

**November 9, 2015**

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by Vice President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **November 9, 2015**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 5, 2015. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

Vice President Gerry Laudati, led the **salute to the Flag**.

Upon **roll call**, the following members were present: Genean Braun, David Curtin, Paulette Drogon, Annmarie Duda, Mark Jankiewicz, Anthony Laudati, Gerry Laudati, and Nancy Zimmerman. Absent was: Gregg David.

**Also in attendance** were Edward Bolcar, Interim Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Brian Luciani, Principal, Kathleen Murphy, Principal; Susie Budine, Director of Pupil Personnel Services; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Andrew White, Assistant Principal; Joant Rodriguez, Manager of Technology; Lauren Bound, Supervisor of Instruction; and Tabitha Bradley, Supervisor of Instruction.

Approximately thirty-five (35) members of the public were present.

Vice President's Comments:

- Vice President Laudati called for a moment of silence in memory of Mrs. Judith Ringler, Harding School Secretary, who passed away suddenly last week.
- Vice President Laudati congratulated Mrs. Drogon and Mr. Jankiewicz on their successful reelection to the Board for another 3-year term and congratulated and welcomed Mr. Walter Sosnosky who was also elected to the Board. He stated that the Board of Education will hold its organization meeting in January 2016.

**Minutes of the Secretary**, a copy having been sent to each Board Member (October 7 & 13, 2015) were approved upon motion by Zimmerman, seconded by Duda. Motion carried 8 to 0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati, and Zimmerman.

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**Correspondence:** (see attachments)

*Distributed October 16, 2015:*

- Letter dated 10/7/15 from Mr. Jinks, Interim Executive County Superintendent, to Mr. Gonnella Re: Approval of Mr. Bolcar's employment contract.

*Distributed October 23, 2015:*

- Letter dated 10/8/15 from Ms. Matarese, Ronald McDonald House, to Ms. Spampinato Re: Donation of pop tabs.
- Email dated 10/18/15 from Jimmy Johns Re: Food donations for upcoming fairs/events. Forwarded to Ms. Budine.
- Email dated 10/21/15 from Ms. Maxwell, Kenilworth Historical Society Re: Student participation in "Four Centuries in a Weekend."

Motion was made by A. Laudati, seconded by Braun, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

Vice President Gerry Laudati called for discussion on the **Superintendent's Report:**

**PRESENTATIONS:**

- Student Spotlight: Kristina Camacho, Harding Student Council President
- Recognition: Janice Marsili, Union County Teacher of the Year
- District/Superintendent Goal Update: Edward Bolcar
- Superintendent's HIB Report (October 2015)

**COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:**

**Finance & Facilities:** Anthony Laudati, Chairperson.

- The auditors are waiting for information from the Division of Pensions to finalize the audit. We are hoping this does not delay the submission of the audit.
- A transfer was necessary to purchase the van the BOE approved last month. The funds were transferred from Transportation to Equipment.
- Mr. Gonnella has reviewed the budget timelines the committee approved last month with the administration and he has distributed the forms and documents necessary to begin the budget process.
- The bullpen on 14<sup>th</sup> Street was cleaned out. The Maintenance Department is ready for snow if it comes. Equipment is in good order.

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- Resolutions on the agenda were reviewed.

**Curriculum & Instruction:** Nancy Zimmerman, Chairperson.

- Therapy dog update: Kick-off planned at Harding for next week.
- Pre-school is in the beginning stages of revising their ELA curriculum.
- DIBELs testing has been extended to second grade.
- 6<sup>th</sup> Grade Virtual Science labs have been scheduled.
- Harding staff reviewing Go Math 2015 materials for possible adoption.
- SAT & ACT Testing will be in June and the PSAT has been administered.
- Resolutions on the agenda were reviewed.

**Personnel & Management:** Gerry Laudati, Chairperson.

- The reauthorization of NCLB Grant was discussed. Mr. G. Laudati hoped the Board would continue to support his efforts in lobbying our legislators to reauthorize this.
- Resolutions on the agenda were reviewed.

**Policy:** Genean Braun, Chairperson.

- Transgender resolution on the agenda was reviewed. The committee will be meeting after the Board meeting to discuss By-law 0152.

**OLD BUSINESS: None.**

**NEW BUSINESS:**

- Mrs. Duda discussed the recent tragedies. She stated that the administration had done a great job in handling the situations.
- Mrs. Duda stated that Mr. Richel's (former superintendent) wife, Pat, wrote a children's book titled *Patsy the Seagull* which is about a seagull and Hurricane Sandy.

**PUBLIC PARTICIPATION:**

Motion was made by David, seconded by Drogon, that the **meeting be opened to the public**. Motion carried unanimously.

- Lynne Smith, President of the KEA, expressed her sincere interest in working with the next superintendent. She stated that she felt the Board was not transparent in the interview process and was not following a schedule similar to the last search for a superintendent.

Motion was made by A. Laudati, seconded by Braun, that the **meeting be closed to the public**. Motion carried unanimously.

Mrs. Zimmerman responded to Ms. Smith's comments, noting the Board decided not to use a search

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firm. If the process is not successful, then the Board would consider using a firm. Teachers will be part of the process in the final round of interviews, as they have been in the past.

**ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:**

**Superintendent's Report**

**RESOLUTION #1:** Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of October 2015.**

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of October 2015 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	10/2/2015	Fire
Harding	10/9/2015	Evacuation
Brearley	10/14/2015	Evacuation
Brearley	10/30/2015	Fire

Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**Bill List**

**RESOLUTION #2: :** Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That **the attached bill list be approved for the month of October 2015 in the amount of \$2,251,648.61.** Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**Financial Reports**

**RESOLUTION #3: :** Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of September 2015. Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

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**Line Item Transfers**

**RESOLUTION #4:** : Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board **have made the following line item transfers (October 2015) in the 2015-2016 school budget**, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**Conferences, Workshops & Travel**

**RESOLUTION #5:** : Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date	Location City, State
<u><i>Teaching Staff:</i></u>			
Graceann Griffin	Gifted & Talented Convocation	10/23/2015	Westfield, NJ
Graceann Griffin	Gifted & Talented Convocation	12/4/2015	Westfield, NJ
Erin Healy	Early Child Intervention & Autism	12/4/2015	Teaneck, NJ
Michael Tetzlaff	The Evolution of War Crimes Trials	11/12/2015	Madison, NJ

Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**CMP and M1 Facilities Approval**

**RESOLUTION #6:** : Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **approves the Comprehensive Maintenance Plan for Fiscal Year 2015, the Annual Maintenance Budget Amount Worksheet Form M-1, and the Detailed Actual Expenditures by Year by Building Worksheet**. Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**NP Security Aid Grant**

**RESOLUTION #7:** : Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Whereas, the Kenilworth Board of Education has received \$4,575.00 to implement the NJ Nonpublic Security Aid Program in St. Theresa School, and

Whereas, the Kenilworth School District, along with the Kenilworth Police Department consulted with St. Theresa School regarding their security needs on October 21, 2015,

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Whereas, the recommendation of that meeting was to purchase exterior doors and exterior lighting to the extent funding is available,

Now Therefore Be It Resolved, that the Kenilworth Board of Education handle the purchasing and processing of the 2015-2016 nonpublic school security aid program. Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**Annual Certification of School Bus Drivers**

**RESOLUTION #8:** : Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **approves the Annual Certification of School Bus Drivers transmittal for the 2015-2016 school year.** Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**PERSONNEL & MANAGEMENT**

**Before and After-Care Staff**

**RESOLUTION #9:** : Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves Jolene Mazza to work as a substitute after-care aide at the hourly rate of \$21.71.** Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**Title I After-School Enrichment Program Staff**

**RESOLUTION #10:** Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the following staff for the NCLB After-School Enrichment Program at a rate of \$41.00/hour for instructors and \$21.71 for paraprofessionals (pending completion of negotiations) as follows:**

<u>Instructor</u>	<u>Program</u>	<u>#Hours (1)</u>	<u>Stipend</u>	<u>Account</u>	<u>NCLB Title</u>
S. Miller	Grade K	63	\$2,583.00	20-231-100-101-P-00	I
D. Brunette	Grade 1	21	\$861.00	20-231-100-101-P-00	I
L. Walsh	Grade 1	21	\$861.00	20-231-100-101-P-00	I
K. Starke	Grade 1	42	\$1,722.00	20-231-100-101-P-00	I
G. Griffin	Grade 2	21	\$861.00	20-231-100-101-P-00	I
M. Loconte	Grade 2	21	\$861.00	20-231-100-101-P-00	I
T. Smith	Grade 3	37	\$1,517.00	20-231-100-101-P-00	I
J. Duda	Grade 3	37	\$1,517.00	20-231-100-101-P-00	I
T. Klamik	Grade 3	37	\$1,517.00	20-231-100-101-P-00	I
S. Jeans	Grade 4	37	\$1,517.00	20-231-100-101-P-00	I
T. Ehmann	Grade 4	37	\$1,517.00	20-231-100-101-P-00	I

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M. Santoro	Grade 5	37	\$1,517.00	20-231-100-101-P-00	I
N. DeBlasio	Grade 5	37	\$1,517.00	20-231-100-101-P-00	I
L. Kaprowski	Grade 6	37	\$1,517.00	20-231-100-101-P-00	I
J. Donohue	Grade 6	37	\$1,517.00	20-231-100-101-P-00	I
H. Luerssen	Grade 6	37	\$1,517.00	20-231-100-101-P-00	I

<u>Paraprofessional</u>	<u>Program</u>	<u>#Hours</u>	<u>Stipend</u>	<u>Account</u>	<u>NCLB Title</u>
D. Brunette	Grade K	16.25	\$352.79	20-231-100-101-P-00	I
K. Parente	Grade K	16.25	\$352.79	20-231-100-101-P-00	I
A. McGee	Grade K	16.25	\$352.79	20-231-100-101-P-00	I

(1) Each session includes 5 parent/training hours.

Be It Further Resolved, **That all properly certified teaching staff members and properly credentialed para professional aides be approved to substitute when necessary for the above-referenced After-School Staff.** Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

#### **Title I Lunchtime Computer Program Staff**

**RESOLUTION #11:** Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the following staff for the NCLB Lunchtime Computer Program at a rate of \$38.00/period for instructors as follows:**

<u>Instructor</u>	<u>Program</u>	<u># Periods</u>	<u>Stipend</u>	<u>Account</u>	<u>NCLB Title</u>
N. DeBlasio	Computer Lab	70	\$2,660	20-231-100-101-P-00	I
L. Kaprowski	Computer Lab	35	\$1,330	20-231-100-101-P-00	I
H. Luerssen	Computer Lab	35	\$1,330	20-231-100-101-P-00	I

Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

#### **Elshiekh - Maternity Leave Replacement**

**RESOLUTION #12:** Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Gihann Elshiekh as a maternity leave replacement for Jessica Esposito commencing November 30, 2015 through April 8, 2016 at a rate of \$135/day with no benefits.** Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

#### **Athletic Stipend Position Change**

**RESOLUTION #13:** Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz,

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Be It Resolved, That the Kenilworth Board of Education **approves Matt Pitarresi to replace Leeann Dunn, who will be going on maternity leave, as Spring Track Coach at Brearley Middle School/High School.** Motion carried 7-0-1. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati and G. Laudati. Abstaining was: Zimmerman.

**Taylor - Payment of Unused Vacation Days**

**RESOLUTION #14:** Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **reimburses Scott Taylor, Superintendent, whose last day was September 30, 2015, for his unused accumulated vacation days as follows:**

Annual Salary	Day's Pay*	Accumulated Days	Reimbursed Amount
\$147,500	\$567.31	26	\$14,750.06

\*Calculated at 1/260<sup>th</sup> of annual salary

Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**Student Teachers**

**RESOLUTION #15:** Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District as directed by their individual college/university, at no cost to the Board:**

Student Teacher	College/University	Cooperating Teacher
Ayala, Wesley	Union County College	Heidi Luerssen
Canales, Laurence	Kean University	Melissa Geoghan
Daniel, Jamila	Rutgers University	Cynthia Perez
Lauredent, Isabelle	Rutgers University	Lora Kaprowski
Lazodelavega, Lucia	Kean University	Janice Marsili
Matos, Danielle	Fairleigh Dickinson University	Stacie Jeans
Melillo, Jordan	Kean University	Angela McGee
Pena, Jayna	Rutgers University	Jennifer Donohue
Sholander, Paul	Seton Hall/Trinitas Therapy Services	Carol Sheridan
Sullivan, Caitlyn	Rutgers University	Kaitlyn Pollock
Tineo, Yenifer	Rutgers University	Mary Santoro



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Weiss, Joshua	Rutgers University	Nicole Rodriguez
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Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**Substitute Staff**

**RESOLUTION #16:** Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2015-2016 school year:**

	Nurse Per Diem Rate	Teacher Per Diem Rate	Classroom Aide Hourly Rate	Lunchroom Playground Aide Hourly Rate	Secretary Hourly Rate
Benimeo, Brenda		\$95.00			
Deegan, Andrew		\$95.00	\$15.00	\$13.80	
Gallego, Shelley		\$95.00			
Giaccio, Amy		\$85.00	\$15.00		
Polizzi, Jennifer		\$95.00			

Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**Ferrante - Change in Schedule**

**RESOLUTION #17:** Introduced by G. Laudati, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to reduce the hours of Sherry Ferrante from 3.25 hours/day to 3.00 hours/day effective November 1, 2015 in order for her to work as an afternoon classroom aide.** Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**CURRICULUM & INSTRUCTION**

**Curriculum Writing**

**RESOLUTION #18:** Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves staff to conduct team meetings and write curriculum and guides at a rate of \$41.00/hour as follows:**

<u>Program</u>	<u>Teacher</u>	<u>#Hours</u>	<u>Total Stipend</u>	<u>Release Days</u>	<u>Account</u>
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Pre-K Language Arts	E. Healy	6.00	\$	246.00	-	11-000-221-104
Pre-K Language Arts	M. Miller	6.00	\$	246.00	-	11-000-221-104

Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

#### **Home Instruction**

**RESOLUTION #19:** Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 203693 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing Monday, November 2, 2015 through Tuesday, November 10, 2015.** Motion carried 7-0-1. Voting yes was: Braun, Curtin, Drogon, Jankiewicz, A. Laudati, G. Laudati and Zimmerman. Abstaining was: Duda.

#### **HIB September 2015**

**RESOLUTION #20:** Introduced by Zimmerman, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his September 1, 2015 to September 30, 2015 HIB Incident Report.**

This report was disseminated to the Board of Education in October 2015 and reviewed by the Superintendent at the October Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

#### **POLICY REVIEW**

##### **Second Reading – Adopt**

**RESOLUTION #21:** Introduced by Braun, who moved its adoption, seconded by Curtin, Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy 5756                      Transgender Students

Motion carried 8-0-0. Voting yes was: Braun, Curtin, Drogon, Duda, Jankiewicz, A. Laudati, G. Laudati and Zimmerman.

**RESOLUTION:** Introduced by A. Laudati, who moved its adoption, seconded by Curtin, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private**

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**session**, from which the public shall be excluded, **to discuss the topics of KEA Secretary and Custodian negotiations litigation and personnel** (Superintendent Search), which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:18 p.m. Vice President Gerry Laudati called a 5-minute recess.

At 8:31 p.m. Vice President Gerry Laudati reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Zimmerman, seconded by Jankiewicz, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:31 p.m.

Respectfully submitted,

Vincent A. Gonnella  
Secretary to the Board