



Kenilworth Board of Education

Regular Monthly Meeting Agenda

March 11, 2019

- I. Meeting Called to Order 7:30 p.m. – Board Conference Room
 - Open Public Meeting Statement
 - Salute to the Flag
 - Roll Call
- II. Receiving of the Minutes of the Secretary (February 4 & 11, 2019)
- III. Reading & Acceptance of Monthly Correspondence
- IV. Superintendent's Report & Presentations:
 - a. Student Spotlight: Principal Chibbaro; Kayla Mendez, Brearley Student
 - b. District/Superintendent Update: Kyle Arlington
 - c. Superintendent’s HIB Report (February 2019)
- V. Report of Committees, Review of Resolutions & Board Discussion:

FINANCE & FACILITIES

Superintendent’s Report

RESOLUTION #1: Be It Resolved, That the Kenilworth Board of Education approves the report of the Superintendent for the month of February 2019.

Be It Further Resolved, That the Board of Education accepts the list of suspensions conducted during the month of February 2019 as submitted;

Be It Further Resolved, That the Board of Education accepts the list of emergency drills conducted during the months of February 2019 as follows:

<u>School</u>	<u>Date</u>	<u>Drill Type</u>
Brearley	2-4-19	Fire
Brearley	2-22-19	Lockdown
Harding	2-5-19	Fire
Harding	2-13-19	Lockdown

Bill List

RESOLUTION #2: Be It Resolved, That the attached bill list be approved for the month of February 2019 in the amount of \$3,140,576.16.

Financial Reports

RESOLUTION #3: Pursuant to *N.J.A.C. 6A:23A-16.10(c)(4)*, we, the members of the Kenilworth Board of Education, certify that as of and after review of the secretary's and treasurer's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund (Current Expense, Capital Outlay, or Debt Service) has been overexpended in violation of *N.J.A.C. 6A:23A-16.10(a)(1)* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Be It Further Resolved, That the Kenilworth Board of Education accepts the reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies and that they are in agreement for the month of January 2019.

Line Item Transfers

RESOLUTION #4: Whereas, pursuant to Board of Education Policy #3160, the Superintendent and Secretary to the Board have made the following line item transfers (February 2019) in the 2018-2019 school budget, Be It Resolved, That their actions be ratified and recorded in the minutes as per attached.

Conferences, Workshops & Travel

RESOLUTION #5: Be It Resolved, That the Kenilworth Board of Education approves the attendance of the following personnel at conferences/meetings with reimbursement in accordance with Board Policy No. 6471-School District (M), with full details attached, as follows:

Attendee Name	Conference/Workshop Title	Date	Location City, State
<u>Teaching Staff:</u>			
Ewa Lavin	Mindfulness Based Cognitive Therapy	4/11/19 & 4/12/19	Edison, NJ
Brittany Desch	School Social Workers	3/25/2019	Iselin, NJ
Brittany Desch	Psychopharmacology	5/8/2019	Princeton, NJ
Brittany Desch	The Opioid Crisis in NJ	4/29/2019	New Brunswick, NJ
Johanna Quintero	FLENG-2019 Annual Conference	4/6/2019	Iselin, NJ
John Ondrey	Improving Learning Through Questioning	6/18/2019	Montclair, NJ
Lora Kaprowski	Differentiating Instruction in Math	4/16/2019	New Brunswick, NJ
Angela McGee	Data Integration with NASA's Insight	3/13/2019	Montclair, NJ
Tiffany D'Arpa	Differentiating Instruction in Math	4/9/2019	New Brunswick, NJ
Megan Loconte	Differentiating Instruction in Math	4/9/2019	New Brunswick, NJ
Ewa Lavin	Understanding & Meeting the Needs of Transgender Students	1/7/2019	Scotch Plains, NJ
<u>Administration:</u>			
Lauren Bound	NJSLS Science Crosswalk	3/27/2019	Somerville, NJ
Vincent Gonnella	NJSLS Science Crosswalk	3/27/2019	Somerville, NJ

Dana Cansian	Lifting the Level of Student Reading Through Confering	4/11/2019	Monroe, NJ
Lauren Bound	What Should We Observe in an NGSS Classroom	5/16/2019	Montclair, NJ

Opposing A-3395 / S-296

Undermining a School Board’s Ability to Subcontract Services

RESOLUTION #6: WHEREAS, New Jersey’s boards of education represent the community’s interests in the governance and budget oversight of school districts that collectively serve the health and educational needs of nearly 1.4 million children; and

WHEREAS, school boards continually strive to provide cost-effective ways to deliver services, which will free up additional funds to be used in the classroom or for property-tax relief; and

WHEREAS, many New Jersey school boards have found subcontracting of services such as transportation, cafeteria, custodial and maintenance is an option that has saved millions of tax dollars every year; and

WHEREAS, 40 percent of school districts responded to a 2009 survey conducted by the New Jersey School Boards Association, which found the responding districts saved more than \$34 million annually through subcontracting services; and

WHEREAS, Assembly Bill 3395 and Senate Bill 296 of the 2018-2019 Legislative Session is a union-backed bill that would place severe obstacles in the way of a school board’s ability to subcontract services and save tax dollars; and

WHEREAS, the sole purpose of Assembly Bill 3395 and Senate Bill 296 is to undermine a board’s ability to subcontract services, thereby increasing school employees and increasing the rolls of union membership, which generates more dues for union coffers; and

WHEREAS, Assembly Bill 3395 and Senate Bill 296 would remove a school board’s option to subcontract services, thereby diverting funds from the classroom and burdening property taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education, in its continued effort to provide cost-effective school operations to the community, opposes Assembly Bill 3395 and Senate Bill 296; and be it further

RESOLVED, that the Kenilworth Board of Education calls on the New Jersey Legislature to reject any such measures that will have the effect of depleting limited resources from our classroom; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to the members of the District 21 legislative district delegation, Assembly Speaker Craig J. Coughlin, Senate President Stephen M. Sweeney, Governor Phil Murphy, and to the New Jersey School Boards Association.

Opposing A-3664 and S-3089

Creates Tenure-Like Protections for Non-Teaching Staff

RESOLUTION #7: WHEREAS, New Jersey’s local boards of education represent the community’s interests in the governance and financial oversight of school districts that serve the educational needs of nearly 1.4 million children; and

WHEREAS, Assembly Bill 3664 and Senate Bill 2089 of the 2018-2019 Legislative Session would give non-teaching employees, such as teacher assistants, bus drivers and cafeteria aides, tenure-like protection by forcing school districts to enter into binding arbitration over non-renewal of employment, as well as virtually any “disciplinary” action, ranging from reprimands to withholding increments; and

WHEREAS, A-3664 and S-2089 would undermine the authority of local boards of education, the public’s elected and appointed representatives, by preventing them from negotiating disciplinary procedures to effectively and efficiently manage employee conduct and performance; and

WHEREAS, mandated binding arbitration would require the expenditure of valuable time and resources, while placing critical decisions in the hands of arbitrators, who are not accountable to the taxpayers of the community; and

WHEREAS, A-3664 and S-2089 would subject economic decisions, such as a reduction of non-teaching staff due to a budgetary shortfall or enrollment decline, to binding arbitration; and

WHEREAS, A-3664 and S-2089 define “disciplinary action” so broadly that the term would include non-renewals of employment contracts, thereby bypassing court rulings that have consistently held that the decision not to renew fixed-term contracts of such staff does not constitute discipline; and

WHEREAS, extending binding arbitration to such “disciplinary” matters involving non-teaching staff employees will have an adverse economic impact on local school budgets at a time when school districts must make the best possible use of limited financial resources.

NOW, THEREFORE, BE IT RESOLVED that the Kenilworth Board of Education, in fulfilling its responsibility to provide effective governance and financial oversight to our community’s public schools, opposes Assembly Bill 3664 and Senate Bill 2089; and be it further

RESOLVED, that the Kenilworth Board of Education calls on the Governor and the New Jersey Legislature to reject any and all measures that would require binding arbitration over disciplinary matters and non-renewal of employment; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to the members of the District 21 legislative district delegation, Assembly Speaker Craig J. Coughlin, Senate President Stephen M. Sweeney, Governor Phil Murphy, and to the New Jersey School Boards Association.

NP Security Aid Expenditure Plan

RESOLUTION #8: Be It Resolved, That the Kenilworth Board of Education approves the expenditure plan of Nonpublic Security Aid funds for 2018-2019 at St. Theresa’s School as follows:

Item Description	Amount	Account
Airphone IX Intercom	\$21,769.41	20-511-200-420-000

Submission of Facility Plans to the DOE

RESOLUTION #9: Be It Resolved, That the Kenilworth Board of Education authorizes the submission of schematic and final documents to the New Jersey Department of Education for the Gymnasium Upgrade (#39-2420-010-19-1000) at the David Brearley Middle/High School, along with any necessary and required modification of the Long Range Facilities Plan to incorporate this work. This project is being undertaken as a capital project, not seeking a ROD grant or debt service aid.

PERSONNEL & MANAGEMENT

Executive Asst. to the Superintendent’s Salary

RESOLUTION #10: Be It Resolved, That the Kenilworth Board of Education accept the recommendation of the Superintendent to adjust the annual salary of Lisa Casamento, Executive Assistant to the Superintendent to \$70,000 effective March 1, 2019, to reflect the change in responsibilities associated with her revised Job Description.

Payment of Unused Vacation Days-Priolo

RESOLUTION #11: Be It Resolved, That the Kenilworth Board of Education reimburses Mercedes Priolo, Guidance Secretary at the DBMS/HS, whose last day was 2/12/19, for her unused vacation days in accordance with the Secretaries, Clerks and Aides Bargaining Agreement as follows:

Annual Salary	Day’s Pay*	Accumulated Days	Reimbursed Amount
\$ 37,086	\$142.64	17.75	\$ 2,531.86

*Calculated at 1/260th of annual salary.

Substitute Staff

RESOLUTION #12: Be It Resolved, That the Kenilworth Board of Education approves the hiring pursuant to the provisions of N.J.S.A. 18A:6.7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18a:6-4.13 et seq., as applicable to the employment of the following substitute teacher(s), home instructor(s), custodian(s), secretaries and/or aide(s) for the 2018-2019 school year:

Substitute Name	Per Diem Rates		Hourly Rates			
	Nurse	Teacher	Classroom Aide	Cafeteria Aide	Secretary	Custodian
Halozan, Kristen		\$85.00	\$15.00			
Hoag, Samantha		\$95.00	\$15.00			
Menendez, Emily		\$85.00	\$15.00			

CURRICULUM & INSTRUCTION

Home Instruction

RESOLUTION #13: Be It Resolved, That the Kenilworth Board of Education approves the following instructors to provide home instruction services for the students below at a rate of \$42.00/hour.

IN DISTRICT STAFF					
Student #	Instructor	Commencing	Ending	# of Hours/Wk	Rate
203307	Elizabrth Marranca	1/2/2019	1/31/2019	2.00	\$ 42.00
203307	Neal DeLuisi	1/2/2019	1/31/2019	2.00	\$ 42.00
20330384	Christa Candon	1/2/2019	1/31/2019	10.00	\$ 42.00
20190383	Christa Candon	1/2/2019	1/31/2019	10.00	\$ 42.00
203931	Monica Bader	2/20/2019	2/27/2019	1.00	\$ 42.00
203931	Marie Gallina	2/20/2019	2/27/2019	1.00	\$ 42.00
203931	Joelle Pizzano	2/20/2019	2/27/2019	1.00	\$ 42.00
203931	Michelle VanSteenacker	2/20/2019	2/27/2019	1.00	\$ 42.00
203931	Johanna Quintero	2/20/2019	2/27/2019	1.00	\$ 42.00
203833	Katie Pollock	2/20/2019	2/27/2019	1.00	\$ 42.00
203833	Lauren Blizzard	2/20/2019	2/27/2019	2.00	\$ 42.00
203833	Caitlin Martin	2/20/2019	2/27/2019	2.00	\$ 42.00
204010	Caitlin Martin	2/8/2019	2/21/2019	4.00	\$ 42.00
204010	Robert Kleiven	2/8/2019	2/21/2019	2.00	\$ 42.00
204010	Rosanne Barilla	2/8/2019	2/21/2019	4.00	\$ 42.00
CONTRACTED SERVICES					
Student #	Contractor	Commencing	Ending	# of Hours/Wk	Rate
20220509	Professional Education Services	2/11/2019	3/7/2019	5.00	\$ 41.00

Curriculum Writing

RESOLUTION #14: Be It Resolved, That the Kenilworth Board of Education approves staff to conduct team meetings and write curriculum and guides at a rate of \$42.00/hour as follows:

Grade Level	Curriculum Content Area	Sub Needed	Hours Needed	Unit Cost	Total Cost	Staff Member	Account Number
7	Keyboarding	1	3	\$42.00	\$126.00	Manuel Antao	11-000-221-104-000

Curriculum Adoption

RESOLUTION #15: Be It Resolved, That the Kenilworth Board of Education adopt the following curriculum which has been updated to be aligned with the NJSL Standards.

Curriculum	Prior BOE Adoption	Revised
Visual Arts K-6	1/14/2013	3/11/2019
Introduction to Programming	New	3/11/2019
Web Design II	New	3/11/2019
Web Design I	New	3/11/2019

HIB January 2019

RESOLUTION #16: Be It Resolved, That the Kenilworth Board of Education accepts the recommendations of the Superintendent as reflected in her January 1, 2019 to January 31, 2019 HIB Incident Report.

This report was disseminated to the Board of Education in February and reviewed by the Interim Superintendent at the February 11, 2019 Regular Board of Education Meeting.

The Board reserves the right to discuss this matter in executive session should any Board Member need additional information before voting on the HIB report.

- VI. Old Business.
- VII. New Business.
- VIII. Meeting Opened to the Public for Comment: The Board of Education sets the limit for the public to speak at the board meeting to five (5) minutes per person unless prior permission has been granted by the Board for extended time (pursuant to Kenilworth Board of Education By-Law 0167).
- IX. Meeting Closed to the Public for Comment.
- X. Roll Call of Resolutions.

XI. Resolution - Closed Executive Session (if called for).

RESOLUTION: Be It Resolved by the Board of Education of Kenilworth that the Board of Education meet in private session, from which the public shall be excluded, to discuss the topic of negotiations, personnel & potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meetings Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.

XII. Return to Public Session-adopt any resolutions necessary after Executive Session.

XIII. Adjournment.