Supervisor of Instruction; and Tabitha Bradley, Supervisor of Instruction.

Approximately forty (40) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (May 9, 2016) were approved upon motion by Duda, seconded by Drogon. Motion carried 7 to 0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky, and Zimmerman.

Correspondence: (see attachments)

Distributed May 20, 2016:

1. Letter dated 4/29/16 from St. Theresa's Social Concerns Committee to Members of Bruins that Care Re: Valentine Food Drive in memory of Gil.
2. Letter dated 5/4/16 from Ms. Ragozine/Johnson & Johnson to Mr. Luciani thanking Brearley H.S. for hosting blood drives.
3. Letter dated 5/11/16 from Mr. DeLuca, Kenilworth Mayor, to Mrs. Campanile Re: Winners of this year's NJ Math League competition.

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Distributed May 27, 2016:

1. Letter dated 5/25/16 from Mr. Bolcar to KBOE thanking everyone for allowing him to serve the district as Interim Superintendent and Interim Director of Secondary Education.
2. Letter dated 5/26/16 from Mr. Gonnella to Ms. Farmer, Chief School Food Meal Programs, Re: USDA Division of Food & Nutrition change entitled Child Nutrition Program Integrity.

Motion was made by Drogon, seconded by Braun, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

President Zimmerman called for discussion on the **Superintendent's Report**:

PRESENTATIONS:

- a. Student Spotlight: Brearley MS/HS
 - Christopher Zobek Valedictorian
 - Jonathan Zobek Salutatorian
 - Kyle Shaunassey Skills USA Competition
 - Heather Braun Skills USA Competition
- b. Recognition: Bright and Beautiful Therapy Dogs, Inc. Canine Handlers
 - Sandy Everly and Kalee
 - Elizabeth Smith and Valor
- c. Stiglitz Presentation – Brian Luciani
- d. SEPAG Special Educator Recognition Award – Donna Kirkpatrick & Irene Ehmann
- e. District/Superintendent Update: Dr. Tramaglini
 - i. Mrs. Lutkenhouse and Mr. Bolcar were thanked for their work as interim administrators.
 - ii. We are trying to reduce the amount of time spent on testing (PARCC) so we are in the process of purchasing technology which should achieve that goal.
 - iii. The “Every 15 Minutes” event went very well. It is a quality program.
 - iv. We started the strategic planning process this month. The process will set out 1-3-5 year goals.
 - v. Upcoming events were reviewed.
- f. Superintendent's HIB Report (May 2016)

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson (Gonnella Reporting)

Lead Testing: As you are aware, we decided to test our drinking water for lead and am pleased to inform the Board that the results were good, with all drinking fountain tests returning in the good

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and acceptable levels. We will still be proceeding with our water fountain upgrades and will have financial assistance through the NJSIG Safety Grant.

Mr. Gonnella in his report to Dr. Tramaglini included an analysis of contracts in accordance with P.L. 2015, Chapter 47: Pursuant to PL 2015, Chapter 47 the Kenilworth Board of Education intends to renew, award, or permit to expire contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, N.J.A.C. Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200

Resolution #6: FSMC Contract/Bid: This month the Board of Education solicited competitive bids for Food Service Management Companies to operate the school breakfast and lunch programs. Though we had only one proposal submitted, Maschio's proposal comes at no additional cost and will continue to guarantee a minimum of \$18,000 profit.

Resolution #9: Approves any excess funds being returned to free balance and added to reserves. It is also routine, June is the only month the Board is permitted to do so. The practice is consistent with previous years and allows the Board to better control reserves and excess free balance, both of which are important in maintaining property taxes.

Curriculum & Instruction: Annmarie Duda, Chairperson.

The committee met this evening. The \$35,000 Merck Grant was discussed. The Bright and Beautiful Therapy Dogs Program was reviewed. The committee also reviewed the New Teacher Orientation Program.

Personnel & Management: Gregg David, Chairperson.

Tonight, during closed session, the Board will be reviewing Dr. Tramaglini's proposed Merit Goals for the 2016-2017 school year. Dr. Tramaglini has proposed five quantitative goals and five qualitative goals for the Board to consider and choose from. State regulations allow merit bonuses for superintendents who meet up to three quantitative merit goals (an additional 3.33% of salary for each goal achieved) and two qualitative goals (2.5% each). The goals are determined in the CSA's contract and bonuses must be approved by the Executive County Superintendent.

As a result of the current school year ending on the 30th and the new school year beginning on July 1st, there are quite a number of resolutions on the agenda under Personnel.

Resolutions

- Resolutions #27 and #28 approve staff requests for maternity leave.
- Resolution #29 accepts the resignation of a Basic Skills Teacher at Harding School, effective June 30, 2016.

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- Resolution #30 approves the employment of a doctor to conduct Special Education Evaluations for the 2016-2017 school year.
- Resolutions #31-33 approve certain administrators/teachers/aides for the 2016-2017 Before and After-Care Program which is funded by parents and operates at no cost to the Board.
- Resolution #34 approves the recommendation of the Superintendent to appoint Mr. Bubnowski as the NCLB Grant Coordinator for the 2016-2017 school year.
- Resolution #35 approves the recommendation of the Superintendent to appoint Mr. Gonnella as the TV Studio Program Manager for TV 36/26 for the 2016-2017 school year.
- Resolutions #36-#39 approve certain staff for extra-curricular and athletic stipend positions, Lead Teachers and the A.C.E Program for the 2016-2017 school year.
- Resolution #40 approves the employment contract for Mr. Gonnella as Business Administrator/Board Secretary for the 2016-2017 school year.
- Resolution #41 approves the hiring of substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2015-2016 school year.
- Resolution #42 ratifies the Collective Bargaining Agreement between the KEA (Secretary/Clerks/Aides Unit) for the period covering July 1, 2013 to June 30, 2017.
- Resolution #43 approves retroactive pay for members of the Secretary/Clerks/Aides Unit in accordance with the 2013-2014 and 2014-2017 collective bargaining agreements.
- Resolutions #44 and 45 approve the annual salaries for Secretary/Clerks/Aides personnel for 2015-2016 and 2016-2017 respectively, in accordance with the Collective Bargaining Agreement.
- Resolution #47 approves certain staff to perform special education summer evaluations.
- Resolution #48 approves the recommendation of the Superintendent to employ the certain staff members to work during the summer on student schedules and scheduling conflicts.
- Resolution #49 approves a Kean University student to participate as a student teacher in the Kenilworth School District at no cost to the Board.
- Resolution #50 approves the recommendation of the Superintendent to employ a Behavior Specialist with full benefits, for the 2016-2017 school year effective September 1, 2016.

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- Resolution #51 approves the recommendation of the Superintendent to employ a Data Systems Manager, with full benefits, for the 2016-2017 school year effective July 1, 2016.
- Resolutions #52 and #53 approve the recommendation of the Superintendent to employ a part-time Speech and Language Specialist at Harding and a part-time School Counselor at Brearley respectively, with no benefits, for the 2016-2017 school year effective September 1, 2016.

Policy: Genean Braun, Chairperson.

There were several policy revisions and adoptions being considered this evening. Mrs. Braun reviewed the changes and impact.

UCESC Representation: Annmarie Duda

UCESC staff members that received grants were honored at the most recent meeting. Some of the grants were fantastic and innovative.

OLD BUSINESS:

- Braun asked about the bathroom situation at the Middle/High School. Mr. Luciani stated that there has been a lot of vandalism in the boys' bathrooms and we are trying to resolve the matter.
- Zimmerman stated that a request was made for Joseph Laudati to be inducted into the Wall of Honor. A committee needs to be established to review the application.

NEW BUSINESS:

- Sosnosky suggested that Board of Education members get more involved in community affairs.
- Zimmerman announced that John Hartmann received a Rising Star Award for his role as Program Assistant Set Designer.

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Drogon, that the **meeting be opened to the public**. Motion carried unanimously.

- None.

Motion was made by David, seconded by Drogon, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

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RESOLUTION #1: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of May 2016.**

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of May 2016 as follows:

| <u>School</u> | <u>Date</u> | <u>Drill Type</u> |
|---------------|-------------|-------------------|
| Harding | 5/19/2016 | Fire |
| Harding | 5/24/2016 | Lockdown |
| Brearley | 5/11/2016 | Fire |
| Brearley | 5/13/2016 | Lockdown |
| Brearley | 5/25/2016 | Bus Evacuation |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Bill List

RESOLUTION #2: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the attached bill list be **approved for the month of May 2016 in the amount of \$2,215,076.71.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of April 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the

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Board have made the following line item transfers (May 2016) in the 2015-2016 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

| Attendee Name | Conference/Workshop Title | Date | Location City, State |
|------------------------|------------------------------|-----------|-------------------------|
| | | | |
| <i>Teaching Staff:</i> | | | |
| Graceann Griffin | G&T Talented Symposium | 5/19/2016 | New Providence, NJ |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Food Service Management RFP 2016-2017

RESOLUTION #6: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Whereas the Kenilworth Board of Education solicited competitive proposals for the Management and Operation of the school district's breakfast and lunch programs, and

Whereas the School Business Administrator has reviewed the proposal for completeness and economic efficiency, now therefore

Be It Resolved, That the Kenilworth Board of Education **awards and approves Maschio's Food Service Management Company as the food service management company for the 2016-2017 school year with an annual management fee of \$8,129.00 and authorizes execution of contract documents following Board Attorney review.** The management fee shall be payable in ten (10) monthly installments of \$812.90 per month commencing September 1, 2016 and ending on June 30, 2017.

Maschio's FSMC guarantees an unlimited minimum profit to the Local Education Agency in the amount of \$18,000.00. In the event the actual bottom line of the operational report (totals revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio's FSMC shall be responsible for any shortfall.

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

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2016-2017 Lunch Prices

RESOLUTION #7: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves no increase in lunch prices for the 2016-2017 school year as recommended by Maschio's Food Services, the district food service management company.**

| 2016-2017 Price List | | | | | |
|----------------------|----------------|------|-------------|------|-------------|
| PROGRAM | Harding School | | Brearley MS | | Brearley HS |
| Breakfast: | | | | | |
| Federal Maximum | \$ | 2.25 | \$ | 2.50 | \$ 2.75 |
| Student Breakfast | \$ | 1.25 | \$ | 1.75 | \$ 2.00 |
| Reduced Breakfast | \$ | 0.30 | \$ | 0.30 | \$ 0.30 |
| Adult Breakfast | \$ | 2.50 | \$ | 2.50 | \$ 2.50 |
| Lunch: | | | | | |
| Federal Maximum | \$ | 3.75 | \$ | 4.00 | \$ 4.25 |
| Student Lunch | \$ | 2.80 | \$ | 3.05 | \$ 3.30 |
| Reduced Lunch | \$ | 0.40 | \$ | 0.40 | \$ 0.40 |
| Premium Lunch | \$ | - | \$ | 3.25 | \$ 3.50 |
| Adult Lunch | \$ | 3.80 | \$ | 4.00 | \$ 4.00 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

NCLB Consolidated Grant – FY 2017

RESOLUTION #8: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the submission of the Fiscal Year 2017 NCLB Consolidated Grant and accepts the grant award of funds upon subsequent approval of the FY' 17 NCLB Consolidated Grant application as follows:**

| NCLB Grant: | Revenue | Expenditure | Entitlement |
|-------------------|-------------|--------------------|-------------|
| Title I | 20-4411-000 | 20-231-xxx-xxx-xxx | \$ 142,579 |
| Title II A | 20-4481-000 | 20-270-xxx-xxx-xxx | \$ 19,800 |
| Title III | 20-4491-000 | 20-275-xxx-xxx-xxx | \$ 11,358 |
| Total Allocation: | | | \$ 173,737 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

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Transfers to Reserves

RESOLUTION #9: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, in an effort to provide fiscal stability to the district, the Board of Education does not wish to be in “excess surplus” at the conclusion of the 2015-2016 school year, and

WHEREAS, the Kenilworth Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Capital Reserve account at year end, and

WHEREAS, the Kenilworth Board of Education has determined that up to \$750,000 may be available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED by the Kenilworth Board of Education that it hereby **authorizes the district’s School Business Administrator to establish this account if necessary and make the transfer consistent with all applicable laws and regulations.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

2016-2017 Insurance Package Renewal/Continuation

RESOLUTION #10: WHEREAS, the NJSIG seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

WHEREAS, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

WHEREAS, the Educational Institution has resolved to apply for and/or renew its membership with NJSIG; and

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG.

NOW, THEREFORE, it is agreed as follows:

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1. **The Educational Institution hereby establishes/renews its membership with NJSIG for a three (3) year period, beginning July 1, 2014, and ending July 1, 2017 at 12:01 a.m. eastern standard time.**
2. The Educational Institution agrees to participate in NJSIG with respect to the types of coverage stated in the Renewal of Membership Resolution.
3. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG and as from time to time amended by NJSIG and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG Plan of Risk Management.
5. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liability of each and every member of NJSIG all of whom, as a condition of membership in NJSIG, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand.
7. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations.
8. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A: 18B-1 *et. seq.* and such other statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute this Agreement to renew membership.

Be It Further Resolved, That the Kenilworth Board of Education authorizes the School Business Administrator to pay properly submitted invoices upon receipt.

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| Coverage | Premium |
|-----------------------------------|----------------|
| Errors & Omissions | \$42,110 |
| Property | \$46,763 |
| Electronic Data Processing | \$1,389 |
| Auto Liability | \$14,996 |
| Auto: Physical Damage | \$484 |
| Equipment Breakdown | \$2,681 |
| General Liability: \$16,000,000 | \$34,560 |
| Workers' Compensation (MOD .6450) | \$91,542 |
| Employee Bonds | \$1,444 |
| Crime | \$3,282 |
| Supplemental Indemnity | <u>\$4,678</u> |
| Total Premium | \$243,929 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Student Accident Insurance

RESOLUTION #11: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the purchase of Student Accident Insurance through Bollinger for the 2016-2017 school year with the following coverage for an annual premium of \$38,247.**

Coverage: \$1,000,000 Maximum Benefit Student Accident Insurance for all students including interscholastic athletics & HS Football. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

NJSIG Safety Grant

RESOLUTION #12: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be it Resolved, that the Kenilworth Board of Education hereby **approves the submission of grant application for the FY '15 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC WEST Sub-fund for the purposes described in the application, in the amount of \$6,900.00 for the period July 1, 2016 through June 30, 2017.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Kenilworth Recreation Summer Program

RESOLUTION #13: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **authorizes the use of school facilities by the Kenilworth Recreation Department for their summer 2016 camps beginning June 27, 2016 to**

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August 19, 2016 from 8:00 a.m. to 3:00 p.m. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

NJSIAA Membership 2016-17

RESOLUTION #14: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the membership of the district in the New Jersey State Interscholastic Athletic Association (NJSIAA) with annual dues in the amount of \$2,150.00 for the 2016-2017 school year.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

UCESC Transportation Services

RESOLUTION #15: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the participation in coordinated transportation services with Union County Educational Services Commission for the 2016-2017 school year.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

UC Vocational-Technical Tuition Agreement

RESOLUTION #16: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Vocational-Technical School Tuition Agreement for the 2016-2017 school year with terms as per the attached.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

UCESC Professional Services

RESOLUTION #17: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the Agreement for Professional Services (e.g. student psychological, educational evaluations, etc.) with Union County Educational Services Commission for the 2016-2017 school year as attached.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Nonpublic School Nursing Agreement

RESOLUTION #18: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Whereas, P.L.1991, Chapter 226, requires that each Board of Education of a district in which a nonpublic school is located shall provide certain nursing services to those students who are enrolled full time in the nonpublic school; and

Whereas, the Union County Educational Services Commission has agreed to provide the required nursing services for local public school districts for the purpose of efficient delivery of services and greater cost effectiveness through cooperation and centralized administration;

Therefore, Be It Resolved, That the Kenilworth Board of Education **enter into an agreement with**

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the Union County Educational Services Commission whereby the Commission will implement the law and administer the nonpublic school nursing services program for those full time students enrolled in the nonpublic school(s) located within the Kenilworth Board of Education for the 2016-2017 school year, in accordance with applicable law; and

Be It Further Resolved, That the Board will remit the entire entitlement to the Commission to be billed monthly starting on October 1, 2016 and ending July 1, 2017. The Commission will retain six (6%) percent of the entitlement as an administrative fee received by the Kenilworth Board of Education as State aid, per pupil, pursuant to said enactment. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

UCESC Tuition Agreement

RESOLUTION #19: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Educational Services Commission Tuition Agreement for out-of-district placements for the 2016-2017 school year.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Nonpublic IDEA-B

RESOLUTION #20: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the Union County Educational Services Commission to administer the district's Nonpublic School Individuals with Disabilities Education Act-B Initiative (IDEA-B) funds Basic, pursuant to the requirements of the Individuals with Disabilities Education Act and Grant Application on behalf of the Board, effective July 1, 2016 until June 30, 2017.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Nonpublic School Textbooks

RESOLUTION #21: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, WHEREAS 18A:58-37-1 et seq. as amended by Chapter 121, Laws of 1984, requires that the State and local community purchase and loan textbooks upon individual request to all students enrolled in grades Kindergarten through 12 in nonpublic schools located within the local school district.

WHEREAS no board of education is required to expend funds for the purchase and loan of textbooks in excess of the amounts provided in State Aid; and

WHEREAS the Union County Educational Services Commission has agreed to handle the purchasing and processing of nonpublic school textbooks for local public school districts for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education enter into an agreement with the Union County Educational Services Commission whereby the Commission

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will administer a nonpublic textbook program for those eligible students attending nonpublic schools located within Kenilworth for the 2016-2017 school year, in accordance with 18A:58-37.1 et seq; and

BE IT FURTHER RESOLVED that the Kenilworth Board of Education pays a surcharge equal to 10% of the allocation for nonpublic textbooks to cover the Commission's costs for administering the program. The Commission will bill the district for services rendered throughout the 2016-2017 school year. There will be a 10% surcharge on these invoices. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Chapter 192/193 Nonpublic Services

RESOLUTION #22: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Chapters 192 and 193, Laws of 1977, require the public schools to offer auxiliary services to nonpublic school pupils on the same terms and conditions that they are offered to public school pupils.

Auxiliary Services include:

Compensatory Education
English as a Second Language
Supplemental Instruction
Examination and Classification
Corrective Speech
Home Instruction

The Union County Educational Services Commission has again offered to provide these auxiliary services to eligible nonpublic students in Union County from July 1, 2015 to June 30, 2016.

Therefore, the following Resolution is recommended:

WHEREAS, N.J.S.A. 18A:46-6, 8, 19.1, et seq. (Laws of 1977, Chapter 193); N.J.S.A. 18A:46A-1 et seq. (Laws of 1977, Chapter 192) require that the State and local community identify and provide auxiliary and handicapped services for students who attend nonpublic schools; and

WHEREAS, the cost of providing these services is funded entirely by the State of New Jersey; and,

WHEREAS, the Union County Educational Services Commission has agreed to provide these services to eligible students who attend non-public schools in Kenilworth;

THEREFORE, BE IT RESOLVED, that the Kenilworth Board of Education **enter into an agreement with the Union County Educational Services Commission whereby the Commission**

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will provide services during the 2016-2017 for those students who attend nonpublic schools in Kenilworth pursuant to N.J.S.A. 18A:46-19.7 and N.J.S.A. 18A:46A-7; and,

BE IT FURTHER RESOLVED, that projected cost will be based on the most recent notification of the Department of Education, Division of Finance and Regulatory Services setting forth anticipated aide to the Public School District pursuant to N.J.S.A. 18A:46A-12 and N.J.S.A. 18A:46-19.8. Invoices shall begin in October and continue for nine (9) successive months based on eligible students. The cost of services provided by the Union County Educational Services Commission shall not exceed the funds provided by the State. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Nonpublic School Technology

RESOLUTION #23: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, WHEREAS, the New Jersey Nonpublic School Technology Initiative Program has been authorized for Fiscal Year 2016 and 2017.

WHEREAS, Nonpublic School Technology Initiative Program shall be paid to school districts and allocated for nonpublic school pupils at the state aid rate per pupil in a manner that is consistent with the provisions of the federal and state constitutions, and

WHEREAS, said program requires the Board of Education in each public school district in New Jersey to provide technology to all students attending a nonpublic school located in the public school district, and

WHEREAS, it is the responsibility of the chief school administrator of the public school district or designee (UCESC) to confer with the administrator of each participating nonpublic school within the district to advise the nonpublic school of the limit of funds available and to agree upon the technology to be provided to the nonpublic school within the limits of the funds that are available for the nonpublic school, and

WHEREAS, it is the responsibility of the public school district to send written verification that conferences were held with each nonpublic school administrator to the County Superintendent, along with a copy of each agreement, and

WHEREAS, it shall be the responsibility of each public school district to provide the agreed upon technology which may include equipment, software, professional development and/or maintenance of equipment, and

WHEREAS, the Union County Educational Services Commission has agreed to administer the responsibilities associated with this program for the purpose of greater cost effectiveness through joint purchasing and centralized administration,

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NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education **enter into an agreement with the Union County Educational Services Commission, whereby the Commission will administer the Nonpublic School Technology Initiative Program for nonpublic schools located within its boundaries for the 2016-2017 school year; and**

U.C.E.S.C. will bill the Public School District for services rendered to the nonpublic school including a 5% administrative fee. In the event a Public School District fails to remit funds to the U.C.E.S.C. within the schedule set forth, the U.C.E.S.C. shall have the right to give notice of discontinued services. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

UCESC Bloodborne Pathogens Program Agreement

RESOLUTION #24: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, WHEREAS, local public school districts are required to provide environmental safety programs under the worker and community Right to Know Law (P.L. 1983, Ch. 35, N.J.S.A. 34:5A-1) and the Public Employee Occupational Safety and Health Act (P.L. 1983, C 516); and New Jersey Department of Labor regulations N.J.A.C. 12:100-4.2, et. seq; and

WHEREAS, the Union County Educational Services Commission can provide coordination of these services with regard to educational training programs, computerized inventories and labels for hazardous substances, developing a file of material safety data sheets/facts sheets, and bidding for the disposal of unwanted chemical wastes; and implementation of a Bloodborne Pathogens Management Services Program;

THEREFORE, BE IT RESOLVED: that the Kenilworth Board of Education **enters into an agreement with the Union County Educational Services Commission to provide such coordinated services for the 2016-2017 school year, at a fee of \$3.18 per resident pupil enrollment as of October 15, 2015.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Delta-T Group Agreement

RESOLUTION #25: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves an agreement with Delta-T Group North Jersey, Inc., pending Board Attorney review, to provide substitute nurses as needed at a cost of \$41.00/hour for a Registered Nurse for the 2015-2016 and 2016-2017 School Years.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

2016-2017 Student Athlete Annual Physical Examination Form

RESOLUTION #26: Introduced by Jankiewicz, who moved its adoption, seconded by Duda, Be It Resolved, That the Kenilworth Board of Education **approves the use of the Student Athlete Pre-**

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participation Physical Evaluation and History form in accordance to the Scholastic Student-Athlete Safety Act (SS-ASA) (N.J.S.A. 18A: 40-41.7) by the school physician, Dr. James Agresti, to perform annual physical examinations of student-athletes prior to participation in a school-sponsored interscholastic or intramural athletic team (Grades 6-12). Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

PERSONNEL & MANAGEMENT

Duffy – Revised Maternity Leave of Absence Request

RESOLUTION #27: Introduced by David, who moved its adoption, seconded by Drogon, Whereas on February 8, 2016, the Kenilworth Board of Education approved a maternity leave of absence for Jaclyn Duffy, and

Whereas the original request did not include an unpaid leave to bond with newly-born child and anticipated Jaclyn Duffy's return on September 6, 2016

Whereas Jaclyn Duffy is now requesting six (6) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA,

Now Therefore Be It Resolved, That the Kenilworth Board of Education **approves the revised maternity leave of absence request from Jaclyn Duffy as follows:**

| | |
|---------------------|--|
| 05/18/2016 | Anticipated date of delivery |
| 05/16/16 | Unpaid Leave |
| 05/19/16 – 06/21/16 | Use of personal illness days |
| 09/05/16 – 10/14/16 | Six (6) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave |
| 10/17/2016 | Anticipated Return Date |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

McGee - Maternity Leave of Absence Request

RESOLUTION #28: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave request of absence from Angela McGee, a teacher at the Harding Elementary School, as follows:**

| | |
|---------------------|--|
| 08/30/16 | Expected date of delivery |
| 09/06/16 – 10/28/16 | Use of personal illness days |
| 10/31/16 – 01/27/17 | Twelve (12) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave |

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| | |
|---------------------|----------------------|
| 12/26/16 – 01/02/17 | Winter Recess |
| 01/30/17 – 03/10/17 | Unpaid Leave |
| 03/13/17 | Expected return date |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Hand Resignation

RESOLUTION #29: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Meghan Hand, a Basic Skills Teacher at the Harding Elementary School, effective June 30, 2016. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Appointment of Doctors

RESOLUTION #30: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the employment of the following doctor(s) for the 2016-2017 school year:**

Special Education Evaluations:

| | |
|-------------------------|-----------|
| Dr. Rajeswari Muthusamy | \$ 600.00 |
|-------------------------|-----------|

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Before and After-Care Staff

RESOLUTION #31: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following administrator/teachers/aides for the 2016-2017 Before and After-Care Program, administrators and teachers to be paid \$41/hour and aides to be paid \$23.50/hour.** This program is funded by parents and operates at no cost to the Board:

Teachers:

| | | |
|------------------|-------------------|----------------|
| Debbie Brunette | Nicholas DeBlasio | Mary Santoro |
| Kristine Parente | Laura Walsh | Lisa Dilts |
| Stacie Jeans | Gina Folgar | Tiffany D'Apra |
| Jaclyn Duda | Janet Jeans | Monica Miller |
| Kristen Jeans | Amie Griffiths | Cathy Glacken |
| Joseph Mills | Janette Wong | David Nichols |
| Lisa Psychojos | Jaime Schilling | Pina Toto |
| Heidi Luerssen | Donna Kirkpatrick | |

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Instructional Aides:

| | <u>Hours Per Week</u> |
|-------------------|-----------------------|
| Lorrell Dutkevicz | As required |
| Jolene Mazza | As required |
| Denise Cantalupo | As required |

| | <u>Hours/Week Limit</u> |
|------------------|-------------------------|
| Gail Cantalupo | 4.00 |
| Jessica Oliveira | 17.50 |
| Sandra Manee | 10.00 |
| Michael Ringler | 15.50 |
| Stepanie Loazia | 17.50 |
| Robin Ponticello | 17.50 |
| Maria Farnsworth | 5.00 |

Motion carried 6-0-1. Voting yes was: Braun, David, Drogon, Jankiewicz, Sosnosky and Zimmerman. Abstaining was: Duda.

Before/After Care Substitutes

RESOLUTION #32: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That **all certified full time teaching staff members be approved to substitute for 2016-2017 Before/After Care Teachers on an as needed basis at an hourly rate of \$41.00, and**

Be It Further Resolved, That **all current full time certified and non-certified staff be approved to substitute for Before/After Care Aides on an as needed basis at an hourly rate of \$23.50.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Before and After Care Program Administrator

RESOLUTION #33: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendations of the Superintendent to appoint Kathleen Murphy as the Before and After Care Program Administrator for the 2016-2017 school year and Ronald Bubnowski as the substitute Before and After Care Administrator for the 2016-2017 school year at an hourly stipend of \$41.00.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

NCLB Grant Coordinator

RESOLUTION #34: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the**

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Superintendent to appoint Ronald Bubnowski as the NCLB Grant Coordinator for the 2016-2017 school year at a stipend of \$7,000.00. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

TV Studio Program Manager

RESOLUTION #35: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to appoint Vincent A. Gonnella as the TV Studio Program Manager for TV 36/26 for the 2016-2017 school year at a stipend of \$5,000.00.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

2016-2017 Extracurricular Stipends

RESOLUTION #36: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for extra-curricular stipend positions for the 2016-2017 school year:**

Harding School:

| Program/Advisor | Stipend | Staff Member |
|--------------------------|----------------|----------------------------------|
| Student Government | \$ 2,123 | Laura Walsh, Gina Folgar |
| Yearbook | \$ 2,181 | Jennifer Dieckmann, Kelly Starke |
| Computer Lab Coordinator | \$ 2,007 | Amie Griffiths |
| Chorus Director | \$ 2,900 | Erin Conte |
| Family Math | \$ 821 | Michael Klimchak |
| Family Math | \$ 821 | Renee Jernigan |
| Family Science | \$ 821 | Tiffany D'Arpra |
| Family Science | \$ 821 | Karen Goger |
| I&RS Coordinator | \$ 1,131 | Leslie Bedford |
| I&RS Coordinator | \$ 1,131 | Lisa Psychojos |
| Peer Mediation Advisor | \$ 611 | Kristen Jeans |
| Elementary School Play | \$ 1,294 | Janet Spony |
| Elementary School Play | \$ 1,294 | Joseph Mills |
| Elementary School Play | \$ 1,294 | Erin Conte |

Brearley Middle School:

| Program/Advisor | Stipend | Staff Member |
|------------------------|----------------|---|
| Student Government | \$ 2,123 | Nancy Bechtler |
| Yearbook | \$ 2,181 | Cynthia Yakovchuk, Nicole Warchol (Split) |
| Newspaper | \$ 1,896 | Lauren Blizzard |
| Chorus Director | \$ 2,120 | Vacancy |
| Middle School Band | \$ 2,120 | Anthony La Bruno |

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| | | | |
|-------------------------------|----|-------|--|
| Middle School Play | \$ | 1,941 | Michelle Van Steenacker |
| Middle School Play | \$ | 1,941 | Joe Mills |
| Family Math | \$ | 821 | Michelle Alvarez |
| Family Math | \$ | 821 | Jeannine Farber |
| Family Science | \$ | 821 | Candace Grimaldi |
| Family Science | \$ | 821 | Curt Cerillo |
| Family Tools and Technology | \$ | 821 | Candace Grimaldi |
| Family Tools and Technology | \$ | 821 | Curt Cerillo |
| Peer Mediation Advisor | \$ | 611 | Megan Harrison |
| Peer Leadership Advisor | \$ | 611 | Lorrae Schau |
| Peer Tutoring Advisor | \$ | 611 | Marisa Zsamba |
| Bruins That Care Advisor | \$ | 611 | Diane Westbrook |
| 7th Grade Advisor | \$ | 591 | Cynthia Yakovchuk, Jay Shapiro (Split) |
| 8th Grade Advisor | \$ | 709 | Cynthia Yakovchuk, Jay Shapiro (Split) |
| National Junior Honor Society | \$ | 651 | Marisa Zsamba |
| STAR Program Coordinator | \$ | 414 | Michelle Van Steenacker |
| I&RS Coordinator | \$ | 821 | Nancy Bechtler |
| I&RS Coordinator | \$ | 821 | Jeannine Farber |
| I&RS Coordinator | \$ | 821 | Jay Shapiro |
| PSLP Team Leader | \$ | 821 | Nicole Rodriguez |
| PSLP Team Leader | \$ | 821 | Michelle Van Steenacker |

Brearley High School:

| Program/Advisor | Stipend | Staff Member |
|---------------------------------|----------|--|
| Band & Ensemble Director | \$ 5,833 | Anthony La Bruno \$4,357/Katie Pollock \$1,458 (Split) |
| Drama Director/Producer | \$ 4,600 | Lauren Widner |
| Assistant Director Drama | \$ 2,767 | Cheryl Widner |
| Musical Director/Producer | \$ 4,013 | Lauren Widner |
| Assistant Director Musical | \$ 2,767 | Cheryl Widner |
| Assistant Director Musical | \$ 2,767 | Anthony La Bruno |
| Chamber Singers Director | \$ 2,120 | Lauren Widner |
| Virtual High School Coordinator | \$ 6,602 | Stephanie Scasso |
| Portico (Yearbook) | \$ 4,315 | Cynthia Perez |
| Bear Print (newspaper) | \$ 4,315 | Paul Weinstein |
| Forensics (Debate) Advisor | \$ 2,379 | Joseph Pickton |
| Literary Magazine | \$ 1,578 | Anne Phillips |
| Freshman Class Advisor | \$ 786 | Vacancy |
| Sophomore Class Advisor | \$ 960 | Vacancy |
| Junior Class Advisor | \$ 1,469 | Caitlin Martin, Bobby Kleiven (Split) |

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| | | | |
|---------------------------------------|----|-------|---|
| Senior Class Advisor | \$ | 1,744 | Johanna Quintero, Maria Gallina (Split) |
| Student Government (Council) | \$ | 2,123 | Anthony Rossetti, Amy Efchak (Split) |
| Peer Leadership | \$ | 611 | Nichole Spampinato |
| Peer Mediation | \$ | 611 | Stephanie Scasso |
| Peer Tutoring Advisor | \$ | 611 | David Novak |
| Peer Tutoring Advisor | \$ | 611 | Michelle Alvarez |
| Peer Tutoring Advisor | \$ | 611 | Marisa Zsamba |
| Drug Awareness Supervisor | \$ | 611 | Jaime Lugo |
| Bears That Care Advisor | \$ | 611 | Christa Candon |
| National Honor Society | \$ | 821 | Marisa Zsamba |
| I&RS Coordinator | \$ | 821 | Liz Marranca |
| I&RS Coordinator | \$ | 821 | Nichole Spampinato |
| I&RS Coordinator | \$ | 821 | Deanna Russomanno |
| Art Show Coordinator | \$ | 821 | Vacancy |
| PSLP Coordinator | \$ | 1,131 | Megan Harrison |
| PSLP Team Leader | \$ | 821 | Samantha Gibbons |
| PSLP Team Leader | \$ | 821 | Nichole Spampinato |
| PSLP Team Leader | \$ | 821 | Stephanie Petrakos |
| PSLP Team Leader | \$ | 821 | Marisa Zsamba |
| Virtual PE/Health Program Facilitator | \$ | 821 | Amy Efchak |

| Hourly Duties (not school specific): | | | |
|---|----|----|--|
| Computer Room | \$ | 39 | All Full-Time Certified Teaching Staff |
| Chaperones AM Patrol/Breakfast | \$ | 23 | All Full-Time Certified Teaching Staff |
| Chaperones PM Patrol | \$ | 23 | All Full-Time Certified Teaching Staff |
| Saturday School | \$ | 60 | All Full-Time Certified Teaching Staff |
| Central Detention | \$ | 39 | All Full-Time Certified Teaching Staff |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

2016-2017 Lead Teachers

RESOLUTION #37: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel to be Lead Teachers for the 2016-2017 school year:**

| School | Grade/Program | Stipend | Staff Member |
|---------------|----------------------|----------------|---|
| Harding | K and 1 | \$3,641 | Deborah Brunette and Leslie Bedford (Split) |
| Harding | 2 and 3 | \$3,641 | Jackie Schmidtberg and Tammy Smith (Split) |

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| | | | |
|----------|-----------------------|---------|--|
| Harding | 4 and 5 | \$3,641 | Gina Folgar and Anna Decavalles (Split) |
| Harding | 6 and Specials | \$3,641 | Lora Kaprowski and Maureen Kurek (Split) |
| Brearley | Middle School | \$3,641 | Cynthia Yakovchuk |
| Brearley | Academy | \$3,641 | Katie Pollock |
| Brearley | The Arts | \$3,641 | Janice Marsili |
| Brearley | Language Arts | \$3,641 | Meg Greten |
| Brearley | Math | \$3,641 | Lynne Smith |
| Brearley | Science | \$3,641 | David Novak |
| Brearley | Social Studies | \$3,641 | Vince McGowan |
| Brearley | World Lang & Business | \$3,641 | Bill Hopper |
| Brearley | Special Education | \$3,641 | Neal Deluisci |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

2016-2017 A.C.E Program Staff

RESOLUTION #38: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel to staff the A.C.E (Alternative Classroom Experience) Program for the 2016-2017 school year:**

| Title | Rate | Staff Member |
|------------------------|-----------|-------------------|
| A.C.E. Program Teacher | \$41/hour | Cheryl Kress |
| A.C.E. Program Teacher | \$41/hour | Stephanie Scasso |
| A.C.E. Program Teacher | \$41/hour | Neal Deluisci |
| A.C.E. Program Teacher | \$41/hour | Manny Antao |
| A.C.E. Program Teacher | \$41/hour | Michele Ryan |
| A.C.E. Program Teacher | \$41/hour | Jill Cagney |
| A.C.E. Program Teacher | \$41/hour | Deanna Russomanno |
| A.C.E. Program Teacher | \$41/hour | Anthony Rossetti |

Total not to exceed \$20,000 for the school year.

| Title | Rate | Staff Member |
|------------------------------|-----------|-------------------|
| A.C.E. Program Support Staff | \$41/hour | Ewa Lavin |
| A.C.E. Program Support Staff | \$41/hour | Anthony Rossetti |
| A.C.E. Program Support Staff | \$41/hour | Deanna Russomanno |
| A.C.E. Program Support Staff | \$41/hour | Michele Ryan |
| A.C.E. Program Support Staff | \$41/hour | Stephanie Scasso |
| A.C.E. Program Support Staff | \$41/hour | Jill Cagney |
| A.C.E. Program Support Staff | \$41/hour | Mike Adamcik |

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Total not to exceed \$6,400.

Be It Further Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to appoint Brian Luciani as the ACE Program Administrator for the 2016-2017 school year at a stipend of \$18,478.00.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

2016-2017 Athletic Stipend Positions

RESOLUTION #39: Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for athletic stipend positions for the 2016-2017 school year:**

FALL SPORTS:

| FY '17 | | |
|------------------------------|-----------|------------------------|
| Position | Stipend | Staff Member |
| Head Football Coach | \$ 11,127 | Scott Miller |
| Assistant Football Coach | \$ 7,921 | Dennis Lonergan |
| Assistant Football Coach | \$ 7,921 | Michael Kiley |
| Assistant Football Coach | \$ 7,921 | Matthew Pitarresi |
| Assistant Football Coach | \$ 7,921 | David Nichols |
| Assistant Football Coach | \$ 7,921 | Vacancy |
| Boys' Varsity Soccer | \$ 7,997 | Vincent McGowan |
| Boys' Assistant Soccer Coach | \$ 5,416 | Christopher Moreno |
| Boys' Assistant Soccer Coach | \$ 5,416 | Vacancy |
| Girls' Head Soccer Coach | \$ 7,997 | Michelle DaSilva |
| Girls' Asst. Soccer Coach | \$ 5,416 | Carla Silva (new hire) |
| Fall Cheerleading Coach | \$ 3,029 | Kimberley McGowan |
| Fall Cheerleading Coach | \$ 3,029 | Amy Burke |

WINTER SPORTS:

| | | |
|---------------------------------|----------|---------------------|
| Varsity Boys' Basketball Coach | \$ 9,840 | Michael Mancino |
| JV Boys' Basketball Coach | \$ 6,711 | Matthew Pitarresi |
| MS Boys' Basketball Coach | \$ 4,164 | Nicholas Deblasio |
| Varsity Girls' Basketball Coach | \$ 9,840 | Jennifer Vitale |
| JV Girls' Basketball Coach | \$ 6,711 | Micheline Calabrese |
| MS Girls' Basketball Coach | \$ 4,164 | Amy Efchak |
| Varsity Wrestling Coach | \$ 9,840 | Michael Kiley |
| Assistant Wrestling Coach | \$ 6,711 | David Nichols |
| Varsity Indoor Track Coach | \$ 7,171 | Joseph Capizzano |
| Assistant Indoor Track Coach | \$ 4,600 | Vincent McGowan |

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| | | | |
|------------------------------|----|-------|---|
| Assistant Indoor Track Coach | \$ | 4,600 | Leeann Dunn |
| Winter Cheerleading Coach | \$ | 3,864 | Kimberley McGowan / Amy Burke (Split Stipend) |

SPRING SPORTS:

| | | | |
|--------------------------|----|-------|--------------------|
| Varsity Baseball Coach | \$ | 7,997 | Joseph Capizzano |
| JV Baseball Coach | \$ | 5,416 | David Kaplow |
| Varsity Softball Coach | \$ | 7,997 | Amy Efchak |
| JV Softball Coach | \$ | 5,416 | Nichole Spampinato |
| Varsity Track Coach | \$ | 9,840 | Dennis Lonergan |
| Assistant Track Coach | \$ | 6,070 | Michael Kiley |
| Assistant Track Coach | \$ | 6,070 | Matthew Pitarresi |
| Assistant Track Coach | \$ | 6,070 | Samantha Gibbons |
| Competition Cheerleading | \$ | 3,029 | Kimberley McGowan |
| Competition Cheerleading | \$ | 3,029 | Amy Burke |
| Golf Coach | \$ | 3,583 | Vincent McGowan |

Other Athletic Stipend Positions:

| | | | |
|---|----|-------|--------------|
| Intramural Coaches (Weight room-Fall) | \$ | 2,112 | Amy Efchak |
| Intramural Coaches (Weight room-Winter) | \$ | 2,112 | Scott Miller |
| Intramural Coaches (Weight room-Spring) | \$ | 2,112 | Scott Miller |

Motion carried 6-1-0. Voting yes was: Braun, David, Duda, Jankiewicz, Sosnosky and Zimmerman. Voting no was: Drogon. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Gonnella Employment Contract

RESOLUTION #40: Introduced by Braun, who moved its adoption, seconded by Duda, Whereas, on May 9, 2016 the Kenilworth Board of Education appointed Vincent A. Gonnella School Business Administrator/Board Secretary effective July 1, 2016 pending completion of negotiations, and

Whereas, in accordance with N.J.A.C. 6A:23A-3.1, the Executive County Superintendent of Schools has determined that the provisions of the contract are in compliance with regulations, and

Now Therefore Be It Resolved, That the Kenilworth Board of **Education approves the employment contract for Vincent A. Gonnella, School Business Administrator/Board Secretary, for the 2016-2017 school year at an annual salary of \$168,442.** Motion carried 5-2-0. Voting yes was: Braun, Duda, Jankiewicz, Sosnosky and Zimmerman. Voting no was: David and Drogon.

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Substitute Staff

RESOLUTION #41: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2015-2016 school year:**

| | Nurse Per Diem Rate | Teacher Per Diem Rate | Classroom Aide Hourly Rate | Lunchroom Playground Aide Hourly Rate | Secretary Hourly Rate |
|-------------------|---------------------------|--------------------------|----------------------------------|--|--------------------------|
| Amberg, Rebecca | | \$85.00 | \$15.00 | | |
| Benimeo, Brenda | | \$105.00 | | | |
| Crincoli, Suzanne | \$200.00 | | | | |
| Silva, Carla | | \$95.00 | | | |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

KEA Secretary/Clerks/Aides Contract Ratification

RESOLUTION #42: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **ratifies the Collective Bargaining Agreement between the Kenilworth Education Association (Secretary/Clerks/Aides Unit) for the period covering July 1, 2013 to June 30, 2017.**

Be It Further Resolved, That the Kenilworth Board of Education **authorizes the execution of the contracts.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Retroactive Payroll: Secretary/Clerks/Aides Unit

RESOLUTION #43: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education approves retroactive pay for members of the Secretary/Clerks/Aides Unit in accordance with the 2013-2014 and 2014-2017 collective bargaining agreements:

| 10 Month & 12 Month Secretaries | Amount |
|---------------------------------|-------------|
| Budis, Caroline | \$ 1,020.60 |
| Burns, Nicole | \$ 3,061.50 |
| Cantalupo, Denise | \$ 7,339.00 |
| Carbone, Lynn | \$ 5,539.00 |
| Dutkevicz, Lorrell | \$ 5,180.00 |
| Hart, Tonianne | \$ 2,268.00 |

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| | |
|------------------|-------------|
| Jeans, Lenore | \$ 1,194.50 |
| Loaiza, Adriana | \$ 3,601.17 |
| LoForte, Denise | \$ 1,692.00 |
| Mazza, Jolene | \$ 625.00 |
| Priolo, Mercedes | \$ 5,015.00 |
| Ringler, Judith | \$ 3,459.20 |
| Rios, Sonia | \$ 765.00 |

| Classroom Aides | Amount |
|------------------------|---------------|
| Alvarino, Lisette | \$ 2,415.64 |
| Bajuzova, Timea | \$ 1,216.97 |
| Barton, Pat | \$ 2,385.58 |
| Capiro, Maria | \$ 1,617.65 |
| Chessa, Toni | \$ 100.87 |
| Clementi, Kelly | \$ 2,415.64 |
| DeLuca, Rosemary | \$ 82.34 |
| Drivas, Zoe | \$ 2,172.04 |
| Ehmann, Irene | \$ 2,416.30 |
| Elshiekh, Mirella | \$ 2,011.21 |
| Falcetano, Lillian | \$ 1,878.13 |
| Ferrante, Sherri | \$ 519.17 |
| Filippone, Colleen | \$ 424.91 |
| Finistrella, Marianne | \$ 2,380.44 |
| Glynos, Daria | \$ 1,198.67 |
| Graham, Debra | \$ 234.65 |
| Kaufmann, Maureen | \$ 2,342.54 |
| Kelly, Donna | \$ 2,404.06 |
| Lospinoso, Patricia | \$ 2,073.02 |
| Lynaugh, Tina | \$ 2,415.64 |
| Manee, Sandra | \$ 968.83 |
| Martinez, Marci | \$ 2,241.63 |
| Mazzeo, Hope | \$ 2,107.07 |
| McGlade, Karoline | \$ 966.26 |
| Meshi, Valbone | \$ 1,903.66 |
| Palumbo, Joanne | \$ 2,204.26 |
| Parducci-Cesaro, Gina | \$ 725.04 |
| Pazas, Konstantinos | \$ 198.13 |
| Pecoraro, Christine | \$ 966.26 |
| Ramos, Jennifer | \$ 2,415.64 |
| Scanio, Shannon | \$ 1,090.00 |

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| | |
|-----------------------|-------------|
| Sequeira, Gloria | \$ 1,444.94 |
| Sues, Terry | \$ 2,174.02 |
| Tancs, Tia | \$ 2,415.64 |
| Zepka, Pamela | \$ 196.72 |
| Zickgraf, Michele | \$ 2,415.64 |
| Zimmerman, Roccamarie | \$ 371.62 |
| Zingaro, Margarita | \$ 2,415.64 |

| Lunch/Playground Aides: | Amount |
|--------------------------------|---------------|
| Cantalupo, Gail | \$ 989.45 |
| Cereste-Minniti, Lisa | \$ 891.66 |
| Chessa, Toni | \$ 896.42 |
| Deahl, Rosaria | \$ 489.51 |
| Emalah, Amal | \$ 765.38 |
| Falcetano, Lillian | \$ 225.40 |
| Farnsworth, Maria | \$ 993.86 |
| Ferrante, Sherri | \$ 940.66 |
| Filippone, Colleen | \$ 988.19 |
| McClafferty, Ana | \$ 971.60 |
| Pugliese, Maria | \$ 969.01 |
| Ringler, Michael | \$ 259.14 |
| Vellanti, Deborah | \$ 549.08 |
| Zimmerman, Roccamarie | \$ 22.68 |

Be It Further Resolved, That the Kenilworth Board of Education **authorizes the School Business Administrator to process this payroll in accordance with all applicable state and federal tax codes, NJ Pension requirements and requirements under Chapter 78 as soon as fully verified and practicable.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Secretary/Clerks/Aides Salaries 2015-2016

RESOLUTION #44: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the 2015-2016 Annual Salaries for the following Secretary/Clerks/Aides personnel in accordance with the Collective Bargaining Agreement:**

| Name | Title | # Months | FY '16 Step | FY '16 Salary |
|-----------------|-----------------------|----------|----------------|------------------|
| Budis, Caroline | School Clerk: Harding | 10 | 1 | \$ 25,929 |

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| | | | | | |
|--------------------|---------------------------------|----|-----|----|--------|
| Burns, Nicole | Secretary: Athletic Office | 10 | 2 | \$ | 26,783 |
| Cantalupo, Denise | Secretary: CST/Supervisor | 12 | 11A | \$ | 46,027 |
| Carbone, Lynn | Secretary: Principal (Brearley) | 10 | 10 | \$ | 34,745 |
| Dutkevicz, Lorrell | Secretary: Principal (Harding) | 12 | 2 | \$ | 32,139 |
| Hart, Tonianne | School Clerk: Brearley HS | 10 | 1 | \$ | 25,929 |
| Loaiza, Adriana | Secretary: Guidance Office | 12 | 2 | \$ | 32,139 |
| Mazza, Jolene | Supervisor's Secretary | 12 | n/a | \$ | 35,875 |
| Priolo, Mercedes | School Clerk: Brearley HS | 12 | 1 | \$ | 31,114 |
| Ringler, Judy | School Clerk: Harding | 10 | 11A | \$ | 38,356 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Secretary/Clerks/Aides Salaries 2016-2017

RESOLUTION #45: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the 2016-2017 Annual Salaries for the following Secretary/Clerks/Aides personnel in accordance with the Collective Bargaining Agreement:**

| Name | Title | # Months | FY '17 Step | FY '17 Salary |
|--------------------|---------------------------------|----------|----------------|------------------|
| Budis, Caroline | School Clerk: Harding | 10 | 2 | \$ 27,570 |
| Burns, Nicole | Secretary: Athletic Office | 10 | 3 | \$ 28,479 |
| Cantalupo, Denise | Secretary: CST/Supervisor | 12 | 12 | \$ 47,696 |
| Carbone, Lynn | Secretary: Principal (Brearley) | 10 | 10A | \$ 36,964 |
| Dutkevicz, Lorrell | Secretary: Principal (Harding) | 12 | 3 | \$ 34,175 |
| Hart, Tonianne | School Clerk: Brearley HS | 10 | 2 | \$ 27,570 |
| Loaiza, Adriana | Secretary: Guidance Office | 12 | 3 | \$ 34,175 |
| Mazza, Jolene | Supervisor's Secretary | 12 | 6 | \$ 36,475 |
| Priolo, Mercedes | School Clerk: Brearley HS | 12 | 2 | \$ 33,084 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Staff for Regular/SPED Extended School Year

RESOLUTION #46: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following staff members to work during the summer of 2016 in various summer programs as noted, at an hourly rate of \$33.00 for teacher/facilitator/support**

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staff and an hourly rate of \$23.50 for paraprofessional aides:

| Teacher | Program | #Hours | Total Stipend | Account |
|----------------------|-----------------------|---------------|----------------------|----------------|
| Manny Antao | Brearley: Facilitator | 60 | \$ 1,980.00 | 13-422-100-101 |
| Cheryl Kress | Brearley: Facilitator | 60 | \$ 1,980.00 | 13-422-100-101 |
| David Nichols | SPED Teacher | 120 | \$ 3,960.00 | 13-422-100-101 |
| David Kaplow | SPED Teacher | 95 | \$ 3,135.00 | 13-422-100-101 |
| Tiffany Ehmann | SPED Teacher | 120 | \$ 3,960.00 | 13-422-100-101 |
| Deanna Russomanno | SPED Teacher | 120 | \$ 3,960.00 | 13-422-100-101 |
| Monica Miller | SPED Teacher | 120 | \$ 3,960.00 | 13-422-100-101 |
| Tara Klamik | SPED Teacher | 120 | \$ 3,960.00 | 13-422-100-101 |
| Jaime Schilling | Occupational Therapy | 60 | \$ 1,980.00 | 13-422-100-101 |
| Janet Jeans | School Nurse | 120 | \$ 3,960.00 | 13-422-200-100 |
| Trinitas | Speech Therapy | | \$ - | |
| Lisette Alvarino | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Louise Quagliata | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Irene Ehmann | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Michele Zickgraf | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Stephanie Loaiza | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Marianne Finistrella | SPED Classroom Aide | 95 | \$ 2,232.50 | 13-422-100-101 |
| Sherry Ferrante | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Marci Martinez | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Joanne Palumbo | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Gloria Sequiera | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Jennifer Ramos | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Lillian Falcetano | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Robin Ponticello | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |
| Gina Cesaro | SPED Classroom Aide | 120 | \$ 2,820.00 | 13-422-100-101 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

SPED Summer Evaluations

RESOLUTION #47: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following for summer evaluation:**

Student No. TBD; DOB: 9/10/2013

| | | |
|----------------|---|----------|
| Jennifer Ruopp | Educational Evaluation and Case Manager | \$625.00 |
| Carol Carrara | Psychological | \$425.00 |

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| | | |
|--------------------|----------------------|----------|
| Michael Maraviglia | Social Evaluation | \$425.00 |
| Jaime Schilling | Occupational Therapy | \$425.00 |
| Regina O'Connor | Speech Evaluation | \$425.00 |

Student No. TBD; DOB: 9/10/2013

| | | |
|--------------------|------------------------------------|----------|
| Michael Maraviglia | Social Evaluation and Case Manager | \$625.00 |
| Carol Carrara | Psychological Evaluation | \$425.00 |
| Jennifer Ruopp | Educational Evaluation | \$425.00 |
| Kristie Fowlkes | Speech Evaluation | \$425.00 |
| Jaime Schilling | Occupational Evaluation | \$425.00 |
| Carol Sheridan | Physical Therapy | \$425.00 |

Student No. TBD; DOB: 7/29/2013

| | | |
|--------------------|---|----------|
| Carol Carrara | Psychological Evaluation and Case Manager | \$625.00 |
| Michael Maraviglia | Social Evaluation | \$425.00 |
| Jennifer Ruopp | Educational Evaluation | \$425.00 |
| Regina O'Connor | Speech Evaluation | \$425.00 |
| Jaime Schilling | Occupational Therapy | \$425.00 |

Student No. TBD; DOB: 11/15/2000

| | | |
|----------------|------------------------------------|----------|
| Jill Cagney | Social Evaluation and Case Manager | \$625.00 |
| Ewa Lavine | Psychological Evaluation | \$425.00 |
| Rosanne Sattur | Educational Evaluation | \$425.00 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Staff for Scheduling Work

RESOLUTION #48: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following staff members to work during the summer of 2016 on student schedules and correct scheduling conflicts at a rate of \$240/day, as follows:**

| Staff Member | Days | Total |
|------------------|------|-------------|
| Rosanne Sattur | 4 | \$ 960.00 |
| Ewa Lavin | 4 | \$ 960.00 |
| Jill Cagney | 3 | \$ 720.00 |
| Stephanie Scasso | 7 | \$ 1,680.00 |
| Jamie Lugo | 7 | \$ 1,680.00 |
| Megan Harrison | 6 | \$ 1,440.00 |

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Be It Further Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following staff members to work during the summer of 2016 by providing input and guidance in the development of the 2016-2017 schedule at a rate of \$41/hour as follows:**

| Staff Member | Position | Hours | Total |
|--------------------|--------------|-------|----------|
| Margaret Greten | Lead Teacher | 2 | \$ 82.00 |
| William Hopper | Lead Teacher | 1 | \$ 41.00 |
| Elizabeth Marranca | Lead Teacher | 1 | \$ 41.00 |
| Janice Marsili | Lead Teacher | 1 | \$ 41.00 |
| Vincent McGowan | Lead Teacher | 1 | \$ 41.00 |
| David Novak | Lead Teacher | 2 | \$ 82.00 |
| Kaitlyn Pollock | Lead Teacher | 1 | \$ 41.00 |
| Lynne Smith | Lead Teacher | 2 | \$ 82.00 |
| Cynthia Yakovchuk | Lead Teacher | 1 | \$ 41.00 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Student Teachers

RESOLUTION #49: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board:**

| Student Teacher | College/University | Cooperating Teacher |
|-----------------|--------------------|---------------------|
| Witzel, Kelsey | Kean University | Jaime Schilling |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Employment of Behavior Specialist - Abdelaziz

RESOLUTION #50: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Assunta Abdelaziz as a Behavior Specialist at the Harding School on Step 16 MA at an annual salary of \$79,998, with full benefits, for the 2016-2017 school year effective September 1, 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

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Employment of Data Systems Manager - Pontoriero

RESOLUTION #51: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Emanuele Pontoriero as a Data Systems Manager at an annual salary of \$53,000, with full benefits, for the 2016-2017 school year effective July 1, 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Employment Speech & Language Specialist - Leighton

RESOLUTION #52: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Alison Leighton as a part-time Speech and Language Specialist at the Harding School on Step 6 MA at an annual salary of \$30,093 (900minutes/2080 minutes x \$69,548), with no benefits, for the 2016-2017 school year effective September 1, 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Employment of School Counselor – Kaplan

RESOLUTION #53: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Wendi Kaplan as a part-time School Counselor at David Brearley Middle-High School on Step 1MA at an annual salary of \$34,174 (1050 minutes/2080 minutes X \$67,698) with no benefits, for the 2016-2017 school year, effective September 1, 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

CURRICULUM & INSTRUCTION

Revised 2016-2017 School Calendar

RESOLUTION #54: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the revised 2016-2017 school calendar to reflect the change in Professional Development days from December 2, 2016 to September 7, 2016 and adjusting the first day for students to September 8, 2016 as per attached calendar.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

NJSAC District Improvement Plan

RESOLUTION #55: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the NJSAC District Improvement Plan (DIP) for implementation and submission to the NJ Department of Education, as per the attached document.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda,

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Jankiewicz, Sosnosky and Zimmerman.

Out-of-District Placements and Transportation

RESOLUTION #56: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be it Resolved That the Kenilworth Board of Education **approves the out-of-district placement of the following student(s) for the 2016-2017 school year.**

| ID # | Placement | Transportation |
|-------------|------------------------|-----------------------|
| 202551 | E.C.L.C. | MUJC |
| 200999 | JKF | MUJC |
| 201063 | Westlake | MUJC |
| 201516 | Westlake | MUJC |
| 201653 | Center School | MUJC |
| 201932 | Mt. Carmel Guild | MUJC |
| 201951 | E.C.L.C. | MUJC |
| 202078 | Horizon | MUJC |
| 202207 | Rutgers Day School | UCESC |
| 202676 | Collier High School | UCESC |
| 202889 | ECLC/Chatham | MUJC |
| 202950 | Ctr. Lifelong Learning | MUJC |
| 203314 | Harding* | MUJC |
| 203317 | Lakeview | UCESC |
| 203487 | Collier High School | UCESC |
| 203860 | Crossroads | MUJC |
| 204234 | Harding* | MUJC |
| 204282 | Harding* | MUJC |
| 204501 | Harding* | MUJC |
| 204504 | Honor Ridge Academy | UCESC |
| 2024081 | Honor Ridge Academy | UCESC |
| 20220011 | Bright Beginnings | MUJC |
| 20220512 | Jardine Academy | MUJC |
| 20230544 | Newmark | MUJC |
| 20250111 | Newmark School | MUJC |
| 20270432 | Bright Beginning | MUJC |
| 20280673 | Summit Speech | MUJC |
| 20300905 | Summit Speech | MUJC |
| 20301029 | First Children | UCESC |

*Transported to Harding School 6-27- thru 7-29-16

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Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

New Teacher Orientation

RESOLUTION #57: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves New Teacher Orientation staff in August 2016 at a rate of \$41.00/hour as follows:**

| <u>Teacher</u> | <u>Program</u> | <u>#Hours</u> | <u>Total Stipend</u> | <u>Release Days</u> | <u>Account</u> |
|-------------------|--|---------------|--------------------------|-------------------------|--------------------|
| Stacey Miller | Technology 101 | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Stacey Miller | Genesis- Harding | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Stacey Miller | Genesis 2.0- Harding | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Laura Walsh | What to Expect on Day One- Harding | 4.00 | \$ 164.00 | - | 11-000-223-320-000 |
| Laura Walsh | Classroom Makeover | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Veronica Gonzalez | Lesson Planning- Harding | 4.00 | \$ 164.00 | - | 11-000-223-320-000 |
| Veronica Gonzalez | Round Table | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Margaret Greten | What to Expect on Day One- Brearley | 4.00 | \$ 164.00 | - | 11-000-223-320-000 |
| Margaret Greten | Lesson Planning- Brearley | 4.00 | \$ 164.00 | - | 11-000-223-320-000 |
| Margaret Greten | Genesis- Brearley | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Margaret Greten | Round Table | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Clarice Johnson | Getting to Know the Media Center- Harding | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Edit Ostrom | Getting to Know the Media Center- Brearley | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Kristen Jeans | Guidance- Harding | 2.00 | \$ 82.00 | - | 11-000-223-320-000 |
| Megan Harrison | Guidance- Brearley | 1.00 | \$ 41.00 | - | 11-000-223-320-000 |
| Jolene Mazza | Genesis 2.0- Brearley | 1.00 | \$ 41.00 | - | 11-000-223-320-000 |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #58: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 204278 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing May 18, 2016 through June 6, 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #59: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home**

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instruction for Student No. 204412 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing May 18, 2016 through June 6, 2016. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #60: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 203309 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing May 18, 2016 through June 6, 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

HIB April 2016

RESOLUTION #61: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his April 1, 2016 to April 30, 2016 HIB Incident Report.**

This report was disseminated to the Board of Education in May 2016 and reviewed by the Superintendent at the May 2016 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

POLICY REVIEW

Second Reading – Adopt

RESOLUTION #62: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

| | |
|------------------------|---|
| Policy No. 5330.01 | Administration of Medical Marijuana (M) |
| Regulation No. 5330.01 | Administration of Medical Marijuana (M) |

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

RESOLUTION: Introduced by Duda, who moved its adoption, seconded by Drogon, Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, to discuss the topics of personnel (employee

June 13, 2016

matters and Superintendent Merit Goal Review) and negotiations (grievance review), which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:43 p.m. President Zimmerman called a 5-minute recess.

At 9:04 p.m. President Zimmerman reconvened the public session at which time the Board took the following action:

Withholding of Staff Member's Increment

RESOLUTION #63: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendation of the Superintendent of Schools to withhold the employment and adjustment increments effective for the 2016-17 school year of the teaching staff member referenced in closed executive session minutes.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman.

The Board returned to closed executive session at 9:05 p.m.

At 9:47 p.m. President Zimmerman reconvened the public session at which time the Board took the following action:

Superintendent's 2016-2017 Annual Merit Goals

RESOLUTION: Be It Resolved, That the Kenilworth Board of Education **approves the Quantitative and Qualitative Merit Pay Goals for Dr. Thomas Tramaglini, Superintendent for the 2016-2017 as per contract as follows for submission and consideration by the Executive County Superintendent of Schools:**

Qualitative (2)

- 1) Advocacy - The district will build relationships with policymakers at the local, state and federal levels. At least one session of advocacy will occur with district officials at each of the three levels. **Percentage Merit- 2.5%**
- 2) Strategic Plan – A strategic plan will be developed and adopted by the Board of Education that is rooted in collaboration and community input. The strategic plan will establish both short and long term goals and objectives for the school district. **Percentage Merit- 2.5%**

Quantitative (3)

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- 1) Communication – Improve communication with stakeholders by attaining a minimum of a 70% positive rating on participant surveys after conducting a series of workshops via 2016-2017 citizens academy. **Percentage Merit- 3.33%**
- 2) Student performance in grades 3 through 8 in English language arts on the Map assessment will improve – at least 70% of the students in grades 3 through 8 will meet or exceed the RIT score (at least 1 indicating positive growth) from the fall to the spring administrations. **Percentage Merit- 3.33%**
- 3) Student Technology Use at Brearley – Utilizing Walkthrough data, technology use by students on tasks in the classroom will increase at least 10% from the beginning of the school year (October) to the end of the school year (April). **Percentage Merit- 3.33%**

Motion was made by David, seconded by Braun, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:48 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

June 19, 2016

A **Special Meeting** of the Kenilworth Board of Education was **called to order** at 8:00 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room in the Brearley School on **June 19, 2016**.

President Zimmerman led the **salute to the Flag**.

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, The Local Source, Cranford Chronicle, and The Star-Ledger on June 17, 2016. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act.

Upon **roll call**, the following members were present: Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Mark Jankiewicz, Walter Sosnosky, and Nancy Zimmerman. Absent was: David Curtin and Anthony Laudati.

Also in attendance were Thomas Tramaglini, Superintendent, Vincent A. Gonnella, Business Administrator/Board Secretary and Brian Luciani, Principal. Three members of the public were present.

President Zimmerman stated the purpose of this meeting is to meet in Closed Executive Session to conduct a grievance hearing in accordance with KBOE Policy 5710 Pupil Grievance.

RESOLUTION: Introduced by Braun, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, to discuss topics related to student personnel, to conduct a grievance hearing in accordance with Policy #5710 Pupil Grievance, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. (8:03 p.m.)

At 9:15 p.m. President Zimmerman **reconvened the public session** and stated the Board of Education took no action in executive session.

Be It Resolved, That the Kenilworth Board of Education modify the decision of the Superintendent of Schools and building administration in the matter outlined in closed executive session regarding a parental grievance.

Motion was made by Duda, seconded by Jankiewicz, that **when the meeting adjourns, it adjourns to the call of the chair**. Motion carried unanimously.

June 19, 2016

Meeting adjourned 9:15 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board