

February 8, 2016

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:30 p.m. by President Nancy Zimmerman, in the Board of Education Conference Room of the Brearley School on **February 8, 2016**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 4, 2016. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

President Zimmerman led the **salute to the Flag**.

Upon **roll call**, the following members were present: Genean Braun, Gregg David, Paulette Drogon, Annmarie Duda, Mark Jankiewicz, Anthony Laudati, Walter Sosnosky, and Nancy Zimmerman. Absent was: David Curtin.

Also in attendance were Edward J. Bolcar, Interim Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Brian Luciani, Principal; Kathleen Murphy, Principal; Susie Budine, Director of Pupil Personnel Services; Scott Miller, Supervisor of Athletics; Andrew White, Assistant Principal; Joant Rodriguez, Manager of Technology; Lauren Bound, Supervisor of Instruction; and Tabitha Bradley, Supervisor of Instruction.

Approximately (12) members of the public were present.

Minutes of the Secretary, a copy having been sent to each Board Member (January 4 & 11, 2016) were approved upon motion by Drogon, seconded by Braun. Motion carried 8 to 0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, A. Laudati, Sosnosky, and Zimmerman.

Correspondence: (see attachments)

Distributed January 29, 2016:

1. Letter dated 1/5/16 to Mr. David from Mr. Jinks Re: Approval of employment contract for Dr. Tramaglino.
2. Email exchange between Mr. Gonnella and Ms. Reinertsen dated 1/13/16 and 1/19/16 Re: Moving the November 2016 election from Harding to Brearley.

Distributed February 5, 2016:

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1. Letter dated 1/28/16 to Ms. Spampinato, Ms. Marranca, Ms. Gibbons and Global Studies Classes Re: Support of our troops stationed overseas.
2. Letter dated 1/29/16 to Ms. Zimmerman with copy of letter addressed to Mr. Bolcar from Ms. Turner Re: Concerns about safety during voting times.
3. Letter dated 2/1/16 to Ms. Turner from Mr. Bolcar in response to her letter of 1/29/16 Re: Safety on Election Day.

Motion was made by Duda, seconded by Drogon, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

President Zimmerman called for discussion on the **Superintendent's Report**:

PRESENTATIONS:

- a. Student Spotlight: Joel Cabrera, Brearley Senior
- b. 2016-2017 Brearley Program of Studies: Ms. Budine
- c. District/Superintendent Goal Update: Mr. Bolcar
- d. Superintendent's HIB Report (January 2016)

Mr. Bolcar thanked Susie Budine for her presentation and her service to the Kenilworth Board of Education. This is Mrs. Budine's last week in Kenilworth before starting her new job in Highland Park. The Board wished Mrs. Budine the best of luck in all her future endeavors.

Mr. Bolcar thanked the Board for the opportunity to serve as Interim Superintendent. Kenilworth is a quality program with dedicated staff, good students and an engaged administrative team. He thanked Mr. Gonnella for all his assistance and guidance, noting he is one of the best Business Administrators he has ever met. Mrs. Zimmerman thanked Mr. Bolcar for his service during the difficult transition.

COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:

Finance & Facilities: Anthony Laudati, Chairperson.

- The Committee met twice since our last meeting. On January 27th the committee reviewed the Phase I Harding, Special Education, Guidance and Athletic budgets. On February 1st we reviewed the Brearley and Curriculum and Instruction budget. The budget review was detailed and included informative discussions on the instructional program.
- On Wednesday, the full Board will have the opportunity to hear from the members of the Leadership Team as they highlight aspects of their budgets.
- The Committee encourages you all to read Mr. Gonnella's Budget Update sent out on Friday. The update outlines the process, timelines and some of the challenges we anticipate this budget year.

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- The Maintenance staff, under the leadership of Mr. Lepore, continues to impress us with their abilities and hard work in getting the buildings ready and open during the recent inclement weather.

Personnel & Management: Gregg David, Chairperson.

In anticipation of Susie Budine's last day as Director of Pupil Personnel Services (PPS) on February 12th, Dr. Tramaglini has provided his plan for filling the vacancy. Finding someone to work on an interim basis for all the responsibilities that fall under the current Director of PPS has proven difficult. Dr. Tramaglini has spoken with other superintendents and directors as well as called NJPSA to find a pool of people to serve in an interim capacity to suit our needs. Unfortunately, the pool was limited and nobody was interested in handling both Special Ed and Guidance.

In order to get through this year, he has recommended hiring a Part Time PPS Director. This will leave some holes to fill with regard to guidance and assessment. To address these holes, Dr. Tramaglini will oversee guidance and help coordinate assessment until we hire a permanent replacement. To help with various tasks in oversight of guidance as well as assessment until the end of the year, he has developed a part-time position, Interim Director of Secondary Education and has recommended Interim Superintendent Bolcar to serve in this capacity for two days per week until the end of the year or until a new Director of PPS is appointed.

To fill the Interim Director of PPS, he has recommended Mrs. Kathleen Lutkenhouse, to serve in this capacity for three days per week until the end of the year or until a new Director of PPS is appointed. She is a recently retired Director of PPS from New Providence and an interim in Highland Park since the beginning of the year with an expansive background in special education.

With some teamwork and the appointment of both of these candidates, Dr. Tramaglini feels we should be able to get through the rest of the year. In the meantime, we will begin working on replacing Mrs. Budine with an outstanding selection. He is confident that this plan will underscore our commitment to our students and help us begin to engineer some of the student achievement outcomes that we are going to begin to lay out. There are resolutions to fill both of these positions on tonight's agenda.

Resolutions

- Resolution #8 is to hire 4 substitute teachers and/or aides for the 2015-2016 school year.
- Resolution #9 approves a Middlesex County College student and a Rutgers University student to participate as student teachers in the Kenilworth School District at no cost to the Board.

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- Resolutions 10 through 12 are to approve two maternity leave requests and the Superintendent's recommendation for a maternity leave replacement at \$135/day during the second half of the 2015-2016 school year.
- Resolution #13 approves the Superintendent's recommendation to utilize two volunteers for high school baseball.
- Resolution #14 approves the Superintendent's recommendation to hire a 10-month School Clerk at Harding School at a salary of \$23,661 for the 2015-2016 school year, effective Feb. 16.
- Resolution #15 approves the Superintendent's recommendation to hire Kathleen Lutkenhouse as Interim Director of PPS at \$500/day (up to 3 days/wk) effective Feb, 22 and until her services are no longer needed.
- Resolution #16 approves the Superintendent's recommendation to hire Ed Bolcar as Interim Director of Secondary Education at \$500/day (up to 2 days/wk) effective Feb, 16 and until his services are no longer needed.
- Resolution #17 approves certain staff members as Professional Development Presenters for professional development days and reimburses them for planning time.
- Resolution #18 approves the Superintendent's recommendation to hire a one-on-one lunchroom/playground aide for a special ed. student for the 2015-2016 school year.
- Resolution #19 approves a substitute after-care aide.
- Resolution #20 approves a staff member to receive mentor training for novice teacher assignments for one hour.

Curriculum & Instruction: Annmarie Duda, Chairperson.

The Committee will begin meeting again in March when Dr. Tramaglino is on Board. Resolutions up for approval were reviewed.

Policy: Genean Braun, Chairperson.

Mrs. Braun wanted to emphasize that the Director of Secondary Education job description on the agenda was a temporary position intended to assist in the interim period before a new Director of Pupil Personnel Services is hired.

TAB Committee:

The committee recently met. A point of discussion was Election Day safety.

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OLD BUSINESS: None.

NEW BUSINESS:

- Mr. Gonnella is looking into a policy on banning hoverboards in the buildings and school property.

PUBLIC PARTICIPATION:

Motion was made by David, seconded by Laudati, that the **meeting be opened to the public.** Motion carried unanimously.

- No public comments

Motion was made by David, seconded by Drogon, that the **meeting be closed to the public.** Motion carried unanimously.

ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:

Superintendent's Report

RESOLUTION #1: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of January 2016.**

Be It Further Resolved, That the Board of Education **accepts the list of emergency drills conducted during the month of January 2016 as follows:**

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	1/8/2016	Fire
Harding	1/21/2016	Lockdown
Brearley	1/5/2016	Lockdown

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Bill List

RESOLUTION #2: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the **attached bill list be approved for the month of January 2016 in the amount of \$3,138,803.09.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Financial Reports

RESOLUTION #3: Introduced by Laudati, who moved its adoption, seconded by Drogon, Pursuant

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to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of December 2015.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Line Item Transfers

RESOLUTION #4: Introduced by Laudati, who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, **the Superintendent and Secretary to the Board have made the following line item transfers (January 2016) in the 2015-2016 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Conferences, Workshops & Travel

RESOLUTION #5: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date	Location City, State
<u>Teaching Staff:</u>			
Melissa Geoghan	Out of District Visitation	2/16/2016	Edison, NJ
Michael Tetzlaff	Looking to the future: New Strategies	4/12/2016	Morristown, NJ
Dawn Horling	Rigorous Reading	3/18/2016	Piscataway, NJ
Robert Kleiven	IEP Goal Development & Progress Monitoring	3/24/2016	Westfield, NJ
Ewa Lavin	IEP Goal Development & Progress Monitoring	3/24/2016	Westfield, NJ
Janice Marsilli	NJ State & County Teachers of the Year Round Table	2/12/2016	East Greenwich, NJ
<u>Administration:</u>			
Ron Bubnowski	Title I Technical Assistance	3/1/2016	New Providence, NJ
Scott Miller	DAANJ Annual State Conference	3/23-25/16	Atlantic City, NJ

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Tony Lepore	NJSBGA EXPO/Conference	3/14-16/16	Atlantic City, NJ
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Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Public Budget Hearing Date

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education **approves April 27, 2016 as the date of the Public Budget Hearing at 7:30 p.m. in the Board of Education Conference Room at David Brearley.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

2016-2017 Pre-K Tuition Rates

RESOLUTION #7: Introduced by Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the 2016-2017 school year Pre-K tuition rate as follows:**

\$2,000	Eligible for Free Lunch
\$2,250	Eligible for Reduced Lunch
\$2,500	Ineligible for Free or Reduced Lunch

Be It Further Resolved, That in the event that a parent/guardian has multiple children enrolled in the program during the same fiscal year, that the tuition for each additional child be reduced by ten percent (10%).

Be It Further Resolved, That tuition rates are based on the Income Eligibility Guidelines used to determine eligibility for free and reduced price meals in accordance with the National School Lunch Program. Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

PERSONNEL & MANAGEMENT

Substitute Staff

RESOLUTION #8: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2015-2016 school year:**

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	Nurse Per Diem Rate	Teacher Per Diem Rate	Classroom Aide Hourly Rate	Lunchroom Playground Aide Hourly Rate	Secretary Hourly Rate
Celis, Ana			\$15.00	\$13.80	
Collemi, Nicole		\$95.00	\$15.00		
Kacsmar-Rios, Maureen		\$95.00	\$15.00		
Martinez, Alissa			\$15.00	\$13.80	

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Student Teachers

RESOLUTION #9: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board:**

Student Teacher	College/University	Cooperating Teacher
Baluarte, Carolina	Middlesex County College	Lora Kaprowski
Read, Amanda	Rutgers University	Ewa Lavin

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Toto - Maternity Leave of Absence Request

RESOLUTION #10: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave request of absence from Pina Toto, a teacher at the Harding School as follows:**

03/10/2016	Anticipated date of delivery
01/19/16 – 04/08/16	Use of personal illness days
03/25/16 – 04/03/16	Spring Break
04/11/16 – 06/21/16	Eleven (11) weeks of unpaid leave to bond with newly-born child; concurrently designated as FMLA and NJFLA leave
09/01/2016	Anticipated Return Date

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Collemi - Maternity Leave Replacement

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RESOLUTION #11: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Nicole Collema as a maternity leave replacement for Pina Toto commencing February 16, 2016 to June 21, 2016 at a rate of \$135 per day with no benefits.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Duffy - Maternity Leave of Absence Request

RESOLUTION #12: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the maternity leave request of absence from Jaclyn Duffy, a teacher at the Harding School as follows:**

05/18/2016	Anticipated date of delivery
05/16/16 – 05/19/16	Unpaid Leave
05/20/16 – 06/21/16	Use of personal illness days
09/01/2016	Anticipated Return Date

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Volunteers Coaches

RESOLUTION #13: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to utilize the following as volunteers for the athletic programs at no cost to the Board:**

Ralph LaConte	High School Baseball
Ben Devito	High School Baseball

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Employment of Budis

RESOLUTION #14: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Carolina Budis as a 10-Month School Clerk at the Harding School on Step 1 at an annual salary of \$23,661, pending completion of negotiations, in accordance with the KEA Agreement, for the 2015-2016 school year, effective February 16, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

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Lutkenhouse – Interim Director of PPS

RESOLUTION #15: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Kathleen Lutkenhouse as interim Director of Pupil Personnel Services at a rate of \$500 per day for up to three (3) days a week effective February 22, 2016 and until such time her services are no longer needed. Ms. Lutkenhouse will be available on call on days she is not scheduled to work, to be paid on an hourly basis of \$62.50 per hour.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Bolcar – Interim Director of Secondary Education

RESOLUTION #16: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **employs, after consultation with Dr. Tramaglino, Incoming Superintendent, Edward Bolcar as Interim Director of Secondary Education at a rate of \$500 per day for up to two (2) days a week effective February 16, 2016 and until such time his services are no longer needed.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Professional Development Presenters

RESOLUTION #17: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the following individuals as presenters for professional development days and reimburses them for planning time:**

Teacher	Program	#Hours	Total Stipend	Release Days	Account
Kelly Starke	Apps for the Elementary Classroom	1.00	\$ 41.00		11-000-223-110-000
Cheryl Kress	Advanced Excel K-12	1.00	\$ 41.00		11-000-223-110-000
Cheryl Kress	Basic Excel K-12	1.00	\$ 41.00		11-000-223-110-000
Jamie Schilling	Kinesthetic Classroom K-4	1.00	\$ 41.00		11-000-223-110-000
Edit Ostrom	High School Media Center at Your Fingertips	1.00	\$ 41.00		11-000-223-110-000
Edit Ostrom	Turnitin 7-12	1.50	\$ 61.50		11-000-223-110-000
Jackie Janik*	21st Century Parent Communication K-12	1.00	\$ 41.00		11-000-223-110-000
Jackie Janik*	Pre-k Writing	2.50	\$ 102.50		11-000-223-110-000
Colleen Dubrow*	Pre-k Writing	3.50	\$ 143.50		11-000-223-110-000
Leslie Bedford	Touch Math K-6 BSI/SE	1.50	\$ 61.50		11-000-223-110-000
Karen Goger	Go Math! Smart Board Lessons K-5	1.00	\$ 41.00		11-000-223-110-000
Christine Formica*	Kindergarten Writer's Workshop Basics	2.00	\$ 82.00		11-000-223-110-000
Christa Candon	Teacher Stress K-12	1.00	\$ 41.00		11-000-223-110-000
Clarice Johnson	Pebblego Database for K-2	1.50	\$ 61.50		11-000-223-110-000

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Clarice Johnson	Encyclopedia Britannica Database 3-4	1.00	\$	41.00	11-000-223-110-000
Clarice Johnson	Elementary Media Center at Your Fingertips	1.00	\$	41.00	11-000-223-110-000
Jessica Mankowski*	Compare and Contrast: New Lens for This Old Skill 5-8	3.50	\$	143.50	11-000-223-110-000
Brooke Kelly*	Compare and Contrast: New Lens for This Old Skill 5-8	3.50	\$	143.50	11-000-223-110-000
Janet Jeans	Emergency Crisis Plan K-12	1.00	\$	41.00	11-000-223-110-000
Anthony Lepore	Emergency Crisis Plan K-12	1.00	\$	-	11-000-223-110-000
Vincent Gonnella	Emergency Crisis Plan K-12	1.00	\$	-	11-000-223-110-000
Jolene Mazza	Genesis Tips K-12	1.00	\$	41.00	11-000-223-110-000

*Not Kenilworth employees

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Lunchroom/Playground Aide

RESOLUTION #18: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as a one-on-one lunchroom/playground aide (pending fingerprinting) for a special education student, for the 2015-2016 school year, at an hourly rate of \$13.80:**

<u>Name</u>	<u>School</u>	<u>#Hours/Day</u>
Roccamarie Zimmerman	Harding	1.00

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Before and After-Care Staff

RESOLUTION #19: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves Denise Cantalupo to work as a substitute after-care aide at the hourly rate of \$21.71.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Mentor Training

RESOLUTION #20: Introduced by David, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves staff to receive mentor training for novice teacher assignments for one (1) hour at a rate of \$41.00/hour as follows:**

Jaclyn Schmidtberg

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

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CURRICULUM & INSTRUCTION

2016-2017 Brearley Middle/High Programs of Studies

RESOLUTION #21: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the 2015-2016 David Brearley Middle/High School Programs of Studies.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #22: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves three (3) hours/week of home instruction for Student No. 202676 with services provided by Anthony Rossetti at a rate of \$41.00/hour commencing January 11, 2016 through March 11, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #23: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves seven (7) hours/week of home instruction for Student No. 202676 with services provided by Kim McGowan at a rate of \$41.00/hour commencing January 11, 2016 through March 11, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #24: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 202652 with services provided by Deanna Russomanno at a rate of \$41.00/hour, commencing January 8, 2016 through June 21, 2016.**

Home Instruction

RESOLUTION #25: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 202652 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing January 8, 2016 through June 21, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #26: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 201973 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing on February 4, 2016 through March 4, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

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Home Instruction

RESOLUTION #27: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 202269 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing on February 1, 2016 through February 5, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #28: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 202207 with services provided by Michele Ryan at a rate of \$41.00/hour, commencing on February 8, 2016 through February 29, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

Home Instruction

RESOLUTION #29: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of home instruction for Student No. 202207 with services provided by Kim McGowan at a rate of \$41.00/hour, commencing on February 8, 2016 through February 29, 2016.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

District Electronic Report of Violence & Vandalism 2015-2016 Period I

RESOLUTION #30: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the EVVRS District Summary Report for Period I (September 1 – December 30, 2015) as submitted to the New Jersey Department of Education.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

District Report of HIB-Investigations, Trainings & Programs 2015-2016 Period I

RESOLUTION #31: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **approves the HIB-ITP District Summary Report for Period I (July 1 – December 30, 2015) as submitted to the New Jersey Department of Education.** Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

HIB December 2015

RESOLUTION #32: Introduced by Duda, who moved its adoption, seconded by Jankiewicz, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his December 1, 2015 to December 31, 2015 HIB Incident Report.**

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This report was disseminated to the Board of Education in January 2016 and reviewed by the Superintendent at the January 2016 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 7-0-1. Voting yes was: David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman. Abstaining was: Braun.

POLICY REVIEW

Job Descriptions

RESOLUTION #33: Introduced by Braun, who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education in accordance with Policies 1400(M) and 4111 **approves the following new job description as recommended by the Superintendent:**

Director of Secondary Education

Motion carried 8-0-0. Voting yes was: Braun, David, Drogon, Duda, Jankiewicz, Laudati, Sosnosky and Zimmerman.

RESOLUTION: Introduced by Duda, who moved its adoption, seconded by Laudati, Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, **to discuss the topics of KEA Secretarial and Custodial negotiations, and Grievance KEA 16-1**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried 7-0-1. Abstaining was Sosnosky.

At 8:12 p.m. President Zimmerman called a 5-minute recess.

At 8:35 p.m. President Zimmerman reconvened the public session at which time the Board took the following action:

RESOLUTION: Introduced by Drogon, who moved its adoption, seconded by Laudati, Be It Resolved, That the Kenilworth Board of Education ratify the Memorandum of Agreement Between the Kenilworth Board of Education and the Kenilworth Education Association (Custodians' Unit) for a Successor Contract to the Current Contract Between the Board and the Association for the Period of July 1, 2013 to June 30, 2014.

Be It Further Resolved, That the Kenilworth Board of Education ratify the Memorandum of Agreement Between the Kenilworth Board of Education and the Kenilworth Education Association

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(Custodians' Unit) for a Successor Contract to the Current Contract Between the Board and the Association for the Period of July 1, 2014 to June 30, 2017.

Be It Further Resolved, That the Kenilworth Board of Education authorizes the administration to take the necessary steps to ensure that the complete agreement and retroactive pay be ready for Board approval at the March 2016 KBOE Meeting provided the Association executes all the necessary documentation. Motion carried unanimously 7-0. Voting yes was: Braun, David, Drogon, Jankiewicz, A. Laudati, Sosnosky, and Zimmerman.

Motion was made by David, seconded by Laudati, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 8:36 p.m.

Respectfully submitted,

Vincent A. Gonnella
Secretary to the Board