



Kenilworth Board of Education

Regular Monthly Meeting Agenda

June 10, 2019

- I. Meeting Called to Order 7:30 p.m.
 - Open Public Meeting Statement
 - Salute to the Flag
 - Roll Call
- II. Receiving of the Minutes of the Secretary (May 13, 2019)
- III. Reading & Acceptance of Monthly Correspondence
- IV. Superintendent's Report & Presentations:
 - a. Student Spotlight: Brearley High School
 - Valedictorian: Erick Reyes
 - Salutatorian: Nuno Rodrigues
 - NJSIAA Scholar Athlete: Mathew Oliveira
 - b. NJ Center for Inclusive Education Nominees: Jackie Duda & Jaime Monesmith
 - c. District/Superintendent Update: Kyle Arlington
 - d. Superintendent's HIB Report (May 2019)
- V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent's Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of May, 2019.

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the month of May 2019 as follows:

| School | Date | Drill Type |
|----------|----------|------------|
| Brearley | 05-17-19 | Fire |
| Brearley | 05-29-19 | Lockdown |
| Harding | 05-28-19 | Fire |
| Harding | 05-28-19 | Lockdown |

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of May 2019 in the amount of \$2,643,724.60.

Financial Reports

RESOLUTION #3: Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of April 2019.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (May 2019) in the 2018-2019 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

Conferences, Workshops & Travel

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

| Attendee Name | Conference/Workshop Title | Date | Location City, State |
|------------------------|-----------------------------------|------------|----------------------|
| Teaching Staff: | | | |
| Dawn Horling | ELA Lesson Planning 2 Day Academy | 7/1-2/19 | Elizabeth, NJ |
| Gregory Miller | ELA Lesson Planning 2 Day Academy | 7/1-2/19 | Elizabeth, NJ |
| Erin Healy | Tools of the Mind Training | 8/20-21/19 | Mercerville, NJ |
| Assunta Abdelaziz | Tools of the Mind Training | 8/20-21/19 | Mercerville, NJ |
| Carol Carrara | Tools of the Mind Training | 8/20-21/19 | Mercerville, NJ |
| Monica Jurkiewicz | Tools of the Mind Training | 8/20-21/19 | Mercerville, NJ |
| Colleen Filippone | Tools of the Mind Training | 8/20-21/19 | Mercerville, NJ |
| Kelly Clementi | Tools of the Mind Training | 8/20-21/19 | Mercerville, NJ |
| Sylvana Caplanis | NJCIE Annual Inclusion Conference | 6/25-26/19 | Berkeley Heights, NJ |
| Jamie Lugo | Don't Get Vaped In! | 6/13/2019 | Scotch Plains, NJ |
| Dawn Horling | Science-Planning for Instruction | 8/12-13/19 | Elizabeth, NJ |

| | | | |
|-------------------------|-----------------------------------|------------|---------------|
| Melissa Marks | Science-Planning for Instruction | 8/12-13/19 | Elizabeth, NJ |
| Custodial Staff: | | | |
| Christopher Parkhill | Storr Tractor on Field Workshop | 6/18/2019 | Bronx, NY |
| Administration: | | | |
| Dana Cansian | ELA Lesson Planning 2 Day Academy | 7/1-2/19 | Elizabeth, NJ |
| Christopher Caponegro | Storr Tractor on Field Workshop | 6/18/2019 | Bronx, NY |

2018-2019 Tuition Reimbursement

RESOLUTION #6: Be It Resolved, That the Board of Education reimburses the following custodians for successfully completing work related courses.

| Staff Member Name | Amount as Submitted | Reimburse @ 85% |
|--------------------------|----------------------------|------------------------|
| Decker, James | \$ 4,059.00 | \$ 3,450.15 |
| Naumiuk, Janusz | \$ 1,688.00 | \$ 1,434.80 |

Transfers to Reserves

RESOLUTION #7: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, in an effort to provide fiscal stability to the district, the Board of Education does not wish to be in “excess surplus” at the conclusion of the 2018-2019 school year, and

WHEREAS, the Kenilworth Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into Emergency Reserve (to max); into Maintenance Reserve (up to \$200,000); into Capital Reserve (balance) at year end, and

WHEREAS, the Kenilworth Board of Education has determined that up to \$1,500,000 may be available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED by the Kenilworth Board of Education that it hereby authorizes the district’s School Business Administrator to establish this account if necessary and make the transfer consistent with all applicable laws and regulations.

NJSIAA Membership 2019-2020

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education approves the membership of the district in the New Jersey State Interscholastic Athletic Association (NJSIAA) with annual dues in the amount of \$2,150.00 for the 2019-2020 school year.

Food Service Management Company

RESOLUTION #9: Whereas the Kenilworth Board of Education solicited competitive proposals for the Management and Operation of the school district’s breakfast and lunch programs, and

Whereas the School Business Administrator has reviewed the proposal for completeness and economic efficiency, now therefore

Be It Resolved, That the Kenilworth Board of Education awards and approves Maschio’s Food Service Management Company as the food service management company for the 2019-2020 School year with an annual management fee of \$12,000.00 and authorizes execution of contract documents following Board Attorney review. The management fee shall be payable in ten (10) monthly installments of \$1,200 per month commencing September 1, 2019 and ending on June 30, 2020.

Be It Further Resolved, That Maschio’s FSMC guarantees an unlimited minimum profit to the Local Education Agency in the amount of \$18,000.00. In the event the actual bottom line of the operational report (totals revenue from all sources less program costs, including administrative/management fee) is below this amount, Maschio’s FSMC shall be responsible for any shortfall.

2019-2020 Lunch Prices

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education approves the 2019-2020 school year lunch prices as recommended by Maschio’s Food Services, the district food service management company, after consideration and review by the School Business Administrator.

| 2019-2020 Prices | | | |
|-------------------------|-----------------------|--------------------|--------------------|
| PROGRAM | Harding School | Brearley MS | Brearley HS |
| Breakfast: | | | |
| Federal Maximum | \$ 2.25 | \$ 2.50 | \$ 2.75 |
| Student Breakfast | \$ 1.25 | \$ 1.75 | \$ 2.00 |
| Reduced Breakfast | \$ 0.30 | \$ 0.30 | \$ 0.30 |
| Adult Breakfast | \$ 2.50 | \$ 2.50 | \$ 2.50 |
| Lunch: | | | |
| Federal Maximum | \$ 3.75 | \$ 4.00 | \$ 4.25 |
| Student Lunch | \$ 3.00 | \$ 3.25 | \$ 3.50 |

| | | | | | | |
|---------------|----|------|----|------|----|------|
| Reduced Lunch | \$ | 0.40 | \$ | 0.40 | \$ | 0.40 |
| Premium Lunch | \$ | - | \$ | 3.50 | \$ | 3.75 |
| Adult Lunch | \$ | 4.00 | \$ | 4.25 | \$ | 4.25 |

2019-2020 Insurance Package Continuation

RESOLUTION #11: WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Kenilworth Board of Education had renewed its membership with NJSIG for a period of three years, beginning on July 1, 2017, and ending July 1, 2020 at 12:01 a.m.;

Now Therefore Be It Resolved, That the Kenilworth Board of Education approve the continuation of the NJSIG Joint Insurance Fund program for the 2019-2020 school year.

| Coverage | Premium |
|-----------------------------------|--------------------|
| Errors & Omissions | \$ 47,848.00 |
| Property | \$ 47,380.00 |
| Electronic Data Processing | \$ 1,433.00 |
| Auto Liability | \$ 12,020.00 |
| Auto: Physical Damage | \$ 317.00 |
| Equipment Breakdown | \$ 3,032.00 |
| General Liability: \$16,000,000 | \$ 30,484.00 |
| Workers' Compensation (MOD .6137) | \$ 103,384.00 |
| Employee Bonds | \$ 1,228.00 |
| Crime | \$ 3,282.00 |
| Supplemental Indemnity | <u>\$ 5,054.00</u> |
| Total Premium | \$ 255,462.00 |

Student Accident Insurance

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education approves the purchase of Student Accident Insurance through Bollinger (Zurich) for the 2019-2020 school year with the following coverage for an annual premium of \$39,777.

CEP Statement of Assurance

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the Comprehensive Equity Plan (CEP) Annual Statement of Assurance (SOA) for the 2019-2020 school year.

ESEA Consolidated Grant – FY 2020

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves the submission of the Fiscal Year 2020 ESEA Consolidated Grant and accepts the grant award of funds upon subsequent approval of the FY’ 20 ESEA Consolidated Grant application as follows:

| ESEA Grant: | Revenue | Expenditure | Entitlement |
|--------------------|----------------|--------------------|--------------------|
| Title I | 20-4411-000 | 20-231-xxx-xxx-xxx | \$ 164,823 |
| Title II A | 20-4481-000 | 20-270-xxx-xxx-xxx | \$ 40,738 |
| Title III | 20-4491-000 | 20-275-xxx-xxx-xxx | \$ 7,450 |
| Title IV | 20-4471-000 | 20-276-xxx-xxx-xxx | \$ 10,000 |
| Total Allocation: | | | \$ 223,011 |

ESY -Trinitas Children’s Therapy Services

RESOLUTION #15: Be It Resolved, That the Kenilworth Board of Education approves the agreement with Trinitas Children’s Therapy Services to provide occupational therapy services to the District for the 2019 extended school year, at terms as described in the attached agreement.

UC Vocational-Technical Tuition Agreement

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education approves the Union County Vocational-Technical School Tuition Agreement for the 2019-2020 school year with terms as per the attached.

UCESC - Special Education Tuition Agreement

RESOLUTION #17: Be it Resolved That the Kenilworth Board of Education approves the Special Education agreement between the Kenilworth School District and Union County Educational Services Commission for Commission Programs and Services for the 2019-2020 school year.

Out-of-District Transportation

RESOLUTION #18: Be it Resolved That the Kenilworth Board of Education approves the out-of-district placement transportation for the following student(s) for the 2019-2020 school year:

| Student Identification # | Placement | Transportation |
|---------------------------------|-------------------|-----------------------|
| 202551 | E.C.L.C | MUJC |
| *204234 | Harding School | MUJC |
| *20280674 | Harding School | MUJC |
| 203860 | Crossroads School | MUJC |
| *20280673 | Harding School | MUJC |

| | | |
|-----------|------------------------------|-------|
| *20300905 | Harding School | MUJC |
| 202950 | Center for Lifelong Learning | MUJC |
| 203317 | Lakeview School | UCESC |
| 202078 | Horizon High School | MUJC |
| 204501 | E.C.L.C. | MUJC |
| 202889 | E.C.L.C | MUJC |
| 20220512 | Jardine Academy | MUJC |
| *204282 | Harding School | MUJC |
| 201951 | E.C.L.C | MUJC |
| 20250111 | Newmark | MUJC |
| 20271373 | Center for Lifelong Learning | MUJC |
| *20311218 | Harding School | MUJC |
| *20301235 | Harding School | MUJC |
| 203447 | CPC High Point HS | UCESC |
| 20201784 | CAP | MUJC |
| 204010 | TBD | TBD |
| 20221467 | Brearley School | UCESC |

*Transported to Harding School

Special Education Medicaid Initiative (SEMI) Action Plan

RESOLUTION #19: Be It Resolved, That the Kenilworth Board of Education approves the attached 2019-2020 SEMI (Special Education Medicaid Initiative) Corrective Action Plan.

Purchase of a Dump Truck

RESOLUTION #20: Whereas on April 29, 2019 Resolution #5 authorized the purchase of a truck from Beyer Ford, and

Whereas Beyer Ford has informed the Board of Education they are unable to provide the model requested,

Now Therefore Be It Resolved, That the Board of Education rescind Resolution #5 and cancel PO#901660, and

Be It Further Resolved, That the Kenilworth Board of Education approve the purchase of a 2019 Ford F-350 XL 4WD truck with a Western Plow & Dump Body at a cost of \$46,004 from Cherry Hill Winner Ford through the State of NJ Contract A88758, T2101.

Payment to Contractor (Altec)

RESOLUTION #21: Be It Resolved, That the Kenilworth Board of Education authorizes Payment #7 (Final) to the Altec Building Systems Corp. for work performed on the Interior Renovations (Classroom Expansion/Security Entrances) at the Harding Elementary School and Brearley Middle/High School (Project #2420-050-18-1000) after review by the Business Administrator and Certification of the Architect

| Payment # | Amount |
|--------------------|---------------|
| Payment #1 | \$ 69,200.28 |
| Payment #2 | \$ 98,552.62 |
| Payment #3 | \$ 133,000.00 |
| Payment #4 | \$ 49,875.00 |
| Payment #5 | \$ 18,373.95 |
| Payment #6 | \$ 19,491.15 |
| Payment #7 (Final) | \$ 31,347.00 |

Be It Further Resolved, That this final payment application was accompanied by the contractor's close out documents, releases and guarantees in accordance with contract provisions.

PERSONNEL & MANAGEMENT

Tiedemann -Resignation

RESOLUTION #22: Be It Resolved, That the Kenilworth Board of Education accepts the resignation of Michelle Tiedemann, as Director of Student Personnel Services, effective June 30, 2019.

Employment of Romano

RESOLUTION #23: Be It Resolved, That the Kenilworth Board of Education approves the recommendation of the Superintendent to employ Salvatore Romano as a member of the of grounds keeping/maintenance staff on Step 1, at an annual salary of \$45,916, effective July 1, 2019 with full benefits. Initial Employment is on condition of passing criminal history review and medical physical and maintaining employment is based on obtaining Black Seal Boiler License in accordance with the collective bargaining agreement.

Rescinding Employment Offer to Januszanis

RESOLUTION #24: Be It Resolved, That the Kenilworth Board of Education rescind resolution #30 approved on May 13, 2019 to employ Stuart Januszanis as a full time grounds keeping/maintenance for the 2019-2020 school year.

Change in Salary

RESOLUTION #25: Be It Resolved, That the Kenilworth Board of Education approves the increase in salary for the following staff who completed the required courses and submitted proper verification, effective September 1, 2019.

Jennifer Vitale – Step 6 MA+30 – Salary: \$80,788

Scasso

Revision-Maternity Leave of Absence

RESOLUTION #26: Whereas, on 5/13/19, the Kenilworth Board of Education approved a maternity leave of absence for Stephanie Scasso, and

Whereas the last request requested to use 72 personal illness days,

Whereas Stephanie Scasso is now requesting the use of 94 personal illness days,

Whereas the last request requested six (6) weeks of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave,

Whereas Stephanie Scasso is now requesting one (1) week of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave,

Now Therefore Be It Resolved, That the Kenilworth Board of Education approves the revised maternity leave of absence request from Stephanie Scasso as follows:

| | |
|---------------------|---|
| 01/19/2019 | Date of delivery |
| 01/18/19 – 06/15/19 | Use of 94 personal illness days (with proper physician certification) |
| 04/19/19 – 04/28/19 | Spring Break |
| 06/16/19 – 06/21/19 | One (1) week of unpaid leave to bond with newly born child; concurrently designated as FMLA and NJFMLA leave. |
| 09/03/2019 | Return date |

2019-2020 A.C.E Program Staff

RESOLUTION #27: Be It Resolved, That the Kenilworth Board of Education approves the following personnel to staff the A.C.E (Alternative Classroom Experience) Program for the 2019-2020 school year as follows:

| Staff Member | Program | Stipend |
|------------------------|------------------------------|----------------|
| Antao, Manuel | A.C.E. Program Support Staff | \$43/hour |
| DeLuisi, Neal | A.C.E. Program Support Staff | \$43/hour |
| Desch, Brittany | A.C.E. Program Support Staff | \$43/hour |
| Kartsakalis, Alexandra | A.C.E. Program Support Staff | \$43/hour |
| Kress, Cheryl | A.C.E. Program Support Staff | \$43/hour |
| Ostrom, Edit | A.C.E. Program Support Staff | \$43/hour |
| Petti, Mendy | A.C.E. Program Support Staff | \$43/hour |
| Rossetti, Anthony | A.C.E. Program Support Staff | \$43/hour |
| Ryan, Michele | A.C.E. Program Support Staff | \$43/hour |

Total expenditure not to Exceed \$20,000

2019-2020 Extracurricular Stipends

RESOLUTION #28: Be It Resolved, That the Kenilworth Board of Education approves the following personnel for extra-curricular stipend positions for the 2019-2020 school year as follows:

Harding School:

| Program/Advisor | FY '20 Stipend | Staff Member |
|-----------------------------|---------------------------|---|
| Student Government | \$ 2,165 | Laura Walsh/Gina Folgar (Split) |
| Yearbook | \$ 2,225 | Kelly Starke/Jennifer Dieckmann (Split) |
| Computer Lab Coordinator | \$ 2,047 | Veronica Gonzalez-Rein/Amie Griffiths (Split) |
| Chorus Director | \$ 2,958 | Erin Conte |
| Family Math | \$ 837 | Michael Klimchak |
| Family Math | \$ 837 | Renee Jernigan |
| Family Science | \$ 837 | Tiffany D'Arpa |
| Family Science | \$ 837 | Karen Goger |
| Family Tools and Technology | \$ 837 | Graceann Griffin |
| Family Tools and Technology | \$ 837 | Karen Goger |
| Elementary School Play | \$ 1,320 | Joe Mills |
| Elementary School Play | \$ 1,320 | Erin Conte |
| Elementary School Play | \$ 1,320 | Janet Spony |

Brearley Middle School:

| Program/Advisor | FY '20 Stipend | Staff Member |
|-----------------------------|---------------------------|------------------------|
| Student Government | \$ 2,165 | Nancy Bechtler |
| Yearbook | \$ 2,225 | Nicole Warchol |
| Newspaper | \$ 1,934 | Lauren Blizzard |
| Chorus Director | \$ 2,162 | Jessica Alcid |
| Middle School Band | \$ 2,162 | Anthony LaBruno |
| Middle School Play | \$ 1,980 | Michelle VanSteenacker |
| Middle School Play | \$ 1,980 | Vacancy |
| Family Math | \$ 837 | Michelle Alvarez |
| Family Math | \$ 837 | Vacancy |
| Family Science | \$ 837 | Curt Cerillo |
| Family Science | \$ 837 | Candace Grimaldi |
| Family Tools and Technology | \$ 837 | Curt Cerillo |
| Family Tools and Technology | \$ 837 | Candace Grimaldi |
| Peer Mediation Advisor | \$ 623 | Megan Harrison |
| Peer Leadership Advisor | \$ 623 | Lorrae Schau |

| | | |
|-------------------------------|--------|------------------------|
| Peer Tutoring Advisor | \$ 623 | Marisa Focht |
| Bruins That Care Advisor | \$ 623 | Vacancy |
| 7th Grade Advisor | \$ 603 | Jason Shapiro |
| 8th Grade Advisor | \$ 723 | Michelle VanSteenacker |
| National Junior Honor Society | \$ 664 | Marisa Focht |
| STAR Program Coordinator | \$ 422 | Michele VanSteenacker |

Brearley High School:

| Program/Advisor | FY '20 Stipend | Staff Member |
|---------------------------------------|---------------------------|-----------------------------------|
| Band & Ensemble Director | \$ 5,950 | Vacancy |
| Drama Director/Producer | \$ 4,692 | Michelle VanSteenacker |
| Assistant Director Drama | \$ 2,822 | Jessica Alcid |
| Musical Director/Producer | \$ 4,093 | Paul Weinstein |
| Assistant Director Musical | \$ 2,822 | Jessica Alcid |
| Assistant Director Musical | \$ 2,822 | Anthony LaBruno |
| Chamber Singers Director | \$ 2,162 | Jessica Alcid |
| Color Guard | \$ 1,894 | Jessica Alcid |
| Portico (Yearbook) | \$ 4,401 | Cindy Perez |
| Bear Print (newspaper) | \$ 4,401 | Paul Weinstein |
| Forensics (Debate) Advisor | \$ 2,427 | Jill Minarik |
| Literary Magazine | \$ 1,610 | Anne Phillips |
| Freshman Class Advisor | \$ 802 | Nichole Spampinato/Caitlin Martin |
| Sophomore Class Advisor | \$ 979 | Kelsey Logan/Joelle Pizzano |
| Junior Class Advisor | \$ 1,498 | Ben Devito/Johanna Quintero |
| Senior Class Advisor | \$ 1,779 | Megan Harrison/Nicole Warchol |
| Student Government (Council) | \$ 2,165 | Amy Efchak/Anthony Rossetti |
| Peer Leadership | \$ 623 | Nichole Spampinato |
| Peer Mediation | \$ 623 | Brittany Desch |
| Peer Tutoring Advisor | \$ 623 | Johanna Quintero |
| Peer Tutoring Advisor | \$ 623 | Marisa Focht |
| Peer Tutoring Advisor | \$ 623 | Michelle Alvarez |
| Student Assistance Counselor | \$ 623 | Jamie Lugo |
| Bears That Care Advisor | \$ 623 | Christa Candon |
| National Honor Society | \$ 837 | Marisa Focht |
| Art Show Coordinator | \$ 837 | Vacancy |
| Virtual PE/Health Program Facilitator | \$ 837 | Leanne Dunn |

| Hourly Duties (not school specific): | FY '20 | Staff Member |
|---|---------------|--|
| Computer Room | \$41 | All Full-Time Certified Teaching Staff |

| | | |
|------------------------------------|------|--|
| Chaperones AM Patrol/Breakfast/Bus | \$24 | All Full-Time Certified Teaching Staff |
| Saturday School | \$62 | All Full-Time Certified Teaching Staff |
| Central Detention | \$41 | All Full-Time Certified Teaching Staff |

2019-2020 Athletic Stipend Positions

RESOLUTION #29: Be It Resolved, That the Kenilworth Board of Education approves the following personnel for athletic stipend positions for the 2019-2020 school year as follows:

FALL SPORTS:

| Position | FY '20 Stipend | Staff Member |
|------------------------------|---------------------------|-------------------------------------|
| Head Football Coach | \$ 11,557 | Scott Miller |
| Assistant Football Coach | \$ 8,241 | Carl Peterson |
| Assistant Football Coach | \$ 8,241 | Allen Phillips |
| Assistant Football Coach | \$ 8,241 | Matthew Pitarresi |
| Assistant Football Coach | \$ 8,241 | Nicholas DeBlasio |
| Assistant Football Coach | \$ 8,241 | Vacancy |
| Boys Varsity Soccer | \$ 8,320 | Vincent McGowan |
| Boys Assistant Soccer Coach | \$ 5,635 | Christopher Moreno |
| Boys Assistant Soccer Coach | \$ 5,635 | Greg O'Brien / Kevin Filipe - SPLIT |
| Girls Head Soccer Coach | \$ 8,320 | Michelle DaSilva |
| Girls Assistant Soccer Coach | \$ 5,635 | Carla Silva |
| Fall Cheerleading Coach | \$ 3,151 | Kimberly McGowan |
| Fall Cheerleading Coach | \$ 3,151 | Amy Burke |

WINTER SPORTS:

| Position | FY '20 Stipend | Staff Member |
|--------------------------------|---------------------------|---------------------|
| Varsity Boys Basketball Coach | \$ 10,238 | Patrick Dunnigan |
| Assistant Basketball Coach | \$ 6,982 | Ben DeVito |
| MS Boys Basketball Coach | \$ 4,332 | Bobby Kleiven |
| Varsity Girls Basketball Coach | \$ 10,238 | Jennifer Vitale |
| JV Girls Basketball Coach | \$ 6,982 | Amy Efchak |
| MS Girls Basketball Coach | \$ 4,332 | Nicholas DeBlasio |
| Varsity Wrestling Coach | \$ 10,238 | David Nichols |
| Assistant Wrestling Coach | \$ 6,982 | Allen Phillips |
| Varsity Indoor Track Coach | \$ 7,461 | Joseph Capizzano |
| Assistant Indoor Track Coach | \$ 4,786 | Matthew Pitarresi |
| Assistant Indoor Track Coach | \$ 4,786 | Vincent McGowan |

| | | |
|---------------------------|----------|------------------------------------|
| Winter Cheerleading Coach | \$ 4,020 | Kimberly McGowan/Amy Burke - SPLIT |
|---------------------------|----------|------------------------------------|

SPRING SPORTS:

| Position | FY '20 Stipend | Staff Member |
|--------------------------|-------------------|--------------------|
| Varsity Baseball Coach | \$ 8,320 | David Kaplow |
| JV Baseball Coach | \$ 5,635 | David Nichols |
| Varsity Softball Coach | \$ 8,320 | Amy Efchak |
| JV Softball Coach | \$ 5,635 | Nichole Spampinato |
| Varsity Track Coach | \$ 10,238 | Matthew Pitarresi |
| Assistant Track Coach | \$ 6,315 | Allen Phillips |
| Assistant Track Coach | \$ 6,315 | Dennis Lonergan |
| Assistant Track Coach | \$ 6,315 | Nicholas DeBlasio |
| Competition Cheerleading | \$ 3,151 | Kimberley McGowan |
| Competition Cheerleading | \$ 3,151 | Amy Burke |
| Golf Coach | \$ 3,728 | Vincent McGowan |

Other Athletic Stipend Positions:

| Position | FY '20 Stipend | Staff Member |
|---|-------------------|--------------|
| Intramural Coaches (Weight room-Fall) | \$ 2,197 | Amy Efchak |
| Intramural Coaches (Weight room-Winter) | \$ 2,197 | LeAnne Dunn |
| Intramural Coaches (Weight room-Spring) | \$ 2,197 | LeAnne Dunn |

| Event Rates: | FY '20 | Staff Member |
|---------------------|--------|--|
| Site Supervisor | \$ 122 | All Full-Time Certified Teaching Staff |
| Ticket Taker/Seller | \$ 69 | All Staff (Certified & Non Certified) |
| Camerman | \$ 93 | All Staff (Certified & Non Certified) |
| Timer | \$ 84 | All Staff (Certified & Non Certified) |
| Announcer | \$ 91 | All Staff (Certified & Non Certified) |

2019-2020 Lead Teacher Stipends

RESOLUTION #30: Be It Resolved, That the Kenilworth Board of Education approves the following personnel as Lead Teachers for the 2019-2020 school year:

| School | Grade/Program | FY '20 Stipend | Staff Member |
|---------|---------------|-------------------|--------------------------------------|
| Harding | K and 1 | \$ 3,788 | Stacey Miller/Leslie Bedford (Split) |

| | | | | |
|----------|----------------|----|-------|---|
| Harding | 2 and 3 | \$ | 3,788 | Jackie Schmidtberg/Tammy Smith (Split) |
| Harding | 4 and 5 | \$ | 3,788 | Gina Folgar/Anna Decavalles (Split) |
| Harding | 6 and Specials | \$ | 3,788 | Saveria Campanile/Maureen Kurek (Split) |
| Brearley | Language Arts | \$ | 3,788 | Jill Minarik |
| Brearley | Math | \$ | 3,788 | Lynne Smith |
| Brearley | Science | \$ | 3,788 | Curt Cerillo |
| Brearley | Social Studies | \$ | 3,788 | Vince McGowan |

TV Studio Program Manager

RESOLUTION #31: Be It Resolved, That the Kenilworth Board of Education approve the recommendation of the Superintendent to appoint Vincent A. Gonnella as the TV Studio Program Manager for TV 36/26 for the 2019-2020 school year at a stipend of \$5,000.00.

2019 Extended School Year Staff

RESOLUTION #32: Be It Resolved, That the Kenilworth Board of Education approves the following staff for the 2019 Extended School Year:

| Teacher | Program | #Hours | Total Stipend | Account |
|----------------|-----------------------|--------|---------------|----------------|
| Antao, Manuel | Brearley: Facilitator | 57 | \$1,995.00 | 13-422-100-101 |
| Kress, Cheryl | Brearley: Facilitator | 57 | \$1,995.00 | 13-422-100-101 |
| Bishop, Collin | Nurse | 81 | \$2,835.00 | 13-422-200-101 |

Be It Further Resolved, That all certified teaching/nursing staff members be approved to substitute for Summer School on an as needed basis at an hourly rate of \$35.00.

Be It Further Resolved, That should enrollment in the Brearley Program dictate additional program hours, the existing staffing hours can be extended to meet the program needs.

2019 Summer Counselor Staff

RESOLUTION #33: Be It Resolved, That the Kenilworth Board of Education approves the following staff for Summer 2019 Counseling Services at a per diem rate of \$240 as outlined below:

| Staff Member | Position | Days | Total |
|------------------------|--------------------|------|----------|
| Griffiths, Aime | Guidance Counselor | 2 | \$ 480 |
| Harrison, Megan | Guidance Counselor | 5 | \$ 1,200 |
| Jeans, Kristen | Guidance Counselor | 2 | \$ 480 |
| Kartsakalis, Alexandra | Guidance Counselor | 5 | \$ 1,200 |
| Lugo, Jamie | Guidance Counselor | 5 | \$ 1,200 |

Transfer of Teaching Staff Members

RESOLUTION #34: Be It Resolved, That the Kenilworth Board of Education approves the transfer of the following teaching staff members:

| | <u>From</u> | <u>To</u> | <u>Voluntary</u> |
|-----------------------------|-------------|-----------|------------------|
| DeBlasio, Nicholas, Teacher | Harding | Brearley | Yes |
| Donohue, Jennifer, Teacher | Harding | Brearley | No |

New Teacher Orientation

RESOLUTION #35: Be It Resolved, That the Kenilworth Board of Education approves New Teacher Orientation staff in August 2019 at a rate of \$43.00/hour:

| Staff Member | Program | #Hours | Total Stipend | Account |
|--------------------|--------------------------------------|--------|------------------|--------------------|
| Cynthia Perez | Technology 101 | 2 | \$ 86 | 11-000-223-320-000 |
| Stacey Miller | What to Expect on Day One - Harding | 3 | \$ 129 | 11-000-223-320-000 |
| Stephanie Petrakos | What to Expect on Day One - Brearley | 3 | \$ 129 | 11-000-223-320-000 |
| Stacey Miller | Lesson Planning - Harding | 3 | \$ 129 | 11-000-223-320-000 |
| Stephanie Petrakos | Lesson Planning - Brearley | 3 | \$ 129 | 11-000-223-320-000 |
| Stacey Miller | Round Table | 2 | \$ 86 | 11-000-223-320-000 |
| Jill Minarik | Genesis 1.0 - Brearley | 2 | \$ 86 | 11-000-223-320-000 |
| Edit Ostrom | Library Resources - Brearley | 2 | \$ 86 | 11-000-223-320-000 |
| Edit Ostrom | Library Resources - Brearley | 2 | \$ 86 | 11-000-223-320-000 |
| Edit Ostrom | Library Resources - Brearley | 2 | \$ 86 | 11-000-223-320-000 |
| Jill Minarik | Diversity in the Classroom | 2 | \$ 86 | 11-000-223-320-000 |
| Megan Harrison | Diversity in the Classroom | 2 | \$ 86 | 11-000-223-320-000 |
| Curtis Cerillo | Diversity in the Classroom | 2 | \$ 86 | 11-000-223-320-000 |
| Nicole Warchol | Diversity in the Classroom | 2 | \$ 86 | 11-000-223-320-000 |
| Janice Marsili | Diversity in the Classroom | 2 | \$ 86 | 11-000-223-320-000 |

Appointments

RESOLUTION #36: Be It Resolved, That the Kenilworth Board of Education approves the following appointee(s) for the 2019-2020 school year:

| Position | Appointee |
|---|--------------|
| Americans with Disabilities Act Officer | Joy Przywara |

Gonnella Employment Contract

RESOLUTION #37: Whereas, on May 13, 2019 the Kenilworth Board of Education appointed Vincent A. Gonnella School Business Administrator/Board Secretary effective July 1, 2019, and

Whereas, in accordance with N.J.A.C. 6A:23A-3.1, the Executive County Superintendent of Schools has determined that the provisions of the contract are in compliance with regulations, and

Now Therefore Be It Resolved, That the Kenilworth Board of Education approves the employment contract for Vincent A. Gonnella, School Business Administrator/Board Secretary, for the 2019-2020 school year at an annual salary of \$177,875.

CURRICULUM & INSTRUCTION

Curriculum Writing

RESOLUTION #38: Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings and write curriculum and guides at a rate of \$42.00/hour for the 2018-2019 school year as follows:

| Curriculum Content Area | Sub Needed | Hours Needed | Unit Cost | Total Cost | Staff Member | Account Number |
|-------------------------|------------|--------------|-----------|------------|-------------------|--------------------|
| Financial Literacy | 1 | 6 | \$42.00 | \$252.00 | Saveria Campanile | 11-000-221-104-000 |

Curriculum Writing

RESOLUTION #39: Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings and write curriculum and guides at a rate of \$43.00/hour for the 2019-2020 school year as follows:

| Staff Member | Grade | Program | #Hours | Stipend | Account |
|--------------------|-------|-------------------------|--------|---------|--------------------|
| Stephanie Petrakos | 11-12 | Advanced Painting | 12 | \$ 516 | 11-000-221-104-000 |
| Lynne Smith | 11-12 | Algebra II/Pre-Calculus | 6 | \$ 258 | 11-000-221-104-000 |
| Mendy Petti | 11-12 | Algebra II/Pre-Calculus | 6 | \$ 258 | 11-000-221-104-000 |
| Michael Adamcik | 11-12 | AP Chemistry | 12 | \$ 516 | 11-000-221-104-000 |
| Jacob Ulasevich | 11-12 | AP Computer Science | 12 | \$ 516 | 11-000-221-104-000 |
| Phil Giordano | 11-12 | AP Physics AB | 12 | \$ 516 | 11-000-221-104-000 |
| Vincent McGowan | 11-12 | AP Psychology | 12 | \$ 516 | 11-000-221-104-000 |
| Cheryl Kress | 10-12 | Business Management | 12 | \$ 516 | 11-000-221-104-000 |
| Megan Harrison | 7-8 | Counseling & Guidance | 12 | \$ 516 | 11-000-221-104-000 |
| Jill Minarik | 9-12 | Creative Writing | 12 | \$ 516 | 11-000-221-104-000 |
| Cheryl Kress | 10-12 | Entrepreneurship | 12 | \$ 516 | 11-000-221-104-000 |
| Dale Sona | 10-12 | Environmental/Earth | 12 | \$ 516 | 11-000-221-104-000 |
| Martha Tropeano | K-5 | ESL | 12 | \$ 516 | 11-000-221-104-000 |
| William Hopper | 7-8 | ESL | 12 | \$ 516 | 11-000-221-104-000 |

| | | | | | |
|------------------|-------|------------------------|----|--------|--------------------|
| William Hopper | 9-10 | ESL | 12 | \$ 516 | 11-000-221-104-000 |
| William Hopper | 11-12 | ESL | 12 | \$ 516 | 11-000-221-104-000 |
| Michele Ryan | 11-12 | Finite | 12 | \$ 516 | 11-000-221-104-000 |
| Marie Gallina | 11-12 | Forensic Science | 12 | \$ 516 | 11-000-221-104-000 |
| Ben DeVito | 11-12 | Geometry/Trigonometry | 12 | \$ 516 | 11-000-221-104-000 |
| Melissa Geoghan | 1-6 | Health | 12 | \$ 516 | 11-000-221-104-000 |
| Cheryl Kress | 9 | Information Processing | 12 | \$ 516 | 11-000-221-104-000 |
| Manuel Antao | 10-12 | Intro to Business | 12 | \$ 516 | 11-000-221-104-000 |
| Paul Weinstein | 9-12 | Journalism | 12 | \$ 516 | 11-000-221-104-000 |
| Edit Ostrom | 7-8 | Library Media | 12 | \$ 516 | 11-000-221-104-000 |
| Mendy Petti | 11-12 | Pre-Calculus | 12 | \$ 516 | 11-000-221-104-000 |
| Vincent McGowan | 10-12 | Psychology | 12 | \$ 516 | 11-000-221-104-000 |
| Joseph Pickton | 9-12 | Public Speaking | 12 | \$ 516 | 11-000-221-104-000 |
| Vincent McGowan | 10-12 | Sociology | 12 | \$ 516 | 11-000-221-104-000 |
| Anthony Rossetti | 11-12 | Statistics | 12 | \$ 516 | 11-000-221-104-000 |

Curriculum Adoption

RESOLUTION #40: Be It Resolved, That the Kenilworth Board of Education adopts the following curriculum which has been updated to be aligned with the NJSLS Standards.

| Curriculum | Prior BOE Adoption | Revised |
|-------------------|--------------------|-----------|
| Video Game Design | New | 6/10/2019 |

Bilingual Waiver State Data Submission

RESOLUTION #41: Be It Resolved, That the Kenilworth Board of Education approves submission of the Bilingual/ESL District Bilingual Waiver Request for the 2019-2020 school year as attached.

HIB April 2019

RESOLUTION #42: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in his April 1, 2019 to April 30, 2019 HIB Incident Report.

This report was disseminated to the Board of Education in May 2019 and reviewed by the Superintendent at the May 13, 2019 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

- VI. Old Business.
- VII. New Business.
- VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).
- IX. Meeting Closed to the Public for Comment.
- X. Roll Call of Resolutions.
- XI. Resolution - Closed Executive Session.

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act to discuss topic of negotiations (KEA) and CSA Evaluation. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

- XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

KEA Sidebar Agreement

RESOLUTION #43: Be It Resolved, That the Kenilworth Board of Education approves the sidebar agreement to the collective bargaining agreement between the Kenilworth Board of Education and the Kenilworth Education Association (Teacher's Unit) for the period of 2017-18 to 2019-20 regarding a stipend for the "High School Graduation Coordinator" as per attached.

POLICY REVIEW

Job Description

RESOLUTION #44: Be It Resolved, That the Kenilworth Board of Education in accordance with Policy 1400 approves the following job description:

- HS Graduation Coordinator

- XIII. Adjournment.