



Kenilworth Board of Education

Regular Monthly Meeting Agenda

October 15, 2019

- I. Meeting Called to Order 7:30 p.m. – Board Conference Room
 - Open Public Meeting Statement
 - Salute to the Flag
 - Roll Call
- II. Receiving of the Minutes of the Secretary (September 9, 2019)
- III. Reading & Acceptance of Monthly Correspondence
- IV. Superintendent's Report & Presentations:
 - a. Student Spotlight: Joseph Gasper/Eagle Scout
 - b. District/Superintendent Update: Kyle Arlington-State of the schools
 - c. HIB School Self-Assessment Reports 2018-2019: Kyle Arlington
 - d. Superintendent’s HIB Report (September 2019)
- V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent’s Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of September 2019.

Be It Further Resolved, That the Board of Education accepts the list of suspensions conducted during the month of September 2019 as submitted;

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of September as follows:

School	Date	Drill Type
Brearley School	09/10/19	Fire
Brearley School	09/20/19	Shelter in place
Brearley School	09/24/19	Lockdown
Harding School	09/17/19	Lockdown
Harding School	09/12/19	Fire
Harding School	09/26/19	Shelter in place

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of September 2019 in the amount of \$2,684,710.56.

Financial Reports

RESOLUTION #3: Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of August 2019.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (September 2019) in the 2019-2020 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

Conferences, Workshops & Travel

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
<u>Teaching Staff:</u>			
Paul Weinstein	AP English Summit	10/23/2019	Roxbury, NJ
Brittany Reale	Ethical Issues in Schools	10/23/2019	Bordentown, NJ
Brittany Reale	NJ Association of School Social Workers	10/22/2019	Monroe, NJ
Jaime Hill	Get Ready to Learn: Therapeutic Yoga in the Classroom	11/15/19 & 11/16/19	Livingston, NJ
Michael Maraviglia	NJASSW Fall Conference 2019	10/22/2019	Monroe, NJ
Anne Phillips	AP English Summit	10/23/2019	Roxbury, NJ
Graceann Griffin	Google	10/18/2019	New York, NY
Karen Goger	Google	10/18/2019	New York, NY
Caitlin Martin	New Jersey Science Convention	10/22/19 & 10/23/19	Princeton, NJ

Kelsey Logan	New Jersey Science Convention	10/22/19 & 10/23/19	Princeton, NJ
Caitlin Martin	Applying Differentiated Instruction Principles to Co-Teaching, Grades 6-12	2/4/2020	New Providence, NJ
Kelsey Logan	Applying Differentiated Instruction Principles to Co-Teaching, Grades 6-12	2/4/2020	New Providence, NJ
Gihann Elshiekh	New Jersey Kindergarten Guidelines	10/28/19 & 1/16/20	Trenton, NJ
Matt Pitarresi	M-F Athletic 37th Annual Track & Field Clinic	12/5/2019	Atlantic City, NJ
Maureen Kurek	Multi-Tiered Systems of Support	12/4/2019	New Providence, NJ
Brittany Reale	Mindful Self-Care Workshop	11/13/2019	West Long Branch, NJ
Melissa Marks	Multi-Tiered Systems of Support	12/4/2019	New Providence, NJ
Melissa Marks	Google	10/18/2019	New York, NY
Cynthia Perez	Google	10/18/2019	New York, NY
Jacob Ulasevich	Google	10/18/2019	New York, NY
Samantha Nelson	30 Hours IMSE Comprehensive Training	12/2/19- 12/6/19	Secaucus, NJ
Monica Bader	Google PD	10/30/2019	Chatham, NJ
Lynne Smith	Google PD	10/30/2019	Chatham, NJ
Phil Giordano	Google PD	10/30/2019	Chatham, NJ
Dale Sona	Google PD	10/30/2019	Chatham, NJ
Robert Kleiven	Change the Game Conference	10/16/2019	Monroe, NJ
Amy Efchak	Change the Game Conference	10/16/2019	Monroe, NJ
Jamie Lugo	HESAA School Counselor Training	10/29/2019	Lawrenceville, NJ
Alexandra Kartsakalis	2019 Secondary School Counselor Training	12/6/2019	South Orange, NJ
Ewa Lavin	Identifying, Understanding and Managing Self-Harming Behaviors in School Aged Children and Adolescents	10/24/2019	Edison, NJ
Graceann Griffin	Prep Convocation for G&T	11/6/2019	Westfield, NJ
Alison Luke	CST Training Series #1	11/12/2019	New Providence, NJ
Alison Luke	CST Training Series #2	12/3/2019	New Providence, NJ
Alison Luke	CST Training Series #3	12/17/2019	New Providence, NJ
Meg Harrison	GSAPP Culture Conference	10/25/2019	New Brunswick, NJ
Janice Marsili	GSAPP Culture Conference	10/25/2019	New Brunswick, NJ
Denise Cantalupo	FY20 Fall Special Education Medicaid	10/17/2019	Westfield, NJ
<u>Administration:</u>			
Lauren Bound	NJ Science Convention	10/23/2019	Princeton, NJ
Kyle Arlington	NJSPRA	11/19/19, 1/16/20, 3/17/20	Monroe, NJ
Kyle Arlington	FEA Branded Bootcamp	10/30/2019	Monroe, NJ

Kyle Arlington	Special Education Directors' Toolkit	11/1/2019	Monroe, NJ
Dawn Cuccolo	Special Education Directors' Toolkit	11/1/2019	Monroe, NJ
Dawn Cuccolo	FY20 SEMI Regional Meeting	10/16/2019	Trenton, NJ
Kathy Murphy	NJPSA Annual Conference	10/17/19- 10/18/19	Long Branch, NJ

Future Ready Schools NJ

RESOLUTION #6: Whereas, The Kenilworth Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and career and technical education.

Whereas, The Kenilworth Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and career and technical education.

Therefore, Be it Resolved that The Kenilworth Board of Education agrees to participate in the Future Ready Schools – New Jersey.

We hereby appoint Kyle Arlington to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

We do hereby recognize that Kyle Arlington will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

We agree to follow through with the district’s commitment and support our schools Achieve Certification through the Future Ready Schools – New Jersey Certification Program.

Construction Change Order

RESOLUTION #7: Be It Resolved, That the Kenilworth Board of Education approves the following change orders associated with the Brearley MS/HS Gymnasium Upgrade:

<u>Contractor</u>	<u>CO#</u>	<u>Amount</u>	<u>Purpose</u>	<u>Increase or Allowance</u>
Riefolo Construction	CO-02	\$ 36,074.85	Additional Plywood	Increase

Payment to Contractor

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education authorizes payment #3 in the amount of \$37,667.00 and payment #4 in the amount of \$181,160.85 to the Riefolo Construction Company, Inc. for work performed on the Gymnasium Upgrades at Brearley

Middle/High School (Project #2420-010-19-1000) after review by the Business Administrator and Certification of the Architect.

MUJC Transportation Contracts

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education approves the Morris-Union Jointure Commission Coordinated Transportation Services contracts for the 2019 Extended School year and 2019-2020 Regular School year as follows:

Route ID	Destination	Ownership	Route Cost	School Year	Aide Per Diem
919	ECLC	MUJC	\$58,823.96	Regular	\$90.07
917	Crossroads	MUJC	\$20,078.59	Regular	\$0.00
922	UCVTS/Magnet	MUJC	\$57,119.85	Regular	\$0.00
923	UCVTS AM/PM	MUJC	\$58,844.70	Regular	\$0.00
928	Horizon HS	MUJC	\$35,613.47	Regular	\$0.00
953	Newmark	MUJC	\$37,019.88	Regular	\$82.56
956	Harding School	MUJC	\$63,909.36	Regular	\$120.08
971	Center for Lifelong Learning	MUJC	\$59,682.67	Regular	\$172.62
976	Jardine Academy	MUJC	\$25,693.57	Regular	\$55.03
902S	Harding/Huntington Prep	MUJC	\$19,411.69	ESY	\$217.65
907S	ECLC	MUJC	\$5,178.98	ESY	\$76.71
917S	Jardine Academy	MUJC	\$6,347.45	ESY	\$90.06
919S	Bright Beginnings	MUJC	\$17,894.91	ESY	\$187.63
933S	Horizon HS	MUJC	\$5,716.56	ESY	\$0.00
945S	Center for Lifelong Learning	MUJC	\$9,785.99	ESY	\$172.62
952S	Crossroads	MUJC	\$3,220.81	ESY	\$0.00

CMP and M1 Facilities Approval

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education approves the Comprehensive Maintenance Plan for Fiscal Year 2020, (2019-2020), the Annual Maintenance Budget Amount Worksheet Form M-1, and the Detailed Actual Expenditures by Year by Building Worksheet.

NJCIE Services Agreement 2019-2020

RESOLUTION #11: Be It Resolved, That the Kenilworth Board of Education approves the Professional Training Services Agreement between the Kenilworth Board of Education and New Jersey Coalition for Inclusive Education, Inc. (NJCIE) for the 2019-2020 school year at a cost of \$24,000 to be funded by ESEA Title II Grant Account #20-270-200-300-000.

BAYADA Home Health Care Nursing Services Agreement

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education approves the in school service agreement with BAYADA Home Health Care, Inc., pending Board attorney review,

to provide nurses for one to one student care and substitute school nurse coverage as needed at a cost of \$60.00/hour for a Registered Nurse (RN) for the 2019-2020 School Year.

Interim HealthCare Nursing Services Agreement

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the service and staffing agreements with Interim HealthCare of Northwest NJ, Inc., pending Board attorney review, to provide nurses for one to one student care and substitute school nurse coverage as needed at a cost of \$58.00/hour for a Registered Nurse (RN) and a cost of \$53.00/hour for a Licensed Practitioner Nurse (LPN) for the 2019-2020 School Year.

Preferred Home Health Care & Nursing Services Agreement

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves an agreement with Preferred Home Health Care & Nursing Services, Inc., pending Board attorney review, to provide substitute nurses for one to one student care as needed at a cost of \$58.00/hour for a Registered Nurse (RN) and a cost of \$53.00/hour for a Licensed Practitioner Nurse (LPN) for the 2019-2020 School Year.

PERSONNEL & MANAGEMENT

Cereste-Minniti– Resignation

RESOLUTION #15: Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Lisa Cereste-Minniti, a Lunch Aide at Harding Elementary School, effective October 18, 2019.

McElroy – PT Health & Physical Education Teacher

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Mallory McElroy as a part-time Health & Physical Education Teacher at Harding School on Step 1 BA at an annual salary of \$32,243 (1050 minutes/2080 minutes X 63,872 full salary) pro-rated to start date in accordance with the KEA Agreement, for the 2019-2020 school year, pending completion of employment process with no benefits effective October 16, 2019.

Be It Further Resolved, That the Kenilworth Board of Education release Sabrina Sirni effective 10/17/19.

2019-2020 Paraprofessional/Lunch Aides

RESOLUTION #17: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ, pending completion of the employment process,

the following as lunchroom/playground aides for the 2019-2020 school year at an hourly rate of \$16.09 and Paraprofessional Aides at an hourly rate of \$25.55:

Name	Special Education Program				Regular Education			Annual Salary
	LLD	RC	ICS	PSD	Regular	Cafeteria	Per Day	
Maryann Cramer						3.25	3.25	\$ 9,413

Recognition of Gerald Ramos

RESOLUTION #18: Whereas, Gerald Ramos was a longtime contributor to David Brearley Middle/High School, and the entire David Brearley Athletic program;

Whereas, Gerald Ramos will be recognized at a home football game for said contributions, and a plaque will be posted in the Press Box in honor of said contributions;

Now Therefore Be It Resolved, That the Kenilworth Board of Education acknowledges the contributions of Gerald Ramos.

Home Instruction

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$43.00/hour.

IN DISTRICT STAFF					
Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
20221393	Christa Candon	9/9/2019	9/20/2019	10.00	\$ 43.00
20211849	William Hopper	9/5/2019	11/8/2019	2.00	\$ 43.00
20211849	Joelle Pizzano	9/5/2019	11/8/2019	1.00	\$ 43.00
20211849	Catherine Allan	9/5/2019	11/8/2019	1.00	\$ 43.00
20211849	Dennis Lonergan	9/5/2019	11/8/2019	1.00	\$ 43.00
204412	Johanna Quintero	9/5/2019	10/25/2019	1.00	\$ 43.00
204412	Nichole Spampinato	9/5/2019	10/25/2019	2.00	\$ 43.00
20211491	Nichole Spampinato	9/9/2019	10/18/2019	2.00	\$ 43.00
20211491	Kelsey Logan	9/9/2019	10/18/2019	2.00	\$ 43.00
20211491	Christa Candon	9/9/2019	10/18/2019	2.00	\$ 43.00
20211491	Johanna Quintero	9/9/2019	10/18/2019	2.00	\$ 43.00
20221324	Jill Minarik	9/20/2019	9/27/2019	1.00	\$ 43.00
20221324	Joelle Pizzano	9/20/2019	9/27/2019	1.00	\$ 43.00
20221324	Johanna Quintero	9/20/2019	9/27/2019	1.00	\$ 43.00
20221324	Monica Bader	9/20/2019	9/27/2019	1.00	\$ 43.00
20221324	Christopher Cuesta	9/20/2019	9/27/2019	1.00	\$ 43.00
203698	Joelle Pizzano	9/20/2019	9/27/2019	1.00	\$ 43.00
203698	Ben DeVito	9/20/2019	9/27/2019	1.00	\$ 43.00
203698	Alejandro Meija	9/20/2019	9/27/2019	1.00	\$ 43.00
203698	Christopher Cuesta	9/20/2019	9/27/2019	1.00	\$ 43.00

2019-2020 Extracurricular Stipends

RESOLUTION #20: Be It Resolved, That the Kenilworth Board of Education approves the following personnel for extra-curricular stipend positions for the 2019-2020 school year as follows:

Brearley Middle School:

Program/Advisor	FY '20	
	Stipend	Staff Member
Middle School Play	\$ 2,019	Phil Giordano
Family Math	\$ 854	Jeannine Farber
Bruins That Care Advisor	\$ 636	Diane Westbrook

Brearley High School:

Program/Advisor	FY '20	
	Stipend	Staff Member
Band & Ensemble Director	\$ 6,069	Anthony LaBruno
Bears That Care Advisor	\$ 636	Jill Minarik

Substitute Staff

RESOLUTION #21: Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), secretaries, and/or aide(s) for the 2019-2020 school year:

Substitute		Per Diem Rates		Hourly Rates		
Last Name	First Name	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary
Halozan	Kristen		\$ 125.00	\$ 15.00		
Luciano	Nicola			\$ 15.00	\$ 14.00	
Wisniewski	Alex		\$ 125.00			

CURRICULUM & INSTRUCTION**Union County College Bridge Agreement**

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education approves the College Credit Bridge Agreement between the Kenilworth Board of Education and Union County College for the 2019-2020 school year.

Curriculum Writing

RESOLUTION #23: Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings and write curriculum and guides at a rate of \$43.00/hour as follows:

Staff Member	Grade	Program	#Hours	Stipend	Account
Nicole Warhol	12	Creative Writing	12	\$516.00	11-000-221-104-000

Curriculum Adoption

RESOLUTION #24: Be It Resolved, That the Kenilworth Board of Education adopt the following curriculum which has been updated to be aligned with the NJSLS Standards.

Curriculum	Prior BOE Adoption	Revised
ELL K-5	8/11/2014	10/15/2019
Journalism	7/11/2016	10/15/2019
Introduction to Business	New	New

HIB School Self-Assessment Report 2018-2019

RESOLUTION #25: Be It Resolved, That the Kenilworth Board of Education approves the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2018-2019 School Year as submitted to the New Jersey Department of Education.

HIB August 2019

RESOLUTION #26: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his August 1, 2019 to August 31, 2019 HIB Incident Report.

This report was disseminated to the Board of Education in September 2019 and reviewed by the Superintendent at the September 9, 2019 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

POLICY REVIEW

Revisions – Adopt

RESOLUTION #27: Be It Resolved, That the Kenilworth Board of Education approves the revisions to the following bylaws/policies and/or regulations, as needed, based on changes in statute, code or law, (M) indicates State Mandated:

- Policy 3159 Teaching Staff Member/School District Reporting Responsibilities(M)
- Policy 3218 Use, Possession, or Distribution of Substances (M)
- Regulation 3218 Use, Possession, or Distribution of Substances (M)

Policy 4218	Use, Possession, or Distribution of Substances (M)
Regulation 4218	Use, Possession, or Distribution of Substances (M)
Policy 4219	Commercial Driver's License Controlled Substance & Alcohol Use Testing (M)
Policy 5517	School District Issued Student Identification Cards (Revised)
Policy 6112	Reimbursement of Federal and Other Grant Expenditures (M)
Regulation 6112	Reimbursement of Federal and Other Grant Expenditures (M)
Policy 8600	Student Transportation (M)
Regulation 8600	Student Transportation
Policy 8630	Bus Driver/Bus Aide Responsibility (M)
Policy 9210	Parent Organizations
Policy 9400	Media Relations

VI. Old Business.

VII. New Business.

VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).

IX. Meeting Closed to the Public for Comment.

X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session (if called for).

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, **to discuss the topics of KEA Secretary/Clerk/Aide Unit negotiations and potential litigation**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.