

**October 14, 2014**

A **regular meeting** of the Kenilworth Board of Education **was called to order** at 7:00 p.m. by President Gerry Laudati, in the Board of Education Conference Room of the Brearley School on **October 14, 2014**.

This meeting is being held in accordance with the schedule of meetings adopted at the organizational meeting held January 6, 2014. **Adequate notice of this Regular Meeting** of the Kenilworth Board of Education has been provided to the Home News Tribune, The Star-Ledger, Cranford Chronicle and the Local Source. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board Office, the Kenilworth Borough Hall, Brearley and Harding Schools, **as is provided by the Open Public Meetings Act**.

The meeting was immediately adjourned to the Brearley Auditorium for the NJASK 300 ceremony.

Tiffany Moutis led the **salute to the Flag**.

**PRESENTATION:** NJASK 300 Ceremony – with Assistant Superintendent Moutis presiding, awards were presented to students who achieved perfect scores on the NJASK test. The awards were presented by the student's classroom teachers:

**PERFECT SCORE ONNJASK3 MATHEMATICS**

Thomas Bliss, Harding School 2013-2014 Teacher: Mr. DeBlasio  
Julia Lavan, Harding School 2013-2014 Teacher: Mrs. Loconte  
Vaughn Marranca, Harding School 2013-2014 Teacher: Mr. DeBlasio  
Chloe Salfred-Ingham, Harding School 2013-2014 Teacher: Mrs. Loconte  
Louis Wood, Harding School 2013-2014 Teacher: Mrs. Smith

**PERFECT SCORE ONNJASK4 MATHEMATICS**

Kristina Camacho, Harding School 2013-2014 Teacher: Ms. Ehmann  
Ethan Charles, Harding School 2013-2014 Teacher: Ms. Ehmann  
Alyson Ferrari, Harding School 2013-2014 Teacher: Ms. Ehmann  
Daniel Ivanov, Harding School 2013-2014 Teacher: Ms. Ehmann  
Michael Sammet, Harding School 2013-2014 Teacher: Ms. Ehmann  
Brian Santiago-Kaufmann, Harding School 2013-2014 Teacher: Mr. Mills

**PERFECT SCORE ONNJASK5 MATHEMATICS**

Michael Graham, Harding School 2013-2014 Teacher: Mr. Klimchak  
Owen Herrera, Sherman School

**PERFECT SCORE ONNJASK6 MATHEMATICS**

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Nicholas Facchini, Harding School 2013-2014 Teacher: Mrs. Campanile

Sarah Kossor, Harding School 2013-2014 Teacher: Mrs. Campanile

**PERFECT SCORE ON NJ ASK7 MATHEMATICS**

Diego Capcha, Brearley Middle/High School 2013-2014 Teacher: Mr. Shapiro

**PERFECT SCORE ON NJ ASK8 MATHEMATICS**

Anna Giacalone, Brearley Middle/High School 2013-2014 Teacher: Ms. Alvarez

Natalia Karwoska, Brearley Middle/High School 2013-2014 Teacher: Ms. Alvarez

Samantha Kaufmann, Brearley Middle/High School 2013-2014 Teacher: Mr. Jakubowski

Christopher Kosser, Brearley Middle/High School 2013-2014 Teacher: Ms. Whritenour

Juan Lopez, Brearley Middle/High School 2013-2014 Teacher: Ms. Whritenour

Johan Matos, Brearley Middle/High School 2013-2014 Teacher: Ms. Alvarez

At the conclusion of the ceremony, the Board returned to the Conference Room and at 7:30 p.m., President Laudati reconvened the meeting.

Upon **roll call**, the following members were present: Genean Braun, David Curtin, Gregg David, Paulette Drogon, Annmarie Duda, James Kessler, Anthony Laudati, Gerry Laudati, and Nancy Zimmerman.

**Also in attendance** were Dr. Scott Taylor, Superintendent, Vincent A. Gonnella, Board Secretary/Business Administrator and M.L. Fabian, Attorney.

The following members of the administrative team were present: Tiffany Moutis, Assistant Superintendent of Schools; Brian Luciani, Principal, Kathleen Murphy, Principal; Scott Miller, Supervisor of Athletics; Ronald Bubnowski, Assistant Principal; Andrew White, Assistant Principal; Anthony Lepore, Supervisor of Building & Grounds; and Joant Rodriguez, Manager of Technology.

Approximately (45) members of the public were present.

**Minutes of the Secretary**, a copy having been sent to each Board Member (September 9, 2014) were approved upon motion by Duda, seconded by Braun. Motion carried 9 to 0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati, and Zimmerman.

**Correspondence:** (see attachments)

*Distributed October 3, 2014:*

- Letter dated 9/3/14 from NJSBA to Mr. G. Laudati Re: Appointment to serve as a member of NJSBA's Special Education Committee.

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- Letter dated 9/5/14 from NJSBA to KBOE confirming Ms. Duda's completion of the Online Governance IV training.
- Memo dated 9/12/14 from Ms. Rajoppi to School Board Secretaries Re: General Election Proof of Ballot.
- Letter dated 9/22/14 from Mr. Gapas/Kenilworth Board of Health to Ms. Carbone Re: Announcement of the recipients of the Dr. Rocco Moscaritolo Public Health Essay contest.

Motion was made by Duda, seconded by Zimmerman, that the Board of Education **accepts the correspondence as read**. Motion carried unanimously.

President Laudati called for discussion on the **Superintendent's Report**:

- Dr. Taylor reviewed the Board's efforts to combat Enterovirus 68.
- Dr. Taylor followed up on the potential of establishing an evening adult program.

**PRESENTATIONS:**

- Standardized Assessment Report: Tiffany Moutis
- District/Superintendent Goal Update: Dr. Taylor
- Superintendent's HIB Report (Previous Month)

**COMMITTEE REPORTS & REVIEW OF RESOLUTIONS:**

**Finance & Facilities:** Anthony Laudati, Chairperson.

The committee met this evening to review the 2015-2016 budget timelines and budget process. We have made some modifications to take into account the extended budget calendar and submission date. The committee also discussed potential summer projects and the upgrade to the Cafeteria POS System.

There are routine, but important resolutions up for consideration this evening, including allowing the American Red Cross to use Brearley as a shelter if necessary, an agreement with a Rape Crisis Center, the annual Memo of Agreement with Law Enforcement Officials and a Flu vaccination program that Dr. Taylor will review.

**Motion** was made by David, seconded by Drogon **to table Resolution #8 for further consideration and review by counsel**.

**Personnel & Management:** Gregg David, Chairperson.

- As reported last month, Brearley School Library Media Specialist Maryrose Little tendered her resignation effective October 27<sup>th</sup> or sooner if a suitable replacement is found. I'm

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pleased to report that a suitable replacement has been found in Edit Ostrom who will take over the position effective October 15th. There is a resolution on this evening's agenda to approve her employment.

- There are 16 resolutions listed under Personnel/Management on tonight's agenda:
  - Resolution #12 assigns certain staff as NCLB After-School Facilitators and paraprofessionals at a rate of \$37/hr. for teachers and \$21.71/hr. for paraprofessionals.
  - Resolution #13 is to approve the Chief School Administrator's (Superintendent) Professional Development Plan for the period July 1, 2014 to June 30, 2016.
  - Resolution #14 is to approve the revised maternity leave of absence request for Mendi Petty.
  - Resolution #15 is to approve the hiring of certain substitute teachers, home instructors, secretaries and aides for the 2014-2015 school year.
  - Resolution #16 accepts the resignation of Vince Gulbin as the 2014-2015 Girls Varsity Basketball Coach.
  - Resolution #17 is to approve the Superintendent's recommendation to utilize volunteers to the athletic program at no cost to the Board.
  - Resolutions #18 and #19 are to approve certain extracurricular/athletic stipend positions, for the 2014-2015 school year.
  - Resolution #20 is to approve Joanne Palumbo as an aide for the 2014-2015 Before and After Program at \$20/hr., not to exceed 5 hrs. per week.
  - Resolution #21 is to approve an increase in salary for Janette Wong who completed required courses and submitted proper verification to Step 7 at an annual salary of \$73,489 retroactive to September 1, 2014.
  - Resolution #22 is to approve the Superintendent's recommendation to employ Hope Mazzeo as a Harding School classroom aide for the 2014-2015 school year at \$21.71/hr.
  - Resolutions #23 and #24 are to approve the Superintendent's recommendation to adjust (increase) the daily hours of certain staff for the 2014-2015 school year.
  - Resolution #25 is to approve the Superintendent's recommendation to employ Edit Ostrom as School Library Media Specialist at Brearley at an annual salary of \$63,806 with full benefits for the 2014-2015 school year effective September 29, 2014.

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- Resolution #26 is to approve the Superintendent's recommendation to employ Duad Malik as a maternity leave replacement for Mendy Petti at an annual salary of \$63,806 with full benefits for the 2014-2015 school year effective September 29, 2014 to February 13, 2015.
- Resolution #27 is to approve the Superintendent's recommendation to employ Nicole Rodriguez as a Special Education World Language Independent Study Teacher at the rate of \$37/hr. not to exceed 102 hrs. effective October 15, 2014.

**Curriculum & Instruction:** Nancy Zimmerman, Chairperson.

### **Instruction**

- Grades 3-6 staff created action plans for each subgroup not meeting the Annual Measurable Objective set by the DOE. Action plans will be visited monthly during CIA meetings/L-Team meetings with administrators.
- A meeting was held with Sister Helen from St. Theresa's regarding spending the NCLB funds.
- Our Kindergarten and Grade 1 staff assessed every student on the DIBELS program. DIBELS is an assessment for early literacy skills. The assessments are designed to be short (one minute) fluency measures used to regularly monitor the development of early literacy and early reading skills.
- The staff worked in individual grade levels/groups during the October 6<sup>th</sup> CIA meeting. Each group submitted documentation of collaborating with one another regarding student achievement.
- After School programs are being planned with Ron Bubnowski for the school year. Parent events will be included.
- Grades 3-6 staff will be designing a writing initiative to implement this school year. Writings will be submitted to Kathy Murphy on a timeline basis and discussed at L-Team meetings.

### **Professional Development**

- September 26<sup>th</sup> – Writing Strategies Part 1 of 2 – Grades K and 1<sup>st</sup>
  - The lower grades requested assistance in the writing process with their students. The presenter provided sample student writings for our staff to review. The staff seemed excited and happy to attend the workshop.
- October 3<sup>rd</sup> – Understanding Dyslexia – Grades K-3, all Special Ed staff
  - This workshop was mandated by the DOE. Our staff was very receptive to the information presented.
- October 7<sup>th</sup> – Scholastic Writing Traits Follow Up – Grades 2-6
  - This workshop was a follow up from September 3<sup>rd</sup>. Staff are using Scholastic Writing Traits for the first time this school year. Allowing staff to bring questions and concerns early in the year will help implement a successful program.

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- October 30<sup>th</sup> – Introduction to Balanced Literacy – Grades 4 and 5
  - We continue rolling out Balanced Literacy in our classrooms. There will be a total of 5 workshops throughout the school year to successfully train the staff.

### **Data**

- Current Class and Last Year's Test data were analyzed during the first few weeks of school. Staff submitted their analysis.

### **Policy:** Genean Braun, Chairperson.

There are three new job descriptions requiring approval and two policies being adopted on second reading.

**Safety Committee Meeting-Nancy Zimmerman:** Lockdown and Evacuation Drills were reviewed. Some suggestions were made for the future. The committee also discussed the after school security and the gates being moved around to better secure the building at night. The Crisis Plan was reviewed and disseminated to the staff.

### **OLD BUSINESS:**

- G. Laudati thanked Dr. Taylor for being on top of the Enterovirus 68 matter.

### **NEW BUSINESS:**

- Mrs. Zimmerman asked about the supervision of our locker rooms for athletics. Mr. Miller stated the Board has a policy that requires proper supervision for sports.
- N JSBA is establishing a program to better explain the costs of Special Education and what the programs entail.

### **PUBLIC PARTICIPATION:**

Motion was made by Zimmerman, seconded by A. Laudati, that the **meeting be opened to the public**. Motion carried unanimously.

- Mary Santoro, a teaching staff member, discussed the challenges that teachers deal with every day.
- Jeff Casey, a Springfield parent, talked about starting a lacrosse team. He started a recreation program in Springfield a couple of years ago. Springfield and Kenilworth don't have a varsity lacrosse team. They were offering Kenilworth students an opportunity to join their program.
- Leslie Bedford, a teaching staff member, discussed the need to keep teachers in the classroom.
- Curt Cerillo, a teaching staff member, discussed how to move forward and create better communication.
- Livio Mancino recommended that the Board and Teachers get the contract resolved. He was shocked to hear that we have 7<sup>th</sup> graders who are reading at a 2<sup>nd</sup> grade level. He asked how long will it take for this to change? He suggested the coaches assigned to locker room duty

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sign in and out. He announced he was a candidate for the 1-year unexpired term.

- Lynn Smith, a teaching staff member, reviewed some numbers and statistics regarding the KEA and the teaching profession and looks forward to settling the contracts.

Motion was made by Zimmerman, seconded by A. Laudati, that the **meeting be closed to the public**. Motion carried unanimously.

## **ROLL CALL WAS TAKEN ON THE FOLLOWING RESOLUTIONS:**

### **FINANCE & FACILITIES**

#### **Superintendent's Report**

**RESOLUTION #1:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the report of the Superintendent for the month of September 2014.**

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of September 2014 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Harding	9/12/2014	Fire
Harding	9/17/2014	Lockdown
Brearley	9/12/2014	Evacuation
Brearley	9/30/2014	Fire

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

#### **Bill List**

**RESOLUTION #2:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That **the attached bill list be approved for the month of September 2014 in the amount of \$2,098,003.20.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

#### **Financial Reports**

**RESOLUTION #3:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, **no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds**

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**are available to meet the district's financial obligations for the remainder of the fiscal year.**

Be It Further Resolved, That the Kenilworth Board of Education **accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of August 2014.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Line Item Transfers**

**RESOLUTION #4:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Whereas, pursuant to Board of Education Policy #3160, the **Superintendent and Secretary to the Board have made the following line item transfers (September 2014) in the 2014-2015 school budget,** Be It Resolved, That their actions be ratified and recorded in the minutes as per attached. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Conferences, Workshops & Travel**

**RESOLUTION #5:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:**

Attendee Name	Conference/Workshop Title	Date	Location City, State
<i>Teaching Staff:</i>			
Cynthia Perez	Adobe Photoshop Skills	10/29/2014	East Hanover, NJ
Jennifer Dieckmann	Building the reading foundations of the common core	10/16/2014	Bridgewater, NJ
Danielle Wilkinson	Adobe Photoshop Skills	10/29/2014	East Hanover, NJ
Stephanie Scasso	HSPA District Test Coordinator Training	9/17/2014	Whippany, NJ
Clarice Johnson	NJASL 2014 Conference	10/27/2014	Long Branch, NJ
Dave Novak	Partnership Liaison (Merck)	9/17/2014	Rahway, NJ
Joe Mills	PARCC Mathematics Grades 3-5	10/16/2014	Morris Plains, NJ
Karen Goger	PARCC Mathematics Grades 3-5	10/16/2014	Morris Plains, NJ
Graceann Griffin	PARCC Mathematics Grades 3-5	10/16/2014	Morris Plains, NJ
Lora Kaprowski	PARCC Mathematics Grades 6-8	10/16/2014	Morris Plains, NJ
Maureen Kurek	Building the reading foundations of the common core	10/16/2014	Bridgewater, NJ
Michael Tetzlaff	Hollywood & Nazi Germany 1933-45	11/7/2014	Madison, NJ
Michael Tetzlaff	Amistad Workshops	11/18,12/18 &	Union, NJ



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		2/12/15	
Lauren Bound	NJAGC Gifted Education: Full Steam Ahead	3/6/2015	Somerset, NJ
Dave Novak	Transitioning to Next Generation Science	10/24/2014	Jersey City, NJ
Amy Efchak	42nd Softball Clinic	1/23/2014	Cherry Hill, NJ
Melissa Geoghan	2015 NJAHPERD Annual Convention	2/23-24/15	Long Branch, NJ
Amy Efchak	2015 NJAHPERD Annual Convention	2/23-24/15	Long Branch, NJ
LeAnne Dunn	2015 NJAHPERD Annual Convention	2/23-24/15	Long Branch, NJ
Roseanne Sattur	Woodcock Johnson IV Tests of Achievement	11/21/2014	New Providence, NJ
Jennifer Ruopp	Woodcock Johnson IV Tests of Achievement	11/21/2014	New Providence, NJ
Jay Shapiro	Partnership Liaison (Merck)	9/17/2014	Rahway, NJ
<b>Administrative Staff:</b>			
Brian Luciani	Strauss Esmay Associates, LLP HIB Training	11/20/2014	Toms River, NJ
Andrew White	Cyber-Safety Training	10/27/2014	Scotch Plains, NJ
Susie Budine	HSPA District Test Coordinator Training	9/17/2014	Whippany, NJ
Susie Budine	NJSDC Leadership Conference	10/2/2014	New Brunswick, NJ
Susie Budine	APA/DLM Administrative Training	9/19/2014	Saddle Brook, NJ
Tiffany Moutis	NJSDC Leadership Conference	10/2/2014	New Brunswick, NJ
Vincent Gonnella	NJSBA/NJASA/NJASBO Annual Workshop	10/28-30/14	Atlantic City, NJ
Scott Taylor	NJSBA/NJASA/NJASBO Annual Workshop	10/28-30/14	Atlantic City, NJ
Tiffany Moutis	NJSBA/NJASA/NJASBO Annual Workshop	10/28-30/14	Atlantic City, NJ
Susie Budine	CBI for Students with Disabilities	11-7,12-10,1-9,2-11,3-6,4-20,5-11	Morris Plains, NJ
Susie Budine	Transition from Early Intervention (NJDOE)	12/5/2014	Morris Plains, NJ
Brian Luciani	School Improvement Panel Training	10/16/2014	Monroe Township, NJ
Susie Budine	Union County NJSMART Training	9/16/2014	Westfield, NJ
<b>BOE Members</b>	NJSBA/NJASA/NJASBO Annual Workshop	10/28-30/14	Atlantic City, NJ
<b>Secretarial Staff:</b>			
Lisa Casamento	Union County Teacher Certification	10/2/2014	Westfield, NJ
Denise Cantalupo	Union County NJSMART Training	9/16/2014	Westfield, NJ
Sonia Rios	Union County NJSMART Training	9/16/2014	Westfield, NJ
Maryann Finistrella	Morris Union Jointure	10/13/2014	New Providence, NJ

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati,

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G. Laudati and Zimmerman.

**NJSBA/NJASA/NJASBO Annual Workshop**

**RESOLUTION #6:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the members of the Board of Education and Administration listed in Resolution #5 be **authorized to attend the 2014 NJSBA/NJASA/NJASBO Annual Workshop with a group registration cost of \$1,200 and individual reimbursements as follows:**

<b>Staying one (1) night</b>	
Lodging (BOE Paid):	
\$/night (includes tourism & Assessment fees):	\$87.00
Occupancy Fee	\$10.00
GSA allowable rate \$/night:	\$92.00
Reimbursable Expenses:	
Travel 224 miles (\$0.31/mile)	\$69.44
Tolls	<u>\$6.75</u>
Sub-Total Travel	\$76.19
Meals & Incidental Expenses:	\$99.00
Lodging adjustment above allowable rate:	<u>\$0.00</u>
Eligible to be reimbursed:	\$175.19

<b>Staying two (2) nights:</b>	
Lodging (BOE Paid):	
\$/night (includes tourism & Assessment fees):	\$87.00
Occupancy Fee	\$10.00
GSA allowable rate \$/night:	\$92.00
Reimbursable Expenses:	
Travel 224 miles (\$0.31/mile)	\$69.44
Tolls	<u>\$6.75</u>
Sub-Total Travel	\$76.19
Meals & Incidental Expenses:	\$165.00
Lodging adjustment above allowable rate:	<u>\$0.00</u>
Eligible to be reimbursed:	\$241.19

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<b>M &amp; IE Total</b>	<b>\$66.00</b>
Continental Breakfast/Breakfast	\$11.00
Lunch	\$16.00
Dinner	\$34.00
Incidentals	\$5.00
First & Last Day of Travel	\$49.50

Motion carried 8-1-0. Voting yes was: Braun, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman. Voting no was: Curtin.

**MUJC Transportation Contracts**

**RESOLUTION #7:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Morris-Union Jointure Commission Coordinated Transportation Services contracts for the 2014-2015 school year.**

<b>Route #</b>	<b>Receiving School</b>	<b>Annual Route Cost</b>
901	David Brearley HS (Choice)	\$32,884.20
903	Westlake School	\$15,624.06
909	ECLC	\$25,157.56
910	David Brearley HS (Choice)	\$39,497.40
911	David Brearley HS (Choice)	\$31,611.60
917	Crossroads	\$13,225.19
918	Summit Speech School	\$30,329.31
921	DLC NP	\$21,734.74
923/923A	UC Voc/Magnet	\$30,915.00
928	Horizon School	\$27,085.16
931	Center School	\$49,593.60
950	Newmark HS	\$18,218.43
953	Newmark School	\$19,143.55
955Mid/PM	Deron II	\$19,363.15
956	JFK/Harding	\$51,906.60
957A	DBHS (Choice)	\$38,388.60
957B	UC Vo-Tech	\$21,403.80
969	Bright Beginnings	\$23,557.59
969	Nuview Academy	\$16,453.33
971	Center LLL	\$44,461.70

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972	Mt. Carmel Guild	\$46,918.80
976	Jardine Academy	\$25,081.83

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**American Red Cross Shelter Agreement**

**RESOLUTION #8:** Be It Resolved, That the Kenilworth Board of Education approves the American Red Cross Shelter Agreement to use the David Brearley High School as an Evacuation Shelter or possibly a Mass Care Shelter. **TABLED**

**Rape Crisis Center Agreement**

**RESOLUTION #9:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves an agreement between the Union County Rape Crisis Center and the Kenilworth Public Schools for the 2014-2015 school year.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**2014-2015 Memorandum of Agreement**

**RESOLUTION #10:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Memorandum of Agreement between the Kenilworth Board of Education and Law Enforcement Officials for the 2014-2015 school year.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Health Hero Flu Vaccination Program**

**RESOLUTION #11:** Introduced by A. Laudati, who moved its adoption, seconded by Drogon, Be It Resolved, That the Kenilworth Board of Education **approves the Health Hero Vaccination Program for students, parents and staff after review, consultation and approval from Board Counsel, School Physician and Insurance Broker.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**PERSONNEL & MANAGEMENT**

**NCLB After-School Facilitators**

**RESOLUTION #12:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **assigns the following to work as NCLB After-School Facilitators and paraprofessionals.** Teachers are to be paid \$37/hour and paraprofessionals are to be paid \$21.71/hour, pending negotiations:

Teacher	Title	#Hours	Total Stipend	Account
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Martha Tropeano	Facilitator	30.00	\$ 1,110.00	20-275-100-100-062 (Title III)
Rose Molina	Facilitator	30.00	\$ 1,110.00	20-275-100-100-062 (Title III)
Kristine Parente	Paraprofessional	25.00	\$ 542.75	20-275-100-100-062 (Title III)

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**CSA Professional Development Plan Approval**

**RESOLUTION #13:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the Chief School Administrator's Professional Development Plan for the period of July 1, 2014 to June 30, 2016 as per attached.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Amended Maternity Leave of Absence Request – Petti**

**RESOLUTION #14:** Introduced by David, who moved its adoption, seconded by Braun, Whereas on May 12, 2014, the Kenilworth Board of Education approved a maternity leave of absence for Mendy Petti, and

Whereas the original request requested the leave beginning October 27, 2014, and

Whereas Mendy Petti is now requesting leave beginning September 29, 2014,

Now Therefore Be It Resolved, That the Kenilworth Board of Education **approves the revised maternity leave of absence request from Mendy Petti as follows:**

11/04/14	Expected delivery date
09/29/14 – 11/05/14	Use of personal illness days
11/06/14 – 02/13/15	Twelve (12) weeks of unpaid leave to bond newly-born child; concurrently designated as FMLA and NJFLA
02/16/15	Expected Return Date

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Substitute Staff**

**RESOLUTION #15:** Introduced by Braun, who moved its adoption, seconded by Zimmerman, Be It Resolved, That the Kenilworth Board of Education **approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries and/or aide(s) for the 2014-2015 school year:**

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	Nurse Per Diem Rate	Teacher Per Diem Rate	Classroom Aide Hourly Rate	Lunchroom Playground Aide Hourly Rate	Secretary Hourly Rate
Almeida, Nicole		\$75.00	\$21.71	\$13.80	\$8.25
Balwierczak, Mary			\$21.71	\$13.80	
Bari, Nasrina	\$200.00				
Conner, Jennifer		\$75.00	\$21.71		
David, Mark		\$75.00	\$21.71		
Elson, Phyllis		\$85.00			
Emert, Lawrence		\$75.00	\$21.71		
Farnsworth, Melanie		\$75.00	\$21.71		
Gomez, Fernando		\$75.00	\$21.71		
Gonzalez, Adriana		\$95.00	\$21.71		
Gonzalez, Nelsa		\$85.00	\$21.71		
Grochocki, Kellie		\$75.00	\$21.71		
Herr, Daniel		\$85.00			
Manto, Joshua		\$75.00	\$21.71		
Morris, Janelle		\$85.00			
Natiello, Stephanie		\$85.00	\$21.71		
Owais, Afshan		\$75.00	\$21.71		
Padula, Lisa		\$85.00	\$21.71	\$13.80	\$8.25
Sposaro, Caterina			\$21.71	\$13.80	\$8.25
Vissani, Bernadette		\$85.00			
Voorhees, Amanda		\$75.00	\$21.71		

Motion carried 8-0-1. Voting yes was: Braun, Curtin, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman. Abstaining was: David.

#### **Gulbin-Coaching Resignation**

**RESOLUTION #16:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the letter of resignation from Vincent Gulbin, 2014-2015 Girls' Varsity Basketball Coach.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

#### **Volunteer Coaches**

**RESOLUTION #17:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to utilize the following volunteers for the athletic program at no cost to the**

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**Board:**

Glen Sandull	Wrestling
Dave A. Kiley	Wrestling

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**2014-2015 Extracurricular Stipend Positions**

**RESOLUTION #18:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for extracurricular stipend positions for the 2014-2015 school year, pending completion of negotiations:**

<b>Brearley High School:</b>			
	<b>FY '13 (1)</b>		
<b>Position</b>	<b>Stipend</b>	<b>Staff Member</b>	<b>Comments</b>
Freshman Class Advisor	\$ 741	Caitlin Martin/Jill Minarik (Split)	
Virtual High School Coordinator	\$ 6,222	Stephanie Scasso	Previously split with Mrs. Little
(1) FY '15 stipends pending completion of negotiations with the KEA.			

**2014-2015 Athletic Stipend Positions**

**RESOLUTION #19:** Be It Resolved, That the Kenilworth Board of Education **approves the following personnel for athletic stipend positions for the 2014-2015 school year, pending completion of negotiations:**

	<b>FY '13 (1)</b>		
<b>Position</b>	<b>Stipend</b>	<b>Staff Member</b>	<b>Comments</b>
Assistant Boy's Basketball Coach	\$ 6,324	Matt Pitarresi	Replaces T. Dexter who resigned
Assistant Wrestling Coach	\$ 6,324	Daniel Herr	
Varsity Girls' Basketball Coach	\$ 9,273	Michelle DaSilva	Replaces V. Gulbin who resigned
(1) FY '15 stipends pending completion of negotiations with the KEA.			

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Before and After-Care Staff**

**RESOLUTION #20:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following administrator/teachers/aides for the Before-Care Program. Administrators and teachers to be paid \$40/hour and aides to be paid \$20/hour, pending completion of negotiations:**

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Joanne Palumbo: 1 hour per day not to exceed 5 hours per week

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Wong – Change in Salary**

**RESOLUTION #21:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the increase in salary for Janette Wong, who completed the required courses and submitted proper verification to move to Step 7 MA+30, at an annual salary of \$73,489, retroactive to September 1, 2014.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Employment of Classroom Aide**

**RESOLUTION #22:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ the following as a classroom aide for the 2014-2015 school year at an hourly rate of \$21.71 pending completion of negotiations:**

Hope Mazzeo	Harding Elementary School	4.5 hours
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Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Classroom Aides – Change in Schedule**

**RESOLUTION #23:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to adjust the daily hours for the following classroom aides for the 2014-2015 school year:**

	Previously <u>Approved</u>	Effective <u>10/14/2014</u>
Mariann Finistrella	4.00	5.00
Joanne Palumbo	3.00	4.00
Patricia Lospinoso	3.00	5.00

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.



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**Falcetano – Change in Schedule**

**RESOLUTION #24:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to adjust the daily hours for Lillian Falcetano lunchroom/classroom aide for the 2014-2015 school year:**

	EFFECTIVE	
	9/1 to 10/14	10/15/2014
Classroom Aide	1.25	4.00
Lunchroom Aide	3.00	-

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Employment of Library Media Specialist – Ostrom**

**RESOLUTION #25:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Edit Ostrom as the Library Media Specialist at the Brearley School on Step 1 MA at an annual salary of \$63,806, pending completion of negotiations, with full benefits in accordance with the KEA Agreement, for the 2014-2015 school year effective October 15, 2014.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Malik- Maternity Leave Replacement Math Teacher**

**RESOLUTION #26:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Daud Malik as a maternity leave replacement math teacher for Mendy Petti on Step 1 MA at an annual salary of \$63,806, pending completion of negotiations, with full benefits in accordance with the KEA Agreement, for the 2014-2015 school year effective September 29, 2014 until February 13, 2015.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**SPED World Language Independent Study Teacher**

**RESOLUTION #27:** Introduced by David, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the recommendation of the Superintendent to employ Nicole Rodriguez for the position of Special Education World Language Independent Study Teacher at the rate of \$37/hour (total \$3,774) pending completion of negotiations, not to exceed 102 hours, effective October 15, 2014.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

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## CURRICULUM & INSTRUCTION

### Bedside Instruction

**RESOLUTION #28:** Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves five (5) hours/week of bedside instruction for Student No. 202207 with services provided by Professional Educational Services, Inc. at a rate of \$37.00/hour (pending completion of negotiations), commencing Friday, September 26, 2014 until student is released.** Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

### Student Teachers

**RESOLUTION #29:** Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **approves the following to participate as practicum student(s)/observer(s)/student teacher(s) in the Kenilworth School District, as directed by their individual college/university, at no cost to the Board:**

Student Teacher	College/University	Cooperating Teacher
Amador, Marisol	Fairleigh Dickinson University	Jason Shapiro
Chiromeras, Kimberly	Rutgers University	Margaret Greten
Engler, Sommer	Richard Stockton College	Kristie Fowlkes
Felipe, Pablo	Union County College	Kristine Parente
Foster, Alexa	Rutgers University	Samantha Gibbons
Girgis, Sara	Rutgers University	Nichole Spampinato
Gomez, Angela	Fairleigh Dickinson University	Kaitlyn Pollock
Huff, Carly	Rutgers University	Margaret Greten
Kaledzi, Fayette	Union County College	Kaitlyn Pollock
Lopes, Vanessa	Union County College	Angela McGee
Maiorelli, Bridgette	Fairleigh Dickinson University	Margaret Greten
Popp, Kristin	Trinitas Children's Therapy	Carol Sheridan
Resende, Lucybeth	Union County College	Elizabeth Marranca
Rodriguez, Celeste	Union County College	Cynthia Yakovchuk
Santiago, Alicia	Union County College	Nicole Warchol
Spiniello, Nicholas	Kean University	Melissa Geoghan
Thomas, Ashvini	Rutgers University	Lynne Smith
Varner, Kyle	Rutgers University	David Novak

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

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**HIB August 2014**

**RESOLUTION #30:** Introduced by Zimmerman, who moved its adoption, seconded by Braun, Be It Resolved, That the Kenilworth Board of Education **accepts the recommendations of the Superintendent as reflected in his August 1, 2014 to August 31, 2014 HIB Incident Report.**

This report was disseminated to the Board of Education in September and reviewed by the Superintendent at the September Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report. Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**POLICY REVIEW**

**Job Descriptions**

**RESOLUTION #31:** Introduced by Braun, who moved its adoption, seconded by Drogon Be It Resolved, That the Kenilworth Board of Education **approves the following job descriptions as recommended by the Superintendent:**

Special Education World Language Independent Study Teacher  
NCLB After School Facilitator  
NCLB After School Instructional Assistant

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Second Reading – Adopt**

**RESOLUTION #32:** Introduced by Braun, who moved its adoption, seconded by Drogon Be It Resolved, That the Kenilworth Board of Education **adopts, on second reading, the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:**

Policy No. 6112	Reimbursement of Federal and Other Grant Expenditures (M)
Regulation No. 6112	Reimbursement of Federal and Other Grant Expenditures (M)

Motion carried 9-0-0. Voting yes was: Braun, Curtin, David, Drogon, Duda, Kessler, A. Laudati, G. Laudati and Zimmerman.

**Resolution - Closed Executive Session:**

**October 14, 2014**

**RESOLUTION:** Introduced by Zimmerman, who moved its adoption, seconded by Duda, Be It Resolved by the Board of Education of Kenilworth that the Board of Education **meet in private session**, from which the public shall be excluded, **to discuss the topics of KEA negotiations, PSA Negotiations, litigation (KEA Grievances)** which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon. Motion carried unanimously.

At 9:30 p.m. President Laudati called a 5-minute recess.

At 9:57 p.m. President Laudati reconvened the public session, and informed the public that **the Board took no action in private executive session.**

Motion was made by Zimmerman, seconded by Braun, that when the **meeting adjourns, it adjourns to the call of the chair.** Motion carried unanimously.

Meeting adjourned 9:57 p.m.

Respectfully submitted,

Vincent A. Gonnella  
Secretary to the Board