



Kenilworth Board of Education

Special Meeting Agenda –Annual Budget Hearing - April 29, 2019

I. Meeting Called to Order (7:30 p.m.)

Adequate notice of this Special Meeting of the Kenilworth Board of Education has been provided to the Home/News Tribune, Local Source, and The Star-Ledger on January 2, 2019 and again on April 10, 2019. A copy has been filed with the Kenilworth Borough Clerk, posted in the Board of Education Business Office, Harding and Brearley Schools and the Kenilworth Borough Hall, as is provided by the Open Public Meetings Act. A copy of the proposed school budget has been on file for review in the Business Office and a copy of the budget appeared in the April 18, 2019 edition of the Local Source.

II. Salute to the Flag-Roll Call.

III. Purpose: Present the 2019-2020 Annual School District Budget to the community and adopt the budget.

IV. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the Board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).

V. Close Meeting to the Public for Comment.

VI. ROLL CALL ON THE FOLLOWING RESOLUTIONS:

2019-2020 Budget Adoption

RESOLUTION #1: Adoption of 2019-2020 Annual School Budget:

**Adjustment
Enrollment**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for enrollment in the amount of \$27,294. The district intends to utilize this adjustment for supplies and materials necessary for the additional students.

**Adjustment
Health Benefits**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increased costs of health benefits in the amount of \$64,716. The additional funds are included in the base budget and will be used to pay for the additional increase in health benefits.

**Adjustment
PERS Pension**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for deferral of the PERS pension cost and the additional interest incurred in the amount of \$0. The district intends to utilize this adjustment for the purpose of paying the additional interest charges.

**Adjustment
Responsibility Transferred**

RESOLVED that the Kenilworth Board of Education includes in the proposed budget the adjustment for increase (decrease) of costs associated with the transfer of responsibilities in the amount of \$0. The district intends to utilize this adjustment for increase (decrease) of costs.

Adjustment Banked Cap

RESOLVED that the Kenilworth Board of Education is not seeking a proposed budget using banked cap in accordance with N.J.A.C. 6A:23A-10.3(b).

Budgeted Fund Balance

RESOLVED that the Kenilworth Board of Education use budgeted fund balance (unassigned) in the amount of \$1,239,453.

Capital Reserve Account Withdrawal

RESOLVED that the Kenilworth Board of Education requests the approval of a Capital Reserve withdrawal in the amount of \$0.

Maintenance Reserve Account Withdrawal

RESOLVED that the Kenilworth Board of Education requests the approval of a Maintenance Reserve withdrawal in the amount of \$0.

Emergency Reserve Account Withdrawal

RESOLVED that the Kenilworth Board of Education requests the approval of an Emergency Reserve withdrawal in the amount of \$0.

Debt Service Reserve Account Withdrawal

RESOLVED that the Kenilworth Board of Education requests the approval of a Debt Service Reserve withdrawal in the amount of \$0.

Adoption of the 2019-2020 Budget

BE IT RESOLVED that the budget be approved for the 2019-2020 School Year:

	General Fund	Special Revenues	Debt Service	Total
2019-20 Total Expenditures:	\$28,134,026	\$606,000	\$1,251,088	\$ 29,991,114
Less: Anticipated Revenues:	<u>\$ 8,018,887</u>	<u>\$606,000</u>	<u>\$ 412,488</u>	<u>\$ 9,037,375</u>
Taxes to be Raised:	<u>\$20,115,139</u>	<u>\$ -</u>	<u>\$ 838,600</u>	<u>\$ 20,953,739</u>

BE IT FURTHER RESOLVED, That the supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations, and

BE IT FURTHER RESOLVED, That the Board of Education authorizes the Superintendent and Business Administrator, after consultation with the Board President, to make any technical adjustments necessary in order to submit the final budget and certify the taxes.

Brearley Gym Upgrade Project

RESOLUTION #2: Be It Resolved, That the Kenilworth Board of Education awards a contract to Riefolo Construction Company, Inc.. for the Gymnasium Upgrades at the Brearley Middle/High School as per low bid of \$614,000 (Project #39-2420-010-19-1000) as per architect’s recommendation and with Board Attorney approval after review of submission documents:

Base Bid A-1	Single Overall Lump Sum Bid	\$ 460,000
Alternate Bid A-1	Bleachers	\$ 150,000
Alternate Bid A-2	Basketball Supports	<u>\$ 4,000</u>
TOTAL RECOMMENDED AWARD		\$ 614,000

Brearley Hallway Flooring Project

RESOLUTION #3: Be It Resolved, That the Kenilworth Board of Education awards contracts to the following for the Brearley Second Floor Re-tile project:

Company	Scope of Work	Cost	Awarded
Hannon Floors	Installation of Tile	\$ 19,696	MRESC 14/15-64 Coop Pricing
Partner Engineering	Asbestos Management	\$ 9,655	
Synatech, Inc.	Asbestos Abatement	<u>\$ 31,800</u>	Low quote of four
		\$ 61,151	

Harding Fencing Project

RESOLUTION #4: Be It Resolved, That the Kenilworth Board of Education awards a contract to Consolidated Fence to furnish and install fencing near the Harding School Parking loop in the amount of \$17,775 through State Contract #A88680.

Purchase of a Dump Truck

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approve the purchase of a 2019 Ford F-350 (F3H) XL 4WD truck with a Western Plow & Air Flow Dump Body at a cost of \$49,942 through the ESC Co-op #65MCESCCPS- ESCNJ 17/18-21.

VII. **RESOLUTION:** Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, **to discuss the topic of personnel/negotiations (Superintendent Merit Goals and the School Business Administrator’s Contract)**, which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

VIII. Take any necessary action upon returning from closed executive session.

IX. Adjournment.

THE PUBLIC IS INVITED

**Brearley School
Board of Education Conference Room
Kenilworth, N.J.**