



Kenilworth Board of Education

Regular Monthly Meeting Agenda

November 11, 2019

- I. Meeting Called to Order 7:30 p.m. – Board Conference Room
 - Open Public Meeting Statement
 - Salute to the Flag
 - Roll Call
- II. Receiving of the Minutes of the Secretary (October 15, 2019)
- III. Reading & Acceptance of Monthly Correspondence
- IV. Superintendent's Report & Presentations:
 - a. Social Emotional Learning Presentation: Kyle Arlington, Angela McGee & Kristine Parente
 - b. Superintendent’s HIB Report (October 2019)
- V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent’s Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of October 2019.

Be It Further Resolved, That the Board of Education accepts the list of suspensions conducted during the month of October 2019 as submitted;

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of October as follows:

School	Date	Drill Type
Brearley School	10-21-19	Bus Evacuation
Brearley School	10-24-19	Fire
Brearley School	10-25-19	Evacuation (non-fire)
Harding School	10-01-19	SPED Bus Evacuation
Harding School	10-10-19	Evacuation (non-fire)
Harding School	10-21-19	Fire

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of October 2019 in the amount of \$2,779,783.

Financial Reports

RESOLUTION #3: Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of September 2019.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (October 2019) in the 2019-2020 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

Conferences, Workshops & Travel

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
Teaching Staff:			
Nancy Bechtler	2019 AMTNJ 11th Annual Special Education/Math Conference	12/4/2019	Monroe, NJ
Jason Shapiro	2019 AMTNJ 11th Annual Special Education/Math Conference	12/4/2019	Monroe, NJ
Nichole Spampinato	Cultural Competency Training	11/15/2019	Rahway, NJ
Debra Terranova	30 Hours IMSE Comprehensive Training	12/2/19-12/6/19	Secaucus, NJ
Stephanie Scasso	NJIT School Counselor Appreciation Day	12/13/2019	Newark, NJ
Stephanie Scasso	HESSA Back to Basics	10/31/2019	Madison, NJ
Bonnie Holt	Get Ready to Learn: Therapeutic Yoga in the Classroom	11/15/19 & 11/16/19	Livingston, NJ
Mendy Petti	Google PD	10/30/2019	Chatham, NJ
Lauren Blizzard	A Facing History Approach to Teaching Night	12/11/2019	Union, NJ

Alexandra Kartsakalis	Sending District Information Session at UCCTI	11/12/2019	Scotch Plains, NJ
Brittany Reale	7th Annual Social Work Alumni Lecture	11/4/2019	West Long Branch, NJ
Meaghan Higgins	Decrease Attention-Getting Behaviors	1/8/2020	West Orange, NJ
Alexandra Kartsakalis	Rutgers Fall Counselor's Day	11/22/2019	Newark, NJ
Maintenance:			
Janusz Naumiuk	Snow and Ice Removal	12/2/2019	New Brunswick, NJ
Chris Parkhill	Snow and Ice Removal	12/2/2019	New Brunswick, NJ
Salvatore Romano	Snow and Ice Removal	12/2/2019	New Brunswick, NJ
Administration:			
Lauren Bound	Regional Women's Educational Leadership	11/22/2019	Garwood, NJ
Kathy Murphy	Regional Women's Educational Leadership	11/22/2019	Garwood, NJ
Kyle Arlington	NJASA Superintendent's Institute	1/15/2020	Trenton, NJ
Kayla Lott	The Leader's Guide to Comprehensive SEL Implementation	12/5/2019	New Providence, NJ
Joy Przywara	The Leader's Guide to Comprehensive SEL Implementation	12/5/2019	New Providence, NJ

MOU Video Surveillance Equipment

RESOLUTION #6: Be It Resolved, That the Kenilworth Board of Education approves the Memorandum of Understanding between the Kenilworth Board of Education and the Kenilworth Police Department regarding livestreaming of video surveillance in the Kenilworth Public Schools.

MUJC Transportation Contracts

RESOLUTION #7: Be It Resolved, That the Kenilworth Board of Education approves the Morris-Union Jointure Commission Coordinated Transportation Services contracts for the 2019 Extended School year and 2019-2020 Regular School year as follows:

Route ID	Destination	Ownership	Route Cost	School Year	Aide Per Diem
919	ECLC	MUJC	\$58,823.96	Regular	\$90.07
917	Crossroads	MUJC	\$20,078.59	Regular	\$0.00
922	UCVTS/Magnet	MUJC	\$57,119.85	Regular	\$0.00
923	UCVTS AM/PM	MUJC	\$58,844.70	Regular	\$0.00
928	Horizon HS	MUJC	\$35,613.47	Regular	\$0.00
953	Newmark	MUJC	\$37,019.88	Regular	\$82.56
956	Harding School	MUJC	\$63,909.36	Regular	\$120.08
971	Center for Lifelong Learning	MUJC	\$59,682.67	Regular	\$172.62
976	Jardine Academy	MUJC	\$25,693.57	Regular	\$55.03
*992	Huntertown Prep	MUJC	\$22,957.40	Regular	\$0.00
902S	Harding/Huntington Prep	MUJC	\$19,411.69	ESY	\$217.65

907S	ECLC	MUJC	\$5,178.98	ESY	\$76.71
917S	Jardine Academy	MUJC	\$6,347.45	ESY	\$90.06
919S	Bright Beginnings	MUJC	\$17,894.91	ESY	\$187.63
933S	Horizon HS	MUJC	\$5,716.56	ESY	\$0.00
945S	Center for Lifelong Learning	MUJC	\$9,785.99	ESY	\$172.62
952S	Crossroads	MUJC	\$3,220.81	ESY	\$0.00

***New Route**

Payment to Contractor

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education authorizes payment #5 in the amount of \$16,273.26 to the Riefolo Construction Company, Inc. for work performed on the Gymnasium Upgrades at Brearley Middle/High School (Project #2420-010-19-1000) after review by the Business Administrator and Certification of the Architect.

Proposal to Provide Architectural Services

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education approve the proposal for architectural services from SSP Architects for the updating of the Long Range Facilities Plan (LRFP) and referendum planning as outlined in attached proposal at a fixed cost of \$8,850.

Evaluation System and Rubrics

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education reaffirms the use of the following district observation instruments of certificated positions for the 2019-2020 school year and the evaluation software management system T-Eval:

- Athletic Trainer
- Child Study Team Member
- Classroom Teacher
- Director of Academics
- Director of Student Personnel Services
- Principal
- School Counselor
- School Media Specialist
- School Nurse
- School Therapist
- Supervisor of Curriculum and Instruction
- Supervisor of Guidance and Assessment
- Supervisor of Health and Physical Education

PERSONNEL & MANAGEMENT

Gerenstein-Maternity Leave of Absence Request

RESOLUTION #11: Be It Resolved, That the Kenilworth Board of Education approves the maternity leave of absence request from Rose Gerenstein, a teacher at Harding School, pending certification of health care provider, as follows:

01/12/2020	Expected date of delivery
01/02/20 – 02/21/20	Use of 34 personal illness days
02/24/20 – 04/09/20	Six (7) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave.
04/10/20 – 04/19/20	Spring Break
04/20/2020	Anticipated return date

ESEA After-School Enrichment Program Staff

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education approves the following staff for the ESEA Title I & III After-School Enrichment Program at a rate of \$43.00/hour (pending completion of negotiations) as instructors:

Teacher	Program	#Hours	Parent Training	Total Stipend	Account	ESSA Title
Stacey Miller	After School Grade K Enrichment	60	5	\$2,795.00	20-231-100-101-P-00	I
Meaghan Higgins	After School Grade 1 Enrichment	60	5	\$2,795.00	20-231-100-101-P-00	I
Angela McGee	After School Grade 1 Enrichment	22	5	\$1,161.00	20-231-100-101-P-00	I
Janette Wong	After School Grade 1 Enrichment	22	5	\$1,161.00	20-231-100-101-P-00	I
Sylvana Caplanis	After School Grade 2 Enrichment	60	5	\$2,795.00	20-231-100-101-P-00	I
Laura Walsh	After School Grade 2 Enrichment	22	5	\$1,161.00	20-231-100-101-P-00	I
Cathy Glacken	After School Grade 2 Enrichment	22	5	\$1,161.00	20-231-100-101-P-00	I
Stacie Bussiere	After School Grade 3 Enrichment	44	5	\$2,107.00	20-231-100-101-P-00	I
Tiffany D'Arpa	After School Grade 4 Enrichment	44	5	\$2,107.00	20-231-100-101-P-00	I
Jackie Duffy	After School Grade 5 Enrichment	44	5	\$2,107.00	20-231-100-101-P-00	I
Anna Decavalles	After School Grade 6 Enrichment	60	5	\$2,795.00	20-231-100-101-P-00	I
Matty Tropeano	After School ELL Enrichment	22	5	\$1,161.00	20-275-100-100-0-62	III
Michele Galpern	After School ELL Enrichment	44	5	\$2,107.00	20-275-100-100-0-62	III

BPAC Presenter

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the following individual as a presenter for Bilingual Parent Advisory Committee.

Teacher	Program	#Hours	Total Stipend
Michele Galpern	BPAC Presentation/Meeting	2.00	\$ 86.00

2019-2020 Morning Math

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the following personnel to staff the Morning Math Program for the 2019-2020 school year as follows:

Staff Member	Program	#Sessions	#Hours	Stipend	Account
Jacklyn Duda	Morning Math	36	18	\$774.00	11-401-100-101-000
Stacie Bussiere	Morning Math	36	18	\$774.00	11-401-100-101-000
Renee Jernigan	Morning Math	36	18	\$774.00	11-401-100-101-000
Anna DeCavalles	Morning Math	36	18	\$774.00	11-401-100-101-000

Professional Development Presenter

RESOLUTION #15: Be It Resolved, That the Kenilworth Board of Education approves the following staff as presenters for professional development days and reimbursement for planning time:

Teacher	Program	#Hours	Total Stipend (1)	Account
Joelle Pizzano	Genesis Lesson Planner Training	3	\$129	11-000-223-100-000

Home Instruction

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$43.00/hour.

IN DISTRICT STAFF					
Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
20211849	William Hopper	9/5/2019	11/8/2019	2.00	\$ 43.00
20211849	Joelle Pizzano	9/5/2019	11/8/2019	1.00	\$ 43.00
20211849	Catherine Allan	9/5/2019	11/8/2019	1.00	\$ 43.00
20211849	Dennis Lonergan	9/5/2019	11/8/2019	1.00	\$ 43.00
204412	Johanna Quintero	9/5/2019	10/25/2019	1.00	\$ 43.00

204412	Leanne Dunn	9/5/2019	10/25/2019	1.00	\$ 43.00
204412	Nichole Spampinato	9/5/2019	10/25/2019	2.00	\$ 43.00
20211491	Nichole Spampinato	9/9/2019	10/18/2019	2.00	\$ 43.00
20211491	Kelsey Logan	9/9/2019	10/18/2019	2.00	\$ 43.00
20211491	Christa Candon	9/9/2019	10/18/2019	2.00	\$ 43.00
20211491	Johanna Quintero	9/9/2019	10/18/2019	2.00	\$ 43.00
CONTRACTED SERVICES					
Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
20190081	Professional Education Services	10/11/2019	11/15/2019	5.00	\$ 43.00
203814	Professional Education Services	10/10/2019	11/22/2019	10.00	\$ 43.00

2019-2020 Athletic Stipend Positions

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the following personnel for athletic stipend positions for the 2019-2020 school year as follows:

Position	FY '20	
	Stipend	Staff Member
Intramural Coaches (Weight room-Winter)	\$ 2,197	Greg O'Brien
Intramural Coaches (Weight room-Spring)	\$ 2,197	Greg O'Brien

Note: Mr. O'Brien is replacing Mrs. Dunn who is on maternity leave.

LAL Curriculum Professional Development

RESOLUTION #18: Be It Resolved, That the Kenilworth Board of Education approves payment for the following staff for Language Arts Literacy Comprehensive Orton-Gillingham training classes through the Institute for Multi-Sensory Education (IMSE) during the closed school day on October 9, 2019 at a rate of \$43.00/hour as follows:

Curriculum Content Area	Hours	Unit Cost	Total Cost	Staff Member	Account Number
IMSE Orton-Gillingham Training	6	\$43.00	\$258.00	Gihann Elshiekh	11-000-223-100-000
IMSE Orton-Gillingham Training	6	\$43.00	\$258.00	Brianna Ferdinandi	11-000-223-100-000
IMSE Orton-Gillingham Training	6	\$43.00	\$258.00	Stacey Miller	11-000-223-100-000

Substitute Staff

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, and/or aide(s) for the 2019-2020 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Burke	Jennifer		\$ 125.00			
Gomez	Bruna		\$ 125.00	\$ 15.00		
Treacy	James		\$ 125.00			

CURRICULUM & INSTRUCTION

HIB September 2019

RESOLUTION #20: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his September 1, 2019 to September 30, 2019 HIB Incident Report.

This report was disseminated to the Board of Education in October 2019 and reviewed by the Superintendent at the October 15, 2019 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

- VI. Old Business.
- VII. New Business.
- VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).
- IX. Meeting Closed to the Public for Comment.
- X. Roll Call of Resolutions.
- XI. Resolution - Closed Executive Session (if called for).

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, to discuss the topics of KEA Secretary/Clerk/Aide Unit negotiations and pending litigation, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

- XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.