

January 4, 2016

The **Organization Meeting** of the Kenilworth Board of Education was **called to order** at 7:30 p.m. by Board Secretary/Business Administrator Vincent A. Gonnella, in the Board of Education Conference Room of the Brearley School on **January 4, 2016**.

Adequate notice of this Meeting of the Kenilworth Board of Education has been provided to the Home-News Tribune, The Star-Ledger, Cranford Chronicle and the Roselle Park/Kenilworth Leader on January 6, 2015. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Mr. Gonnella stated that the **purpose of this meeting** is to reorganize the Board of Education as a result of the annual school election held on November 3, 2015.

Mr. Gonnella led the **salute to the Flag**.

Mr. Gonnella read the following **Certification of Newly Elected Members**, after which he administered the **oath of office** to the new members:

I, Vincent A. Gonnella, Secretary of the School District of The Borough of Kenilworth, County of Union, New Jersey, do hereby certify that the following named persons received the highest number of votes and were duly elected as members of the Board of Education of the School District of the Borough of Kenilworth, County of Union, New Jersey, at the school election held November 3, 2015 in the Borough of Kenilworth, to wit:

Three (3) Year Terms expiring in January 2018:

Paulette Drogon
Mark Jankiewicz
Walter Sosnosky

and I do further certify that Paulette Drogon, Mark Jankiewicz, and Walter Sosnosky were elected for the terms set forth above.

Gonnella **administered the oath of office** to the above reference newly elected BOE Members.

Upon **roll call**, the following members were present: Genean Braun, David Curtin, Gregg David, Paulette Drogon, Annmarie Duda, Mark Jankiewicz, Anthony Laudati, Walter Sosnosky, and Nancy Zimmerman.

Nomination #1: Board Secretary Gonnella called for **nominations for President**:

David was nominated by Drogon, seconded by Laudati.

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Zimmerman was nominated by Duda, seconded by Jankiewicz.

Hearing no additional nominations, Gonnella called for a **motion to close nominations for President:** Duda, seconded by Laudati, made the Motion. Motion carried unanimously.

Candidate Statements: Each of the candidates had an opportunity to make a brief statement on why they should be President of the Board of Education.

A vote was taken on the nomination of David: Curtin, David, Drogon, and Laudati voted for the nomination. Voting no was Braun, Duda, Jankiewicz, Sosnosky and Zimmerman.

A vote was taken Zimmerman: Braun, Duda, Jankiewicz, Sosnosky and Zimmerman voted for the nomination. Voting no was Curtin, David, Drogon, and Laudati.

A majority of the Board having voted in favor of the nomination of Zimmerman for President, Gonnella **declared Nancy Zimmerman President of the Kenilworth Board of Education.**

President Zimmerman called for **nominations for Vice President:**

Jankiewicz was nominated by Curtin seconded by David.

David was nominated by Drogon. David respectfully declined the nomination.

Motion was made by David, seconded by Duda, that the **nominations for Vice President be closed.** Motion carried unanimously.

A vote was taken on the nomination of Jankiewicz: Braun, Curtin, David, Drogon, Duda, Jankiewicz, Laudati, and Zimmerman voted for the nomination, Sosnosky abstained.

A majority of the Board having voted in favor of the nomination of Jankiewicz for Vice President, President Zimmerman **declared Mark Jankiewicz Vice-President of the Kenilworth Board of Education.**

COMMITTEES: President Zimmerman asked that the Board Members list their committee preferences and present them to her by the end of the evening. She thanked the Board for the opportunity to serve as President and looked forward to working in a cohesive manner with all members. President Zimmerman was also very excited about Dr. Tramaglini coming to Kenilworth as the new Superintendent in February.

AUDIT PRESENTATION: Robert Hulsart, Auditor from Robert A. Hulsart and Company, presented the 2014-2015 Audit Findings to the Board of Education. The Board will formally vote on

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accepting the audit at the January 11th meeting.

ANNUAL ETHICS TRAINING: Mr. Gonnella presented the Annual Review of the Board of Education Code of Ethics which satisfied the board's annual ethics training requirement under N.J.A.C. 6:3-1.3 and N.J.A.C. 6A:30.

Mr. Sosnosky's statement: He thanked the voters of Kenilworth for their support and read a brief statement regarding his position on several topics.

PUBLIC PARTICIPATION:

Motion was made by Duda, seconded by Drogon, that the **meeting be opened to the public**. Motion carried unanimously.

- None.

Motion was made by Laudati, seconded by Duda, that the **meeting be closed to the public**. Motion carried unanimously.

Roll Call was taken on the following Resolutions:

By-laws, Regulations & Policy

RESOLUTION #1: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the **by-laws, rules and regulations, contracts, policies and job descriptions currently in force and effect are hereby adopted by the Board of Education for the 2016 organizational year**. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Parliamentary Procedures

RESOLUTION #2: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **adopts Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the 2016 organizational year**. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Adoption of Official Newspapers

RESOLUTION #3: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That **The Star-Ledger and the Local Source be and are hereby designated as the official newspapers of the Kenilworth Board of Education for its proceedings and that the Local Source and The Star-Ledger be designated for its announcements and legal advertisements for the 2016 organizational year**. Motion carried

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9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

**Open Public Meetings Act
Meeting Schedule**

RESOLUTION #4: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, that the Kenilworth Board of Education, pursuant to Chapter 231, PL. (Open Public Meetings Act) **does hereby proclaim the public meetings of the Board of Education will be held in the Kenilworth Board of Education Conference Room, 401 Monroe Avenue, Kenilworth, N.J. at 7:30 p.m., as set forth below unless indicated otherwise.** In the event the attendance at the meeting exceeds the capacity of the BOE Conference Room, the Board of Education reserves the right to relocate to another room at Brearley to accommodate the public present.

BE IT FURTHER RESOLVED that the purpose of the Regular Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary,

BE IT FURTHER RESOLVED that the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session. However, the Board will first adopt a resolution stating the general nature of the subject to be discussed, and, as precisely as possible, the time and circumstances under which disclosure to the public will be made; and

BE IT FURTHER RESOLVED that, in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than five (5) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

BE IT FURTHER RESOLVED That the **Regular Meetings of the Kenilworth Board of Education shall be held on the second Monday of each month, with the exception of October when the meeting will be held on the second Tuesday of the month.** In January, the

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Board Reorganizational Meeting will be held on Monday, January 4, 2017. The following meeting dates are scheduled for the 2016 organizational year:

Monday, January 11, 2016	Regular Meeting	Monday, July 11, 2016	Regular Meeting
Monday, February 08, 2016	Regular Meeting	Monday, August 08, 2016	Regular Meeting
Wednesday, February 10, 2016	Budget Meeting	Monday, September 12, 2016	Regular Meeting
Monday, March 14, 2016	Regular Meeting	Tuesday, October 11, 2016	Regular Meeting
Monday, April 11, 2016	Regular Meeting	Monday, November 14, 2016	Regular Meeting
Wednesday, April 27, 2016	Public Budget Hearing	Monday, December 12, 2016	Regular Meeting
Monday, May 09, 2016	Regular Meeting	Wednesday, January 04, 2017	Organization Meeting
Monday, June 13, 2016	Regular Meeting		

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Custodian of Records Public Access to Records Fee for Copies of Public Documents

RESOLUTION #5: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, that the Kenilworth Board of Education approves the following resolution:

WHEREAS, P.L.2011, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c.73.P.L. 1995, c.23 AND P.L. 1998, c.17 regarding public access to government records, and

WHEREAS, the law designates that a person be designated as the custodian of a government record, and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

WHEREAS, except as otherwise provided by law or regulation, **the fee assessed for the copying of a government record shall be \$.05 per page for letter size paper or smaller and \$.07 per page for legal size paper or larger,**

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education **appoints the Business Administrator/Board Secretary as the custodian of government records,** and

BE IT FURTHER RESOLVED, that the Kenilworth School District approves the attached form for the use of any person, who request access to a government record, and

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BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Doctrine of Necessity

RESOLUTION #6: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education approves the following resolution:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et. seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board **should invoke the Doctrine of Necessity when a quorum of a board of education had conflicts of interest on a matter required to be voted upon;** and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity.

NOW THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that the Boards of Education that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts

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public notices for thirty (30) days and provide the Commission with a copy. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Authorized Signatures

RESOLUTION #7: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That **the signatures of the President or Vice President, the Board Secretary, and the Treasurer of School Monies shall be affixed to the check warrants of the Board Operating Account before same shall be delivered to any payee.** The names of the respective parties above mentioned are:

President:	Nancy Zimmerman
Vice President:	Mark Jankiewicz
Secretary:	Vincent A. Gonnella
Treasurer:	Jeanne Decker

Be It Further Resolved, That the signatures of the parties above mentioned shall be subscribed on signature cards of the designated depositories of the Board.

Be It Further Resolved, That the Kenilworth Board of Education approves as mandated by N.J.S.A. 18A:19-10 amended which requires that authorized signatories on the payroll and payroll agency checks must include the Board Secretary and the Treasurer of Monies;

Be It Further Resolved, That the names of the Board Secretary and the Superintendent be subscribed on signature cards for the cafeteria account;

Be It Further Resolved, That the names of the Board Secretary and the Treasurer of School Monies be subscribed on signature cards for the Unemployment Trust Fund Account;

Be It Further Resolved, That the names of the Board Secretary and Treasurer of School Monies be subscribed on signature cards for the Employee Summer Savings Account;

Be It Further Resolved, That the names of the Principal, Chief School Administrator, School Business Administrator, and Asst. Principal be subscribed on signature cards for the Harding Student Activities;

Be It Further Resolved, That the names of the Principal, Chief School Administrator, School Business Administrator, and Asst. Principal be subscribed on signature cards for the Brearley Student Activities;

Be It Further Resolved, That the names of the Principal, Asst. Principal and Athletic Director be subscribed on signature cards for the Athletic Officials Fund;

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Be It Further Resolved, That the names of the Athletic Director, Chief School Administrator, and School Business Administrator be subscribed on signature cards for the Facility Security Account;

Be It Further Resolved, That the names of the Chief School Administrator, School Business Administrator be subscribed on signature cards for the Heyman Scholarship Account. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Finance Chair as Acting Treasurer

RESOLUTION #8: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That **in the absence or unavailability of the Treasurer of School Monies, the Chairperson of the Finance Committee of the Kenilworth Board of Education shall be and is hereby appointed as Acting Treasurer of School Monies, and is hereby empowered to deposit and withdraw funds on the Kenilworth Board of Education of the Borough of Kenilworth. When acting as Treasurer of School Monies, he/she shall be bonded for the faithful performance of his/her duties as Acting Treasurer in the amount of \$2,500.00.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

**Appointment of the Business Administrator
Board Secretary**

RESOLUTION #9: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **appoints Vincent A. Gonnella as Business Administrator/Board Secretary for the 2016 organizational year.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Treasurer of School Monies

RESOLUTION #10: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of **Education appoints Jeanne Decker as Treasurer of School Monies for the 2016 organizational year.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Board Attorney

RESOLUTION #11: Approval of Board Attorney:

Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, WHEREAS, there exists a need for board counsel services in connection with Kenilworth Board of Education, for the 2016 organizational year, and

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WHEREAS, such board counsel services can be provided only by a board counsel firm and the firm of *Porzio, Bromberg & Newman* of Morristown, NJ, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the board counsel services will be payable to *Porzio, Bromberg & Newman* of Morristown, NJ, upon the submission of a voucher setting forth the time expended as follows:

Annual \$10,000 Retainer includes:

- Attendance at up to 12 Board Meetings, as needed, or at the discretion of the Board
- All telephone calls from Board President, Superintendent, and Business Administrator
- Simple legal opinions needing little or no research (verbal opinions)
- Simple review of board documents, policy review not requiring written opinions or extensive research, review of monthly Board meeting agenda

Hourly Rate for other legal matters will be billed at a rate of:

\$185 for all attorneys
\$135 for Paralegals

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. The board counsel firm of *Porzio, Bromberg & Newman* of Morristown, NJ is hereby retained to provide board counsel services necessary in conjunction with the Kenilworth Board of Education.

2. The Contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.

4. *Porzio, Bromberg & Newman* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Labor Counsel

RESOLUTION #12: Approval of Labor Counsel:

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Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, WHEREAS, there exists a need for labor counsel services in connection with Kenilworth Board of Education, for the 2016 organizational year, and

WHEREAS, such labor counsel services can be provided only by a labor counsel firm and the firm of *Sciarrillo Cornell L.L.C.* of Westfield, NJ, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the labor counsel services will be payable to *Sciarrillo Cornell L.L.C.* upon the submission of a voucher setting forth the time expended as follows:

\$160/hour: All administrative hearings, court proceedings, litigation, arbitration, grievances, unfair labor practices, negotiations mediation, fact-finding, all research, preparation, and consultation with the board representatives, interviewing witnesses, and the like, associated with negotiations, litigation, administrative hearings and court proceedings, general research and miscellaneous legal work.

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. **The labor counsel firm *Sciarrillo Cornell, L.L.C.* is hereby retained to provide labor counsel services necessary in conjunction with the Kenilworth Board of Education.**
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(l), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.
4. *Sciarrillo Cornell, L.L.C.* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
5. The approval of this resolution is based upon the approval of the Board Attorney.
Motion carried 8-0-1. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, Sosnosky and Zimmerman. Abstaining was: A. Laudati.

Bond Counsel

RESOLUTION #13: Approval of Bond Counsel:

Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, WHEREAS, there exists a need for bond counsel services in connection with Kenilworth Board of Education,

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for the 2016 organizational year, and

WHEREAS, such bond counsel services can be provided only by a board counsel firm and the firm of *Wilentz, Goldman and Spitzer*, is so recognized as such a firm; and

WHEREAS, any and all work performed beyond the bond counsel services will be payable to *Wilentz, Goldman and Spitzer*, upon the submission of a voucher setting forth the time.

NOW, THEREFORE, BE IT RESOLVED, BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. The bond counsel firm *Wilentz, Goldman and Spitzer* is hereby retained to provide bond counsel services necessary in conjunction with the Kenilworth Board of Education.

2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this resolution as well as the proposal shall be placed on file with the Secretary of the Board.

4. *Wilentz, Goldman and Spitzer* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.

5. The approval of this resolution is based upon the approval of the Board Attorney.

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Auditing Services

RESOLUTION #14: Appointment of Auditor:

Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, WHEREAS, there exists a need for Auditing Services, and

WHEREAS, the firm of *Robert Hulsart & Company* is licensed to provide such services, and

WHEREAS, the Board of Education has reviewed the firm's most recent Peer Review report, and

WHEREAS, funds in the amount of \$15,500 are or will be available for this purpose.

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NOW, THEREFORE, BE IT RESOLVED BY THE KENILWORTH BOARD OF EDUCATION IN THE COUNTY OF UNION AS FOLLOWS:

1. **The auditing firm of *Robert Hulsart & Company* is hereby retained to provide Auditing services for the 2015-2016 School Year in accordance with the Request for Proposal and their proposal.**
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. The Board appoints Robert Hulsart as the Partner in charge of the audit.
4. The Board of Education is required to review firm’s most recent Peer Review report prior to the engagement of the annual audit, and to acknowledge its review of the report in the minutes that authorize the engagement of the public school accountant.
5. *Robert Hulsart & Company* has completed and submitted a C271 Political Contribution Disclosure Form in accordance with Section 2 of P.L. 2006, c271.
6. A copy of this resolution as well as the engagement letter shall be placed on file with the Secretary of the Board.

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Extraordinary Unspecifiable Services

RESOLUTION #15: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **appoints the following services for the 2016 organizational year:**

Risk Management/Insurance:

CBIZ Insurance Agency
Risk Manager: Lee Nestel

Health Benefits Broker

Brown & Brown Benefits Advisors
Agent: Anthony Ciardella

Be It Further Resolved, that these Contracts are awarded without competitive bidding as a “Extraordinary Unspecifiable Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-5a(10) because it is for services performed by persons authorized by law to

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practice a recognized profession. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Appointment of Advisors & Consultants

RESOLUTION #16: Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **appoints the following professional services for the 2016 organizational year:**

Financial Advisory Services

Phoenix Advisors, LLC.

Advisor: Robbi S. Acampora

Architect of Record

SSP Architectural Firm

Representative: Scott Mihalick

Environmental Services

Matrix New World

Representative: Gavin Gilmore

Board Policy Service

Strauss Esmay Associates, Inc.

Representative: Philip Nicastro

E-Rate Consultants:

On-Tech Consulting, Inc.

Representative: Dan Riordon

Be It Further Resolved, that these Contracts are awarded without competitive bidding as a “Professional Services” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

RESOLUTION: Introduced by Curtin, who moved its adoption, seconded by Drogon, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topic of personnel** (BOE member private matter), which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously. 8:15 p.m.

At 8:17 p.m. Zimmerman reconvened the public session, and informed the public that **the Board**

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took no action in private executive session.

Motion was made by Laudati, seconded by David, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:17 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board

January 11, 2016

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **January 11, 2016**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 4, 2016. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Genean Braun (7:35), Gregg David, Paulette Drogon, Mark Jankiewicz, Anthony Laudati, Walter Sosnosky, and Nancy Zimmerman. Absent was: David Curtin and Annmarie Duda.

Also in attendance were Edward Bolcar, Interim Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Brian Luciani, Principal, Kathleen Murphy, Principal; Susie Budine, Director of Pupil Personnel Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Joant Rodriguez, Manager of Technology; Lauren Bound, Supervisor of Instruction; and Tabitha Bradley, Supervisor of Instruction.

Approximately (20) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (December 5 and 14, 2015) were approved upon motion by Drogon, seconded by Laudati. Motion carried 6 to 0. Voting yes was: David, Drogon, Jankiewicz, A. Laudati, Sosnosky, and Zimmerman.

Correspondence: (see attachments)

Public:

Distributed December 22, 2015:

- Letter dated 12/15/15 to Mr. Bolcar from Ms. Budine notifying him of her resignation as Director of Pupil Personnel Services, effective February 12, 2016.

Distributed January 8, 2016:

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- Letter dated 12/22/15 to Ms. Westbrook from St. Theresa's Church Re: The Bruins that Care donation of toys during the holidays.
- Letter dated 12/26/15 to Harding Hawks from Ms. Binder/Presbyterian Church Soup Kitchen Re: Donation of hats, gloves and scarves in memory of Judy Ringer.
- Letter dated 12/28/15 to Ms. Westbrook from Ms. Mamola Re: Entertainment at the Senior Citizen Club by Brearley students.

KBOE Questions:

- Question dated 12/14/15 and answer Re: Posting of minutes on website.

Motion was made by Drogon, seconded by Sosnosky, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

President Zimmerman called for discussion on the **Superintendent's Report:**

PRESENTATIONS:

- Student Spotlight: Lucia Mengano, Harding School 6th Grader
 - Mrs. Donohue and Mrs. Kaprowski spoke about Lucia and why she is being spotlighted.
- Gerry Laudati: Presentation for his many years of service as a Board Member
- PARCC Testing Results Spring 2015: Edward Bolcar and Susie Budine
- District/Superintendent Goal Update: Edward Bolcar
- Superintendent's HIB Report (December 2015)

UPDATE ON STATUS OF DIRECTOR OF PUPIL PERSONNEL SERVICES POSITION

Mr. Gonnella stated that Mrs. Budine's resignation, which the BOE will be accepting later this evening, will leave a vacancy in the position of Director of Pupil Personnel Services in the middle of February. He thanked Mrs. Budine for her efforts over the past couple of years; her position is a difficult one especially with all the legal obstacles and red tape that goes along with it. Testing, especially the PARCC implementation, was not easy due to the State's less than stellar rollout of the assessment and the constantly changing landscape. We should also thank her for her efforts in establishing the SEPAC group whose role is very important to the educational process of Special Education.

Mr. Bolcar and Mr. Gonnella have met several times with Mrs. Budine over the past several weeks. Whether you want to call them "exit conferences" or fact-finding sessions, the information we gathered was quite valuable in deciding how to move forward. Mrs. Budine has been kind enough to

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provide us with a detailed overview of the tasks that she will be completing prior to her departure as well as a list of tasks that need to be done after her departure.

Tomorrow, Dr. Tramaglini will be in the district to meet with each member of the Leadership Team. One of the main topics of discussion will be filling the vacancy once Mrs. Budine leaves. Clearly, filling a position of this importance requires a strategy and cannot be done overnight. The Board may recall that when Mrs. Cooke retired, it took us a couple of years to fill that position. Though we do not anticipate that happening again, time will be required to properly advertise and review the credentials of the candidates and make appointments. We are confident that Dr. Tramaglini will be providing the Board with his plan for filling the vacancy and ensuring continuity in that position soon.

He and the Board wish her all the best success in all her future endeavors.

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

- All administrators submitted their budgets by the 12/15/15 deadline. Mr. Gonnella and Mr. Bolcar are currently reviewing each administrator's budget with them this week, then the committee will review the budgets on 1/27/16 and 2/1/16.
- The Audit was submitted and as we heard from the auditor last week, there were no recommendations or exceptions. The Board will be voting this evening to accept the audit report for the 2014-2015 fiscal year.
- Facilities are being used significantly by outside groups and recreation activities.
- Resolutions on the agenda were reviewed.

Curriculum & Instruction: Annmarie Duda, Chairperson.

- The Professional Development Day activities are being organized.
- Curriculum Revision is being proposed in accordance with our plan.

Personnel & Management: Gregg David, Chairperson.

- Susie Budine, Director of Pupil Personnel Services has accepted a position at another school district and has tendered her resignation. Resolution #7 on the agenda is to accept her resignation effective February 12th. The Committee and the Board will be waiting for Dr. Tramaglini to arrive and provide his plan for filling the vacancy.
- Resolutions #'s 8 through 11 are to approve the Superintendent's recommendation for family leave and family/maternity leave replacements during the second half of the 2015-2016 school year.

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- Resolution #12 approves the hiring of three substitute teachers and/or aides for the 2015-2016 school year.
- Resolution #13 approves the bi-annual *Statement of Assurance Regarding the Use of Paraprofessional Staff*, to be submitted to the Executive County Superintendent for the 2015-2016 school year.
- Resolution #14 approves a Seton Hall University student to participate as a student teacher in the Kenilworth School District at no cost to the Board.
- Resolution #15 approves two staff members to receive mentor training for novice teacher assignments.
- Resolution #16 approves Dr. Thomas Tramaglino's contract as Superintendent of Schools for the 2015-2020 school years. The Executive County Superintendent has determined that the provisions of the contract are in compliance with all regulations.

OLD BUSINESS: None.

NEW BUSINESS:

- TAB Committee, additional members will be added to provide coverage. Drogon and Laudati will serve as alternates

PUBLIC PARTICIPATION:

Motion was made by Braun, seconded by Drogon, that the **meeting be opened to the public**. Motion carried unanimously.

- Ms. O'Boyle inquired about the lockdown that took place last week. Questioned why phone calls were not made to parents of students who were involved. Mr. Luciani stated that no actual threat was verified therefore a Honeywell message did not go home. He also outlined some other actions he took.
- Tina Lynaugh asked that the Board consider splitting the PPS Director's position into two supervisor positions.
- Christine Perillo inquired about PARCC testing.
- Denise Goncalves thanked Mrs. Budine and agreed with Mrs. Lynaugh regarding the position.
- Jennifer LoBianco asked how many PARCC scores were missing.

Motion was made by Braun, seconded by Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

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ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of December 2015.**

Be It Further Resolved, That the Board of Education accept the list of emergency drills conducted during the month of December 2015 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	12/11/2015	Fire
Harding	12/16/2015	Lockdown
Brearley	12/11/2015	Fire
Brearley	12/17/2015	Bus Evacuation
Brearley	12/22/2015	Lockdown

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Bill List

RESOLUTION #2: Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That **the attached bill list be approved for the month of December 2015 in the amount of \$2,159,288.47.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of November 2015.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

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Line Item Transfers

RESOLUTION #4: Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board **have made the following line item transfers (December 2015) in the 2015-2016 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date	Location City, State
<u><i>Teaching Staff:</i></u>			
Janice Marsili	NJDOE Project Achieve Grant Judging	1/4/2016	Trenton, NJ
Anthony Rosetti	Whole Child Conference	1/29/2016	Keansburg, NJ
Karen Goger	Whole Child Conference	1/29/2016	Keansburg, NJ
Saveria Campanile	Whole Child Conference	1/29/2016	Keansburg, NJ
Lillian Falcetano	Live ABA Training	1/8/2016	Kenilworth, NJ
<u><i>Administration:</i></u>			
Brian Luciani	Hot Issues in School Law	1/22/2016	Monroe, NJ
Brian Luciani	The Good, the Bad & the Ugly	2/26/2016	Monroe, NJ
Brian Luciani	A New Paradigm for Corrective Action Plan	4/1/2016	Monroe, NJ
Lauren Bound	Whole Child Conference	1/29/2016	Keansburg, NJ
Tabitha Bradley	Whole Child Conference	1/29/2016	Keansburg, NJ

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Comprehensive Annual Financial Report

RESOLUTION #6: Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **accepts the Comprehensive Annual Financial Report of the Kenilworth Board of Education covering the financial accounts and records of the Kenilworth Board of Education, the Food Service Fund, and the Student Activity Accounts**

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for the 2014-2015 school year as prepared by Vincent A. Gonnella, Business Administrator/Board Secretary and Robert A. Hulsart & Co., Board of Education Auditors.

Be It Further Resolved, That there were no exceptions or audit findings needing remediation or corrective action. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

PERSONNEL & MANAGEMENT

Budine - Resignation

RESOLUTION #7: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **accepts the resignation of Susie Budine, Director of Pupil Personnel Services, effective February 12, 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Zsamba – Unpaid Family Leave of Absence Request

RESOLUTION #8: Introduced by David, who moved its adoption, seconded by Drogon, Be it Resolved, That the Kenilworth Board of Education **approves the unpaid family leave of absence request from Marissa Zsamba, a teacher at the Brearley MS/HS, from January 4, 2016 through February 12, 2016.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Gonzalez –Leave Replacement

RESOLUTION #9: Introduced by David, who moved its adoption, seconded by Drogon, Be it Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Adrianna Gonzalez as a leave replacement for Marissa Zsamba commencing January 4, 2016 through February 12, 2016, at a rate of \$105 per day.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Bonanno - Maternity Leave Replacement

RESOLUTION #10: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Jennifer Bonanno as a maternity leave replacement for Amie Griffiths commencing February 8, 2016 to May 27, 2016 at a rate of \$135 per day with no benefits.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Burke - Maternity Leave Replacement

RESOLUTION #11: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Morgan Burke as a maternity leave replacement for LeAnne Dunn**

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commencing February 16, 2015 to June 21, 2016 at a rate of \$135 per day with no benefits. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Substitute Staff

RESOLUTION #12: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2015-2016 school year:**

	Nurse Per Diem Rate	Teacher Per Diem Rate	Classroom Aide Hourly Rate	Lunchroom Playground Aide Hourly Rate	Secretary Hourly Rate
Bonanno, Jennifer		\$95.00			
Burke, Morgan		\$95.00	\$15.00		
Intiaz, Aimen		\$85.00	\$15.00		

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

SOA for Paraprofessional Staff

RESOLUTION #13: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2015-2016 School Year.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Student Teachers

RESOLUTION #14: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board.**

Student Teacher	College/University	Cooperating Teacher
Fedosenko, Alla	Seton Hall University	Megan Harrison

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Mentor Training

RESOLUTION #15: Introduced by David, who moved its adoption, seconded by Drogon, Be It

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Resolved, That the Kenilworth Board of Education approves staff to receive mentor training for novice teacher assignments for one (1) hour each at a rate of \$41.00/hour as follows:

Dennis Lonergan
Graceann Griffin

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Approval of Superintendent's Contract

RESOLUTION #16: Introduced by David, who moved its adoption, seconded by Drogon, Whereas, on December 14, 2015 the Kenilworth Board of Education appointed Dr. Thomas Tramaglini as Superintendent of Schools effective February 16, 2016, and

Whereas, in accordance with N.J.A.C. 6A:23A-3.1, the Executive County Superintendent of Schools has determined that the provisions of the contract are in compliance with regulations,

Now Therefore Be It Resolved, That the Kenilworth Board of Education approves the employment contract for Dr. Thomas Tramaglini, Superintendent of Schools for the 2015-2020 school years. Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

CURRICULUM & INSTRUCTION

Curriculum Writing

RESOLUTION #17: Introduced by Jankiewicz, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves staff to conduct team meetings and write curriculum and guides at a rate of \$41.00/hour as follows:**

Teacher	Program	#Hours	Total Stipend	Release Days	Account
Cynthia Donough	K-6 - 21st Century Life and Careers	6	\$ 246.00	0	11-000-221-104-000
Deborah Brunette	Grade K Science	6	\$ 246.00	1	11-000-221-104-000
Leslie Bedford	Grade 1 Science	6	\$ 246.00	1	11-000-221-104-000
Karen Goger	Grade 2 Science	6	\$ 246.00	1	11-000-221-104-000
Megan Loconte	Grade 3 Science	6	\$ 246.00	1	11-000-221-104-000
Tiffany D'Arpa	Grade 4 Science	6	\$ 246.00	1	11-000-221-104-000
Melissa Marks	Grade 5 Science	6	\$ 246.00	1	11-000-221-104-000
Heidi Luerssen	Grade 6 Science	6	\$ 246.00	1	11-000-221-104-000
Michael Klimchak	Calculator Policy	6	\$ 246.00	1	11-000-221-104-000
Janice Marsili	7 Art Cycle	6	\$ 246.00	0	11-000-221-104-000

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Cynthia Perez	HS Yearbook	6	\$	246.00	0	11-000-221-104-000
Lauren Widner	7-12 Theater Appreciation	6	\$	246.00	0	11-000-221-104-000
Cheryl Kress	7-12 21 st Century Skills	6	\$	246.00	0	11-000-221-104-000
Megan Harrison	7-8 School Counseling	6	\$	246.00	1	11-000-221-104-000
Desirae Piccoli	Life Skills	6	\$	246.00	1	11-000-221-104-000
Ruth Burak	Life Skills	6	\$	246.00	1	11-000-221-104-000
Curtis Cerillo	7-8 Science	6	\$	246.00	1	11-000-221-104-000
Candace Grimaldi	7-8 Science	6	\$	246.00	1	11-000-221-104-000
Michael Adamcik	Technology	6	\$	246.00	1	11-000-221-104-000
Jeannine Farber	7 Math	6	\$	246.00	1	11-000-221-104-000
Michelle Alvarez	7 Math	0	\$	-	1	11-000-221-104-000
Jason Shapiro	7 Math	0	\$	-	1	11-000-221-104-000
Evan Fuchs	7 Math	0	\$	-	1	11-000-221-104-000
Nancy Bechtler	7 Math	0	\$	-	1	11-000-221-104-000
Caitlin Martin	7 Math	0	\$	-	1	11-000-221-104-000
Joseph Pickton	Journalism	0	\$	-	1	11-000-221-104-000
Meg Greten	Creative Writing	0	\$	-	1	11-000-221-104-000
Jill Minarik	Creative Writing	0	\$	-	1	11-000-221-104-000
Paul Weinstein	Dramatics	0	\$	-	1	11-000-221-104-000
Joseph Pickton	Public Speaking	0	\$	-	1	11-000-221-104-000
Michelle Alvarez	Calculator Policy	0	\$	-	1	11-000-221-104-000
Anthony Rossetti	Calculator Policy	0	\$	-	1	11-000-221-104-000

Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Bedside Instruction

RESOLUTION #18: Introduced by Jankiewicz, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours per week of bedside instruction for Student No. 203991 with services provided by Professional Education Services Inc. at a rate of \$41.00/hour, commencing on January 6, 2016 until the student is released from the program.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #19: Introduced by Jankiewicz, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 20180981 with services provided by Kim McGowan at a rate of \$41.00 per hour, commencing on January 6, 2016 through January 20, 2016.** Motion carried 7-

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0-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

HIB November 2015

RESOLUTION #20: Introduced by Jankiewicz, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his November 1, 2015 to November 30, 2015 HIB Incident Report.**

This report was disseminated to the Board of Education in December 2015 and reviewed by the Superintendent at the December 2015 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 5-0-2. Voting yes was: David, Drogon, Jankiewicz, A. Laudati and Sosnosky. Abstaining was: Braun and Zimmerman.

Gerard Laudati

RESOLUTION #21: Introduced by Jankiewicz, who moved its adoption, seconded by Braun, WHEREAS, Gerard Laudati, whose term expired on December 31, 2015, is moving on as a Councilman at Borough Hall; and

WHEREAS, Mr. Laudati was elected to the Board for six terms, beginning in 1996, serving the Board as President from 2010-2011 and 2013-2014, and in 2015 received the Master Board Member award; and

WHEREAS, Mr. Laudati served as Personnel Committee Chair through the critical time of Brearley's Middle School/High School reopening; and

WHEREAS, Mr. Laudati served for fifteen years on the Union County School Board, four terms as Vice President and two terms as President; and

WHEREAS, Mr. Laudati served as a delegate to the New Jersey School Boards Association Legislation Committee as well as on its Special Education Committee; and

WHEREAS, Mr. Laudati served for fifteen years as the Board's Representative on the Union County Education Services Commission, and was involved with the NCLB/ESSA reauthorization; the Federal Relation Network, attending Congressional and Senate meetings; and worked with Michelle Obama on the Let's Move Program; and

NOW, THEREFORE, BE IT RESOLVED, by the Kenilworth Board of Education that this said Board **wishes to express its admiration, appreciation and congratulations to Mr. Laudati, wishes to thank him for his eighteen years of dedicated service to the Board and wishes him health and happiness in the future.** Motion carried 7-0-0. Voting yes was: Braun, David, Drogon,

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Jankiewicz, A. Laudati, Sosnosky and Zimmerman.

RESOLUTION: Introduced by Braun, who moved its adoption, seconded by Drogon, Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, **to discuss the topics of KEA and Secretarial and Custodial negotiations and Grievance (KEA 16-1)**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried 6-0-1, abstaining was Sosnosky.

At 8:27 p.m. President Zimmerman called a 5-minute recess.

At 8:43 p.m. President Zimmerman reconvened the public session, and informed the public that **the Board took no action in private executive session.**

The Board had a brief discussion on the recent Lockdown at Brearley and crisis communications.

Motion was made by Braun, seconded by Drogon, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:44 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board