

April 11, 2016

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **April 11, 2016**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 4, 2016. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Mark Jankiewicz, Anthony Laudati, Walter Sosnosky, and Nancy Zimmerman. Absent was: David Curtin.

Also in attendance were Dr. Thomas Tramaglini, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and Vito A. Gagliardi, Jr., Attorney.

The following members of the administrative team were present: Brian Luciani, Principal, Kathleen Murphy, Principal; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Andrew White, Assistant Principal; Joant Rodriguez, Manager of Technology; Lauren Bound, Supervisor of Instruction; and Tabitha Bradley, Supervisor of Instruction.

Approximately thirty (30) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (March 14, 2016) were approved upon motion by Duda, seconded by Braun. Motion carried 8 to 0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky, and Zimmerman.

Correspondence: (see attachments)

- Letter dated 3/10/16 from Mr. DeLuca/NJSBA to KBOE Re: Confirmation of Mr. Curtin's completion of Online Governance III training.
- Letter dated 3/18/16 from Mr. Hauger, DOE Office of Assessments to Dr. Tramaglini Re: Approval of request to amend testing dates.
- The Board regrets to inform the public that Joanne Rhyner, the wife of former BOE member Clifford Rhyner, passed away this weekend. The Rhyners were pivotal players in the dissolution process in the 1990's.

April 11, 2016

Motion was made by Duda, seconded by Jankiewicz, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

President Zimmerman called for discussion on the **Superintendent's Report**:

Zimmerman noted she was remiss in not acknowledging that last month's meeting was Dr. Tramaglini's first official meeting.

PRESENTATIONS:

- a. Student Spotlight: Evan Collier, Basketball and Saverio Salfcas, Wrestling
- b. Teachers/Educational Services Professionals of the Year:
 - i. Leslie Bedford, Harding Elementary School
 - ii. Janet Jeans, Harding Elementary School
 - iii. Curt Cerillo, Brearley Middle School
 - iv. Marisa Zsamba, Brearley High School
 - v. Stephanie Scasso, Brearley Middle/High School
- c. District/Superintendent Update: Dr. Tramaglini
- d. Superintendent's HIB Report (March 2016)

Dr. Tramaglini updated the Board on several items including PARCC testing, upcoming events including the High School Musical, athletic events, and the school calendar for the remainder of the school year. He introduced Ms. Michele Tiedemann who is on the agenda this evening and will serve as our next Director of Pupil Personnel Services.

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

- The committee met this evening to review several topics including the budget and the health benefits renewal.
- The budget has been reviewed and approved by the Executive County Superintendent which allows us to advertise the budget. Progress has been made with the budget; specifically, health benefits' renewal is currently under a 20% increase. This however will most likely require us to switch carriers. (More details during the committee meeting tonight.)
- The final budget will be approved at the April 27th Public Budget Hearing.
- Security: The administration is looking at ways to increase the security around the buildings. Plans will be reviewed tonight. Funding is a question, but we will aggressively be seeking out alternative grant funding to facilitate these projects.

April 11, 2016

- Refunding of the 2009 Bonds, tonight's resolution authorizes the Board to pursue this matter which could have significant tax savings in the future. Projected savings are \$697,000 net of all issuance costs, producing 5.850% net present value savings.
- Through the efforts of BOE Member Sosnosky, a \$10,000 donation from the Ralph Errington Charitable Foundation was secured. These funds are to be used for theatrical equipment.

Curriculum & Instruction: Annmarie Duda, Chairperson.

The committee met this evening. Topics reviewed included the Life Skills & 21st Century Life and Careers curriculum revisions being approved this evening.

Personnel & Management: Gregg David, Chairperson.

- On the agenda tonight is a resolution recognizing five of our staff members as recipients of the 2016 Governor's Educator of the Year program. The staff members are as follows: Educational Services Professionals Janet Jeans and Stephanie Scasso, and Teachers Leslie Bedford, Curt Cerillo and Marisa Zsamba. On behalf of the Board I would like to congratulate each of them for their recognition.
- The rigorous search for the replacement of our Director of Pupil Personnel Services (PPS) culminates tonight with the appointment of Michele Tiedemann to the position effective June 13th or sooner. Michele is coming to us from the East Windsor School District where she currently serves as the Supervisor of Student Services/At-Risk Supervisor, a position she has held since January of 2014. She is in the final stages of completing her doctoral degree in School Leadership at Seton Hall University. Michele has earned an Education Specialist degree in Educational Leadership from Seton Hall University, a Master of Education degree in Learning Disabilities from Montclair State University, and a Master of Arts degree in Educational Psychology from New Jersey City University. She completed her undergraduate degree at Saint Peter's University. On behalf of the Board I would like to welcome Michele to the Kenilworth School District.

Mr. David reviewed resolutions on the agenda:

- Resolution #10 is to hire substitute teachers and/or aides for the 2015-2016 school year.
- Resolution #11 approves several Kean University students to participate as student teachers in the Kenilworth School District at no cost to the Board.
- Resolution #12 approves the Superintendent's recommendation to appoint Michele Tiedemann as Director of Pupil Personnel Services at a salary of \$117,000 for the remainder of the current (salary pro-rated) and the 2016-2017 school years.
- Resolution 13 is to approve a maternity leave request.

April 11, 2016

- Resolution #14 recognizes 5 staff members as recipients of the 2016 Governor's Educator of the Year recognition program.

Policy: Genean Braun, Chairperson.

There were a series of policy revisions and adoptions being considered this evening. Mrs. Braun reviewed the changes and impact.

OLD BUSINESS: None.

NEW BUSINESS:

- Mrs. Zimmerman read a letter from Mr. Hector Colon, former BOE member. The letter outlined the experience of autism from a parent's perspective.

PUBLIC PARTICIPATION: Public comment on the Bond Refunding.

Motion was made by David, seconded by Drogon, that the **meeting be opened to the public**. Motion carried unanimously.

- No comments

Motion was made by David, seconded by Drogon, that the **meeting be closed to the public**. Motion carried unanimously.

ROLL CALL ON RESOLUTION #6:

RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF KENILWORTH IN THE COUNTY OF UNION, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$11,700,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS

RESOLUTION #6: : Introduced by Laudati, who moved its adoption, seconded by Sosnosky, **WHEREAS**, on March 11, 2009, The Board of Education of the Borough of Kenilworth in the County of Union, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) issued \$13,900,000 aggregate principal amount of tax-exempt School Bonds, Series 2009 dated March 11, 2009 (the "2009 School Bonds"); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for property taxpayers residing

April 11, 2016

in the School District through the issuance by the Board of Refunding School Bonds (the "Refunding School Bonds") to refund all or a portion of the \$10,485,000 aggregate principal amount of the outstanding 2009 School Bonds maturing on or after January 15, 2020 (the "Refunded Bonds"); and

WHEREAS, in efforts to realize such taxpayer savings, the Board now desires to adopt and enact a refunding school bond ordinance (the "Refunding Bond Ordinance") authorizing the issuance of the Refunding School Bonds in an aggregate principal amount not to exceed \$11,700,000, the net proceeds of which shall be used to refund all or a portion of the Refunded Bonds in accordance with their terms; and

WHEREAS, the Board introduced a refunding school bond ordinance (the "Refunding Bond Ordinance") on first reading by resolution of the Board on March 14, 2016, and

WHEREAS, on the date hereof, the Board has held a public hearing on the Refunding Bond Ordinance; and

WHEREAS, the Board has determined to issue and sell such Refunding School Bonds; and

WHEREAS, the Board now desires to finally adopt the Refunding Bond Ordinance and to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF KENILWORTH IN THE COUNTY OF UNION, NEW JERSEY, AS FOLLOWS:

SECTION 1. The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

SECTION 2. The Refunding School Bonds are hereby authorized to be sold to, and RBC Capital Markets, LLC, Philadelphia, Pennsylvania is hereby appointed as underwriter (the "Underwriter"), upon the terms set forth in its proposal.

SECTION 3. There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the Board ("Bond Counsel") and Phoenix Advisors, LLC, as financial advisor (the "Financial Advisor") the power with respect to the Refunding School Bonds to determine and carry out the following:

a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;

April 11, 2016

b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed \$11,700,000, and (ii) such amount shall not exceed the amount necessary to pay the costs of issuance associated with the Refunding School Bonds and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that, when invested, will be sufficient to provide for the timely payments required for the Refunded Bonds;

c) the maturity dates and the principal amount of each maturity or sinking fund redemption amount of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than the final maturity date of the Refunded Bonds;

d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;

e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;

f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;

g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of The Depository Trust Company, New York, New York, ("DTC") and the Purchase Contract (as defined herein);

h) the direction for the application and investment of the proceeds of the Refunding School Bonds;

i) the terms of redemption of the Refunding School Bonds; and

j) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

In addition, the issuance of the Refunding School Bonds shall comply with the provisions of N.J.A.C. 5:30-2.5, including that within 10 days of the date of the closing on the Refunding School Bonds, the Business Administrator/Board Secretary shall file a report with the Local Finance Board within the Division of Local Government Services, New Jersey Department of Community Affairs setting forth (a) a comparison of the Refunding School Bonds' debt service and

April 11, 2016

the Refunded Bonds' debt service which comparison shall set forth the present value savings achieved by the issuance of the Refunding School Bonds; (b) a summary of the issuance of the Refunding School Bonds; (c) an itemized accounting of all costs of issuance in connection with the issuance of the Refunding School Bonds and (d) a certification of the Business Administrator/Board Secretary that (i) all of the conditions of section (b) of N.J.A.C. 5:30- 2.5 have been met and (ii) this resolution authorizing the issuance of the Refunding School Bonds, adopted pursuant 18A:24-61.5(b), was approved by a two-thirds vote of the full membership of the Board.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Business Administrator/Board Secretary as to the matters stated therein.

SECTION 4. The President and Vice President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

SECTION 5. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Bond Purchase Contract (the "Purchase Contract") for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Underwriter. The President, Vice President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

SECTION 6. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to apply and qualify for the issuance of any policy of municipal bond insurance and to approve a Commitment for Municipal Bond Insurance (the "Commitment") setting forth the terms and conditions (including premium charges) upon which a bond insurer proposes to issue its bond insurance policy covering the Refunding School Bonds. The Business Administrator/Board Secretary is hereby authorized and directed on behalf of the Board to execute and deliver said Commitment.

SECTION 7. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Escrow Deposit Agreement (the "Escrow Deposit Agreement") with an escrow agent (the "Escrow Agent") to be selected by the Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and Vice President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise

April 11, 2016

reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Underwriter is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent. In the alternative, if United States Treasury Securities — State and Local Government Series are not available, the Financial Advisor or the Underwriter is hereby authorized to seek bids for the acquisition of United States Treasury Securities – Open Market Securities.

SECTION 8. The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the “Verification Agent”), if required, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

SECTION 9. It is hereby delegated to the Business Administrator/Board Secretary the authority to “deem final” (as defined under the Rule (as hereinafter defined)) a Preliminary Official Statement (the “Preliminary Official Statement”) and such official is hereby authorized and directed to execute and deliver a certificate to the Underwriter evidencing the same. The preparation and distribution by the Board, in consultation with Bond Counsel, and counsel to the Underwriter, if any, of a Preliminary Official Statement for the Refunding School Bonds to be used in connection with the marketing of such Refunding School Bonds, is hereby approved and any previous actions undertaken by various representatives and officers of the Board with respect thereto are hereby ratified and confirmed. Upon the sale of the Refunding School Bonds to the Underwriter, the Preliminary Official Statement shall be so modified by the Business Administrator/Board Secretary, in consultation with Bond Counsel, to reflect the effect of the pricing of the Refunding School Bonds and the Purchase Contract and any other revision not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement as so modified shall constitute the final Official Statement (the “Official Statement”). The Business Administrator/Board Secretary is authorized and directed on behalf of the Board to execute and deliver said Official Statement.

SECTION 10. The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the “Certificate”) which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board’s undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

April 11, 2016

SECTION 11. The President, Vice President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

SECTION 12. The Board hereby covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, (the "Code") of the interest on the Refunding School Bonds. There is hereby delegated to the Business Administrator/Board Secretary the ability to designate the Refunding School Bonds as "qualified tax exempt obligations" for purposes of section 265(b)(3)(B)(ii) of the Code.

SECTION 13. All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extent of such inconsistency.

SECTION 14. This resolution shall take effect immediately.

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Drogon, that the **meeting be opened to the public.** Motion carried unanimously.

- None.

Motion was made by David, seconded by Drogon, that the **meeting be closed to the public.** Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by Laudati, who moved its adoption, seconded by Sosnosky, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of March 2016.**

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted

April 11, 2016

during the month of March 2016 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	3/10/2016	Fire
Harding	3/22/2016	Lockdown
Brearley	3/9/2016	Fire
Brearley	3/17/2016	Lockdown

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Bill List

RESOLUTION #2: Introduced by Laudati, who moved its adoption, seconded by Sosnosky, Be It Resolved, That **the attached bill list be approved for the month of March 2016 in the amount of \$2,430,253.46.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Laudati, who moved its adoption, seconded by Sosnosky, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of February 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati, who moved its adoption, seconded by Sosnosky, Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following **line item transfers (March 2016) in the 2015-2016 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati, who moved its adoption, seconded by Sosnosky, Be It

April 11, 2016

Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date	Location City, State
<u>Teaching Staff:</u>			
Jill Cagney	"If it isn't in writing it didn't happen"	5/6/2016	Spring Lake Heights, NJ
Janice Marsili	Annual American Education Research Assoc. Convention	4/8-10/16	Washington, DC
Janice Marsili	Superintendent's Selection Committee	3/11/2016	Westfield, NJ
<u>Administration:</u>			
Lauren Bound	Legal One LGBTQ Discrimination Issues	4/15/2016	Monroe, NJ
Thomas Tramaglino	NJASA Annual Leadership Conference	5/11-13/16	Atlantic City, NJ

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Donation

RESOLUTION #7: Introduced by Laudati, who moved its adoption, seconded by Sosnosky, Be It Resolved, That the Kenilworth Board of Education **accepts the very generous donation of \$10,000.00 from the Ralph Errington Charitable Foundation for the purchase of theatrical equipment.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Annual Fireworks Display

RESOLUTION #8: Introduced by Laudati, who moved its adoption, seconded by Sosnosky, Be It Resolved, That the Kenilworth Board of Education **approves the use of school grounds by the Borough of Kenilworth for a fireworks display on Sunday, July 3, 2016 (rain date, Sunday, July 10, 2015) from 6:00 to 10:00 p.m.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Use of Athletic Field by Roselle Park

RESOLUTIONS #9: Introduced by Laudati, who moved its adoption, seconded by Sosnosky, Be It Resolved, That the Kenilworth Board of Education **authorizes the Roselle Park Board of Education's use of the District's athletic facilities since their facilities have been deemed unusable. The use of the fields will in no way conflict or interfere with our athletic programs.** Roselle Park will provide the district with adequate insurance consideration. Motion carried 8-0-0.

April 11, 2016

Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

PERSONNEL & MANAGEMENT

Substitute Staff

RESOLUTION #10: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2015-2016 school year:**

	Nurse Per Diem Rate	Teacher Per Diem Rate	Classroom Aide Hourly Rate	Lunchroom Playground Aide Hourly Rate	Secretary Hourly Rate
Nadeem, Khadija		\$85.00	\$15.00	\$13.80	
Reichenbach, Donna		\$105.00			

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Student Teachers

RESOLUTION #11: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board:**

Student Teacher	College/University	Cooperating Teacher
Recupero, Emily	Kean University	Janet Spony
Scalia, Anthony	Kean University	Melissa Geoghan/Amy Efchak
Shahin, Florie	Kean University	Kelly Starke

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Michele Tiedemann, Director of PPS

RESOLUTION #12: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Michele Tiedemann as Director of Pupil Personnel Services effective June 13, 2016 or earlier for the remainder of the 2015-2016 school year at a salary of \$117,000 pro-rated to start date and for the 2016-2017 school year at an annual salary of \$117,000.** Motion

April 11, 2016

carried 7-0-1. Voting yes was: Braun, David, Drogon, Jankiewicz, Laudati, Sosnosky and Zimmerman. Abstaining was Duda.

Piccoli – Maternity Leave of Absence Request

RESOLUTION#13: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave request of absence from Desirae Piccoli, a teacher at the David Brearley Middle/High School as follows:**

06/20/2016	Anticipated date of delivery
06/13/16 – 06/21/16	Use of personal illness days
09/06/16 – 11/26/16	Twelve (12) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave
11/28/2016	Anticipated Return Date

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

2015-2016 Educators of the Year

RESOLUTION #14: Introduced by David, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **recognizes the following teachers and educational services professionals as recipients of the 2016 Governor’s Educator of the Year recognition program:**

Leslie Bedford	- Teacher of the Year, Harding Elementary School
Janet Jeans	- Educational Services Professional, Harding Elementary School
Curt Cerillo	- Teacher of the Year, David Brearley Middle School
Marisa Zsamba	- Teacher of the Year, David Brearley High School
Stephanie Scasso	- Educational Services Professional, David Brearley Middle-High School

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

CURRICULUM & INSTRUCTION

Out-of-District Placements and Transportation

RESOLUTION #15: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be it Resolved That the Kenilworth Board of Education **approves the out-of-district placement of the following students for the 2015-2016 school year.**

Student Identification #	Placement	Transportation
--------------------------	-----------	----------------

April 11, 2016

20301029	First Children	UCESC
20240813	Honor Ridge Academy	UCESC

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Classroom Aide – Change in Schedule

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to adjust the daily hours for the following classroom aide(s) for the 2015-2016 school year:**

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Gina Cesaro	3.00 hours/day	3.75 hours/day	4/12/16

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

2016 Summer School

RESOLUTION #17: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the District to Operate Summer School for Summer 2016 in accordance with Policy #2440 as follows:**

Brearley Summer School
Special Education Extended School Year
Title I Summer Program

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #18: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves a total of ten (10) hours/week of home instruction for Student No. 20160253 with services provided by Elizabeth Marranca three (3) hours, Christa Candon two (2) hours, Deanna Russomanno two and one-half (2.5) hours and Kim McGowan two and one-half (2.5) hours at a rate of \$41.00/hour commencing March 21, 2016 through April 21, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Supplement/Revision to Curriculum

RESOLUTION #19: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the following supplements/revisions**

April 11, 2016

to the curriculum:

Life Skills Grades 7-12
21st Century Life and Careers Grades K-12

Motion carried 7-0-1. Voting yes was: Braun, David, Drogon, Jankiewicz, Laudati, Sosnosky and Zimmerman. Abstaining was: Duda.

HIB February 2016

RESOLUTION #20: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his February 1, 2016 to February 29, 2016 HIB Incident Report.**

This report was disseminated to the Board of Education in March 2016 and reviewed by the Superintendent at the March 2016 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 7-0-1. Voting yes was: David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman. Abstaining was: Braun.

POLICY REVIEW

First Reading

RESOLUTION #21: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the first reading of the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 2001	Calculator Policy
Regulation No. 5465	Early Graduation

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Second Reading – Adopt

RESOLUTION #22: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Regulation No. 5514	Student Use of Vehicles
Regulation No. 7513	Rules for Playground Conduct

April 11, 2016

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Revisions – Adopt

RESOLUTION #23: Introduced by Braun, who moved its adoption, seconded by David, Be It Resolved, That the Kenilworth Board of Education **approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 1240	Evaluation of Superintendent (M)
Regulation No. 1240	Evaluation of Superintendent (M)
Policy No. 3221	Evaluation of Teachers (M)
Regulation No. 3221	Evaluation of Teachers (M)
Policy No. 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
Regulation No. 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
Policy No. 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
Regulation No. 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
Policy No. 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
Regulation No. 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
Policy No. 5330	Administration of Medication (M)
Regulation No. 5330	Administration of Medication (M)

Motion carried 7-0-1. Voting yes was: Braun, David, Drogon, Jankiewicz, Laudati, Sosnosky and Zimmerman. Abstaining was: Duda.

RESOLUTION: Introduced by David, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA Secretary/Clerks/Aides Unit and School Business Administrator negotiations** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 8:39 p.m. President Zimmerman called a 5-minute recess.

At 9:02 p.m. President Zimmerman reconvened the public session, and informed the public that **the**

April 11, 2016

Board took no action in private executive session.

Motion was made by Braun, seconded by Drogon, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:02 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board